

**THE LISLE PARK DISTRICT  
JOURNAL OF PROCEEDINGS  
REGULAR MEETING  
September 20, 2018**

**I. CALL TO ORDER AND ROLL CALL:** President Cook called the meeting to order at 7:00 p.m. in the Lisle Park District Recreation Multipurpose Room, 1925 Ohio Street, Lisle, IL 60532.

Director Garvy Called Roll:

Commissioners Present:

Altpeter

Cook

Ferron

Olson

(7:03 p.m.) Richter

Also Present:

Director

Garvy

Superintendent of Recreation

Pratscher

Superintendent of Parks

Cerutti

Superintendent of Finance

Silver

Superintendent of Restaurant & Golf

Shamberg

Superintendent of Marketing

& Fund Development

Leone

Program, Rental & Office Manager

Nadeau

Museum Curator

Gibson

Parks Manager

Hamilton

Facilities & Grounds Specialist

Gwilliam

Naturalist Assistant/Event Crew Lead

Nadeau

Administrative Assistant/Registration

DiNicola

**II. PLEDGE OF ALLEGIANCE:** President Cook led those assembled in the Pledge of Allegiance.

**III. PRESENTATIONS**

A. Introduction of new Superintendent of Recreation Jon Pratscher

Jon reported he has worked in the field of Parks & Recreation for 13 years and feels extremely fortunate to join such a great team and Community. He said the staff has been energetic and very helpful in his first week here and he looks forward to continued success at the District.

**IV. PUBLIC COMMENT**

None.

**V. APPROVE MEETING AGENDA**

Commissioner Altpeter moved to approve the meeting agenda for the regular meeting for Thursday, September 20, 2018. Commissioner Ferron seconded the motion. There was no further discussion and the motion passed unanimously by voice vote.

**VI. CONSENT AGENDA ITEMS**

Commissioner Altpeter moved to approve consent agenda items A, B, & C.

A. Approve the Minutes of Regular Board Meeting of August 16, 2018.

- B. Approve the September 20, 2018 Voucher List in the amount of \$344,752.40.
- C. Approve the reservation of Saturday, May, 18, 2018 for the Angelman Syndrome Foundation walk in Community Park.

Commissioner Ferron seconded the motion.

Roll Call:

Ayes: Altpeter, Ferron, Richter, Olson, Cook

Absent: None

Nays: None

## **VII. COMMUNICATIONS**

A. Thank you letter from the Lisle Library

## **VIII. UNFINISHED BUSINESS**

None.

## **IX. NEW BUSINESS**

None.

## **X. STAFF REPORTS**

A. Community Park Boat Launch

Director Garvy reported he has scheduled a pre-application meeting with DuPage County for October 3<sup>rd</sup> where the park district will get a better idea of what is required to re-permit the project. He reported he was invited to attend and be a member of a panel at the upcoming Water Trail Conference on October 15<sup>th</sup>. Commissioner Olson asked how the conference knew to contact him to which Director Garvy said he was unsure but presumed he was still on a mailing list from several years ago. Commissioner Altpeter asked if the District was going to seek more donations from places like Kayak Chicago for the project. Director Garvy said the District will. Commissioner Ferron asked if there were any modifications needed to the proposed launch site, to which Director Garvy replied he didn't think so but will learn for sure through the re-permitting process.

B. Parks Department Vehicle & Equipment Storage Facility

Director Garvy stated his report is submitted. He stated there has been discussion at the Board level to add elements to the facility including heat and restrooms and at this time staff does not have all of the information from the architects on the different cost implications. He reported the architects will present a concrete structure option that will comply with the two-hour fire rating and he expects to receive that the first week of October. He also reported he is waiting on a final report on the existing septic system and the cost implications to either expand the existing field to accommodate the new garage or to connect to the Village of Lisle sanitary system.

Commissioner Ferron asked if school starting early has caused a decline in pool memberships. Superintendent Pratscher stated that the daily passes are selling higher which has him wondering if the community isn't committing to the membership but buying daily memberships instead. He said he's seen that in other communities.

Commissioner Olson stated it appears the River Bend and Sea Lion Aquatic Park's better years were 2017, 2016 and 2015 and it appears we're back to the 2012 and 2014 numbers. He asked if the cause for the decline is more on the expense side or revenue side, saying he doesn't want to over project as the 2019 budget is developed.

Commissioner Altpeter agreed and questioned if weather is a determining factor since they're both heavily reliant on favorable weather. Commissioner Olson suggested that if the trend is moving towards daily passes, then staff should investigate opportunities to adjust those rates. Commissioner Ferron suggested investigating tying a pool pass into a fitness center membership so there is a year-long revenue stream.

Director Garvy reported staff continues to develop the 2019 budget and stated he and Superintendent Silver recently met with Commissioner Olson about his suggestion to submit an alternative budget that will show a zero increase in expenses compared to the actual expenses incurred in 2017, since 2017 is the most recent completed fiscal year. Superintendent Silver reported that in order to compare apples to apples and to avoid the significant fluctuations year to year in the Capital Projects Fund and the Debt Service Fund, that those funds be excluded. He also recommended the Enterprise Fund be excluded because it's not tax supported. Director Garvy asked if there was a consensus with the rest of the Park Board to move in this direction. Commissioner Ferron agreed as did President Cook and Commissioners Altpeter and Richter.

Commissioner Ferron asked about the River Road Garden Plots and the possibility of adding a water line. Director Garvy reported Superintendent Cerutti is coordinating a proposal with a local plumbing contractor and staff is projecting the cost to be in the neighborhood of \$10,000. Commissioner Olson stated he believes this permanent water line will solve the issue with Parks Department having to fill the tank and an increase in garden plot registration fees can hopefully recover the cost in a matter of 3 to 5 years. President Cook stated he's concerned with some commissioners' stance on limiting spending on the parks garage yet they're requesting staff investigate this. Director Garvy said he understands, but that this is one opportunity where the park district can actually directly recover the cost of the line. He added that this water line will also free up valuable Parks Department labor to perform other responsibilities. Superintendent Cerutti explained the impact on staff, to which Commissioner Richter stated based on Superintendent Cerutti's explanation, the park district can save up to \$2,500 annually on staff costs related to this program. Commissioner Richter asked about what kind of maintenance this system would involve to which Superintendent Cerutti replied it would be minimal.

#### **XI. PARTNERS FOR PARKS REPORT**

Superintendent Leone stated her foundation report is included in the packet.

#### **XII. SEASPAR REPORT**

Director Garvy reported the SEASPAR report is included in the packet.

#### **XIII. OFFICER REPORTS**

##### **A. President, Commissioner Cook**

President Cook had nothing to report.

##### **B. Treasurer, Financial Reports ending August 31, 2018**

Superintendent Silver stated the District's investments are all collateralized or FDIC insured and the District's fund balances are healthy. He reported tax dollars were received this year in August versus September in previous years but comparatively the district is running close to 2017. He reported the budget is being prepared for 2019.

##### **C. Commissioners' Reports**

Commissioner Richter reported he attended the fire district's 911 Memorial unveiling and said it was very impressive. Commissioner Olson stated he attended Depot Days and thanks the Heritage Society and Concetta and Ethan for a great event.

**XIV. ADJOURN OPEN MEETING**

Commissioner Olson moved to adjourn the meeting at 7:58 p.m. Commissioner Altpeter Seconded the motion. There was no further discussion and the motion passed unanimously by voice vote.