

**THE LISLE PARK DISTRICT
JOURNAL OF PROCEEDINGS
REGULAR MEETING
August 16, 2018**

I. CALL TO ORDER AND ROLL CALL: President Cook called the meeting to order at 7:00 p.m. in the Lisle Park District Recreation Multipurpose Room, 1925 Ohio Street, Lisle, IL 60532.

Director Garvy Called Roll:

Commissioners Present:

Altpeter
Cook
Ferron
Olson
Richter

Also Present:

Director	Garvy
Superintendent of Parks	Cerutti
Superintendent of Finance	Silver
Superintendent of Restaurant & Golf	Shamberg
Superintendent of Marketing & Fund Development	Leone
Office Manager & Event Coordinator	Nadeau
Museum Curator	Gibson

II. PLEDGE OF ALLEGIANCE: President Cook led those assembled in the Pledge of Allegiance.

III. PRESENTATIONS

None.

IV. PUBLIC COMMENT

Liz Sullivan thanked the board for their service and thanked staff for their quick response to residents asking for a pickleball court. She said she loves the Park District and participates in a lot of fitness programs however she said she would like to have the District look into bringing back Zumba Gold, Jazzercise, and Movers & Shakers. She said she would like all classes to renew at the same time and not have any of them overlap with each other. She also asked why there is a \$5 yearly fee for the Prime Times for residents and why can't all be in the one brochure. She also asked if the District look into Silver Sneakers Program. President Cook asked Director Garvy if he can offer some feedback. Director Garvy reported staff has repeatedly looked into the Silver Sneakers program but unfortunately it isn't the park district's decision. He explained that how he understands it, Silver Sneakers strategically chooses which centers can offer their program and Community Park Fitness is not one they are willing to extend their services into. He said staff has approached them on numerous occasions and has always been met with the same reply. Director Garvy reported the Prime Times is specific to the District's active adults programs and is simply too large a publication to include with the seasonal brochure. He added the font is larger to accommodate the age group and that the Prime Times is offered 6 times a year vs. the three of the seasonal brochure. Regarding fitness classes, Director Garvy replied he didn't know the specifics about fitness classes start and stop times or why Zumba Gold, Jazzercise or Movers and Shakers were cancelled but said he can assume they didn't meet minimum enrollment. Ms.

Sullivan said she knows of at least four others who would be interested in enrolling in those sorts of classes. Director Garvy said he will get back to her within the next couple days with more detailed explanations.

V. APPROVE MEETING AGENDA

Commissioner Altpeter moved to approve the meeting agenda for the regular meeting for Thursday, August 16, 2018. Commissioner Richter seconded the motion. There was no further discussion and the motion passed unanimously by voice vote.

VI. CONSENT AGENDA ITEMS

Commissioner Altpeter moved to approve consent agenda items A, B, C, D, and E.

- A. Approve the August 16, 2018 Voucher List in the amount of \$385,187.56.
- B. Approve the reservation of Saturday, October 6, 2018 for the Benet Academy Cross Country Invitational in Community Park.
- C. Approve the reservation of Saturday, October 13, 2018 for the Annual Scarecrow Scramble 5K Run/Walk Event in Community Park.
- D. Award the 2018 Asphalt Pathway Repairs to Murphy Paving and Sealcoating, Inc. in Burr Ridge, IL for an amount not to exceed \$99,471.00
- E. Approve the reservation of Saturday, April 13, 2019 and Sunday, April 14, 2019 for the March for Babies walk in Community Park.

Commissioner Richter seconded the motion.

Commissioner Olson asked how often the pathways are repaired. Superintendent Cerutti reported that they are on a three year sealcoating cycle and pathway replacements are performed on an as-needed basis and they vary year to year. Commissioner Olson asked about the condition of the paths at Abbeywood Park and which sections were scheduled for work, citing sections that were in poor condition. Superintendent Cerutti explained Abbeywood West was to get entirely replaced with new asphalt.

Roll Call:

Ayes: Altpeter, Richter, Ferron, Olson, Cook

Absent: None

Nays: None

VII. COMMUNICATIONS

None.

VIII. UNFINISHED BUSINESS

None.

IX. NEW BUSINESS

- A. Approve Minutes of Regular Meeting of July 19, 2018.

Commissioner Altpeter moved to approve the meeting minutes from Thursday, July 19, 2018. Commissioner Richter seconded the motion.

There was no further discussion and the motion passed with Commissioners Altpeter, Richter, Ferron and Cook voting aye and Commissioner Olson abstaining.

X. STAFF REPORTS

Commissioner Ferron asked when the concession stand will start using Sysco for delivery and what the delivery schedule is like. Director Garvy replied that he and Superintendent of Restaurant & Golf Shamberg recently discussed coordinating orders and deliveries with Sysco and they will meet with Manager Cavazos in the off season to compare pricing between Gold Medal and Sysco. He said he'll get back to him on when and how orders are placed and deliveries are made with Gold Medal and Evivva.

Commissioner Ferron asked about the beverage cart on golf course and how that is going. Superintendent Shamberg reported there are a beverage cart at all outings, and it's going well. Commissioner Altpeter stated that the rentable coolers are a great addition.

Commissioner Altpeter asked if the schools starting earlier effect pool numbers. Director Garvy said yes, the staffing is limited once school starts. He added that seasonal help is down across all districts in the area if not the country and cited the continued difficulty in managing labor costs, particularly in the restaurant. He explained that management has to pay a higher wage because of the strong competition and low unemployment rate. Commissioner Olson said the lower revenue and higher expenses at Wheatstack is something to consider with menu changes. Director Garvy said he and Superintendent Shamberg have been discussing strategy and that unfortunately sooner or later staff will have to increase certain menu items. He said staff has been absorbing these rising labor costs but sooner or later they'll have no choice but to pass on some of these increased costs to the customers. Commissioner Richter said unfortunately that's how it works – higher costs eventually get passed on to the consumer.

Director Garvy provided a brief update on the Parks Department and Community Park Playground projects and cited his written report in the packet. Superintendent Silver passed out a spreadsheet on the District's capital replacement schedule, both expenses and projected revenue. Superintendent Silver stated his numbers are conservative and he believes the Parks storage facility and playground can both be funded without hardship or offsetting any other previously discussed and planned capital needs. Commissioner Ferron asked about the variance process with the garage. Director Garvy reported the code is Village of Lisle, not Lisle Woodridge Fire Protection District. He said that once he gets more definitive information from the architect and engineer he plans on discussing the project with the elected officials to gauge their support. Commissioner Olson commended Dan for his planned approach on working with the Village Board and said he hopes that reason will carry the day.

XI.PARTNERS FOR PARKS REPORT

Superintendent Leone's foundation report is included in the Board Packet. She reported the Panera Flyer Fundraiser is next week and she hopes to see everyone there.

Commissioner Ferron asked if the schools would help spread the word. Director Garvy said he wasn't sure. Manager Nadeau said she thought the school district would be willing to do so.

XII.SEASPAR REPORT

Director Garvy said the SEASPAR report is included in the Board Packet.

XIII. OFFICER REPORTS

A. President, Commissioner Cook

President Cook reported he attended the first concert series and had been out of town for the remaining three.

B. Treasurer, Financial Reports ending July 31, 2018

Superintendent Silver stated the District's investments are all collateralized or FDIC insured and the District's financial position is healthy. He reported the 2019 budget process is started. He added the District's fund balances are all in good shape with the exception of the museum fund. He reported however the Park District should be receiving a check from the Partners for Parks foundation for their contribution to fund supplemental staffing there. He added the Enterprise Fund revenue is down only slightly but that expenses attributed to labor costs are up.

C. Commissioners' Reports

Commissioner Altpeter attended the community night concert and commended Superintendent Leone for her efforts. She said she hopes for more groups to attend next year.

Commissioner Richter reported he attended the Summer Entertainment Series and really enjoyed them. He thought for a first year event it was well attended.

Commissioner Olson reported he went to three of the Summer Entertainment Series Concerts and Down & Dirty Day.

Commissioner Ferron attended the Senior Picnic and thanked parks and senior center staff as well as the scouts and Kiwanis for their help towards a great event.

XIV. ADJOURN TO CLOSED SESSION

Commissioner Altpeter moved to go into closed session at 7:56 pm under Section 2(c)21, discussion of minutes lawfully closed under this Act, whether for the purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06. Commissioner Ferron Seconded the motion. There was no further discussion and the motion passed unanimously by voice vote.

XV. OPEN MEETING

XVI. CALL TO ORDER AND ROLL CALL

The Board returned to open session at 8:04 p.m. with Commissioners Olson, Altpeter, Richter, Ferron and Cook present. President Cook stated the purpose of the closed session was to discuss previous closed session meeting minutes and which ones to approve, release and which verbatim recordings to destroy.

XVII. ACTION ON CLOSED SESSION ITEMS

Commissioner Altpeter moved to approve the closed session meeting minutes of September 21, 2017; October 19, 2017 and February 15, 2018. Commissioner Richter seconded the motion. There was no further discussion and the motion passed unanimously by voice vote.

Commissioner Altpeter moved to release the closed session meeting minutes of September 21, 2017 and February 15, 2018. Commissioner Richter seconded the motion. There was no further discussion and the motion passed unanimously by voice vote.

Commissioner Altpeter moved to authorize the destruction of the verbatim recordings of the closed session meetings of August 18, 2016; December 15, 2017 and February 16, 2017. Commissioner Richter seconded the motion. There was no further discussion and the motion passed unanimously by voice vote.

Director Garvy reported the interviewing process to fill the vacant superintendent of recreation position is going well and he has received over 20 applications in just a few days. He also reported he will be moving his office to the vacant superintendent of recreation office so that his current office can be split in two to accommodate marketing staff, one of whom will be displaced after the return of Samantha who has been off on maternity leave. He explained how existing staff will be situated and where the new superintendent of recreation will be located.

XVIII. ADJOURN OPEN MEETING

MOTION: Commissioner Olson moved to adjourn the open meeting at 8:12 p.m. Commissioner Richter seconded the motion. There was no further discussion and the motion passed unanimously by voice vote.