

**THE LISLE PARK DISTRICT  
JOURNAL OF PROCEEDINGS  
REGULAR MEETING  
DECEMBER 15, 2011**

**CALL TO ORDER AND ROLL CALL:** President Cook called the meeting to order at 7:05 p.m. in the Lisle Park District Recreation Multipurpose Room, 1925 Ohio Street, Lisle, IL 60532.

Roll Call:	Commissioners Present:	Hough Kanzler Carballo Morse Cook
	Also Present:	
	Director	Garvy
	Superintendent of Recreation	Toohey
	Superintendent of Operations	Leone
	Superintendent of Parks	Cerutti
	Superintendent of Finance	Silver
	Human Resources Manager	Welge
	General Manager	Shamberg
	Golf Operations Manager	Culbertson

**PLEDGE OF ALLEGIANCE:** President Cook led those assembled in the Pledge of Allegiance.

**PRESENTATIONS:**

None.

**PUBLIC COMMENT:**

Director Garvy read into the minutes a letter from Mr. Tom Hummel regarding his opposition to the 2012 budget as presented and the tax levy. He included various suggestions on where he thought cuts could be made to the budget.

**APPROVE MEETING AGENDA**

**MOTION:** Commissioner Hough moved to approve the meeting agenda for the regular meeting for Thursday, December 15, 2011. Commissioner Kanzler seconded the motion.

There was no further discussion and the motion passed unanimously by voice vote.

**CONSENT AGENDA ITEMS**

**MOTION:** Commissioner Hough moved to approve consent agenda items:

- A. Approve Minutes of Regular Meeting of November 10, 2011
- B. December 15, 2011 Voucher List in the amount of \$1,790,328.71

- C. Approve 2012 Regular Meeting Dates of the Board of Park Commissioners
- D. Ordinance 11-04, 2012 Budget and Appropriation Ordinance
- E. Ordinance 11-05, Tax Levy Ordinance
- F. Ordinance 11-06, Tax Abatement Ordinance
- G. Renew the River Bend Golf Club Maintenance Contract with the TLC Group, LLC for the 2012 season in the amount of \$209,200.00
- H. Renew the Routine Turf Maintenance Services Contract with the TLC Group, LLC for the 2012 season in the amount of \$88,063.20
- I. Renew the Trash Removal and Recycling Services Contract with Veolia ES Solid Waste Midwest LLC for the 2012 season in the amount of \$29,711.00
- J. Renew the Aquatic Weed Control Services Contract with McCloud Aquatic Services for the 2012 season in the amount of \$11,880.00
- K. Renew the Portable Toilet Services Contract with Service Sanitation, Inc. for the 2012 season in the amount of \$17,187.50
- L. Resolution 121511, a resolution approving the declaration of trust of the Illinois Institutional Investors Trust and authorizing the execution thereof and authorization certain officials to act on behalf of the Lisle Park District
- M. Reserve Community Park for Benet Academy 2012 Cross Country meet
- N. Reserve Community Park for 2012 JDRF Ron Santo Walk

Commissioner Kanzler seconded the motion.

Commissioner Hough pulled item L for discussion.

Roll Call:

Ayes: Hough, Kanzler, Carballo, Morse, Cook

Nays: None

Motion passed.

**L. Resolution 121511, a resolution approving the declaration of trust of the Illinois Institutional Investors Trust and authorizing the execution thereof and authorization certain officials to act on behalf of the Lisle Park District**

Commissioner Hough asked for more information. Superintendent Silver stated the park district has \$60,000 invested and they are merging with the Illinois Institutional Investors Trust. A resolution is needed in order to keep that money in the investment pool. He confirmed it qualifies as protected assets.

Commissioner Hough asked if there was a concern regarding their solvency. Superintendent Silver stated he is going to look into it to ensure we won't have any liability. He reported that the board can approve it but if he finds out it is not protected he will pull the money out of it, adding that he has until February 27<sup>th</sup>. Either way he reported, he will follow the investment guidelines given to him by the board.

MOTION: Commissioner Hough moved to approve Resolution 121511, a resolution approving the declaration of trust of the Illinois Institutional Investors Trust and authorizing the execution thereof and authorization certain officials to act on behalf of the Lisle Park District. Commissioner Kanzler seconded the motion.

Roll Call:

Ayes: Hough, Kanzler, Carballo, Morse, Cook

Nays: None

Motion passed.

### **COMMUNICATIONS**

President Cook stated he received a letter from LRE, owners of the 1997 Ohio Street building, informing him that their property was damaged by a tree that came from park property. The letter included pictures.

President Cook stated the park district received the certificate of achievement for financial reporting from the GFOA and commended Superintendent Silver for this achievement.

President Cook received an email from Megan Patillo requesting to use Community Park for a walkathon for Parkinson's Disease.

President Cook referenced an email for a funeral luncheon thanking staff for their service at Wheatstack.

President Cook received an email from a family who enjoyed Once Upon a Christmas.

Director Garvy read a letter from Mr. Tom Bell thanking him for the caring senior staff at the park district.

### **UNFINISHED BUSINESS**

None.

### **NEW BUSINESS**

None.

### **STAFF REPORTS**

#### **A. Sea Lion Aquatic Park 2011 End of Season Report**

Superintendent Toohey presented the end of year report, explaining 2011 was down about \$43,000 in revenues due to a wet spring when most people buy their passes, a power outage that closed the pool for four days, and a rainy summer. He noted expenses have been reduced as well. President Cook stated it is a very good report and he appreciates staff's work.

Director Garvy reported the park district will partner with just Woodridge and Naperville park districts for reciprocal use of aquatic parks in the event one district's facility becomes unavailable. He reported that this idea was so well received that several other neighboring districts will be forming similar partnerships.

Commissioner Morse suggested offering a discount for buying your pool pass early instead of the punch card promo. She also requested a hose for the sand area for washing off sandy feet as the water tower is too difficult for little ones to operate. Superintendent Toohey stated staff had a hose hooked up late in the season and also has staff assigned to that area to help.

Commissioner Morse asked about the plan to improve marketing to non-residents. Superintendent Leone explained they want to target Downers Grove and Naperville residents using USA Today and City Guide for DuPage County by highlighting the pool. Commissioner Morse asked if we were rated on Yelp.com. Superintendent Leone stated she will check.

Commissioner Hough asked where staff found additional gym space for basketball programming. Superintendent Toohey stated a night was added at the gyms we currently have programmed. President Cook stated he is impressed with the increase in basketball numbers.

President Cook congratulated Managers Wise, Porrevecchio and Gianatasio for graduating from Professional Development School. Superintendent Toohey stated it shows their commitment to the industry and park district.

President Cook asked about doing the Trail of Terror for two nights. Superintendent Toohey stated it was a big success this year and staff will figure out how to secure it over night so they can hold the event for two nights.

President Cook asked if the park district advertised in the American Town website. Superintendent Leone stated the district has in the past but not currently.

President Cook stated the Gentle Learning Preschool website looks great. Superintendent Toohey stated there are 120 kids enrolled compared to 110 kids last year. He reported the park district is getting a lot of interest generated from the new facility and new website. Director Garvy reported staff is trying to increase safety in the parking lot with speed bumps, stop signs, and increasing parent awareness.

Commissioner Kanzler stated she has received two phone calls regarding the new Surrey Ridge Athletic Complex back stops, stating they thought it was going to be like Woodglenn. Director Garvy stated he has received questions regarding why the park district is not installing dug out fencing. He reported that Lisle Baseball Softball originally indicated they would fund this portion, when they realized the cost was roughly \$23,000 they backed out. He said the park district should still consider adding this

fencing. Discussion ensued regarding the decline in popularity of baseball and the increase in popularity of other club sports like lacrosse and soccer.

Commissioner Hough asked how the Groupon sale turned out. Manager Shamberg reported they sold 334, and over half of them redeemed were from first time visitors or it was their first time since the name changed. His goal was to get more exposure for the restaurant.

Commissioner Kanzler asked if the consultants were still involved. Manager Shamberg stated he still talks to them every few months but they won't be involved from here out. Director Garvy stated they were happy with our direction, implementing SOP's and cutting food costs. The bigger focus will be on private parties next year and more advertising on catering.

President Cook referenced Dan's report on the Community Center remodeling; stating staff has done a great job.

Commissioner Kanzler stated how great she thinks the program brochure looks.

#### **PARTNERS FOR PARKS REPORT**

Superintendent Leone reported they made \$16,800 this year versus \$11,200 last year in Scarecrow Scramble.

She also reported Supervisor Oostydk set up the holiday light recycling program where the money a recycling company gives us for each strand of light will be donated to Partners for Parks.

#### **SEASPAR REPORT**

Director Garvy reported they are working on the strategic plan and will be conducting a survey in the late winter.

#### **OFFICER REPORTS**

##### **A. President**

President Cook stated he attended the presentation of the new bus to the seniors and attended the staff retirement party.

President Cook commended staff for all their work this year. He also thanked the board for a job well done and looks forward to what they can accomplish next year.

President Cook requested that cell phone usage during future meetings be controlled and asked that responses to emails from Director Garvy be more timely.

##### **B. Treasurer Financial Reports ending November 30, 2011**

Superintendent Silver stated the bond payment was recognized in November for the enterprise fund and \$180,000 will hit the Capital Fund in December for the bus donation.

He stated we will be on budget at year end, adding that the budget is a projection of where we think we are going to spend and it is a working financial tool.

President Cook stated the budget is only on paper and doesn't tell the whole story of behind the scenes. He is proud the park district has had a balanced report for the last five years.

### **C. Commissioners' Reports**

#### **COMMITTEE REPORTS**

##### **A. Buildings and Grounds**

None.

##### **B. Recreation and Golf**

None.

##### **C. Personnel/Technology**

None.

##### **D. Policies and Procedures**

None.

##### **E. Intergovernmental**

None.

##### **F. Finance**

None.

#### **MOTION TO ADJOURN INTO CLOSED SESSION**

MOTION: Commissioner Hough moved to go into Closed Session at 8:05 p.m. for the purposes of discussing items under Open Meetings Act Section 2(c)(1) The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body. Commissioner Morse seconded the motion. There was no further discussion and the motion passed unanimously by voice vote.

#### **RECONVENE OPEN MEETING**

Commissioner Hough moved to reconvene the Open Meeting at 9:08 p.m. Commissioner Kanzler seconded the motion. There was no further discussion and the motion passed unanimously by voice vote.

#### **ACTION ON CLOSED SESSION ITEMS**

Commissioner Hough moved to approve a salary adjustment for Director Garvy as discussed in Closed Session. Commissioner Kanzler seconded the motion.

Roll Call:

Ayes: Hough, Kanzler, Carballo, Morse, Cook

Nays: None  
Motion passed.

**ADJOURN OPEN MEETING**

MOTION: Commissioner Hough moved to adjourn the open meeting at 9:10.  
Commissioner Kanzler seconded the motion. There was no further discussion and the motion passed unanimously by voice vote.