

**THE LISLE PARK DISTRICT  
JOURNAL OF PROCEEDINGS  
REGULAR MEETING  
December 19, 2013**

**CALL TO ORDER AND ROLL CALL:** President Cook called the meeting to order at 7:02 p.m. in the Lisle Park District Recreation Multipurpose Room, 1925 Ohio Street, Lisle, IL 60532.

Director Garvy Called Roll:	Commissioners Present:	Buchelt Cook Hough Richter Altpeter
	Absent	
	Also Present:	
	Director	Garvy
	Superintendent of Recreation	Toohey
	Superintendent of Operations	Leone
	Superintendent of Parks	Cerutti
	Superintendent of Finance	Silver
	General Manager	Shamberg
	Golf Operations Manager	Culbertson

**PLEDGE OF ALLEGIANCE:** President Cook led those assembled in the Pledge of Allegiance.

**PRESENTATIONS:**

A. 2013 Photo Contest Winner

Alma Goodin of 6450 Cape Cod Ct, Lisle was awarded the park district's 1<sup>st</sup> place, 2013 photo contest winner. She was presented with a certificate and a canvas of her winning photo. She stated, "I love the Park District because everywhere I look, there is something pretty."

**PUBLIC COMMENT:**

There was no Public Comment.

**APPROVE MEETING AGENDA**

MOTION: Commissioner Hough moved to approve the meeting agenda for the regular meeting for Thursday, December 19, 2013. Commissioner Buchelt seconded the motion. There was no further discussion and the motion passed unanimously by voice vote.

**CONSENT AGENDA**

Director Garvy reported there is a change to item E stating the meeting dates listed on page 21 of the Board Packet should be listed as 2014 rather than 2013. Director Garvy also stated that item B needs to be changed from 2012 to 2013. Superintendent Silver stated that within item C the figure on page 3 of the ordinance should be \$4,301,000.00 rather than \$4,178,001.00. He said the total on page 1 of the ordinance is correct as are the individual fund totals on page 3, but the total amount for all funds needs to be changed from \$4,178,001 to \$4,301,000.

MOTION: Commissioner Hough moved to approve consent agenda items as amended:

- A. Approve Minutes of Regular Meeting of November 14, 2013

- B. Approve December 19, 2013 Voucher List in the amount of \$1,803,846.16.
- C. Approve Ordinance 13-05, Tax Levy Ordinance
- D. Approve Ordinance 13-06, Tax Abatement Ordinance
- E. Approve 2014 Regular Meeting Dates of the Board of Park Commissioners.
- F. Award 2014 River Bend Golf Club Routine Maintenance Services Contract to Golf Maintenance Solutions in the amount of \$208,711.00.
- G. Approve the revised SEASPAR Agreement.
- H. Renew the Trash Removal and Recycling Services Contract with Veolia ES Solid Waste Midwest LLC for the 2014 season in the amount of \$31,521.00.
- I. Renew the Aquatic Weed Control Services Contract with McCloud Aquatic Services for the 2014 season in the amount of \$12,475.00.
- J. Renew the Portable Toilet Services Contract with Service Sanitation, Inc. for the 2014 season in the amount of \$18,750.00.

Commissioner Buchelt seconded the motion.

Roll Call:

Ayes: Hough, Buchelt, Richter, Cook

Absent: Altpeter

Nays: None

Motion passed.

#### **COMMUNICATIONS**

President Cook reported he received a letter from the Government Finance Officers' Association reporting they have awarded Superintendent of Finance, Scott Silver and the Lisle Park District their certificate of excellence in financial reporting. He said Superintendent Silver will be receiving a plaque in the mail. He congratulated and thanked Superintendent Silver for his continued hard work, oversight and success in securing this award for the park district.

#### **UNFINISHED BUSINESS**

None.

#### **NEW BUSINESS**

A. Award the Recreation Center Interior Renovations Contract to Loung's Corporation in the amount of \$289,868.00.

Director Garvy stated that the park district received 16 total bids on the project, with 8 being in relative proximity to each other. He reported he verified references on the low bidder, Loung's Corporation, and all reports were favorable. Director Garvy reported the bids were a little higher than expected but explained some last minute changes that were incorporated. He reported staff and SEASPAR added a two-way mirror between the sensory room and the adjacent office area so participants can be observed without distraction. He stated the roof top HVAC unit was moved away from the space to limit any noise and/or vibration that might be experienced. He also said they added dimmer controls on all lighting controls throughout the programmed spaces. He reported SEASPAR is going to contribute \$200,000 to the renovations and SEASPAR is looking to State Representative Patti Bellock for \$20,000 in support.

Commissioner Hough moved to award the Recreation Center Interior Renovations Contract to Loung's Corporation in the amount of \$289,868.00. Commissioner Buchelt Seconded the Motion.

Roll Call:

Ayes: Hough, Buchelt, Richter, Cook

Absent: Altpeter

Nays: None

Motion passed.

B. Public Hearing concerning the intent of the Board of Park Commissioners to sell \$200,000 General Obligation Limited Tax Park Bonds for park improvements. President Cook stated that the park district will now enter into public hearing for selling bonds to fund projects such as land development & park improvements. There was no public comment and Director Garvy reported he has not received any written correspondence.

Commissioner Hough moved to adjourn the public hearing and approve the sale of the bonds. Commissioner Richter seconded. Superintendent Silver stated he will present the bond Ordinance to the board in January.

Roll Call:

Ayes: Hough, Buchelt, Richter, Cook

Absent: Altpeter

Nays: None

Motion passed.

## **STAFF REPORTS**

### **A. 2006 Master Plan Update**

Director Garvy asked the Commissioners to review the 2006 Master Plan summary and let him know of any questions or concerns. Commissioner Hough asked how long the plan is effective, to which Director Garvy replied it was presented with a ten-year life. He recommended the park district consider conducting a new master plan in 2016.

### **B. Lisle Baseball-Softball**

Director Garvy referenced his memo outlining the meeting with Lisle Baseball Softball president Randy LaBelle, Manager Wise, Superintendent Toohey, and himself regarding the fee structure with Lisle Baseball Softball. Discussion ensued regarding the shift from in-house/recreational caliber play to club and travel. Superintendent Toohey reported this is a national concern and not only limited to baseball and softball. He reported the park district has seen this shift in soccer and reminded the board that the park district started the Lisle Classic Soccer League two years ago and it has been successful. The consensus of the board was the Park District feels the partnership with Lisle Baseball/Softball is important to maintain and is willing to work with the fee structure to help make it successful and is agreeable to the terms highlighted in Director Garvy's report.

## **PARTNERS FOR PARKS REPORT**

Superintendent Leone stated that Partners for Parks is hosting the Holiday Lights Recycling program again and the container was already emptied once. She also pointed out that

Jewel gift cards make great gifts and are available for purchase at the front desk throughout the year.

### **SEASPAR REPORT**

Director Garvy stated that the agreement between the Lisle Park District and SEASPAR has been approved. He reported that Woodridge Park District will likely be building an indoor athletic recreation center and said it will be great addition to their community.

### **OFFICER REPORTS**

#### **A. President, Commissioner Cook**

President Cook reported he attended the SEASPAR board meeting in December. He stated he is very happy with the staff at the Lisle Park District and the park district had another great year. He stated that by having a successful Park district we have a successful community. He wished the staff and board a Merry Christmas and a Happy New Year.

#### **B. Treasurer, Commissioner Hough, Financial Reports ending November 30, 2013**

Superintendent Silver stated the park district is approximately \$30,000 ahead for the year and the enterprise fund is tracking better today than at the same time in 2012. He reported the park district should still be receiving its lost revenue reimbursement funds from PDRMA in 2014 from the flood and are still waiting on FEMA reimbursement.

#### **C. Commissioners' Reports**

Commissioner Buchelt stated he had meant to state this publicly for the past two meetings so wanted to say it now. He said is proud to be a Commissioner for the Lisle Park District and the website information access portal looks fantastic and is a great way for residents and even the board to quickly and easily to find what they need. Commissioner Richter stated he feels fortunate to serve the park district and he really enjoyed the Lights of Lisle event.

### **COMMITTEE REPORTS**

#### **A. Buildings and Grounds**

#### **B. Recreation and Golf**

None.

#### **C. Personnel/Technology**

None.

#### **D. Policies and Procedures**

None.

#### **E. Intergovernmental**

None.

#### **F. Finance**

None.

### **CLOSED SESSION**

A closed session is called pursuant to the Open Meetings Act Section 2 (c)(1) The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body.

**RECONVENE OPEN MEETING**

President Cook reconvened the open meeting at 9:02 p.m. and the following commissioners were present: Hough, Richter, Buchelt and Cook.

**ACTION ON CLOSED SESSION ITEMS**

President Cook stated the Board met in closed session to discuss the performance and compensation of the Director. Commissioner Hough moved to increase the Director's salary by 5%. Commissioner Richter seconded the motion.

Roll Call:

Ayes: Hough, Richter, Buchelt, Cook

Nays: None

Absent: Altpeter

Motion passed.

**ADJOURN OPEN MEETING**

MOTION: Commissioner Buchelt moved to adjourn the open meeting at 9:04 p.m. Commissioner Richter seconded the motion. There was no further discussion and the motion passed by voice vote.