

**THE LISLE PARK DISTRICT
JOURNAL OF PROCEEDINGS
REGULAR MEETING
DECEMBER 20, 2012**

CALL TO ORDER AND ROLL CALL: President Cook called the meeting to order at 7:02 p.m. in the Lisle Park District Recreation Multipurpose Room, 1925 Ohio Street, Lisle, IL 60532.

Roll Call:	Commissioners Present:	Hough Carballo Morse Cook
	Absent:	Kanzler
	Also Present:	
	Director	Garvy
	Superintendent of Recreation	Toohy
	Superintendent of Operations	Leone
	Superintendent of Parks	Cerutti
	Superintendent of Finance	Silver
	Human Resources Manager	Welge
	General Manager	Shamberg
	Golf Operations Manager	Culbertson

PLEDGE OF ALLEGIANCE: President Cook led those assembled in the Pledge of Allegiance.

PRESENTATIONS:

A. 2012 Photo Contest Winner

Director Garvy presented Harkirat Gill with a park district gift card and award for his photograph of the Community Center Bridge. Director Garvy stated the photograph will be displayed on one of the park district office walls and a smaller canvas copy will be sent to Harkirat Gill.

B. Sea Lion Aquatic Park 2012 Season Summary

Manager Porrevecchio presented the end of year update for Sea Lion Aquatic Park and Community Fitness Center. She discussed the effects of the hot dry summer weather and the minimal pool closings which resulted in increased maintenance and labor expenses. She reviewed the history for attendance, concessions, pool pass sales, and programming opportunities.

Commissioner Morse questioned if there was any place staff could cut costs. Manager Porrevecchio reviewed minimal staffing requirements and explained she has cut labor expenses over the past five years but the major expenses are chemicals and utilities.

Manager Porrevecchio reviewed the history for the fitness center memberships, equipment replacement schedule, personal training opportunities, and financial highlights.

Commissioner Carballo asked if new treadmills had been budgeted for next year. Manager Porrevecchio stated she budgets to replace one or two pieces of exercise

equipment each year and heavily uses preventative maintenance to prolong equipment lifespan.

PUBLIC COMMENT:

None.

APPROVE MEETING AGENDA

MOTION: Commissioner Hough moved to approve the meeting agenda for the regular meeting for Thursday, December 20, 2012 with corrections to items F through J changing the years from 2012 to 2013. Commissioner Morse seconded the motion.

There was no further discussion and the motion passed unanimously by voice vote.

CONSENT AGENDA ITEMS

MOTION: Commissioner Hough moved to approve consent agenda items as amended:

- A. Minutes of Regular Meeting of November 15, 2012
- B. December 20, 2012 Voucher List in the amount of \$1,727,455.29
- C. Approve 2013 Regular Meeting Dates of the Board of Park Commissioners
- D. Approve Ordinance 12-04, Tax Levy Ordinance
- E. Approve Ordinance 12-05, Tax Abatement Ordinance
- F. Renew the River Bend Golf Club Maintenance Contract with the TLC Group, LLC for the 2013 season in the amount of \$209,200.00
- G. Renew the Routine Turf Maintenance Services Contract with the TLC Group, LLC for the 2013 season in the amount of \$88,063.20
- H. Renew the Trash Removal and recycling Services Contract with Veolia ES Solid Waste Midwest, LLC for the 2013 season in the amount of \$30,603.00
- I. Renew the Aquatic Weed Control Services Contract with McCloud Aquatic Services for the 2013 season in the amount of \$11,880.00
- J. Renew the Portable Toilet Services Contract with Service Sanitation, Inc. for 2013 in the amount of \$17,187.50

Commissioner Morse seconded the motion.

Roll Call:

Ayes: Hough, Morse, Carballo, Cook

Nays: None

Absent: Kanzler

Motion passed.

COMMUNICATIONS

President Cook stated the park district received a thank you letter from the Lisle Women's Club thanking the park district for being a tube sock donation site. He also read a thank you letter from the Chicago Park District preschool for the donated preschool tables.

President Cook stated the park district received the certificate of achievement for financial reporting from the GFOA and commended Superintendent Silver.

President Cook stated the park district received the 2012 PDRMA Loss Control Award for \$1,500 in recognition of the district's loss control program accreditation status.

UNFINISHED BUSINESS

None.

NEW BUSINESS

None.

STAFF REPORTS

President Cook commented on how great the brochure looks. Director Garvy stated Coordinator Pietrucha designed it and it seems to be the first brochure with no errors.

President Cook asked if staff had researched LED lights for the Community Park ball field. Director Garvy explained the LED lights are not as readily available or cost effective on the front end but staff is going to further research it. He reviewed the current status of the project and the process over the next few months.

PARTNERS FOR PARKS REPORT

Superintendent Leone reported the holiday light recycling collection will continue through February 1st and has been very popular. She also reported the foundation is partnering with the park district preschool fundraiser for a preschool in Long Island, New York that was affected by Hurricane Sandy.

SEASPAR REPORT

None.

OFFICER REPORTS

A. President

President Cook stated he attended the Lisle Chamber Turkey Trot, volunteered at Once upon a Christmas, attended the dueling pianos show at Wheat Stack and met with the Village Manager and Mayor regarding Arboretum Woods. He wished everyone a happy holiday.

B. Treasurer Financial Reports ending November 30, 2012

Superintendent Silver stated the park district remains in good financial status and the debt service payment will be made in December.

C. Commissioners' Reports

None.

COMMITTEE REPORTS

A. Buildings and Grounds

None.

B. Recreation and Golf

None.

C. Personnel/Technology

None.

D. Policies and Procedures

None.

E. Intergovernmental

None.

F. Finance

None.

MOTION TO ADJOURN INTO CLOSED SESSION

MOTION: Commissioner Hough moved to go into Closed Session at 7:40 p.m. for the purposes of discussing items under Open Meetings Act Section 2(c)(1) The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body. Commissioner Morse seconded the motion.

Roll Call:

Ayes: Hough, Morse, Carballo, Cook

Nays: None

Absent: Kanzler

Motion passed.

RECONVENE OPEN MEETING

The Board returned to open session at 8:30 p.m. Commissioners present were Hough, Morse, Carballo and Cook.

ACTION ON CLOSED SESSION ITEMS

President Cook stated the Board met in closed session to discuss the performance and compensation of the Director. Commissioner Hough moved to increase the Director's salary by 3.24%. Commissioner Morse seconded the motion.

Roll Call:

Ayes: Hough, Morse, Carballo, Cook

Nays: None

Absent: Kanzler

Motion passed.

ADJOURN OPEN MEETING

MOTION: Commissioner Hough moved to adjourn the open meeting at 8:32 p.m. Commissioner Morse seconded the motion. There was no further discussion and the motion passed by voice vote.