

**THE LISLE PARK DISTRICT
JOURNAL OF PROCEEDINGS
REGULAR MEETING
February 21, 2019**

I. CALL TO ORDER AND ROLL CALL: President Cook called the meeting to order at 7:00 p.m. in the Lisle Park District Recreation Multipurpose Room, 1925 Ohio Street, Lisle, IL 60532.

Director Garvy Called Roll:

Commissioners Present:

Altpeter
Cook
Ferron
Olson
Richter

Also Present:

Director	Garvy
Superintendent of Recreation	Pratscher
Superintendent of Parks	Cerutti
Superintendent of Finance	Silver
Program, Rental & Office Manager	Nadeau
Superintendent of Restaurant & Golf	Shamberg
Superintendent of Marketing & Fund Development	Leone
Recreation & Fitness Manager	Jayne
Aquatic & Special Events Manager	Cavazos
Parks Manager	Hamilton
Facilities & Safety Manager	Mendez
Mechanic/Technician	Puccia
Community Center Custodian	Cockerill
Recreation Center Attendant	Quinn
Trades Specialist	Schultz

II. PLEDGE OF ALLEGIANCE: President Cook led those assembled in the Pledge of Allegiance.

III. PRESENTATIONS

A. Reality Illinois

Students from Reality Illinois, DuPage County Chapter, presented on why they would like the Lisle Park District to consider banning smoking in the parks, citing environmental and health risks.

IV. PUBLIC COMMENT

None.

V. APPROVE MEETING AGENDA

Commissioner Altpeter moved to approve the meeting agenda for the regular meeting for Thursday, February 21, 2019. Commissioner Richter seconded the motion. There was no further discussion and the motion passed unanimously by voice vote.

VI. CONSENT AGENDA ITEMS

Commissioner Altpeter moved to approve consent agenda items A, B, C, D, and E.

- A. Approve the Minutes of Regular Meeting of January 17, 2019
- B. Approve February 2019 Voucher List in the amount of \$211,597.27.
- C. Approve reservation of Sunday, September 29, 2019 for the Barkapalooza Dog Walk & Expo in Community Park.
- D. Authorize staff to hire Dan's Mechanical for the sand replacement for the Sea Lion Aquatic Park lap/activity pool filter system in the amount of \$12,923.
- E. Authorize Staff to purchase Connelly Park replacement playground equipment in the amount not to exceed \$30,000.

Commissioner Richter seconded the motion.

Roll Call:

Ayes: Altpeter, Richter, Olson, Ferron, Cook

Absent: None

Nays: None

VII. COMMUNICATIONS

None.

VIII. UNFINISHED BUSINESS

None.

IX. NEW BUSINESS

None.

X. STAFF REPORTS

A. 2018 River Bend Golf Club & Wheatstack Year End Report

Superintendent Shamberg stated the report is presented for the boards review and he will be happy to entertain any questions the board may have either now or next month.

Commissioner Altpeter stated the flooring improvements at Wheatstack look great, saying it makes the room look bigger and the existing seating look new.

Commissioner Cook reported he attended the Valentines Dinner at Wheatstack and said it was excellent.

Commissioner Olson thanked Superintendent Shamberg for taking the guaranteed revenue on Super Bowl Sunday.

B. 2018 Sea Lion Aquatic Park Year End Report

Superintendent Pratscher stated that Aquatic & Special Events Manager Cavazos did a great job putting together the report and she is here to answer any questions.

Commissioner Cook asked why resident and non-resident pass sales are down. Manager Cavazos stated she feels this is due to patrons not wanting to commit to an annual membership with the uncertainty of weather and how many times they'd be able to go.

Commissioner Cook also noticed there are a lot of out of town daily passes.

Commissioner Richter asked if Manager Cavazos knows how often season pass holders actually visit the park. Manager Cavazos replied staff can pull an individual attendance report and see how many people go enough for the value of the season membership. Commissioner Olson referenced some of the membership incentives at Great America and suggested some thought be put into promoting some of the advantages of season membership. Manager Cavazos replied staff has begun to introduce some incentives and referenced the souvenir take home cup that will enable pass holders to purchase refills at the concession stand for \$.50. Commissioner Ferron agreed with Commissioner Olson and stated staff should consider better promoting the value add of a season membership. He also asked if there was a way to offer incentives to encourage more visits on slow days, if in fact staff can pinpoint certain days that historically are slower than others.

Commissioner Altpeter asked if the Downers Grove market is broken down by area. Manager Cavazos said she could pull an address list if we wanted to market to specific areas but said Downers Grove is a specific target receiving marketing focus this pre-season.

Commissioner Olson said on the revenue side it looks like the daily sales are going up and should the District consider charging more for daily passes, also asking if this is a trend staff is seeing elsewhere. He also asked about other ways of raising the revenue or cutting labor costs. Manager Cavazos referenced the souvenir cup the district is selling for additional revenue and staff is also making changes at the concessions stand that will cut costs and at the same time provide a wider variety of options. Superintendent Pratscher stated the District is also looking into selling punch cards to anyone, not just season pass holders.

Superintendent Cerutti pointed out that another reason the facility expenses are higher is because of the higher temperatures and more people at the pool which has a direct correlation to water evaporation and the amount of chemicals needed to keep the water balanced and in compliance with DuPage County Health Code requirements.

Commissioner Richter suggested a special that when someone buys a day pass, they can come back the next day at a discounted price.

Commissioner Altpeter asked what if any pools or features are closed during swim meets. Manager Cavazos stated just the lap lanes where the meets are held, and that the rest of the facility is open.

Commissioner Altpeter asked about the impact fees from the Village regarding the Marquette project, citing the all-inclusive playground equipment will need to be ordered and we need to make sure the District has the money. Director Garvy reported he has been told the funds will be released at the completion of the Marquette project, even though he was told originally they would be released as the Village issues occupancy permits. He stated that historically, fees have been released at the time of issuance of building permits so this is a further departure from what has been customary. He reported that two emails to the mayor went unanswered but he was able to get some feedback at a recent TIF meeting where he said the mayor remained non-committal. Director Garvy reported he asked the mayor to not make the Park District's playground project more collateral damage to the already troubled Marquette project.

Commissioner Olson stated the playground project is an extremely high priority and he really wants to see it move forward as planned. He stated that he doesn't believe in fiefdoms between units of government, but if need be the Park District can use the Warrenville Road bridge underpass project as a leverage point. He said according to the Village of Lisle that project is moving forward. He said he is a major supporter of that project and it would be a difficult decision not to support it, but it is an unfair assumption by the Village to think they would get Arboretum Woods Park property without paying the impact fees owed from the Marquette project. Commissioner Altpeter asked what could be done should the Village not release this money. Director Garvy said the Board can consider spending down reserves, but cautioned against that because the District simply doesn't have excess reserves. Commissioner Richter said he agrees with Commissioner Olson regarding the Warrenville Road bridge underpass project and depleting limited reserves is not a good practice. Commissioner Cook stated he would like to see if the Park District can get on a future Village Board agenda to discuss it or go to public comment.

Commissioner Olson asked about the StonyFIELDS grant in Superintendent Leone's report. Superintendent Leone explained it is a grant opportunity to assist with the District's pesticide free pilot program. Commissioner Olson asked about the meeting Manager Hamilton and Superintendent Cerutti had with the Conservation Foundation. Superintendent Cerutti replied they will assist with expanding the use of pollinator mixes in the parks as well as review much of what the Lisle Park District has done along similar lines and certify sites as complying with their Partnering with Parks program. He said they will also assist by providing templates for interpretive signage.

Commissioner Ferron asked if there is a sponsor for the Summer Entertainment Series. Superintendent Leone stated she is still working on it and will continue to work with the District's sponsorship consultant MEZ Enterprises, although that hasn't bore any fruit. She said she has some targets in mind.

The board discussed an email they received regarding the Naperville Ribfest committee's interest in Community Park hosting that event in 2020 and beyond. Commissioner Ferron stated that considering all the other activities in the park he doesn't think it would work. Discussion ensued with the consensus being that this isn't something the Board wishes to pursue.

XI. PARTNERS FOR PARKS REPORT

Superintendent Leone reported the foundation report is included in the Board Packet.

XII. SEASPAR REPORT

Director Garvy stated the SEASPAR report is included in the Board Packet. He added that SEASPAR opened their new EAGLES adult day program site in Lemont.

XIII. OFFICER REPORTS

A. President, Commissioner Cook

President Cook reported he attended the IRPA Conference, the Parks Department vehicle and equipment storage facility meeting with architects and a School District 202 Facility Planning meeting. He also thanked those staff in attendance for their time, commitment and great work they provide for the District.

B. Treasurer, Financial Reports ending January 31, 2019

Superintendent Silver stated the District's investments are all collateralized or FDIC insured. He reported District finances are comparable to last year at this time, saying there is nothing out of the ordinary to report.

C. Commissioners' Reports

Commissioner Altpeter reported she attended the IPRA Conference and the annual business meeting where the District received the award for the recreation license plates. She highlighted some of the educational sessions she attended and urged other commissioners to consider attending similar opportunities in the future.

Commissioner Richter stated he also attended the 202 facility meeting and stressed the need to keep the park presence there, saying for all intents and purposes the next closest thing to a park in that whole area is the outside bench at the library. He thanked Museum Curator Gibson and reported he attended a demonstration and tour at the museum on the telegraph and would like to get both ends of the telegraph system operational. Superintendent Cerutti stated there is an underground conduit connecting the Depot Museum to the Netzey-Yender House so making the connection should not be very difficult.

Commissioner Ferron reported he attended the Mystery Dinner Theatre and that Wendy and Andy Nadeau did a phenomenal job. He said he is looking forward to seeing the Park District offer similar events in the future and encouraged others to attend them as it was very well received and raised close to \$2,500 for the District's theater program. He reported he also attended the 202 facility meeting and as chair of the District's Recreation Committee he had a meeting with Superintendent Pratscher to review recreation department operations, opportunities, and more.

Commissioner Olson reported he also attended the Mystery Dinner Theatre and echoes Commissioner Ferron's statements.

XIV. CLOSED SESSION

Commissioner Olson moved to go to closed session pursuant to the Open Meetings Act Section 2 (c) (21): Discussion of minutes lawfully closed under this act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by section 2.06 at 8:29 p.m. Commissioner Richter seconded the motion. There was no further discussion and the motion passed unanimously by voice vote.

XV. OPEN MEETING

The Board returned to open session at 8:35 p.m. with Commissioners Olson, Ferron, Altpeter, Richter and Cook present. President Cook stated the purpose of the closed session was to discuss previous closed session meeting minutes and which ones to approve, release and which verbatim recordings to destroy.

XVI. ACTION ON CLOSED SESSION ITEMS

A. Commissioner Altpeter moved to approve the closed session meeting minutes of August 16, 2018 and December 20, 2018. Commissioner Ferron seconded the motion. There was no further discussion and the motion passed unanimously by voice vote.

B. Commissioner Altpeter moved to release the closed session meeting minutes of August 16, 2018 and December 20, 2018. Commissioner Richter seconded the motion. There was no further discussion and the motion passed unanimously by voice vote.

C. Commissioner Altpeter moved to authorize the destruction of the verbatim recordings of the closed session meeting of August 17, 2017. Commissioner Richter seconded the motion. There was no further discussion and the motion passed unanimously by voice vote.

XVII. ADJOURN OPEN MEETING

Commissioner Olson moved to adjourn the meeting at 8:37 p.m. Commissioner Richter seconded the motion. There was no further discussion and the motion passed unanimously by voice vote.