

**THE LISLE PARK DISTRICT
JOURNAL OF PROCEEDINGS
REGULAR MEETING
October 18, 2018**

I. CALL TO ORDER AND ROLL CALL: President Cook called the meeting to order at 7:02 p.m. in the Lisle Park District Recreation Multipurpose Room, 1925 Ohio Street, Lisle, IL 60532.

Director Garvy Called Roll:

Commissioners Present:

Altpeter
Cook
Ferron
Olson
Richter

Also Present:

Director	Garvy
Superintendent of Recreation	Pratscher
Superintendent of Parks	Cerutti
Superintendent of Finance	Silver
Superintendent of Restaurant & Golf	Shamberg
Superintendent of Marketing & Fund Development	Leone
Program, Rental & Office Manager	Nadeau
Museum Curator	Gibson
Athletic & Youth Camp Manager	Wise
Aquatic & Special Event Manager	Cavazos
Recreation Program Manager	Patterson
Parks Specialist	McMahon

II. PLEDGE OF ALLEGIANCE: President Cook led those assembled in the Pledge of Allegiance.

III. PRESENTATIONS

None.

IV. PUBLIC COMMENT

None.

V. APPROVE MEETING AGENDA

Commissioner Altpeter moved to approve the meeting agenda for the regular meeting for Thursday, October 18, 2018. Commissioner Richter seconded the motion. There was no further discussion and the motion passed unanimously by voice vote.

VI. CONSENT AGENDA ITEMS

Commissioner Altpeter moved to approve consent agenda items A & B.

- A. Approve the Minutes of Regular Board Meeting of September 20, 2018.
- B. Approve the October 18, 2018 Voucher List in the amount of \$340,295.08.

Commissioner Ferron seconded the motion.

Roll Call:

Ayes: Altpeter, Ferron, Richter, Olson, Cook

Absent: None

Nays: None

Motion passed.

VII. COMMUNICATIONS

A. Lisle Community Band

VIII. UNFINISHED BUSINESS

None.

IX. NEW BUSINESS

A. 2019 Budget Draft- discussion

Director Garvy reported the memo is in the packet and the budget is presented for review and feedback. Superintendent Silver reported the budget is balanced and the board directive to present a budget with expenditures equal to or less than 2017 actual expenses was met with the proposed 2019 budget.

President Cook asked if any commissioners had questions they'd like to present at this time. Commissioner Richter asked if staff budgeted for an additional payment to IMRF, to which Superintendent Silver said that is not included in this budget. Director Garvy reported the district remains just over 100% funded and this budget does include our required payment, just nothing extra. Commissioner Olson asked what the IMRF requirement will be for next year. Silver reported \$166,000 is the required contribution this year but that is adjusted agency by agency depending on their overall percentage funded and their investment performance.

Commissioner Olson asked if the District would be able to close some of the gap of the revenue over expenses if the impact fees from the Village and the Marquette development are not received and if we receive a grant for the Rock Creek project. Director Garvy stated that because grants are usually soft money the District doesn't usually put them in the budget, but they are on the radar to consume. Garvy also reported he a conversation with previous village engineer Sucoe who reported the Village has a fee in lieu of fund that they've collected from previous developments to be used on Rott Creek improvements and that since they hadn't been approached by any other property owner and that she saw no reason why the Park District's project wouldn't be eligible.

Commissioner Ferron asked if the board would be open to decreasing the levy. Commissioner Altpeter said she would not be in favor of reducing the levy considering the number of capital projects on the horizon. She said there is no guarantee on grants and the Village is already withholding the developer impact fees from the Marquette development. She said the Park District should prepare for the worst and hope for the best and ask for the levy. President Cook asked if the Village doesn't come through with the Marquette fees should we consider moving the Community Park playground project to 2020. Director Garvy said that is a possibility but staff has already put off that project for a couple years counting on that Marquette funding.

Superintendent Silver stated the levy is recommended where it is in order to maintain fund balances and to make fund transfers from the Corporate and Recreation fund to Capital Projects Fund for the playground, garage, and other planned and scheduled projects. He explained the Park District does not stock pile money and this year's requested levy is to accommodate capital needs in the immediate future, not years down the road. Commissioner Olson stated he understands the position but stated that not everyone can afford an increase. He stated he doesn't think there should be a freeze every year, but when the District can it should. He said he doesn't think the Park District has done anything wrong, but he feels it's his responsibility to explore these possibilities. Commissioner Altpeter stated she doesn't want to short change the residents on park services and when property values increase, like they have recently, so do expectations on maintenance. She said the better the parks and the services are maintained, the more home values will continue to go up. Superintendent Silver explained the financial impact parks have on property values, citing Texas A&M professor John Crompton who has repeatedly proved that homes that back up to parks are valued as much as 20% higher than similar homes not backing up to parks. He stated the Park District's levy request is to provide funding to maintain existing parks and services. Director Garvy agreed and stated this levy and budget is presented in order to maintain the Park District's \$30 million in assets and he is proud staff has been able to present a budget that can effectively maintain these \$30 million in assets with a minimal increase. He said that freezing the tax levy and compromising our ability to effectively maintain the community's resources can be seen as irresponsible. Commissioner Richter stated that if the Park District is increasing the levy at the rate of inflation, then we're merely maintaining the same purchasing power.

President Cook thanked staff for putting the budget together paying particular praise to Superintendent of Recreation Pratscher who had just recently started with the District. He asked if 5K events pay for use of the park, to which Manager Nadeau replied they do, depending on whether they're a local not for profit, non-resident, or other classification. She said the District has a fee structure. President Cook asked if staff has recently done a comparison to what other agencies charge. Superintendent Pratscher reported he intends on doing a complete fee analysis of all services in 2019. President Cook asked if staff has looked into leasing the equipment for Community Park Fitness. Superintendent Pratscher replied that staff has investigated that opportunity but at this time it does not appear to be cost effective. He reported he will have an outside resource come in to analyze the facility and offer recommendations for improved equipment layout. President Cook asked about weather tracking software related to facility use and performance. Director Garvy said that was a question posed by Commissioners Ferron and Altpeter previously and what they had observed at the conference they attended was proprietary and unless the Park District wanted to pay an arm and a leg, it wasn't available or feasible. Superintendent Cerutti said historical weather data is available through the National Weather Service. Superintendent Shamberg said the golf course does track weather on a daily basis.

Director Garvy said staff will continue to review the budget between now and when it's presented again in November.

X.STAFF REPORTS

A. Parks Department Vehicle & Equipment Storage Facility

Director Garvy highlighted his memo regarding the Parks Department vehicle and equipment storage facility. Commissioner Ferron asked what was included in the original staff request. Director Garvy replied staff originally presented this project as a cold storage facility with no heat or bathrooms and that other components were introduced by other commissioners over the past few months. Commissioner Olson asked if the District had heard on fire code variance. Garvy reported he did speak with fire Chief Krestan and he was generally supportive, especially considering the proposed building contains a fire suppression sprinkler system but emphasized this is a Village of Lisle decision. Discussion ensued regarding the different options and cost implications they have on the budget. Director Garvy stated that incurring cost on this project in excess of \$1.4 million will be really stretching it and will likely compromise the District's ability to fund other scheduled and planned capital projects.

B. Community Park Playground Equipment Replacement

Director Garvy reviewed his Community Park playground equipment replacement memo and asked for a consensus on inviting Unlimited Play to the November 15 meeting to present their services. The board was unanimous in their consent.

C. Arboretum Woods Park, Warrenville Road Bridge and Proposed Bicycle-Pedestrian Underpass

Director Garvy reviewed his memo regarding Arboretum Woods Park and the impact the proposed Warrenville Road Bridge and underpass will have. He said that while this is not a Park District initiated project, the fact that this is to accommodate a future bicycle and pedestrian trail supports our mission. President Cook said this is a little premature because the Park District is being asked to make a long term commitment to a plan it hasn't seen yet. He expressed concern with the safety of the underpass and that currently it appears to be a tunnel to nowhere. He asked if there were any alternatives to providing compensatory storage on park property, to which Director Garvy replied it is his understanding that this proposal is the most feasible. Discussion ensued about the possibility of future trail connections and how and where they would be situated. Commissioner Ferron said he would like to see even just a makeshift plan so he has a better idea of the long term vision. Commissioner Richter agreed and added that at this time with the information he has, the park district is giving up land and creating an attractive nuisance in the underpass that currently doesn't lead anywhere. Commissioner Altpeter also agreed. Commissioner Olson said he is supportive of alternative modes of transportation. He said if the impact to the park is manageable, if the park district has no financial responsibility or liability related to the underpass then he is receptive. He said he needs to see more detail but would hate to see the Park District and the community miss this opportunity. President Cook agreed but wants to see a north connection to this underpass to understand what further impact it will have on Arboretum Woods Park.

Commissioner Ferron asked if the board could get a monthly report on what sponsorships and grants the District is working on. Director Garvy and Superintendent Leone said they could do that.

Commissioner Altpeter thanked staff for all the cross promotions on Facebook regarding events, saying it's nice to see the individual camp pages, fitness and museum posts.

XI. PARTNERS FOR PARKS REPORT

Superintendent Leone's foundation report is included in the Board Packet. She reported the foundation received \$3,233.33 from Eyes to the Skies Committee for their Volunteer hours, which is a sizeable decrease from previous festivals due to the poor weather.

XII. SEASPAR REPORT

Director Garvy's SEASPAR report is included in the Board Packet. The SEASPAR annual report was distributed to the board.

XIII. OFFICER REPORTS

A. President, Commissioner Cook

President Cook thanked Scott Silver for 13 years of service to the District.

B. Treasurer, Financial Reports ending September 30, 2018

Superintendent Silver stated the District's investments are all collateralized or FDIC insured and the District is healthy and financially sound. The budget has been presented for 2019, as requested it is balanced and in line with last year's budget. He reported interest rates are increasing so he's hopeful to earn a little more interest income moving forward. He added labor costs are a challenge, especially in the Enterprise Fund, which he said is being addressed in the 2019 budget.

C. Commissioners' Reports

Commissioner Altpeter reported on National Recreation & Park Association conference and the sessions she attended including sessions on budgets, marketing, and project planning. She said she is very thankful she had the opportunity to attend, saying there is a lot of value in it. She thanked everyone for the Scarecrow Scramble event and commented how nice it was to see so many staff volunteering.

Commissioner Richter reported on National Recreation and Park Association conference and explained some of the sessions he attended including sessions on dog parks, the economic impact of special events, pricing services, and disaster planning.

Commissioner Olson thanked staff and the Lisle Partners for Parks Foundation for their efforts in what appeared to be a successful Scarecrow Scramble event.

XIV. ADJOURN OPEN MEETING

Commissioner Olson moved to adjourn the meeting at 8:32 p.m. Commissioner Ferron Seconded the motion. There was no further discussion and the motion passed unanimously by voice vote.