



**THE LISLE PARK DISTRICT  
JOURNAL OF PROCEEDINGS  
REGULAR MEETING  
Thursday, February 15, 2024  
7:00 p.m.**

**I. CALL TO ORDER AND ROLL CALL**

President Altpeter called the meeting to order at 7:00 p.m.

Director Garvy Called Roll:

Commissioners Present In-Person: Altpeter  
Wessel  
Hummel  
Tapella

Staff Present Included: Director of Parks & Recreation Garvy  
Superintendent of Finance, Golf Operations & IT Silver  
Superintendent of Recreation & Marketing Pratscher  
Assistant Superintendent of Recreation Dale

**II. REMOTE ATTENDANCE AUTHORIZATION**

Permit the attendance and participation of Commissioner Dombroski by remote means.

Commissioner Hummel moved to permit Commissioner Dombroski's attendance at the February 15, 2024, meeting of the Board of Park Commissioners by remote means in accordance with section 7 of the Open Meetings Act and the Lisle Park District Remote Attendance Policy. Commissioner Tapella seconded the motion.

Roll:

Ayes: Hummel, Tapella, Wessel, Altpeter

Absent: None

Motion Passed.

Commissioner Dombroski joined the meeting at 7:02 pm by remote means.

**III. PLEDGE OF ALLEGIANCE**

President Altpeter led those in attendance in the Pledge of Allegiance.

**IV. PRESENTATIONS – none**

**V. PUBLIC COMMENT**

Mr. Bruce Montgomery & Mrs. Sue Montgomery, 6198 Shorewood Ct, Lisle, IL 60532. Mr. Montgomery communicated that the portable restroom located at Abbeywood Park has resulted in damage to the park path due to the servicing truck needing to drive on that path to access the restroom unit. Mr. and Mrs. Montgomery communicated that Surrey Ridge Park is in close proximity to Abbeywood Park and is already equipped with a portable restroom for public use and said Abbeywood Park was not in need of a portable toilet until the pickleball courts were installed.

## **VI. APPROVE MEETING AGENDA**

Commissioner Tapella moved to approve the meeting agenda. Commissioner Wessel seconded the motion.

Roll Call:

Ayes: Tapella, Wessel, Hummel, Dombroski, Altpeter

Absent: None

Motion Passed.

## **VII. CONSENT AGENDA ITEMS**

Commissioner Wessel moved to approve the Consent Agenda items, including the voucher list in the amount of \$308,936.54. Commissioner Tapella seconded the motion.

Roll Call:

Ayes: Wessel, Tapella, Hummel, Dombroski, Altpeter

Absent: None

Motion Passed.

## **VIII. COMMUNICATIONS – none**

### **IX. UNFINISHED BUSINESS**

#### *A. Video Recording and Posting of Park District Board Meetings.*

President Altpeter stated that Park District legal counsel recommended to include an amendment to the Video Recording and Posting of Park District Board Meeting policy requiring any commissioner attending a qualifying meeting by remote means to participate with their camera on so viewers can observe all commissioners participating in the meeting. Discussion ensued with the consensus being the Board's remote attendance policy will also be amended to require any commissioner attending remotely must be on camera. Commissioner Tapella suggested that policy be reviewed by legal and presented with that addition and any other changes that would be recommended.

Commissioner Hummel moved to approve a policy of video recording and posting of Park District Board Meetings with the addition of the statement that any commissioner attending remotely must be on camera. Commissioner Tapella seconded the motion.

Roll Call:

Ayes: Hummel, Tapella, Wessel, Dombroski, Altpeter

Absent: None

Motion Passed.

*B. Ordinance 24-02, an Ordinance providing for the issue of \$1,397,000 Taxable General Obligation Limited Tax Park Bonds, Series 2024, of the District for the building, maintaining, improving and protecting of the existing land and facilities of the District and for the payment of the expenses incident thereto, providing for the levy of a direct annual tax to pay the principal and interest on the bonds and authorizing the sale of the bonds to the Corporate Fund of the District.*

Commissioner Tapella moved to approve an ordinance providing for the issuance of \$1,397,000 Taxable General Obligation Limited Tax Park Bonds, Series 2024, of the District for the building,

maintaining, improving and protecting of the existing land and facilities of the District and for the payment of the expenses incident thereto, providing for the levy of a direct annual tax to pay the principal and interest on the bonds and authorizing the sale of the bonds to the Corporate Fund of the District. Commissioner Wessel seconded the motion.

Roll Call:

Ayes: Tapella, Wessel, Hummel, Dombroski, Altpeter

Absent: None

Motion Passed.

*C. Wheatstack License Agreement – Update*

Director Garvy reported he has provided tours to multiple prospective groups and expressed confidence in receiving proposals from at least two of those groups. The deadline for submittals is February 23, 2024. Director Garvy plans to follow up with interested parties and coordinate schedules for reviewing the submittals. It was noted that parties interested thus far are restaurant groups with experience in other restaurant facilities. The Park Board emphasized during the conversation the importance of ensuring that the restaurant operation caters to the hours of the golf course but that all terms within the license agreement are negotiable.

**X. NEW BUSINESS**

*A. Resolution 021524, a Resolution authorizing an emergency purchase of one (1) F350 pickup truck from DeLong Ford in an amount not to exceed \$51,000.00.*

Commissioner Hummel moved to approve a resolution authorizing an emergency purchase of one (1) F350 pickup truck from DeLong Ford in an amount not to exceed \$51,000.00. Commissioner Tapella seconded the motion.

Roll Call:

Ayes: Hummel, Tapella, Wessel, Dombroski, Altpeter

Absent: None

Motion Passed.

*B. Memo of Understanding between the Downers Grove Park District and the Lisle Park District for Reciprocal Fitness and Aquatic Park Memberships*

Superintendent Pratscher communicated that Lisle Park District residents will have three options with different fitness providers, including the reciprocal agreement with the Downers Grove Park District.

Commissioner Tapella asked for confirmation that the length of the agreement would be for one year. Commissioner Tapella stated that the one-year agreement would allow the Board to revisit the agreement if there is overuse of Sea Lion Aquatic Park.

Commissioner Hummel asked if we are tracking usage of the reciprocal agreement. Director Garvy confirmed that usage will be monitored.

Commissioner Wessel moved to approve a memo of understanding between the Downers Grove Park District and the Lisle Park District for reciprocal fitness and aquatic park memberships. Commissioner Tapella seconded the motion.

Roll Call:

Ayes: Wessel, Tapella, Hummel, Dombroski, Altpeter

Absent: None

Motion Passed.

## **XI. STAFF REPORTS**

### *A. Tate Woods Park Renovations – Update*

Director Garvy shared that in addition to the information included in the board packet memo, the projected project expenses have exceeded the budget by approximately \$97,000, but that figure includes a \$91,000 contingency. Director Garvy highlighted the positive impact of receiving the \$600,000 grant from the Illinois Department of Natural Resources (IDNR) Open Space Lands Acquisition and Development (OSLAD), which significantly alleviates some financial pressure. Staff view the grant as an opportunity to proceed with the project properly from the start, even if it exceeds the initial budget. They recommend moving forward, but final decisions will be made after the bid opening and confirmation of actual costs.

President Altpeter commented that bidding proposals are for the project as a whole rather than segmented. Director Garvy stated that the bid documents seek unit pricing, so should the low bid come in above budget, the park district can consider reducing certain components if needed.

### *B. Pulte Development – Update*

Director Garvy expressed excitement about progress and gratitude regarding the generous terms of the agreement with Pulte Homes. Conversation ensued about allocating funds for the playground amenity in the amount \$28,000, with a consensus to move forward due to the benefits of ensuring the finished product is of the highest quality. Director Garvy reported he will present an agreement for the Board's consideration at their meeting of March 21.

## **XII. SEASPAR REPORT**

## **XIII. OFFICER REPORTS**

### *A. President, Commissioner Altpeter*

#### *I. Committee on Local Government Efficiency – set dates for future meetings*

President Altpeter stated that the Committee on Local Government Efficiency is permitted to be conducted during regular Park Board meetings. Director Garvy stated that the three committee meetings will be scheduled for March, May, and August 2024.

Director Garvy commented that the agenda for the three meetings would include reviewing a template report provided by the Illinois Association of Park Districts that staff have already put a lot of Lisle Park District's data into it. He said the committee would further refine details based on discussions and that staff will notify the citizen members of the committee about the upcoming meetings.

#### *ii. Park Commissioner Attendance Ordinance – discussion*

President Altpeter shared information from an Illinois Parks and Recreation Conference session on the topic of boardsmanship. One of the topics that was highlighted was the need to adhere to existing policies and ordinances regarding commissioner attendance, particularly in light of remote participation arising since the pandemic.

The Board reviewed requirements for in-person attendance and the park district's policy of conducting a hearing to address a commissioner not attending six or more meetings in person.

Commissioner Hummel expressed the need to revisit and possibly amend the policy given the changing circumstances during recent times regarding remote attendance becoming more normalized.

Commissioner Dombroski emphasized his dedication to fulfilling his responsibilities as a Park Board member, despite participating remotely on multiple occasions throughout the past year. He said if there is a policy regarding remote attendance, then he agrees the park district needs to follow it by having a hearing.

The Board agreed to proceed with scheduling a hearing in March as required by the ordinance and acknowledged that the hearing is procedural and does not necessarily imply any action will be taken.

*B. Treasurer, Superintendent Silver*

Financial Reports ending January 31, 2024. Superintendent Silver confirmed that all assets are FDIC and/or collateralized. Superintendent Silver indicated that the River Bend Golf Club exceeded one million dollars in revenue for the first time. Despite slightly higher expenses due to the addition of sidewalks in spring and winter, 2023 still yielded the best year-end fiscal performance to date.

The income statement showed consistent performance compared to previous years, with only a slight decrease in recreation revenue due to a delayed accrual of \$21,000 for January. This accrual has since been processed.

*C. Commissioners' Reports*

Commissioner Hummel inquired about an incident involving damage to the fence at River Bend Golf Club, likely caused by a car accident.

Director Garvy reported that the Lisle Police Department arrested an individual on the evening of February 13, and Safety Manager Mendez has submitted the report to PDRMA, the District's risk management agency. The agency will handle the claim and work with the motorist's insurance to cover the damages, including the park district's deductible. Garvy reported Manager Mendez has also contacted the fencing contractor to schedule repairs promptly.

Commissioner Hummel discussed the status of the forensic accounting audit for the previous Wheatstack operator. Director Garvy stated that the original draft agreement was presented to the District's legal counsel when it should be between the District and the auditor. He said his focus has been largely on seeking a new operator. Commissioner Hummel expressed concerns about the timeframe in initiating the forensic audit following the departure of a previous operator. Director Garvy reported this will receive priority moving forward.

**XIV. CLOSED SESSION**

Commissioner Tapella moved to adjourn to closed session pursuant to Section 2(c)(21): Discussion of minutes lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06 at 7:46 pm. Commissioner Wessel seconded the motion.

Roll Call:

Ayes: Tapella, Wessel, Hummel, Dombroski, Altpeter

Absent: None

Motion Passed.

**XV. OPEN MEETING**

**XVI. CALL TO ORDER AND ROLL CALL**

The Board returned to open session at 7:50 pm.

Roll Call:

Present: Tapella, Hummel, Wessel, Dombroski (remote), Altpeter.

**XVII. ACTION ON CLOSED SESSION ITEMS**

A. Approval of certain closed session meeting minutes

Commissioner Tapella moved to approve the closed session meeting minutes of August 17, 2023 and December 21, 2023. Commissioner Hummel seconded.

Roll Call:

Ayes: Tapella, Hummel, Wessel, Dombroski, Altpeter

Absent: None.

Nays: None.

Motion Passed.

B. Release of certain closed session meeting minutes

Commissioner Wessel moved to release the closed session meeting minutes of August 17, 2023; Commissioner Tapella seconded.

Roll Call:

Ayes: Wessel, Tapella, Hummel, Dombroski, Altpeter

Absent: None.

Nays: None.

Motion Passed.

C. Authorization of the destruction of certain verbatim recordings of closed session meetings.

Commissioner Tapella moved to destroy the verbatim recording of the closed session meeting of February 17, 2022; July 26, 2021; and July 27, 2021. Commissioner Wessel seconded.

Roll Call:

Ayes: Tapella, Wessel, Hummel, Dombroski, Altpeter

Absent: None.

Nays: None.

Motion Passed.

**XVIII. ADJOURN OPEN MEETING**

Commissioner Wessel moved to adjourn the meeting at 7:55 pm. Commissioner Tapella seconded.

Roll Call:

Ayes: Wessel, Tapella, Hummel, Dombroski, Altpeter

Absent: None.

Nays: None.

Motion Passed.