

**THE LISLE PARK DISTRICT
JOURNAL OF PROCEEDINGS
REGULAR MEETING
January 17, 2019**

I. CALL TO ORDER AND ROLL CALL: President Cook called the meeting to order at 7:00 p.m. in the Lisle Park District Recreation Multipurpose Room, 1925 Ohio Street, Lisle, IL 60532.

Director Garvy Called Roll:

Commissioners Present:

Altpeter
Cook
Ferron
Olson
Richter

Also Present:

Director	Garvy
Superintendent of Recreation	Pratscher
Superintendent of Parks	Cerutti
Superintendent of Finance	Silver
Program, Rental & Office Manager	Nadeau
Superintendent of Restaurant & Golf	Shamberg
Superintendent of Marketing & Fund Development	Leone
Communications Specialist	Labeledz

II. PLEDGE OF ALLEGIANCE: President Cook led those assembled in the Pledge of Allegiance.

III. PRESENTATIONS

A. 2018 Photo Contest Winners

Superintendent Leone introduced the photo contest and gave a special thank you to Venessa Hardy, Art teacher at Lisle Senior High School who has all of her students submit an entry onto the contest. President Cook presented the awards to the 1st, 2nd, 3rd, 4th place winners.

B. Introduction of new Communications Specialist Anna Labeledz

Superintendent Leone introduced Anna Labeledz, the new Communications Specialist. Anna said has been with the District since April as a contract employee and she became full time January 2nd. She thanked the Park Board for the position and looks forward to continuing to help the district.

IV. PUBLIC COMMENT

None.

V. APPROVE MEETING AGENDA

Commissioner Altpeter moved to approve the meeting agenda for the regular meeting for Thursday, January 17, 2019. Commissioner Richter seconded the motion. There was no further discussion and the motion passed unanimously by voice vote.

VI. CONSENT AGENDA ITEMS

Commissioner Altpeter moved to approve consent agenda items A, B, C, D, E, and F.

- A. Approve the Minutes of Special Meeting of December 20, 2018.
- B. Approve the Minutes of Regular Meeting of December 20, 2018
- C. Approve January 2019 Voucher List in the amount of \$304,602.38.
- D. Adopt Ordinance 19-01, an Ordinance approving the disposal of personal property owned by the Lisle Park District.
- E. Authorize the purchase of one (1) 2019 Dodge Grand Caravan and one (1) 2019 Chevrolet 1500 4x4 pick-up truck from National Auto Fleet Group in the amount of \$62, 442.34.
- F. Authorize staff to award the Wheatstack Restaurant flooring replacement work to DeSitter Flooring in the amount of \$10,671.68.

Commissioner Richter seconded the motion.

Roll Call:

Ayes: Altpeter, Richter, Olson, Ferron, Cook

Absent: None

Nays: None

VII. COMMUNICATIONS

None.

VIII. UNFINISHED BUSINESS

None.

IX. NEW BUSINESS

None.

X. STAFF REPORTS

Commissioner Altpeter stated she is very proud of the District for the new communications position. She said she's been impressed with the increased social media presence that position has provided. She added that she's read in recent parks and recreation publications the importance of dedicating staff to this effort and is proud to see Lisle on the front end of this.

Commissioner Olson asked for an update on the fence and playground at Sun Valley Park. Superintendent Cerutti stated the District plans on setting the poles as soon as the weather cooperates. He added that once the poles are set it takes about 3-4 weeks to finish a playground, weather permitting. He hopes everything will be completed by April.

Director Garvy gave an update on Garden Plots water line. He reported the two proposals staff has received presented costs of \$15,000 - \$17,000 which is significantly more than the \$10,000 contained in the 2019 budget. He said as much as the program participants would like water on site, staff is hesitant to make that investment on a program that serves fewer than 75 people and generates revenue over expenses of less than \$400. He asked for the commissioners' opinion on whether or not to move forward with securing additional proposals. Discussion ensued with the consensus being to revisit the project in 2020. Staff agreed to also investigate possible grants and sponsorships for the project.

President Cook stated the Recreation Department numbers look good.

XI. PARTNERS FOR PARKS REPORT

Superintendent Leone reported the foundation report is included in the Board Packet.

XII. SEASPAR REPORT

Director Garvy reported the SEASPAR report is included in the Board Packet. Director Garvy added that SEASPAR recently completed a compensation study and used the same group the Lisle Park District will use, HR Source. He reported their salaries are generally in line with other comparable agencies but the project's results offered a more statistically valid range of salaries across full time positions.

XIII. OFFICER REPORTS

A. President, Commissioner Cook

President Cook reported he has been volunteering at the museum on Wednesdays and encouraged others to participate.

B. Treasurer, Financial Reports ending December 31, 2018

Superintendent Silver reported that even though some fund balances are showing a negative balance for 2018, it was by design as they were deliberately spent down to remain in compliance with the District's fund balance policy and to avoid tax objections. He reported the Enterprise Fund finished in the black operationally. He reported he has been moving some District funds from one bank to another to maximize the yield on interest rates. He stated the District's audit process will start in February and that he continues to work with e-Trak on deferred revenue discrepancies.

Commissioner Altpeter asked if there was any movement on the matter of the Mayor's intent to re-allocate the previously committed and currently Village of Lisle budgeted impact fees for the Marquette development that has been earmarked for the Community Park universal design playground and if not, how will that affect the playground project. Superintendent Silver said there has not been any new news to report and that should that funding be withheld it would be detrimental to that project.

Commissioner Ferron stated there are still problems with deferred revenue and the District's recreation software e-Trak and asked if staff continues to dedicate resources to reconcile these discrepancies. Superintendent Silver responded that he and Superintendent Pratscher have in fact begun discussion about alternative software programs.

C. Commissioners' Reports

Commissioner Altpeter stated she attended the Mayor's State of the Village Address.

Commissioner Ferron reported he attended Feed My Starving Children with Lisle Teens with Character.

Commissioner Richter reported he also attended the State of the Village. Commissioner Altpeter reported Commissioner Richter also received the award for 226 hours of volunteer service for the Village.

XVI. Adjourn OPEN MEETING

Commissioner Olson moved to adjourn the meeting at 7:32 p.m. Commissioner Richter seconded the motion.

There was no further discussion and the motion passed unanimously by voice vote.