

**THE LISLE PARK DISTRICT  
JOURNAL OF PROCEEDINGS  
REGULAR MEETING  
November 10, 2016**

**I. CALL TO ORDER AND ROLL CALL:** President Cook called the meeting to order at 7:02 p.m. in the Lisle Park District Recreation Multipurpose Room, 1925 Ohio Street, Lisle, IL 60532.

Director Garvy Called Roll:	Commissioners Present:	Buchelt Cook Richter
	Commissioners Absent:	Altpeter Hough
	Also Present:	
	Director	Garvy
	Superintendent of Recreation	Toohey
	Superintendent of Marketing & Fund Development	Leone
	Superintendent of Parks	Cerutti
	Superintendent of Finance	Silver
	General Manager	Shamberg
	Golf Operations Manager	Culbertson

**II. PLEDGE OF ALLEGIANCE:** President Cook led those assembled in the Pledge of Allegiance.

**III. PRESENTATIONS**

None.

**IV. PUBLIC COMMENT**

Nadine Filipiak, 4417 Buckley Ave, Lisle.

Mrs. Filipiak spoke on behalf of the Lisle Heritage Society stating she has been a member of the Society for 23 years. She commented on the current difficulties between the Society and the Park District, saying they have been working so well together for so long it is sad to see them hit a hurdle. She said she would like the Society and District to move forward. Mrs. Filipiak also stated the new curator is delightful and she looks forward to moving on and working on Once Upon a Christmas.

Commissioner Cook stated he and the rest of the Park Board feel the same way. They would like to move on and they are aware the actions of a few hurt the Society, saying the newsletter article was a huge disappointment. He said the board however is aware this was the action of a few and not the Society as a whole. President Cook stated he believes the Society needs to talk in one voice and stop the negativity and the Park Board is willing to move past it if the Society is. Commissioner Richter suggested that the rest of the Heritage Society members should make it clear to others that if they choose to continue to criticize the Memorial process that they are doing so on their own and not on behalf of the Heritage Society. Commissioner Buchelt thanked the members of the Society in attendance for coming to the meeting.

## **V. APPROVE MEETING AGENDA**

Motion: Commissioner Buchelt moved to approve the meeting agenda for the regular meeting for Thursday, November 10, 2016. Commissioner Richter seconded the motion. There was no further discussion and the motion passed unanimously by voice vote.

## **VI. CONSENT AGENDA ITEMS**

Motion: Commissioner Buchelt moved to approve consent agenda items A, B, C and D.

- A. Approve Minutes of Regular Meeting of October 20, 2016.
- B. Approve November 10, 2016 Voucher List in the amount of \$369,541.53.
- C. Approve the Reservation of November 20, 2016 for the Lisle Area Chamber of Commerce Turkey Trot Tune Up 5K in Community Park.
- D. Approve 2017 Regular Meeting Dates of the Board of Park Commissioners.

Commissioner Richter seconded the motion.

Roll Call:

Ayes: Buchelt, Richter, Cook

Absent: Altpeter, Hough

Nays: None

Motion passed.

## **VII. COMMUNICATIONS**

None.

## **VIII. UNFINISHED BUSINESS**

A. 2017 Budget Draft –Discussion

Director Garvy reported staff has made only one change to the budget. He stated the replacement of the roof at the Blacksmith Shop was included in the first draft at the amount of \$15,000, but after further discussions with staff and some members of the Heritage Society determined a metal roof is preferable, which would cost an estimated \$27,500. Therefore, Director Garvy stated, the budget was increased by \$12,500 in the capital projects fund. There was no further discussion or questions from the Park Board.

Director Garvy reported the detailed Budget Draft and Ordinance 16-05, An Ordinance setting forth the budget and making appropriations of sums of money for all of the necessary expenditures of the Lisle Park District, DuPage County, Illinois, for all corporate purposes for the fiscal year beginning January 1, 2017 and ending December 31, 2017, will be on public display for 30 days and then brought to the Board for approval at the December 15<sup>th</sup> meeting.

## **IX. NEW BUSINESS**

A. Resolution 111016, a Resolution Determining Funds Estimated to be raised by Taxation for the Year 2016.

Commissioner Richter moved to approve Resolution 111016, a Resolution Determining Funds Estimated to be raised by Taxation for the Year 2016.

Commissioner Buchelt seconded the motion.

Roll Call:

Ayes: Richter, Buchelt, Cook  
Absent: Altpeter, Hough  
Nays: None

Motion passed.

B. Time and Attendance Software – approve the purchase of TimePro SQL Software from Commeg Systems, Inc. in the amount of \$27,405.

Commissioner Richter moved to approve the purchase of Time and Attendance Software from TimePro SQL from Commeg Systems, Inc. in the amount of \$27,405.

Commissioner Buchelt seconded the motion.

Roll Call:

Ayes: Buchelt, Richter, Cook  
Absent: Altpeter, Hough  
Nays: None

Motion passed.

Superintendent Silver reported the District hopes to have the system installed and up and running by December 18<sup>th</sup>.

#### **X.STAFF REPORTS**

Superintendent Toohey reported things are moving along with the new registration software training eTrak plus. He stated Managers Paterson and Nadeau and himself are having weekly meetings with eTrak personnel to work through any issues and staff expects to be on target for a December “go live.” He reported an email blast will be going out next week to all participants making them aware of the new system and sending them the on-line portal so they can update their profile. He reported front desk staff is entering all current Senior Center participants to make the transition easier on them.

#### **XI.PARTNERS FOR PARKS REPORT**

Superintendent Leone reported that the foundation received a thank you note from Lisle Community Band for their donation towards the Bandshell stage expansion. She reported Board of Director Kim Brondyke has resigned from her position due to other commitments. She also reported the foundation approved the purchase of four (4) sunscreen dispensers that will be placed outside at Sea Lion Aquatic Center and Community Park for use by the general public. Superintendent Leone reported the Scarecrow Scramble had 532 participants.

#### **XII.SEASPAR REPORT**

Director Garvy stated the written report is included in the packet and that the next SEASPAR Board Meeting is Tuesday, November 15<sup>th</sup>.

#### **XIII. OFFICER REPORTS**

##### **A. President, Commissioner Cook**

President Cook reported he attended the IAPD Gala event where Karen and Dan Burris were honored as Outstanding Citizen Volunteers of the Year for their work on the Veterans Memorial Project. He stated he also attended the IAPD legal symposium.

President Cook reported the Park Board is due to consider continuing Director Garvy's employment, per the agreement between the Park District and Director Garvy. He asked if any of the Commissioners had any concerns with notifying him in writing of their intent to offer him continued employment pursuant to a new agreement, the terms of which will be substantially similar to the current agreement and will be determined over the next couple of months. Commissioners Richter and Buchelt replied they do not.

**B. Treasurer, Commissioner Altpeter, Financial Reports ending July 31, 2016**

Superintendent Silver stated all of the District's investments are FDIC insured. He reported the Enterprise fund is up 33% compared to the same period last year and that overall the District is outpacing its 2015 financial performance.

**C. Commissioners' Reports**

Commissioner Buchelt reported he also attended the IAPD awards ceremony and said it was special to see Dan and Karen Burris get this award. He stated the Veterans Memorial Dedication is tomorrow and he hopes to see everyone there. He thanked all the staff and volunteers for their hard work, giving particular thanks Superintendent Leone, Superintendent Cerutti and Parks Manager Hamilton and his crew for their incredible commitment to the project.

Commissioner Richter stated would like the District to keep track of the costs associated with the Freedom of Information Act requests in a more official fashion.

**XIV. COMMITTEE REPORTS**

**A. Buildings and Grounds**

None.

**B. Recreation and Golf**

None.

**C. Personnel/Technology**

None.

**D. Policies and Procedures**

None.

**E. Intergovernmental**

None.

**F. Finance**

None.

**XV. CLOSED SESSION**

President Cook stated the Board has no need to go into Closed Session and said he will entertain a motion to adjourn the Open Meeting.

**XVIII. ADJOURN OPEN MEETING**

MOTION: Commissioner Buchelt moved adjourn the open meeting at 7:27 p.m. Commissioner Richter seconded the motion. There was no further discussion and the motion passed unanimously by voice vote.