



**THE LISLE PARK DISTRICT
JOURNAL OF PROCEEDINGS
REGULAR MEETING
August 15, 2019**

I. CALL TO ORDER AND ROLL CALL: President Cook called the meeting to order at 7:01 p.m. in the Lisle Park District Recreation Multipurpose Room, 1925 Ohio Street, Lisle, IL 60532.

Director Garvy Called Roll:

Commissioners Present:

Altpeter
Cook
Ferron
Olson
Richter

Also Present:

Director	Garvy
Superintendent of Recreation	Pratscher
Superintendent of Parks	Cerutti
Superintendent of Finance	Silver
Program, Rental & Office Manager	Nadeau
Superintendent of Restaurant & Golf	Shamberg
Superintendent of Marketing & Fund Development	Leone
Museum Manager	Gibson
Human Resources Manager	Welge

II. PLEDGE OF ALLEGIANCE: President Cook led those assembled in the Pledge of Allegiance.

IV. PRESENTATIONS

A. Joy Lynn Hyer, HR Source

Ms. Hyer presented HR Source's findings from a market benchmarking and compensation structure project recently completed for the park district, reporting the Lisle Park District is slightly lagging its labor market competition regarding their payment of base pay to its employees. She reviewed the project's objectives and purpose and explained how benchmarking was performed and the establishment of salary ranges. Commissioner Richter asked if the ranges of 20% above and below the midpoint are standards, to which Ms. Hyer replied that is a best practice. Commissioner Altpeter stated she is glad the district did this and asked if Ms. Hyer expected changes as minimum wage increases. Ms. Hyer said that while professional level jobs will not be affected directly, she explained the theory of compression and that it will certainly affect lower level full time positions. Director Garvy stated he and Human Resource Manager Welge will present a salary plan for individual employees to the Board in closed session in September.

V. PUBLIC COMMENT

None.

VI. APPROVE MEETING AGENDA

Commissioner Altpeter moved to approve the meeting agenda for the regular meeting for Thursday, August 15, 2019. Commissioner Richter seconded the motion. There was no further discussion and the motion passed unanimously by voice vote.

VII. CONSENT AGENDA ITEMS

Commissioner Altpeter moved to approve consent agenda items C, D, F, G and H, pulling item A, B and E.

- A. Approve Minutes of Regular Meeting of June 20, 2019.
- B. Approve Minutes of Regular Meeting of July 18, 2019
- C. Approve August 15, 2019 Voucher List in the amount of \$454,485.26.
- D. Award 2020 Brochure Series printing and mailing to Hagg Press in the amount of \$40,027.
- E. Annexation Ordinance 19-20, An Ordinance Annexing Certain Property to the Lisle Park District.
- F. Award Community Park Playground excavation work to Concrete Management Inc. in the amount of \$14,950.
- G. Award Community Park hauling work to Maas Hauling in the amount of \$19,200.
- H. Approve the reservation of Thursday, July 23, 2020 to Sunday, July 26, 2020 for the Christmas in July Races in Community Park.

Commissioner Olson seconded the motion.

Roll Call:

Ayes: Altpeter, Olson, Ferron, Richter, Cook

Absent: None

Nays: None

Motion passed.

A. Approve Minutes of Regular Meeting of June 20, 2019.

Commissioner Altpeter moved to approve consent agenda item A. Commissioner Richter Seconded.

Roll Call:

Ayes: Altpeter, Richter, Ferron

Absent: None

Abstain: Cook, Olson

Nays: None

Motion passed.

B. Approve Minutes of Regular Meeting of July 18, 2019

Commissioner Altpeter moved to approve consent agenda item B. Commissioner Richter Seconded.

Roll Call:

Ayes: Altpeter, Olson, Richter, Cook

Absent: None

Abstain: Ferron

Nays: None

Motion passed.

E. Annexation Ordinance 19-20, An Ordinance Annexing Certain Property to the Lisle Park District.

Commissioner Altpeter moved to approve consent agenda item E. Commissioner Olson Seconded.

Commissioner Richter expressed his feelings on forcing the annexation. Commissioner Olson stated it is good to have discussion on it and he understands Commissioner Richter's concerns. He stated a number of these properties are in close proximity of parks and he feels they should all share in the cost of maintaining the amenities. He asked that the District communicate the annexation well to the businesses and home owners in the area. Commissioner Altpeter stated that all Lisle addresses historically have been part of the Park District and communication is the key. She said she feels it is important to maintain coterminous boundaries. President Cook stated he wants to be sure communication between the park district and village is open so we know when future annexations by the village are being made so the park district can follow suit at the same time.

Roll Call:

Ayes: Altpeter, Olson, Ferron, Cook

Absent: None

Abstain: Richter

Nays: None

Motion passed.

VIII. COMMUNICATIONS

President Cook referenced an email the Park Board received and thanked Playground Specialist Rob Podolak for returning the lost check to the homeowner.

IX. UNFINISHED BUSINESS

X. NEW BUSINESS

A. Community Park Boat Launch Construction Project-bid results and possible action

Director Garvy summarized his memo and recommended the board reject the bids and re-bid the project in January. Commissioner Olson asked what would be the plan if the bids come in high in January. Director Garvy said the board will have to prioritize this project above or below other projects and that staff will try to budget increased funds in the 2020 capital fund budget to account for the higher cost of labor and materials. Commissioner Ferron asked if there is any data from other area launches and their use, to which Director Garvy said he will gather what is available.

Commissioner Altpeter made a motion to reject the current bids for the Community Park Boat Launch and table until January of 2020. Commissioner Richter seconded the motion. There was no further discussion and the motion passed unanimously by voice vote.

X. STAFF REPORTS

Commissioner Altpeter asked when the last time the Depot was painted, to which Superintendent Cerutti stated it was about 5 years ago.

Commissioner Altpeter thanked staff for the Com Ed Grant for lighting replacements at River Bend. Superintendent Cerutti reported staff is working on a similar grant for the parks department vehicle and equipment storage facility project.

Commissioner Ferron asked for an update on Unlimited Play and if they have secured any funding for the Playground. Director Garvy stated the project is on their website and while they helped upfront with the selection of equipment and marketing, they have not delivered any alternative funding.

Commissioner Olson thanked Superintendent Pratscher for the improved detail on Sea Lion Aquatic Park's financial performance. He thanked Director Garvy for the update on the Green Trails Ponds project being initiated with the Village of Lisle and he looks forward to formulating a strategy to address the concerns. Superintendent Cerutti reported he had investigated the incorporation of floating mats of vegetation that reportedly help control algae blooms and increase water quality. He said in order to incorporate this strategy in Abbeywood Park alone it would cost over \$48,000. Commissioner Olson said it was at least good to explore that option.

XI. PARTNERS FOR PARKS REPORT

Superintendent Leone's foundation report is included in the Board Packet.

XII. SEASPAR REPORT

The SEASPAR report is included in the Board Packet.

XIII. OFFICER REPORTS

A. President, Commissioner Cook

President Cook reported he attended Family Fun Night, which was very nice. He stated he also attended the Museum Moon Landing which was very interesting and the Chamber After Hours at the museum. He went to Lion King Jr. on Friday night, which he said was awesome. He reported he attended 3 of the 4 concerts in the park, which he said were all very nice with turnout is getting better. He also reported he attended Movie in the Park, the Cardboard Boat Regatta at Sea Lion Aquatic Park and Dueling Pianos, all of which were a lot of fun.

B. Treasurer, Financial Reports ending July 31, 2019

Superintendent Silver stated the District's investments are all collateralized or FDIC insured and the District's finances are in line with last year at this time with the exception of the Enterprise Fund having some challenges. He said staff has done a great job controlling expenses there but revenue has been a bit of a challenge. He reported the liability insurance fund is higher due to some unemployment claims this year that the District hadn't had previously. Commissioner Olson asked when IMRF gives members their rate, to which Superintendent Silver reported they already had and would like to recommend in the 2020 budget that an additional payment is made. Commissioner Altpeter asked about investments and rates of return, particularly with Lisle Savings Bank. Superintendent Silver reported he had just made a transfer to Max Safe but the net effect is not going to be that impactful.

C. Commissioners' Reports

Commissioner Ferron reported he attended the concert series and became more and more proud as the season went on. He stated the Lion King Jr. was a great program with a lot of growth over the years. He reported he attended the Senior Picnic and thanked staff, Kiwanis, Brookdale, Troop 108 for a great event. He also attended the Pool After Hours and added that he was with a family over the weekend who told him the lifeguards are some of the most attentive and well trained they'd ever seen in the area.

Commissioner Olson reported he attended most of the concert series in the park, the Chamber After hours at the Museum and was at a pool rental, noting how attentive the guards were even though the park was not very crowded. Commissioner Richter stated he attended the concerts in the park and thought they were very well done. He attended the Senior Art Exhibit and the Chamber After Hours at the Museum. Commissioner Altpeter reported she attended Dueling Pianos and the Partners for Parks Meeting.

XIV. ADJOURN TO CLOSED SESSION

Commissioner Altpeter moved to go into closed session at 8:16 pm under Section 2(c)21, discussion of minutes lawfully closed under this Act, whether for the purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06.

Commissioner Richter Seconded the motion. There was no further discussion and the motion passed unanimously by voice vote.

XV. OPEN MEETING

XVI. CALL TO ORDER AND ROLL CALL

The Board returned to open session at 8:23 p.m. with Commissioners Olson, Altpeter, Richter, Ferron and Cook present. President Cook stated the purpose of the closed session was to discuss previous closed session meeting minutes and which ones to approve, release and which verbatim recordings to destroy.

XVII. ACTION ON CLOSED SESSION ITEMS

Commissioner Altpeter moved to approve the closed session meeting minutes of February 21, 2019. Commissioner Richter seconded the motion. There was no further discussion and the motion passed unanimously by voice vote.

Commissioner Altpeter moved to release the closed session meeting minutes of February 21, 2019. Commissioner Richter seconded the motion. There was no further discussion and the motion passed unanimously by voice vote.

Commissioner Altpeter moved to authorize the destruction of the verbatim recordings of the closed session meetings of September 21, 2017; October 19, 2017; and December 21, 2017. Commissioner Richter seconded the motion. There was no further discussion and the motion passed unanimously by voice vote.

XVIII. ADJOURN OPEN MEETING

MOTION: Commissioner Olson moved to adjourn the open meeting at 8:24 p.m. Commissioner Richter seconded the motion. There was no further discussion and the motion passed unanimously by voice vote.