

**THE LISLE PARK DISTRICT
JOURNAL OF PROCEEDINGS
REGULAR MEETING
AUGUST 15, 2013**

CALL TO ORDER AND ROLL CALL: President Cook called the meeting to order at 7:02 p.m. in the Lisle Park District Recreation Multipurpose Room, 1925 Ohio Street, Lisle, IL 60532.

Roll Call:	Commissioners Present:	Altpeter Hough Buchelt Cook
	Absent:	Richter
	Also Present:	
	Director	Garvy
	Superintendent of Recreation	Toohy
	Superintendent of Operations	Leone
	Superintendent of Parks	Cerutti
	Superintendent of Finance	Silver
	Human Resources Manager	Welge
	General Manager	Shamberg
	Golf Operations Manager	Culbertson

PLEDGE OF ALLEGIANCE: President Cook led those assembled in the Pledge of Allegiance.

PRESENTATIONS:

A. Operations Department

Superintendent Leone's presentation included reviewing the operations department responsibilities, the history of the department staffing, and the advancements in park district technology and telecommunications.

Marketing and Communications Consultant Staats discussed the increased production of social media advertising, ad print, and press releases over the past few years.

PR and Graphic Design Coordinator Pietrucha explained her role with seasonal brochure production, brand and style guides, new logo development, usage of the vinyl banner machine, website design and maintenance, photography and future projects.

Superintendent Leone ended the presentation by explaining her department's extensive involvement in Illinois Park and Recreation Association and the Communications and Marketing section of the association.

PUBLIC COMMENT:

None.

APPROVE MEETING AGENDA

MOTION: Commissioner Hough moved to approve the meeting agenda for the regular meeting for Thursday, August 15, 2013. Commissioner Buchelt seconded the motion.

There was no further discussion and the motion passed unanimously by voice vote.

CONSENT AGENDA ITEMS

MOTION: Commissioner Hough moved to approve consent agenda items:

- A. Minutes of Regular Meeting of July 18, 2013
- B. August 15, 2013 Voucher List in the amount of \$473,506.75
- C. Adopt Ordinance 13-02, an ordinance amending sections 2.01, 2.15 and 2.39 of an ordinance regulating the use of the parks and property owned or controlled by the Lisle Park District

Commissioner Altpeter seconded the motion. Commissioner Altpeter requested that item C be pulled from the consent agenda for discussion purposes.

Roll Call:

Ayes: Hough, Altpeter, Buchelt, Cook

Nays: None

Absent: Richter

Motion passed.

C. Adopt Ordinance 13-02, an ordinance amending sections 2.01, 2.15 and 2.39 of an ordinance regulating the use of the parks and property owned or controlled by the Lisle Park District

Commissioner Altpeter stated she was concerned regarding section 2.01 (b) as it relates to allowing aircraft to land on district property, citing Eyes to the Skies. She said because the current language only applies to events "conducted or sponsored by the District", an event like Eyes to the Skies could be prohibited from balloon activities. Director Garvy stated by changing the language to "conducted, sponsored or authorized by the District" would provide clarification. Commissioner Altpeter asked that the ordinance be modified to include that change.

MOTION: Commissioner Altpeter moved to adopt Ordinance 13-02 as amended. Commissioner Hough seconded the motion.

Roll Call:

Ayes: Altpeter, Hough, Buchelt, Cook

Nays: None

Absent: Richter

Motion passed.

COMMUNICATIONS

President Cook stated Benedictine University is hosting Lisle Park District Day on October 12th.

UNFINISHED BUSINESS

None.

NEW BUSINESS

A. Award 2013 Annual Asphalt Pathway Maintenance Contract

Superintendent Cerutti reported the project was put out to bid but no contractors submitted bids. He reported staff will bid it again in spring 2014 and 2013's sites will be included in the 2014 list of sites to receive work.

STAFF REPORTS

Commissioner Hough stated she visited the Peach Creek Park construction site and noticed the elevation of the path in a few areas appears that it will cause pooling of water. Superintendent Cerutti stated there were field adjustments made with pathway elevations to meet ADA specifications, and slight grading adjustments are in process to eliminate the potential for pooling. Director Garvy stated a lot of it has now been backfilled, it looks a lot less dramatic and the Village of Lisle's civil engineering contractor has been involved in this process and is comfortable with this solution. Superintendent Cerutti reported he too is confident there will continue to be positive drainage in the park.

President Cook reported the new dugouts at Community Park field #5 were hit with graffiti for the second time this season.

Commissioner Altpeter commended staff on expanding senior participation in programs and fitness activities.

Director Garvy provided an update on the Kingston Park playground fire, reporting he was informed little evidence was left to aid the authorities in identifying the culprits. He added he hopes the community will hear something and report it to the police. Staff has encouraged residents to alert the police and the park district when there is unusual activity in the park. Commissioner Hough suggested we put park hours in the home owners' association newsletters and press releases. President Cook asked staff to send a letter to the residents who live around that park to notify them of the incident and to encourage them to contact the police or park district if they have any information that might lead to the identification of the responsible party.

PARTNERS FOR PARKS REPORT

Superintendent Leone reported the Partners for Parks Board agreed to the number of board members to eleven. She also reminded the park board to keep their eyes out for the invitation to the October fundraiser at Chef by Request.

SEASPAR REPORT

Director Garvy reported staff has met with SEASPAR staff to review the latest sets of plans for desired placements of outlets, switches, data lines, and other details in preparation for the development of construction documents. He stated park district staff will conduct the demolition of the ceiling, HVAC, some of the walls and all of the lighting to save on contractor costs. He reported the plan at this point is to have a recommendation to the Board to award the construction at the November board meeting.

OFFICER REPORTS

A. President

President Cook reported he attended Family Fun Fest.

B. Treasurer Financial Reports ending July 31, 2013

Commissioner Hough asked if the park district has received the flood damage insurance reimbursement. Superintendent Silver said the district received some money from PDRMA

and will be contacting them about further reimbursement. He added that FEMA has not paid any reimbursement yet but is confident in his several meetings and conversations that it will be forthcoming.

C. Commissioners' Reports

Commissioner Buchelt reported recreation programs are up 107 participants from last year; there is currently a waiting list for some of the preschool programs; the recreation section scored high for the PDRM A audit; and WGN News is planning to do a story on the blacksmith shop on Tuesday, August 20.

COMMITTEE REPORTS

A. Buildings and Grounds

None.

B. Recreation and Golf

None.

C. Personnel/Technology

None.

D. Policies and Procedures

None.

E. Intergovernmental

None.

F. Finance

None.

MOTION TO ADJOURN INTO CLOSED SESSION

MOTION: Commissioner Hough moved to go into Closed Session at 8:24 p.m. for the purposes of discussing items under Open Meetings Act Section 2(c)(21) Discussion of minutes lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06. Commissioner Altpeter seconded the motion. There was no further discussion and the motion passed unanimously by voice vote.

RECONVENE OPEN MEETING

The Board returned to open session at 8:38 pm and the following commissioners were present: Altpeter, Buchelt, Hough and Cook.

ACTION ON CLOSED SESSION ITEMS

President Cook stated the board met in closed session to discuss the minutes of previous closed session meetings.

MOTION: Commissioner Hough moved to approve the closed session meeting minutes of February 21, 2013; May 15, 2013 and June 10, 2013. Commissioner Altpeter seconded the motion. There was no further discussion and the motion passed unanimously by voice vote.

MOTION: Commissioner Hough moved to release the closed session meeting minutes of February 21, 2013; May 15, 2013 and June 10, 2013. Commissioner Altpeter seconded the

motion. There was no further discussion and the motion passed unanimously by voice vote.

MOTION: Commissioner Hough moved to authorize the destruction of verbatim recordings of closed session of September 15, 2011 and December 15, 2011. Commissioner Altpeter seconded the motion. There was no further discussion and the motion passed unanimously by voice vote.

ADJOURN OPEN MEETING

MOTION: Commissioner Hough moved to adjourn the open meeting at 8:40 p.m. Commissioner Buchelt seconded the motion. There was no further discussion and the motion passed by voice vote.