



REGULAR MEETING
May 19, 2022



AGENDA

**REGULAR MEETING OF THE LISLE PARK DISTRICT BOARD OF PARK COMMISSIONERS
IN THE PARK DISTRICT RECREATION CENTER MULTIPURPOSE ROOM
1925 OHIO STREET, LISLE, ILLINOIS 60532.**

**Thursday, May 19, 2022
7:00 p.m.**

Any individual with a disability requiring a reasonable accommodation to participate in this meeting should contact Dan Garvy within a reasonable time at the Lisle Park District Administrative offices, 1925 Ohio Street, Lisle, IL 60532 or call (630)964-3410 ext. 4310, Monday through Friday 8:30 am to 5:00 pm. Requests for a qualified interpreter require a five working day advance notice.

I. CALL TO ORDER AND ROLL CALL

II. PLEDGE OF ALLEGIANCE

III. PRESENTATIONS

A. Ryan Jensen, Lisle Park District Naturalist

IV. ANNUAL MEETING

- A. Elect Park Board President
- B. Elect Park Board Vice-President
- C. Presidential appointment of Secretary
- D. Presidential appointment of Treasurer
- E. Presidential appointment of SEASPAR Representative
- F. Presidential appointment of Committee Chairs – if any

V. PUBLIC COMMENT

Visitors are welcome to address the Board of Park Commissioners. You are asked to raise your hand and wait to be recognized by the Board President. When recognized, please state your name, address, and the item you wish to discuss. It is requested that one spokesperson for a group be appointed to present the views of the entire group, rather than have multiple individuals repeat similar opinions. There will be a 5-minute time limit per speaker.

VI. APPROVE MEETING AGENDA

VII. CONSENT AGENDA ITEMS

- A. Approve Minutes of Regular Meeting of April 21, 2022.
- B. Approve the May 2022 Voucher List in the amount of \$206,877.18.
- C. Approve License Agreement between the Lisle Park District and the Village of Lisle for a July 3, 2022 Fireworks Display in Community Park.
- D. Authorize the attendance of Commissioners Richter, Altpeter, and Wessel at the 2022 National Recreation & Park Association Annual Conference on September 20 – 22, 2022.

VIII. COMMUNICATIONS

IX. UNFINISHED BUSINESS

X. NEW BUSINESS

- A. Arbor View Park Playground & Court Area Renovation Project contract award

XI. STAFF REPORTS

- A. Recreation Department Updates Since April 2021
- B. Strategic Master Plan Update

XII. LISLE PARTNERS FOR PARKS FOUNDATION REPORT

XIII. SEASPAR REPORT

XIV. OFFICER REPORTS

- A. President, Commissioner Richter
- B. Treasurer, Commissioner Wessel
 - i. Financial Reports ending April 30, 2022.
- C. Commissioners' Reports

XV. ADJOURN OPEN MEETING

MISSION STATEMENT

It is the mission of the Lisle Park District to enrich the quality of life for people of all ages by providing constructive and creative leisure opportunities.

**THE LISLE PARK DISTRICT
JOURNAL OF PROCEEDINGS
REGULAR MEETING
April 21, 2022**

I. CALL TO ORDER AND ROLL CALL: President Richter called the meeting to order at 7:00 p.m.

Director Garvy Called Roll:

Commissioners Present:

Richter
Altpeter
Costello
Hummel
Wessel

Staff Present:

Director of Parks & Recreation
Superintendent of Parks
Superintendent of Recreation
Cultural Arts, Rental & Office Manager
Assistant Superintendent of Recreation

Garvy
Cerutti
Pratscher
Nadeau
Dale

II. PLEDGE OF ALLEGIANCE:

President Richter led those assembled in the Pledge of Allegiance.

III. PRESENTATIONS

None.

III. PUBLIC COMMENT

None.

IV. APPROVE MEETING AGENDA

Commissioner Altpeter moved to approve the meeting agenda for the regular meeting for Thursday, April 21, 2022.

Commissioner Costello seconded the motion.

Motion passed unanimously by voice vote.

V. CONSENT AGENDA ITEMS

Commissioner Altpeter moved to approve consent agenda items A and B.

A. Approve Minutes of Regular Meeting of March 17, 2022.

B. Approve March Voucher List in the amount of \$240,881.42.

Commissioner Hummel seconded the motion.

Commissioner Hummel asked if Wheatstack paid for their half of the electric sign and Director Garvy reported they did.

Roll Call:

Ayes: Altpeter, Hummel, Costello, Wessel, Richter

Absent: None.

Nays: None.

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Motion passed.

VI. COMMUNICATIONS

None.

VII. UNFINISHED BUSINESS

A. Consulting Agreement for Strategic Master Planning Services between the Lisle Park District and PROS Consulting Inc.

Commissioner Hummel asked about the contract saying, "an Illinois municipal corporation." Director Garvy said he will verify, saying it usually says "an Illinois park district."

Commissioner Wessel asked what next steps were. Director Garvy stated the District and consultants will schedule a kick-off meeting where background documents will be verified and provided, and a project schedule will be finalized.

Commissioner Costello moved to approve a Consulting Agreement between PROS Consulting Inc. and the Lisle Park District for Strategic Master Plan services in the amount of \$120,000.00.

Commissioner Altpeter seconded.

Roll Call:

Ayes: Altpeter, Hummel, Costello, Wessel, Richter

Absent: None.

Nays: None.

Motion passed.

VIII. NEW BUSINESS

None.

IX. STAFF REPORTS

President Richter asked for an update on how the CivicRec launch was going. Superintendent Pratscher gave an update and overview of the process, saying each program now links directly to the registration portal. The District processed 4,000 transactions and over \$551,000 since April 1, which is about a 20% increase from 2019. Camp Summer Quest has a waitlist that averages 34 campers per week and staff are now looking into other options. He reported Manager Nadeau is going to be offering an art camp. He said the District has also sold almost 400 pool passes to Sea Lion Aquatic Park.

Commissioner Hummel asked how staffing was going on lifeguards. Pratscher reported there is an industry wide shortage, and the District needs about 20 more. Superintendent Cerutti reported that the Parks Department usually has 18-20 seasonals and they have 1-2, they have been outsourcing more services, utilizing volunteer groups and the DuPage County Sheriff's Work Alternative Program as much as possible. He reported that without seasonal employees, the parks department's focus will remain largely on trash removal and weed control, as well as athletic field preparations without much time for other tasks. Director Garvy reported that last month Commissioner Hummel had asked whether the park district has ever sought a waiver of permit fees at DuPage County. He reported he

had contacted the county and was told they do not waive fees, as every department acts as its own cost center, they don't waive fees to other county departments of the forest preserve district, and they rely heavily on these fees as a way to try to control their tax levy.

Director Garvy reported he and Superintendent Cerutti are finalizing an update on the recently completed water quality study that's been a joint project of the park district and the Village of Lisle and expects to provide that to them next week.

He also reported the Arbor View Park project is out to bid and there are thirteen companies so far that emailed for bid packets. Kids Around the World will take the old playground equipment when ready and refurbish it and install it in a third world country, like they have done with a number of other playgrounds. The board thought it would be nice to have some pictures of playgrounds in their new locations from around the world on the District's website.

Director Garvy reported the Community Park softball field project will go out to bid in May with an anticipated recommendation to award the contract in June, start the work in September and finish in October, weather and conditions permitting.

X. PARTNERS FOR PARKS REPORT

The Partners for Parks Report is included in the Board Packet.

XI. SEASPAR REPORT

The SEASPAR report is included in the Board Packet. The Believe & Achieve Banquet will be May 11th and Director Garvy asked that any commissioner interested in attending should let him know by the April 29 deadline.

XII. OFFICER REPORTS

A. President Richter

B. Treasurer, Commissioner Wessel

i. Financial Reports ending March 31, 2022

Commissioner Wessel reported that the District's investments are all FDIC insured or collateralized.

C. Commissioners' Reports.

Commissioner Hummel asked if the District has received the additional license fee for Wheatstack exceeding the \$1.1 million revenue. Director Garvy said he will check with Superintendent Silver upon his return from vacation.

Commissioner Wessel thanked the District for pursuing becoming a dementia friendly facility as there are an alarming number of people affected by dementia.

XIV. ADJOURN OPEN MEETING

Commissioner Wessel moved to adjourn the regular board meeting.

Commissioner Hummel seconded.

There was no further discussion and motion passed unanimously by roll call vote at 7:40 p.m.

DATE: 05/09/2022
 TIME: 13:17:53
 ID: AP450000.WOW

LISLE PARK DISTRICT
 PAID INVOICE LISTING

FROM 04/15/2022 TO 05/12/2022

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	CHK DATE	CHECK #	CHECK AMT	INVOICE AMT/ ITEM AMT
ALARM	33828	01 REC CTR FLAG POLE PARTS	210000006265	04/13/22	05/09/22	61532	422.27	46.19 46.19
	33876	01 FLAGS	100600026273	04/28/22	05/09/22	61532	422.27	376.08 376.08
							VENDOR TOTAL:	422.27
ALARM	224855-1008	01 MAY-JUL ALARM CHARGES	250000006600	04/10/22	05/09/22	61533	231.00	231.00 231.00
							VENDOR TOTAL:	231.00
ALEXAN	187600	01 FUEL	101300046602	05/03/22	05/09/22	61534	244.80	244.80 244.80
							VENDOR TOTAL:	244.80
AMALLSTA	3925	01 CARPENTRY DEPOSIT	400800066260	04/21/22	04/22/22	61521	3,925.00	3,925.00 3,925.00
	42922	01 PERGOLA PAINTING	400800066260	04/29/22	05/09/22	61535	9,775.00	5,850.00 5,850.00
	43022	01 SLAP CARPENTRY WORK	400800066260	04/30/22	05/09/22	61535	9,775.00	3,925.00 3,925.00
							VENDOR TOTAL:	13,700.00
AMERICAM	101821	01 CONCERT STAGE 1ST PAYMT	210740456430	10/18/21	05/09/22	61536	5,695.00	5,695.00 5,695.00
AQUAPU	0139764-IN	01 POOL PAINT	210800066260	04/29/22	05/09/22	61537	843.65	529.92 529.92
	0139770-IN	01 AIR RELIEF ASSEMBLY	210800066260	04/29/22	05/09/22	61537	843.65	313.73 313.73

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ARTHURCL ARTHUR CLESEN INC
 368141 01 DIVOT MIX 511000106260 04/26/22 61538 05/09/22 543.00 543.00
 VENDOR TOTAL: 843.65

BASICIRR BASIC IRRIGATION SERVICES INC
 29363 01 INSTALL POND FOUNTAIN 100600026290 04/19/22 61539 05/09/22 240.00 240.00
 VENDOR TOTAL: 240.00

BEAVER BEAVER SHREDDING INC
 54832 01 2022 SHRED EVENT 100000006480 04/21/22 61527 04/22/22 405.00 405.00
 VENDOR TOTAL: 405.00

BERLAN BERLANDS HOUSE OF TOOLS
 176252 01 TOOL REPAIRS 211200036260 07/27/21 61529 04/29/22 105.50 80.50
 80.50

176538 01 DRILL REPAIR 211200036260 07/20/21 61529 04/29/22 105.50 25.00
 25.00
 VENDOR TOTAL: 105.50

BREAKTHR BREAKTHRU BEVERAGE ILLINOIS
 343814111 01 LIQUOR 511000105202 04/21/22 61540 05/09/22 392.87 392.87
 02 BOTTLED BEER 511000105200 256.87
 03 N/A BEVERAGES 511000105204 100.00
 36.00
 VENDOR TOTAL: 392.87

BRIDGEST BRIDGESTONE GOLF INC
 100305744 01 RESALE MERCHANDISE 511000105000 03/08/22 61541 05/09/22 300.00 300.00
 300.00
 VENDOR TOTAL: 300.00

BURNETT& SPIRAL SERVICES LLC
 22-289 01 VFD INSTALL 400800066260 04/19/22 61542 05/09/22 1,291.85 1,291.85
 1,291.85
 VENDOR TOTAL: 1,291.85

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	INV91329	01 COURSE SUPPLIES	511000106260	04/01/22	05/09/22	61546	2,576.67	1,034.67 1,034.67
							VENDOR TOTAL:	2,576.67
CINTAS		CINTAS CORPORATION						
	0F94594289	01 CC FIRE EXT SERVICE & RECHARGE	250000006600	05/03/22	05/09/22	61547	4,241.08	992.65 992.65
	0F94594290	01 RC FIRE EXT SERVICE & RECHARGE	250000006600	05/03/22	05/09/22	61547	4,241.08	328.54 328.54
	0F94594618	01 PARKS FIRE EXT SERV & RECHARGE	250000006600	05/03/22	05/09/22	61547	4,241.08	1,185.47 1,185.47
	0F94594620	01 DEPOT FIRE EXT SERV & RECHARGE	250000006600	05/03/22	05/09/22	61547	4,241.08	1,173.09 1,173.09
	0F94594947	01 RB FIRE EXT SERV & RECHARGE	250000006600	05/03/22	05/09/22	61547	4,241.08	561.33 561.33
							VENDOR TOTAL:	4,241.08
COMMON		COMMONWEALTH EDISON						
	042522-0795009059	01 BEAUBIEN TAVERN	220700146601	04/25/22	05/09/22	61548	14,211.90	96.87 96.87
	042522-8114710000	01 DEPOT MUSEUM	220700186601	04/25/22	05/09/22	61548	14,211.90	320.65 320.65
	042522-8114711007	01 NETZLEY/YENDER HSE	220700196601	04/25/22	05/09/22	61548	14,211.90	184.63 184.63
	042622-0474252009	01 RB PUMP/ELEC HEATER	100600026601	04/26/22	05/09/22	61548	14,211.90	125.34 125.34
	042622-1483087146	01 VETS MEMORIAL	220700156601	04/26/22	05/09/22	61548	14,211.90	25.77 25.77
	042622-5459044006	01 BLACKSMITH SHOP	220700156601	04/26/22	05/09/22	61548	14,211.90	74.15 74.15
	042622-8032707009	01 RIVER RD MAINT	101200056601	04/26/22	05/09/22	61548	14,211.90	242.58 242.58

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042622-8198293004	01	CONNELLY PARK	100600026601	04/26/22		61548	05/09/22	14,211.90	55.77
0427-0472134017	01	PONDS/STAGE/FOUNTAIN	100600026601	04/27/22		61548	05/09/22	14,211.90	10,529.07
	02	REC CTR	10000006601						388.68
	03	REC CTR	21000006601						1,227.99
	04	SLAP	210800096601						3,683.98
	05	SLAP POOL	210800096601						233.60
	06	PARKS	101200136601						447.63
	07	PARKS GARAGE	101200136601						219.31
	08	LIGHTED PLAY AREA	100600026601						67.97
	09	BALL FIELD #2 & #5	100600026601						46.34
	10	LOWER PARKING LOTS	100600026601						66.93
	11	BALL FIELDS #3 & #4	100600026601						65.81
	12	CC	101200016601						298.99
	13	CC	211200016601						448.28
	14	CPF	210900126601						448.28
	15	CPF HEAT	210900126601						252.88
	16	CC CORP HEAT	101200016601						579.13
	17	CC REC HEAT	211200016601						1,026.63
042722-2103066059	01	RB PROSHOP	511000106601	04/27/22		61548	05/09/22	14,211.90	2,038.02
	02	WS	511100116601						305.70
042722-4909038093	01	ALTA CT STREETLIGHTS	100600026601	04/27/22		61548	05/09/22	14,211.90	1,732.32
050222-0459050125	01	WOODGLENN PK	100600026601	05/02/22		61548	05/09/22	14,211.90	386.24
VENDOR TOTAL:									14,211.90
CONSERVF CONSERV FS INC	6414843	01 GRASS SEED	100600026325	04/25/22		61549	05/09/22	1,102.00	690.00
	6414862	01 SEED NETTING	100600026325	04/26/22		61549	05/09/22	1,102.00	690.00
VENDOR TOTAL:									1,102.00
DIVERSIF DIVERSIFIED AUDIO GROUP INC	12022	01 JULY 3RD SOUND & LIGHTS	210740456430	10/21/21		61550	05/09/22	2,350.00	2,350.00
VENDOR TOTAL:									2,350.00

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DOUGLASA	20319	DOUGLAS ENTERPRISES						VENDOR TOTAL:	2,350.00
		01 PAINTING SUPPLIES	211200036260	10/08/21		61551	05/09/22	47.14	47.14
								VENDOR TOTAL:	47.14
DRENDEL	CM242	DRENDEL PROPERTY MANAGEMENT	511000106260	01/05/22		61552	05/09/22	17,750.00	17,750.00
		01 MAY 2022 RB MAINT						VENDOR TOTAL:	17,750.00
DUCOHE	IN0051010	DUPAGE COUNTY HEALTH DEPT	210800066506	04/01/22		61522	04/22/22	2,281.00	2,023.00
		01 2022 SWIMMING POOL PERMITS						VENDOR TOTAL:	2,023.00
	IN0051496	01 SLAP FOOD PERMIT	210800086507	04/07/22		61522	04/22/22	2,281.00	258.00
								VENDOR TOTAL:	258.00
ETRAK	4	ETRAK RECREATIONAL SOFTWARE	210000006490	04/22/22		61528	04/22/22	2,000.00	1,000.00
		01 FEB 2022 MONTHLY USER FEE						VENDOR TOTAL:	1,000.00
	5	01 MAR 2022 USER FEE	210000006490	04/22/22		61528	04/22/22	2,000.00	1,000.00
								VENDOR TOTAL:	1,000.00
EUCLID	2881973	EUCLID BEVERAGE LTD	511000105200	04/22/22		61553	05/09/22	319.10	319.10
		01 BOTTLED BEER						VENDOR TOTAL:	319.10
FERRYFAR	7986	FERRY FARMS WHOLESALE	511000105000	04/09/22		61554	05/09/22	573.75	573.75
		01 RESALE MERCHANDISE						VENDOR TOTAL:	573.75
FIDELITY	165256197	FIDELITY SECURITY LIFE INS	100000006160	05/01/22		61555	05/09/22	254.50	254.50
		01 MAY 22 VISION INSURANCE						VENDOR TOTAL:	181.09

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	165256197			05/01/22		61555	05/09/22	254.50	254.50
		02 MAY 22 VISION INSURANCE	210000006160						66.88
		03 MAY 22 VISION INSURANCE	511000106160						6.53
G&GLAWN	G & G LAWCARE INC							VENDOR TOTAL:	254.50
	14289	01 CONTRACT MOWING	100600006235	04/25/22		61556	05/09/22	5,840.00	5,840.00
GIOVED	DONNA GIOVE							VENDOR TOTAL:	5,840.00
	MAY2022	01 MAY BABYSITTING CLASS	210766106430	05/01/22		61557	05/09/22	180.00	180.00
GRAING	GRAINGER							VENDOR TOTAL:	180.00
	9271682404	01 TRASHBAGS	211200036225	04/07/22		61558	05/09/22	336.14	290.00
	9279971833	01 FLAP DISC	210800066260	04/14/22		61558	05/09/22	336.14	16.90
	9280893232	01 FOAM STRIP	210800066260	04/15/22		61558	05/09/22	336.14	29.24
GUARD	THE GUARDIAN LIFE INSURANCE CO							VENDOR TOTAL:	336.14
	MAY22VOLLIFE	01 MAY 22 VOLUNTARY LIFE INS	100000002052	05/01/22		61559	05/09/22	275.60	275.60
HALOGE	HALOGEN SUPPLY CO							VENDOR TOTAL:	275.60
	00577268	01 IMPELLERS	210800066260	04/05/22		61560	05/09/22	1,296.40	832.25
	00577511	01 PUMP REPAIR PARTS	210800066260	04/11/22		61560	05/09/22	1,296.40	441.45
	00578062	01 SAND	210800066260	04/21/22		61560	05/09/22	1,296.40	441.45
								VENDOR TOTAL:	22.70

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191445	01	UNIT #20 VEHICLE INSPECTION	101300046330	04/27/22		61566	05/09/22	210.00	35.00 35.00
191447	01	UNIT #28 & TRAILER INSPECTION	101300046330	04/27/22		61566	05/09/22	210.00	70.00 70.00
KAESAR&B		KAESER & BLAIR INC					VENDOR TOTAL:		210.00
20127170	01	UNIFORMS	100600026195	04/18/22		61567	05/09/22	79.50	79.50 79.50
KARLOWSK		KAREN M. KARLOWSKI					VENDOR TOTAL:		79.50
APR 2022	01	APR 2022 YOGA CLASSES	210930306430	04/28/22		61568	05/09/22	345.80	345.80 345.80
KELLANJ		JERI S KELLAN					VENDOR TOTAL:		345.80
110822	01	2ND TAKE NOTE PAYMENT	210791006430	04/27/22		61569	05/09/22	590.71	590.71 590.71
KONI		KONICA MINOLTA BUSINESS					VENDOR TOTAL:		590.71
9008568574	01	APR 2022 PRINTER MAINT	100000016235	04/30/22		61570	05/09/22	167.09	167.09 167.09
LIFEGU		THE LIFEGUARD STORE, INC					VENDOR TOTAL:		167.09
INV001179150	01	LIFEGUARD UNIFORMS	210800096195	04/29/22		61571	05/09/22	2,608.00	2,608.00 2,608.00
LINDEGAS		LINDE GAS & EQUIPMENT INC					VENDOR TOTAL:		2,608.00
10184726	01	TORCH TANK RENTAL	101300046330	05/09/22		61572	05/09/22	60.28	60.28 60.28
LIUWEN		WEN CHIN LIU					VENDOR TOTAL:		60.28
110822	01	2ND TAKE NOTE PAYMENT	210791006430	04/27/22		61573	05/09/22	877.84	877.84 877.84

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29658B	01	STRAPS	210800066260	04/18/22		61576	05/09/22	212.59	58.25 58.25
29666	01	BUSHINGS	210800066260	04/18/22		61576	05/09/22	212.59	8.66 8.66
29772	01	GREASE & CAULK	210800066260	04/20/22		61576	05/09/22	212.59	100.15 100.15
MOOKA	AMY L MOOK					VENDOR TOTAL:			638.96
56	01	APR 2022 YOGA & PILATES	210930306430	05/01/22		61577	05/09/22	228.00	228.00 228.00
MUELLERM	MUELLERMIST IRRIGATION CO.					VENDOR TOTAL:			228.00
116759	01	IRRIGATION SYS REPAIRS	100600026325	04/07/22		61578	05/09/22	4,304.45	953.20 953.20
116791	01	IRRIGATION SYS REPAIRS	100600026325	04/08/22		61578	05/09/22	4,304.45	951.25 951.25
117287	01	IRRIGATION SYS REPAIRS	100600026325	04/28/22		61578	05/09/22	4,304.45	2,400.00 2,400.00
NADLER	NADLER GOLF CART SALES, INC					VENDOR TOTAL:			4,304.45
3955201	01	MAY 2022 GOLF CART RENTALS	511000106780	04/27/02		61579	05/09/22	3,125.00	3,125.00 3,125.00
NAPA	GENUINE PARTS COMPANY - NAPA					VENDOR TOTAL:			3,125.00
4343-774949	01	SHOP SUPPLIES	101300046335	04/20/22		61580	05/09/22	137.37	68.98 68.98
43463-775745	01	TRUCK PARTS	101300046335	04/25/22		61580	05/09/22	137.37	68.39 68.39
NCSI	SPORTSENGINE INC dba/NATIONAL					VENDOR TOTAL:			137.37
21151	01	APR 2022 BACKGROUND CHECKS	250000006115	05/01/22		61581	05/09/22	74.00	74.00 74.00

LISLE PARK DISTRICT
 PAID INVOICE LISTING

FROM 04/15/2022 TO 05/12/2022

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
NICORG	NICOR GAS								VENDOR TOTAL: 74.00
	040522-17068900004B	01 RIVER RD HEAT	100600136603	04/05/22		61524	04/22/22	6,710.76	816.13 816.13
	040522-73146389108	01 WS GAS SERVICE	511100116603	04/05/22		61524	04/22/22	6,710.76	1,498.78 1,273.96 224.82
	040622-00029900008	01 PARKS HEAT	100600026603	04/06/22		61524	04/22/22	6,710.76	710.42 710.42
	040622-19811149202	01 PARKS GARAGE	100600026603	04/06/22		61524	04/22/22	6,710.76	382.13 382.13
	040622-45791010007	01 NETZLEY/YENDER HOUSE	220700196603	04/06/22		61524	04/22/22	6,710.76	234.81 234.81
	040622-63070010002	01 BEAUBIEN TAVERN	220700146603	04/06/22		61524	04/22/22	6,710.76	172.60 172.60
	040622-68420995661	01 SLAP	210800096603	04/06/22		61524	04/22/22	6,710.76	1,517.60 1,517.60
	040622-68838438759	02 REC CTR	210000006603	04/06/22		61524	04/22/22	6,710.76	1,378.29 1,033.72 344.57
		03 REC CTR	100000006603						
NPVPKD	NAPERVILLE PARK DISTRICT								VENDOR TOTAL: 6,710.76
	ROADRALLY2022	01 RR EXPENSES	210740006303	05/03/22		61582	05/09/22	114.37	114.37 114.37
OAKBRKWS	OAK BROOK MECHANICAL SERVICES								VENDOR TOTAL: 114.37
	29726	01 HEATER REPAIR	211200036360	04/14/22		61583	05/09/22	1,842.58	960.58 960.58
	29874	01 HEATER REPAIR	511100116260	04/29/22		61583	05/09/22	1,842.58	882.00 882.00
									VENDOR TOTAL: 1,842.58

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LISLE PARK DISTRICT
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VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	CHK DATE	CHECK #	CHECK AMT	INVOICE AMT/ ITEM AMT
OPTIMAP		OPTIMA PLUMBING SUPPLY LLC						
	53201	01 SHOWER HEADS	210800066260	03/09/22	05/09/22	61584	1,632.46	624.20 624.20
	53249	01 CPF SHOWERHEADS	210800066260	03/27/22	05/09/22	61584	1,632.46	459.70 459.70
	53271	01 ACTUATOR	210800066260	04/07/22	05/09/22	61584	1,632.46	548.56 548.56
							VENDOR TOTAL:	1,632.46
PADD		PADDOCK PUBLICATIONS INC						
	214173	01 LEGAL NOTICE	400600026760	04/24/22	05/09/22	61585	90.85	90.85 90.85
							VENDOR TOTAL:	90.85
PARKRE		PARKREATION						
	7053-2	01 FITNESS EQUIP BALANCE DUE	400600026760	03/21/22	05/09/22	61586	13,777.11	13,777.11 13,777.11
							VENDOR TOTAL:	13,777.11
PEERLE		PEERLESS FENCE						
	106572	01 FENCE REPAIRS	400800066260	04/21/22	05/09/22	61587	2,980.00	2,980.00 2,980.00
							VENDOR TOTAL:	2,980.00
PIPERJAF		PIPER SANDLER & CO						
		PIPER SERIES 2022						
		01 SERIES 2022 BOND FEES	30000006501	04/27/22	05/09/22	61588	4,250.00	4,250.00 4,250.00
							VENDOR TOTAL:	4,250.00
PORTERP		PORTER PIPE & SUPPLY CO INC						
	12390959-00	01 GASKET	211200036260	04/25/22	05/09/22	61589	156.24	22.32 22.32
	12391458-00	01 GASKETS	210800066260	04/25/22	05/09/22	61589	156.24	133.92 133.92
							VENDOR TOTAL:	156.24

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R&TREE		R & D TREE CORPORATION						
	00795	01 TREE REMOVAL	100600026325	05/02/22	05/09/22	61590	7,310.00	1,800.00 1,800.00
	00796	01 TREE REMOVAL	100600026325	05/02/22	05/09/22	61590	7,310.00	750.00 750.00
	00797	01 TREE REMOVAL	100600026325	05/02/22	05/09/22	61590	7,310.00	980.00 980.00
	00798	01 TREE REMOVAL	100600026325	05/02/22	05/09/22	61590	7,310.00	2,800.00 2,800.00
	00800	01 TREE REMOVAL	100600026325	05/02/22	05/09/22	61590	7,310.00	980.00 980.00
RAMSDALL		HOLLY J SINE-RAMSDALL						
	34	01 APR 2022 SENIOR FITNESS CLASS	210930206430	04/30/22	05/09/22	61591	506.40	506.40 506.40
							VENDOR TOTAL:	7,310.00
RBSCIT		RBS CITIZENS N.A.						
	APR22-3952	01 EVENT FOOD	210770006303	04/10/22	05/09/22	61592	25,924.28	17,254.55 710.40
		02 SENIOR SUPPLIES	210770006303					4.40
		03 SENIOR TRIP	210774006430					69.07
		04 SENIOR TRIP	210774006430					102.00
		05 SENIOR SUPPLIES	210770006303					29.85
		06 SENIOR SUPPLIES	210770006303					90.12
		07 SENIOR SUPPLIES	210770006303					37.00
		08 SENIOR SUPPLIES	210770006303					21.99
		09 SENIOR SUPPLIES	210770006303					69.00
		10 SENIOR SUPPLIES	210774006430					30.88
		11 SENIOR SUPPLIES	210770006303					36.96
		12 SENIOR SUPPLIES	210770006303					8.00
		13 SENIOR SUPPLIES	210770006303					186.73
		14 SENIOR SUPPLIES	210770006303					13.85
		15 SENIOR SUPPLIES	210770006303					44.95
		16 TRIP FOOD	210774006430					21.50
		17 SOX TICKETS	210774006430					204.00
		18 SENIOR SUPPLIES	210770006303					25.65
		19 SENIOR SUPPLIES	210770006303					56.77
		20 SENIOR SUPPLIES	210770006303					7.39
		21 SENIOR TRIP	210774006430					360.00
							VENDOR TOTAL:	506.40

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	APR22-3952			04/10/22		61592	05/09/22	25,924.28	17,254.55
		22 SENIOR SUPPLIES	210770006303						8.75
		23 SENIOR SUPPLIES	210770006303						45.93
		24 MAR 2022 BAMBOO FEE	100300006720						491.36
		25 WELCOME WAGON	100000006410						37.50
		26 FB ADS	100000006410						158.13
		27 FB ADS	210800096410						150.00
		28 SOFTWARE	100300006720						98.95
		29 NEWSPAPER SUBSCRIPTION	100000006110						27.72
		30 MEETING EXPENSE	100000006175						78.47
		31 ZOOM MONTHLY FEE	100000006110						77.36
		32 NEWSPAPER SUBSCRIPTION	100000006110						27.72
		33 BLACK SMITH PHONE	220700156605						153.27
		34 NETZLEY/YENDE PHONE	220700196605						153.27
		35 PARKS INTERNET	100600026607						169.90
		36 MUSEUM PHONE	220700186605						172.61
		37 TAVERN PHONE	220700146605						183.27
		38 RC INTERNET	100300006607						313.19
		39 RC CABLE	100300006606						61.51
		40 RC PHONE	100000006605						92.28
		41 RC PHONE	210000006605						92.28
		42 CC INTERNET	100300006607						174.90
		43 RIVER RD INTERNET & PHONE	100000056605						173.22
		44 RB PHONE	511000106605						418.14
		45 PARKS PHONE	100600026605						54.91
		46 MUSEUM PHONE	220700186605						36.75
		47 RB MAINT PHONE	100600136605						54.91
		48 CORP TELEPHONE	100000006605						238.95
		49 REC TELEPHONE	210000006605						238.95
		50 CPF TELEPHONE	210900126605						168.15
		51 PARKS TELEPHONE	100600026605						61.95
		52 RB MAINT TELEPHONE	100600136605						35.40
		53 RB TELEPHONE	511000106605						115.05
		54 MUSEUM TELEPHONE	220700186605						26.55
		55 CORP TELEPHONE	100000006605						275.52
		56 REC TELEPHONE	210000006605						275.52
		57 CPF TELEPHONE	210900126605						193.88
		58 PARKS TELEPHONE	100600026605						71.43
		59 RB MAINT TELEPHONE	100600136605						40.82
		60 RB TELEPHONE	511000106605						132.66
		61 MUSEUM TELEPHONE	220700186605						30.60
		62 TAVERN PHONE INTERNET & CAMERA	220700146605						685.50
		63 RB INTERNET	511000106607						333.70
		64 NETZLEY/YENDER PHONE	220700196605						329.41
		65 BLACKSMITH PHONE	220700156605						329.41
		66 CPF CABLE TV	210900126605						73.71
		67 MUSEUM PHONE	220700186605						377.74
		68 MANAGED SWITCH	100300006720						412.54

LISLE PARK DISTRICT
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VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
APR22-3952				04/10/22		61592	05/09/22	25,924.28	17,254.55
		69 SONIC WALL TP LINK & CYBER PWR	100300006720						1,326.37
		70 RESALE MERCHANDISE	511000105000						99.90
		71 RESALE MERCHANDISE	511000105000						30.00
		72 RESALE MERCHANDISE	511000105000						251.26
		73 SONIC WALL	511000105000						588.06
		74 2 POS CC READERS	100300006730						432.79
		75 FEB 2022 CELL PHONE CHARGES	100000006605						1,267.89
		76 MAR 2022 RC TRASH & RECYCLING	100600026320						138.00
		77 MAR 2022 RB TRASH & RECYCLING	100600026320						86.65
		78 MAR 2022 CC TRASH & RECYCLING	100600026320						138.00
		79 MAR 2022 PARKS TRASH & RECYCL	100600026320						276.01
		80 FEB 2022 PARKS TRASH & RECYCL	100600026320						317.32
		81 4 POS CC READERS	100300006730						847.32
		82 OFFICE SUPPLIES	511000106270						21.94
		83 OFFICE SUPPLIES	511000106270						75.98
		84 5 POS CC READERS	100300006730						714.75
		85 OFFICE SUPPLIES	511000106270						16.09
		86 OFFICE SUPPLIES	511000106270						25.98
		87 OFFICE SUPPLIES	511000106270						10.99
		88 CONFERENCE EXPENSE	100000006180						475.00
		89 CONFERENCE EXPENSE	100000006180						30.00
APR22-3952B				04/10/22		61592	05/09/22	25,924.28	8,669.73
		01 EQUIP REPAIRS	210900126730						480.88
		02 AMAZON REGISTRATION	100000006730						299.99
		03 MOTION PICTURE LICENSE	210770006303						701.15
		04 MEETING EXPENSE	210000006175						36.18
		05 KDRMA MEMBERSHIP	220700006110						35.00
		06 MUSEUM SUPPLIES	220700006265						14.99
		07 ANNUAL WATER COOLER FEE	210700006270						432.00
		08 ANNUAL WATER COOLER FEE	100000006270						432.00
		09 CONFERENCE EXPENSE	210700006120						498.00
		10 SOFTWARE	210000006490						3,172.00
		11 FIELD TRIP	210732106430						204.00
		12 FIELD TRIP	210732106430						207.90
		13 COMPUTER MONITOR	210700006730						299.99
		14 FIELD TRIP	210762106430						300.00
		15 FIELD TRIP	210762106430						126.00
		16 GAME CARD	210762106430						15.00
		17 GAME CARD	210762106430						10.00
		18 FIELD TRIP	210762106430						339.00
		19 FIELD TRIP	210762106430						189.43
		20 OFFICE SUPPLIES	210000006270						4.43
		21 OFFICE SUPPLIES	100000006270						4.43
		22 RESALE MERCHANDISE	210800095000						5.34
		23 OFFICE SUPPLIES	210000006270						6.50
		24 OFFICE SUPPLIES	100000006270						8.99

LISLE PARK DISTRICT
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VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P. O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
APR22-3952B				04/10/22		61592	05/09/22	25,924.28	8,669.73
	25	OFFICE SUPPLIES	210000006270						58.89
	26	OFFICE SUPPLIES	10000006270						58.90
	27	OFFICE SUPPLIES	21000006270						22.58
	28	COPY PAPER	21000006270						38.49
	29	COPY PAPER	10000006270						38.50
	30	OFFICE SUPPLIES	21000006270						4.99
	31	OFFICE SUPPLIES	10000006270						4.98
	32	DANCE COSTUMES	210763804100						49.99
	33	OFFICE SUPPLIES	10000006270						24.04
	34	OFFICE SUPPLIES	21000006270						15.95
	35	OFFICE SUPPLIES	10000006270						15.95
	36	COPY PAPER	21000006270						65.98
	37	COPY PAPER	10000006270						65.98
	38	PRESCHOOL SUPPLIES	210750006303						41.54
	39	PRESCHOOL SUPPLIES	210750006303						63.95
	40	PRESCHOOL SUPPLIES	210750006303						233.60
	41	PRESCHOOL SUPPLIES	210750006303						29.23
	42	OFFICE SUPPLIES	21000006270						12.99

VENDOR TOTAL: 25,924.28

REACTC	REACT COMPUTER SERVICES, INC								
6660	01 MAY 22 COMPUTER CONSULTING	100300006490		05/01/22		61593	05/09/22	3,995.00	2,950.00
	02 MAY 22 COMPUTER CONSULTING	210300006490							1,475.00
6661	01 MAY 22 MICROSOFT 365	100300006720		05/01/22		61593	05/09/22	3,995.00	725.00
6662	01 MAY 22 CLOUD BACKUP	100300006430		05/01/22		61593	05/09/22	3,995.00	320.00

VENDOR TOTAL: 3,995.00

REINDE	REINDERS INC								
6008221-01	01 WORKMAN PARTS	101300046335		04/19/22		61594	05/09/22	1,417.43	1,143.25
6010388-00	01 WORKMAN PARTS	101300046335		04/25/22		61594	05/09/22	1,417.43	274.18

VENDOR TOTAL: 1,417.43

RITWA	THE RITE-WAY GLASS & MIRROR CO								
INV1936	01 CONCESSIONS GLASS REPLACEMENT	210800066260		04/22/22		61595	05/09/22	300.00	300.00

VENDOR TOTAL: 300.00

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8381317		01 MONTHLY SANITATION SERVICE	270000006430	04/29/22		61599	05/09/22	2,801.60	280.16
		02 FUEL ADJ	270000006430						272.00
									8.16
8381318		01 MONTHLY SANITATION SERVICE	270000006430	04/29/22		61599	05/09/22	2,801.60	140.08
		02 FUEL ADJ	270000006430						136.00
									4.08
8381319		01 MONTHLY SANITATION SERVICE	270000006430	04/29/22		61599	05/09/22	2,801.60	140.08
		02 FUEL ADJ	270000006430						136.00
									4.08
8381320		01 MONTHLY SANITATION SERVICE	270000006430	04/29/22		61599	05/09/22	2,801.60	140.08
		02 FUEL ADJ	270000006430						136.00
									4.08
8381321		01 MONTHLY SANITATION SERVICE	270000006430	04/29/22		61599	05/09/22	2,801.60	140.08
		02 FUEL ADJ	270000006430						136.00
									4.08
8381322		01 MONTHLY SANITATION SERVICE	270000006430	04/29/22		61599	05/09/22	2,801.60	280.16
		02 FUEL ADJ	270000006430						272.00
									8.16
8381323		01 MONTHLY SANITATION SERVICE	270000006430	04/29/22		61599	05/09/22	2,801.60	140.08
		02 FUEL ADJ	270000006430						136.00
									4.08
8381324		01 MONTHLY SANITATION SERVICE	270000006430	04/29/22		61599	05/09/22	2,801.60	140.08
		02 FUEL ADJ	270000006430						136.00
									4.08
8381325		01 MONTHLY SANITATION SERVICE	270000006430	04/29/22		61599	05/09/22	2,801.60	140.08
		02 FUEL ADJ	270000006430						136.00
									4.08
8381326		01 MONTHLY SANITATION SERVICE	270000006430	04/29/22		61599	05/09/22	2,801.60	140.08
		02 FUEL ADJ	270000006430						136.00
									4.08
8381327		01 MONTHLY SANITATION SERVICE	270000006430	04/29/22		61599	05/09/22	2,801.60	280.16
		02 FUEL ADJ	270000006430						272.00
									8.16

VENDOR TOTAL: 2,801.60

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STPIPSO		STEVE PIPER AND SONS, INC.						2,427.61
	19266	01 TUB GRINDING	1006000026325	04/25/22	61604	05/09/22	3,640.00	3,640.00 3,640.00
								VENDOR TOTAL: 3,640.00
SUBDOO		SUBURBAN DOOR CHECK						3,640.00
	IN547001	01 DOOR LOCK REPAIR	250000006260	04/14/22	61605	05/09/22	354.25	182.25 182.25
	IN547397	01 DOOR REPAIR	2108000066260	04/26/22	61605	05/09/22	354.25	172.00 172.00
								VENDOR TOTAL: 354.25
T0001745		EDDIE ALVAREZ						274.00
	REFUND050322	01 REFUND 5/3/22	210000002000	05/03/22	61606	05/09/22	274.00	274.00
								VENDOR TOTAL: 274.00
THORGUAR		THORGUARD, INC						274.00
	2022007	01 ANNUAL MAINTENANCE	2500000066500	04/14/22	61607	05/09/22	1,000.00	1,000.00 1,000.00
								VENDOR TOTAL: 1,000.00
TRESS		TRESSLER LLP						1,000.00
	444696	01 JAN-MAR 2022 LEGAL FEES	100000006470	04/12/22	61608	05/09/22	3,540.00	3,540.00 3,540.00
								VENDOR TOTAL: 3,540.00
UNIVAR		UNIVAR USA INC						3,540.00
	50148841	01 SODIUM BICARBONATE	2108000066220	04/12/22	61609	05/09/22	2,162.50	2,162.50 2,162.50
								VENDOR TOTAL: 2,162.50
USTENNIS		UNITED STATES TENNIS COURT						2,162.50
	1925	01 PICKLEBALL COURT FENCE	4006000026760	04/19/22	61610	05/09/22	5,450.00	5,450.00 5,450.00

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VILLOFL	VILLAGE OF LISLE								5,450.00
	050122-11556001	01 TIMBER PARK WATER	100600026604	05/01/22		61611	05/09/22	553.99	3.15
									3.15
	050122-12315000	01 PARKS GARAGE SEWER/WATER	100600026604	05/01/22		61611	05/09/22	553.99	19.91
									19.91
	050122-12320001	01 PARKS GARAGE SEWER/WATER	100600026604	05/01/22		61611	05/09/22	553.99	19.04
									19.04
	050122-12320101	01 SOUTH SHELTER/IRRIGATION	100600026604	05/01/22		61611	05/09/22	553.99	11.03
									11.03
	050122-12320201	01 MAIN BLDG/COMPLEX POOL WATER	210800096604	05/01/22		61611	05/09/22	553.99	44.17
									44.17
	050122-12320300	01 DISCOVERY DRINKING FOUNTAIN	100000006604	05/01/22		61611	05/09/22	553.99	3.15
									3.15
	050122-12324801	01 CC SPRINKLER CONCESSIONS	100600026604	05/01/22		61611	05/09/22	553.99	3.15
									3.15
	050122-12324901	01 SLAP	210800096604	05/01/22		61611	05/09/22	553.99	3.70
									3.70
	050122-12325001	01 CC CORP SEWER/WATER	100000006604	05/01/22		61611	05/09/22	553.99	24.06
									9.38
		02 CC REC SEWER/WATER	210000006604						9.38
		03 CPF SEWER/WATER	210900126604						5.30
	050122-12325301	01 CONCESSIONS SEWER/WATER	210800096604	05/01/22		61611	05/09/22	553.99	24.06
									24.06
	050122-12325601	01 SOUTH SHELTER SEWER/WATER	100600026604	05/01/22		61611	05/09/22	553.99	12.96
									12.96
	050122-12331401	01 SEWER/WATER	511100116604	05/01/22		61611	05/09/22	553.99	218.66
									185.86
		02 SEWER/WATER	511000106604						32.80
	050122-12492501	01 OLD TAVERN WATER	100600026604	05/01/22		61611	05/09/22	553.99	3.15
									3.15

VENDOR TOTAL:

FROM 04/15/2022 TO 05/12/2022

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	CHK DATE	CHECK #	CHECK AMT	INVOICE AMT/ ITEM AMT	
	050122-13100501	01 NETZLEY/YENDER SEWER/WATER	220700196604	05/01/22	05/09/22	61611	553.99	10.65 10.65	
	050122-13100601	01 DEPOT SEWER/WATER	220700186604	05/01/22	05/09/22	61611	553.99	3.70 3.70	
	050122-13100701	01 TAVERN SEWER/WATER	220700146604	05/01/22	05/09/22	61611	553.99	3.70 3.70	
	050122-14007001	01 SURREY RIDGE WATER	100600026604	05/01/22	05/09/22	61611	553.99	3.15 3.15	
	050122-25118501	01 BLACKSMITH SHOP WATER	220700156604	05/01/22	05/09/22	61611	553.99	6.30 6.30	
	050122-27442501	01 4420 YACKLEY WATER	100000006604	05/01/22	05/09/22	61611	553.99	6.30 6.30	
	050122-28169701	01 DRINKING FOUNTAIN	100000006604	05/01/22	05/09/22	61611	553.99	6.30 6.30	
	050122-35373701	01 WOODGLENN IRRIGATION	100600026604	05/01/22	05/09/22	61611	553.99	75.60 75.60	
	050122-35373901	01 WOODGLENN SEWER/WATER	100600026604	05/01/22	05/09/22	61611	553.99	48.10 48.10	
	1100000056	01 DEC 2021 PARKS & ADMIN FUEL	101300046602	01/12/22	05/09/22	61612	1,587.17	1,587.17 1,587.17	
	1100000060	01 MAR 2022 PARKS & ADMIN FUEL	101300046602	04/14/22	05/09/22	61613	2,516.79	2,516.79 2,447.48 69.31	
	02	MAR 2022 RB FUEL	511000106602						
	1640966130	01 SENIOR SUPPLIES	210770006303	03/24/22	04/22/22	61525	231.91	231.91 121.78 70.56 39.57	
	02	WATER	511000105204						
	03	SENIOR SUPPLIES	210770006303						
	635425	01 SENIOR SUPPLIES	210770006303	04/24/22	05/09/22	61614	330.31	330.31 37.60 50.90 114.60 11.05	
		02	OFFICE SUPPLIES						
		03	SUPPLIES						
		04	PRESCHOOL SUPPLIES						
		VENDOR TOTAL:						4,657.95	

WALMART CAPITAL ONE N A



Memo

To: Board of Park Commissioners
From: Dan Garvy, Director of Parks & Recreation
Date: May 12, 2022
Re: License Agreement – Village of Lisle 3rd of July Fireworks Display

The following license agreement has been updated to reflect this year's planned fireworks display and is consistent with the terms of previous agreements. The Village Board approved this agreement at their meeting of May 2 and it is now presented for your consideration.

Recommended Motion: Move to approve a License Agreement between the Lisle Park District and Village of Lisle for a July 3rd, 2022 Fireworks Display in Community Park.

LICENSE AGREEMENT

VILLAGE OF LISLE 3rd OF JULY FIREWORKS DISPLAY

This License Agreement ("Agreement") made this ____ day of _____ 2022, by and between the **LISLE PARK DISTRICT**, an Illinois park district and unit of local government ("Park District") and **VILLAGE OF LISLE**, an Illinois municipal corporation ("Licensee"). Park District and Licensee are hereinafter sometimes individually referred to as "Party" and collectively as the "Parties."

RECITALS

- a. Park District owns property commonly known as Community Park located in Lisle, Illinois (the "Park").
- b. Licensee desires to use a specific site within the Park to stage the Village of Lisle 3rd of July Fireworks Display (the "Event").
- c. Park District is willing to grant to Licensee permission to access and use the Park to conduct the Event, based on and subject to the terms and conditions of this Agreement.

NOW, THEREFORE, in consideration of the mutual covenants hereinafter contained and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties agree as follows:

- 1. The foregoing recitals are hereby incorporated into this Agreement, and made a part hereof, and all covenants, terms, conditions and provisions hereinafter contained shall be interpreted and construed in accordance therewith.
- 2. Subject to the terms and conditions contained in this Agreement, Park District grants to Licensee a non-exclusive license (the "License") to access and use a portion of the Park as designated by the Park District on **Exhibit A**, attached to and made a part of this Agreement (the "Licensed Space/Fireworks Area"), to conduct the Event on the dates and during the hours specified on **Exhibit B**, (the "License Term") attached to and made part of this Agreement.
- 3. Park District softball fields within the Licensed Space will be used on July 5 for scheduled games. Temporary fencing required for the Event will be erected no earlier than June 30, 2022 and removed no later than 12:00 noon on July 5, 2022. Fireworks Display set-up materials and supplies cannot impede the safe use of the fields on July 5.
- 4. Licensee shall provide staff on the morning of July 5th sufficient in numbers to assist the Park District in expeditiously returning the park to full public access.
- 5. The Term of this Agreement shall commence on July 1, 2022 and, unless terminated earlier as provided herein, shall terminate on July 5, 2022.

6. During the Event, all vehicular traffic will be restricted as designated by the Park District and Lisle Police Department. Said restriction will not apply to emergency service vehicles, Park District employees, participants and customers, or to the employees, customers and contractors of businesses in the corporate park.
7. Licensee shall be solely responsible for providing security police officers in a number reasonably sufficient to provide adequate security to enforce the rules and regulations applicable to the Event, and to monitor and regulate the conduct of Event participants during all operating hours of the Event. Security police officers will be uniformed, sworn police officers, having jurisdiction within the corporate limits of the Village of Lisle. Other traffic and pedestrian safety support personnel provided by the Village may include: Community Service Officers (CSO) and Volunteers 4 Lisle (V4L) members. The Village of Lisle Police Department shall develop and/or approve all on-site security plans.
8. All barricades for street closure shall be provided at the sole cost and expense of Licensee.
9. All vehicles requiring access to Park turf must be authorized by the Park District's Superintendent of Parks, or his designee, prior to such access.
10. Licensee shall establish a written emergency evacuation plan for the Event in case of inclement weather. Licensee shall provide copies of said plan to all persons associated with the operation of the Event, including but not limited to Park District. This plan shall be attached to and incorporated as part of this Agreement as **Exhibit E**.
11. Licensee will promptly notify Park District of any occurrences or possible changes in the conduct of the Event, which might affect the scope of the Event, or increase the responsibilities or liabilities, or the costs to the Park District. Licensee shall not make or permit any such change without prior written approval of all such affected entities and, if approved, shall be responsible for any and all increased costs incurred by each such entity resulting from such change. Licensee shall comply fully with any and all conditions placed on the approval of any such change.
12. Licensee shall be solely responsible and liable for any damage done to the Licensed Space/Fireworks Area beyond normal wear and tear resulting from the Event, including any such damage caused in the course of the set-up and tear down of the Event and the Fireworks Display (as that term is defined in Section 13 below), and shall fully reimburse Park District for all costs incurred by Park District in remedying same, promptly upon demand by Park District.
13. As part of the Event, the Park District agrees to allow Licensee to construct and operate a fireworks display ("Fireworks Display") at a site located in the Park as designated on **Exhibit A** (the "Fireworks Site").
 - a. Licensee shall perform all services generally relating to or affecting the delivery of the Fireworks Display. Licensee shall discharge the Fireworks Display in a diligent and safe manner consistent with generally accepted practices in the firework display industry in

the United States. The Fireworks Display shall be under the supervision and direction of Licensee and not the Park District. The Park District shall have no responsibility for such supervision or direction.

- b. The Fireworks Display will be conducted in accordance with the schedule set forth in **Exhibit B**.
- c. Licensee shall require the vendor selected to exhibit the Fireworks Display to provide and maintain, at said vendor's own cost and expense, insurance coverage in accordance with **Exhibit D**, attached to and incorporated as part of this Agreement, and shall require the vendor to otherwise comply with the requirements of Section 19 of this Agreement with respect to providing said insurance.
- d. Licensee shall require the vendor selected to exhibit the Fireworks Display to indemnify and hold harmless the Park District and its respective elected and appointed officials, officers, employees, volunteers and agents in accordance with **Exhibit D, Section II**.
- e. Construction drawings and specifications for placement of protective fence, mortar holes and ground displays shall be provided to the Park District for its review and approval two (2) weeks prior to the commencement of any construction or changes to the Park. Inspection of the Fireworks Site will be made by the Park District and the Village of Lisle to ensure compliance of construction drawings and specifications with Village ordinances.
- f. Licensee shall be responsible, at its sole cost and expense, for the selection and procurement of a vendor to exhibit the Fireworks Display. Licensee is responsible for providing a trained and experienced lead pyro technician who is properly licensed in the State of Illinois to supervise the Fireworks Display's setup, discharge, post firing, and cleanup, and shall provide such additional technicians and assistants as may be necessary for the safe and timely setup, discharge, and post-firing clean-up of the Fireworks Display. Licensee shall pay all wages, federal and state taxes, occupational license tax, benefits, (including unemployment, disability, social security) of said pyro technician, additional technicians and any other individuals hired to perform the Fireworks Display. Licensee shall indemnify and hold the Park District harmless against any liability for any such payments.
- g. Licensee shall procure, and timely provide the Park District with evidence of validly existing appropriate fireworks permit for the Fireworks Display as required by law. Licensee shall, at its own expense, procure and timely provide the Park District with evidence of all other federal, state, and local permits and licenses necessary for the transportation, storage and discharge of pyrotechnic materials for the Fireworks Display. Licensee shall be responsible for and shall comply with all laws, rules, ordinances, or

regulations of any and all governmental authorities having jurisdiction over the Fireworks Display, including, but not limited to, the Pyrotechnic Use Act (425 ILCS 35/0.01 et seq.) and the Pyrotechnic Distributor and Operator Licensing Act (225 ILCS 227/1 et seq.). Licensee shall have sole and complete responsibility for safety conditions at the Fireworks Site during setup, discharge, and cleanup of the Fireworks Site.

Licensee shall comply with the performance requirements for the Outdoor Display of Fireworks as established by the National Fire Protection Association (NFPA).

- h. Licensee shall be responsible for the timely transportation of all pyrotechnic materials to the Fireworks Site in full compliance with all applicable federal, state, and local regulations and ordinances regarding the transportation of explosive materials. Licensee shall make no claims against the Park District for any damage or loss relating to the transportation or storage of pyrotechnic materials.
 - i. Licensee shall keep the Fireworks Site free from waste or nuisance. The Park District shall provide 50-gallon waste containers to be placed at designated sites as determined by the Park District, which upon being filled will be removed by the Park District.
 - j. At the conclusion of the Fireworks Display, Licensee shall ensure that the Fireworks Site is thoroughly inspected by and that all undischarged pyrotechnic materials and other fireworks-related debris are safely removed from the Fireworks Site and properly disposed of in accordance with all applicable laws, ordinances and regulations. Licensee shall also remove all equipment and related materials from the Fireworks Site. Any hazardous materials shall be disposed of in accordance with law.
 - k. Licensee will provide the Park District with a list of names of all persons qualified to set off the fireworks. No one whose name does not appear on the list will be allowed behind the fence in the Fireworks Site. Each person shall have the proper identification displayed on his or her person. Anyone in the area in which the Fireworks Display is to be set off without proper identification shall be subject to arrest.
 - l. The Lisle-Woodridge Fire Protection District will reasonably determine if conditions are safe to begin the Fireworks Display. If the Lisle-Woodridge Fire Protection District determines that the conditions are not safe, the Park District shall reserve the right solely to cancel the Fireworks Display with Licensee.
14. Licensee shall provide and maintain at its sole cost and expense, insurance coverage in accordance with **Exhibit C** attached to and made part of this Agreement.

Proof of all insurance, including the insurance requirements for the Fireworks Display vendor specified in Section 18.c., shall be submitted to Park District prior to May 31, 2022. Failure to provide said proof of insurance as provided herein may result in Park District's immediate termination of this Agreement and the License granted hereunder.

15. Licensee shall indemnify and hold harmless the Park District and their respective elected and appointed officials, officers, employees, volunteers and agents in accordance with **Exhibit C, Section II**.

Additionally, Licensee shall indemnify and hold harmless the Park District, its elected and appointed officials, officers, employees, volunteers and agents against and from any damages caused directly or indirectly by a cancellation and/or cessation of the Event.

16. In conducting the Event, Licensee shall comply fully and shall cause its officers, employees, agents, contractors, volunteers and invitees to comply fully, with all applicable federal, state, county and local laws, rules and regulations, including those related to the COVID-19 pandemic, including but not limited to the Restore Illinois Plan, guidance issued by the DCEO, Illinois Department of Public Health, CDC, any other federal, state, or local agencies or departments, and any other executive orders issued by the Governor of the State of Illinois. Licensee shall establish and follow and ensure that its employees are made aware of and follow, a COVID-19 plan based on the applicable phase of the Restore Illinois Plan and current guidance from DCEO and other federal, state, and local agencies and officials

17. Park District reserves the right to alter the terms and conditions of the License, or to terminate the License at any time, for purposes deemed necessary for public safety or preservation of property or because Licensee has breached any of its obligations under this Agreement. This Agreement may also be terminated: (i) upon written mutual agreement of the Parties; or (iii) as otherwise provided for in this Agreement. In the event of said termination, Licensee shall not be entitled to any fees or damages and the Park District shall have no liability associated with said termination,

18. Prior to arranging for the use of any private parking lot, Licensee shall contact the owner(s) in writing to notify said business of the Event and to seek permission for Event attendees to park their vehicles in said businesses' parking lot(s) during the Event. If permission is not obtained from a business, Licensee shall seek the recommendation of, and cooperate with, the business in developing and enforcing a plan for preventing parking of vehicles in its parking lot during the Event. Licensee shall provide Park District with all written correspondence with each of the businesses, including the responses from said businesses, for the purposes set forth in this paragraph.

19. Licensee shall provide appropriate levels of Emergency Medical Service Care as designated by the Lisle/Woodridge Fire Protection District.

20. No waiver by the Parties of any default, breach, or variance of any terms, conditions, and/or covenants of this Agreement shall be deemed to be a waiver of any omission, breach, default, and/or variance of the total

Agreement or of any other term, condition, or covenant contained in this Agreement.

21. This Agreement is entered into solely for the benefit of the contracting parties, and nothing in this Agreement is intended, either expressly or impliedly, to provide any right or benefit of any kind whatsoever to any person and/or entity who is not a party to this Agreement or to acknowledge, establish or impose any legal duty to any third party. Nothing herein shall be construed as an express and/or implied waiver of any common law and/or statutory immunities, defenses and/or privileges of the Park District and/or Licensee, and/or any of their respective officials, officers and/or employees.
22. All notices, covenants, requests, authorization and approvals permitted or required under this Agreement shall be in writing, signed and personally delivered, or sent by registered or certified mail, return receipt requested, to the appropriate parties.
23. This Agreement shall be governed by and construed in accordance with the laws of the State of Illinois. Any suit or action arising under this Agreement shall be commenced in the Circuit Court of DuPage County, Illinois.
24. The invalidity of any section, paragraph or subparagraph of this Agreement shall not impair the validity of any other section, paragraph or subparagraph. If any provision of this Agreement is determined to be unenforceable, such provision shall be deemed severable and the Agreement may be enforced with such provision severed or as modified by such court.

IN WITNESS WHEREOF, each of the Parties has caused this Agreement to be executed by a duly authorized officer thereof as of the date first above written.

LISLE PARK DISTRICT

VILLAGE OF LISLE

By: _____

By: _____

President, Board of Park
Commissioners

Its: _____

EXHIBIT A

LICENSED SPACE/FIREWORKS AREA



EXHIBIT B

LICENSE TERM/SCHEDULE FOR EVENT

Friday, July 1, 2022

Required fencing will be erected to prevent public access to the Fireworks Display area. The Fireworks Display set-up will not occur until Sunday, July 3, 2022.

Sunday, July 3, 2022

Fireworks Display will commence at approximately 9:30 pm. It is expected to conclude at approximately 10:00 pm.

Tuesday, July 5, 2022

Park clean-up will commence at approximately 7:00 am and is expected to be complete by 10:00 am. Fencing will be removed by noon on July 5, 2022.

DRAFT

EXHIBIT C

LICENSEE INSURANCE AND INDEMNIFICATION REQUIREMENTS

I. Insurance

Licensee shall obtain insurance of the types and in the amounts listed below for the purposes of insuring the Lisle Park District.

A. Commercial General and Umbrella Liability Insurance

Licensee shall maintain commercial general liability (CGL) and, if necessary, commercial umbrella insurance with a limit of not less than \$1,000,000 each occurrence. If such CGL insurance contains a general aggregate limit, it shall apply separately to this location.

CGL insurance shall be written on Insurance Services Office (ISO) occurrence form CG 00 01 10 93, or a substitute form providing equivalent coverage, premises, operations, independent contractors, products-completed operations, personal injury and advertising injury, and liability assumed under an insured contract (including the tort liability of another assumed in a business contract).

Park District shall be included as an insured under the CGL, using ISO additional insured endorsement CG 20 26 or a substitute providing equivalent coverage, and under the commercial umbrella, if any. This insurance shall apply as primary insurance with respect to any other insurance or self-insurance afforded to Park District.

B. Business Auto and Umbrella Liability Insurance

If applicable, Licensee shall maintain business auto liability and, if necessary, commercial umbrella liability insurance with a limit of not less than \$1,000,000 each accident. Such insurance shall cover liability arising out of any auto including owned, hired and non-owned autos.

Business auto insurance shall be written on Insurance Services Office (ISO) form CA 00 01, CA 00 05, CA 00 12, CA 00 20, or a substitute form providing equivalent liability coverage. If necessary, the policy shall be endorsed to provide contractual liability coverage equivalent to that provided in the 1990 and later editions of CA 00 01.

C. Workers Compensation Insurance (If applicable)

If applicable, Licensee shall maintain workers compensation and employers liability insurance. The commercial umbrella and/or employers liability limits shall not be less than \$1,000,000 each accident for bodily injury by accident or \$1,000,000 each employee for bodily injury by disease.

If Park District has not been included as an insured under the CGL using ISO additional insured endorsement CG 20 26 under the Commercial General and Umbrella Liability Insurance required in this Contract, the Licensee

waives all rights against Park District and its officers, officials, employees, volunteers and agents for recovery of damages arising out of or incident to the Licensee's use of the premises.

D. General Insurance Provisions

1. Evidence of Insurance

Prior to using the Park, Licensee shall furnish Park District with a certificate(s) of insurance and applicable policy endorsement(s), executed by a duly authorized representative of each insurer, showing compliance with the insurance requirements set forth above.

All certificates shall provide for 30 days written notice to Park District prior to the cancellation or material change of any insurance referred to therein. Written notice to Park District shall be by certified mail, return receipt requested.

Failure of Park District to demand such certificate, endorsement or other evidence of full compliance with these insurance requirements or failure of Park District to identify a deficiency from evidence that is provided shall not be construed as a waiver of Licensee's obligation to maintain such insurance.

Park District shall have the right, but not the obligation, of prohibiting Licensee from occupying the Park until such certificates or other evidence that insurance has been placed in complete compliance with these requirements is received and approved by Park District.

Failure to maintain the required insurance may result in termination of this Agreement at Park District's option.

Licensee shall provide certified copies of all insurance policies required above within 10 days of Park District's written request for said copies.

2. Acceptability of Insurers

For insurance companies which obtain a rating from A.M. Best, that rating should be no less than A VII using the most recent edition of the A.M. Best's Key Rating Guide. If the Best's rating is less than A VII or a Best's rating is not obtained, the Park District has the right to reject insurance written by an insurer it deems unacceptable.

3. Cross-Liability Coverage

If Licensee's liability policies do not contain the standard ISO separation of insureds provision, or a substantially similar clause, they shall be endorsed to provide cross-liability coverage.

4. Deductibles and Self-Insured Retentions

Any deductibles or self-insured retentions must be declared to the Park District. At the option of the Park District, the Licensee may be asked to eliminate such deductibles or self-insured retentions as respects the Park District, its officers, officials, employees, volunteers and agents or required to procure a bond guaranteeing payment of losses and other related costs including but not limited to investigations, claim administration and defense expenses.

II. Indemnification

Licensee shall indemnify and hold harmless the Park District and its respective officers, officials, employees, volunteers and agents from and against all claims, damages, losses and expenses, including but not limited to legal fees (attorney's and paralegals' fees and court costs), arising from or in any way connected with (i) the use of the Park or of any business or activity thereon, or any work or thing whatsoever done, or condition created in or about the Park during the use; (ii) any act, omission, wrongful act or negligence of Licensee or any Licensee's contractors or subcontractors, or the partners, directors, officers, agents, employees, invitees of Licensee or Licensee's contractors or subcontractors; except where the accident, injury or damage is caused by any act, omission, wrongful act or negligence of the Park District. Such obligation shall not be construed to negate, abridge or otherwise reduce any other right or obligation of indemnity which would otherwise exist as to any party or person described in this Paragraph. Licensee shall similarly protect, indemnify and hold and save harmless the Park District, its respective officers, employees, volunteers and agents against and from any and all claims, costs, causes, actions and expenses including but not limited to legal fees, incurred by reason of Licensee's breach of any of its obligations under or Licensee's default of any provision of the Agreement.

EXHIBIT D

FIREWORKS DISPLAY VENDOR INSURANCE AND INDEMNIFICATION REQUIREMENTS

I. Insurance

Licensee shall require the vendor selected to exhibit the Fireworks Display (the "Vendor") to obtain and maintain insurance of the types and in the amounts listed below.

A. Commercial General and Umbrella Liability Insurance

Vendor shall maintain commercial general liability (CGL) and, if necessary, commercial umbrella insurance with a limit of not less than \$5,000,000 each occurrence, and specifically including liability arising out of pyrotechnic/fireworks display. If such CGL insurance contains a general aggregate limit, it shall apply separately to this location.

CGL insurance shall be written on Insurance Services Office (ISO) occurrence from CG 00 01 10 93, or a substitute form providing equivalent coverage, and shall cover liability arising from pyrotechnic/fireworks displays, premises, operations, independent contractors, products-completed operations, personal injury and advertising injury, and liability assumed under an insured contract (including the tort liability of another assumed in a business contract).

Vendor shall name the Park District, its commissioners, officers, employees, volunteers and agents as additional insureds. Park District shall be included as an insured under the CGL, using ISO additional insured endorsement CG 20 11 or a substitute providing equivalent coverage, and under the commercial umbrella, if any. This insurance shall apply as primary insurance with respect to any other insurance or self-insurance afforded to Park District.

B. Business Auto and Umbrella Liability Insurance

If applicable, Vendor shall maintain business auto liability and, if necessary, commercial umbrella liability insurance with a limit of not less than \$1,000,000 each accident. Such insurance shall cover liability arising out of any auto including owned, hired and non-owned autos.

Business auto insurance shall be written on Insurance Services Office (ISO form CA 00 01, CA 00 05, CA 00 12, CA 00 20, or a substitute form providing equivalent liability coverage. If necessary, the policy shall be endorsed to provided contractual liability coverage equivalent to that provided in the 1990 and later editions of CA 00 01.

C. Workers Compensation Insurance (If Applicable)

If applicable, Vendor shall maintain workers compensation and employers liability insurance. The commercial umbrella and/or employers liability limits shall not be less than \$1,000,000 each accident for bodily injury by accident or \$1,000,000 each employee for bodily injury by disease.

If Park District has not been included as an insured under the CGL using ISO additional insured endorsement CG 20 11 under the Commercial General and Umbrella Liability Insurance required in this Contract, the Vendor waives all rights against Park District and its commissioners, officers, officials, employees, volunteers and agents for recovery of damages arising out of or incident to the Vendor's use of the Park.

D. General Insurance Provisions

1. Evidence of Insurance

Prior to the Commencement Date, Vendor shall furnish Park District with a certificate(s) of insurance and applicable policy endorsement(s), executed by a duly authorized representative of each insurer, showing compliance with the insurance requirements set forth above.

All certificates shall provide for 30 days' written notice to Park District prior to the cancellation or material change of any insurance referred to therein. Written notice to Park District shall be by certified mail, return receipt requested.

Failure of Park District to demand such certificate, endorsement or other evidence of full compliance with these insurance requirements or failure of Park District to identify a deficiency from evidence that is provided shall not be construed as a waiver of Vendor's obligation to maintain such insurance.

Park District shall have the right, but not the obligation, of prohibiting Vendor from occupying the Park until such certificates or other evidence that insurance has been placed in complete compliance with these requirements and is received and approved by Park District.

Failure to maintain the required insurance may result in termination of this Agreement at Park District's option.

Vendor shall provide certified copies of all insurance policies required above within 10 days of Park District's written request for said copies.

2. Acceptability of Insurers

For insurance companies which obtain a rating from A.M. Best, that rating should be no less than A VII using the most recent edition of the A.M. Best's Key Rating Guide. If the Best's rating is less than A VII or a Best's rating is not obtained, the Park District has the right to reject insurance written by an insurer it deems unacceptable.

3. Cross-Liability Coverage

If Vendor's liability policies do not contain the standard ISO separation of insured's provision, or a substantially similar clause, they shall be endorsed to provide cross-liability coverage.

4. Deductibles and Self-Insured Retentions

Any deductibles or self-insured retentions must be declared to the Park District. At the option of the Park District, the Vendor may be asked to eliminate such deductibles or self-insured retentions as respects the Park District, its commissioners, officers, officials, employees, volunteers and agents or required to procure a bond guaranteeing payment of losses and other related costs including but not limited to investigations, claims administration and defense expenses.

II. Indemnification

To the extent permitted by law, Vendor shall indemnify and hold harmless the Park District, and the Village of Lisle, their elected and appointed officials and officers and their employees, volunteers and agents from and against all claims, damages, losses and expenses, including but not limited to legal fees (attorneys' and paralegals' fees and court costs), arising out of or resulting from the Vendor's activities and obligations pursuant to this Agreement, provided that any such claim, damage, loss or expense (i) is attributable to bodily injury, sickness, disease or death, or injury to or destruction of tangible property, and (ii) is caused in whole or in part by any negligent or wrongful act or omission of the Vendor, or the Vendor's directors, officers, agents, employees, volunteers, invitees or anyone for whose acts any of them may be liable, regardless of whether or not it is caused in part by a Party indemnified hereunder. Such obligation shall not be construed to negate, abridge or otherwise reduce any other right or obligation of indemnity which would otherwise exist as to any party or person described in this paragraph. Vendor shall similarly protect, indemnify and hold and save harmless the Park District, its commissioners, officers, employees, volunteers and agents against and from any and all claims, costs, causes, actions and expenses including but not limited to legal fees, incurred by reason of Vendor's breach of any of its obligations under or Vendor's default of any provision of the Agreement.



Memo

To: Board of Park Commissioners
From: Dan Garvy, Director of Parks & Recreation
Date: May 19, 2022
Re: Commissioner Attendance at 2022 National Recreation & Park Association
Conference

In accordance with the *Local Government Travel Expense Control Act* and per the Lisle Park District's Travel Expense Policy and Procedures, all business-related travel of any member of the Board of Park Commissioners shall be approved in advance of travel by a roll call vote of the Board.

The 2022 National Recreation & Park Association Annual Conference is scheduled for September 20 – 22, 2022 in Phoenix, Arizona and Commissioners Richter, Altpeter, and Wessel have expressed an interest in attending. The 2022 Budget contains an allocation for three commissioners to attend this conference.

Recommended Motion: Move to authorize the attendance of Commissioners Richter, Altpeter, and Wessel at the 2022 National Recreation & Park Association Annual Conference on September 20 – 22, 2022.



Memo

To: Board of Park Commissioners
From: Dan Garvy, Director of Parks & Recreation
Date: May 12, 2022
Re: Arbor View Park Playground, Park Amenities, Pavement, and Drainage Improvements Construction Project

The bid notice for the above referenced project was published on April 18, 2022 and project specifications were provided to 16 firms. Of those 16, six attended the mandatory pre bid meeting on April 28th. The bid opening was conducted on Tuesday, May 10 at 10:00 am and we received one bid. The results are provided below:

<u>Concrete Management, Inc., Lisle, IL</u>	
Base Bid:	\$597,823.00
Alternate #1 (Drinking Fountain):	\$ 26,537.00
Alternate #2 (Block retaining wall in lieu of concrete):	\$ 33,400.00

Staff contacted other contractors who attended the pre bid meeting to inquire about their lack of participation. Concerns were raised with other projects contractors had scheduled or were competing to earn, as well as the availability of materials, specifically fencing and the picnic shelter, and their ability to finish in a timely fashion as a result without incurring additional costs they would be unable to absorb. This was also staff's concern and it was discussed with Concrete Management Inc. (CMI). They expressed confidence in their ability to start and finish their work in accordance with project specifications which calls for project completion by September 30. They can begin as soon as contracts are signed and preconstruction meetings are held with staff and the Village of Lisle – early June is the target. CMI has performed several projects for the Lisle Park District and has done so with competitive pricing and impeccable attention to detail and quality of final product. When inquiring about their subcontractors, they will be using the tennis court contractor the District has used numerous times in the past, as well as the landscaping firm that currently holds the park district's park mowing contract – another contractor that has performed incredibly well at competitive/low pricing.

The 2022 Budget contains allocations totaling \$575,000 for this project, which was based on the preliminary cost opinion of \$568,176.00 dated October 18, 2021. The Board has already authorized the purchase of and staff has ordered the playground equipment, adult fitness stations, and poured in place rubber surfacing to avoid continual rises in pricing and manufacturing and shipping delays. These project components total \$179,061.51. With this bid of \$597,823, we are over budget by just under \$202,000. Unfortunately, this project continues to demonstrate inflation and is similar to the Abbeywood Park paving project in which the low bid exceeded expectations by about 37%.

Obviously this is a significant increase in overall project cost. However, considering the existing conditions of the park including the playground equipment, courts, retaining walls, etc., staff feels it necessary to move forward. We do not think any individual project component is excessive. Rather, this is another indication of the continuing rising costs of materials and services and further underscores what was reported in February that \$500,000 a year is inadequate to support District infrastructure.

Neighbors who have participated in the design process expressed excitement and support for what they collectively have requested, and this is an investment in the Arbor Ridge Subdivision and the many young families that reside there. Additional funding to support this project can be accessed through available fund balances in the Capital Projects and Corporate Funds. This will definitely impact future projects but considering the district is embarking on a strategic master plan, a reprioritization is going to be necessary regardless, and future projects, both planned and yet to be determined, will be prioritized as available future funding allows.

Staff recommends accepting the base bid but rejecting both alternates. Alternate #2, a block retaining wall instead of concrete, was initially thought to be an opportunity to reduce project cost but obviously had the opposite effect. Alternate #1, the addition of a drinking fountain, while favored by the residents, is an opportunity to shave a little off a project that has experienced significant increases. However, there is an opportunity to reconsider this option during construction. CMI can provide pricing they expect to be in the neighborhood of \$2,000 - \$3,000 to set the concrete meter vault during excavation, so if at some point in the future the park district wants to revisit running a water line and installing a drinking fountain, excavation and park disruption would be kept to a minimum. So while we only received one bid, staff is confident that although it exceeds the engineer's cost estimate, they did not know they would be the only bidder, and they have aligned themselves with subcontractors that have won numerous competitive bids of ours in the past. In other words, we are confident their pricing is fair and their collective performance will be without issue.

Recommended Motion: Move to award the Arbor View Park Playground, Park Amenities, Pavement, and Drainage Improvements contract to Construction Management, Inc. in the amount of \$597,823.00.



Memo

To: Board of Park Commissioners
From: Jon Pratscher, Superintendent of Recreation & Marketing
Date: May 19, 2022
Re: Department Updates Since April of 2021

With all that has transpired since this time last year, staff felt it was appropriate to provide a comparison from April of last year to highlight some of the significant operational updates that have occurred in just one year. Below is a summary for your review:

Customer Service / Registration

In 2021, it wasn't until April that in-person registration hours at the Recreation Center resumed after being suspended due to the pandemic since March of 2020. When the desk did reopen over a full year later, hours were limited to 3-4 hours at a time on a couple days each week. By the time Sea Lion Aquatic Park punch cards went on sale in May of 2021, the overall demand caused staff to expand registration hours to five days per week. It wasn't until August 30 that a dedicated full-time customer service staff member (Melissa Grant) began with the District. The front desk at the Recreation Center continues to be the main hub for all in-person registrations. Staff in this area have played a critical role in nearly all aspects of the transition and launch of the new registration system. Registration and demands on staff continue to increase. In just a year, registration transaction totals from April 2022 have increased by 4,430 from last year (increase of 46%).

Assistant Superintendent of Recreation

Jason Dale celebrated his one-year anniversary at the District on May 3 after being hired for this newly created position. The Assistant Superintendent role was created as part of an updated strategy to accommodate the regrowth from the pandemic and provides the versatility needed within the department to support the needs of all staff. This supervisory position has allowed for additional guidance at the top of the department to assist with overall administration of the wide range of provided services. Specifically, this position oversees the bulk of recreation program areas and all customer service within athletics, registration, preschool, camp, cultural arts and special events (which have rapidly increased this past year).

Assistant Superintendent Dale has significantly contributed to the accomplishments of the recreation department. His positive, team-first approach has been a constant throughout the past year and he has played a key leadership role in the department as a whole. Assistant Superintendent Dale has worked hard to learn the ins and outs of program operations, while forming strong working relationships with his team of staff. The successes achieved by the team over the past year are further elaborated upon within this document.

Personally, I'd like to thank Director Garvy and the Board of Park Commissioners for supporting the creation of this position. The personnel structure update has helped absorb the complex administrative challenges of programming both during and out of the pandemic. Staff feel well positioned to effectively deliver upon the outcomes of the strategic master plan over the course of at least the next 3-5 years.

Special Events

There were 26 events facilitated by staff in all of 2021. There are 42 events that will have taken place by the end of this May, with the grand total for the year projected to be at 70 events. Since last year, staff have innovatively adapted and administered a wide variety of high-quality events. This has included creatively customizing event logistics such as staggered participant start times and relocating previously held indoor events to outdoor venues. The popularity of District events has seemingly been at an all-time high, with the 2021 Monster Madness event and the 2022 Easter Egg hunts both experiencing record attendance. New events this year include the addition of a special double-band performance and firework celebration on July 3 as a kickoff to the District's Summer Concert Entertainment Series, three paddle craft safety events with the U.S. Coast Guard Auxiliary, WWII Girl's Baseball Living History program and screening of A League of Their Own at the museum, the second annual Lisle Film Festival, the return of Down and Dirty Day, and much more.

Gentle Learning Preschool

The 2020-21 preschool year concluded last May after facilitating a blend of in-person, remote and hybrid classrooms and curriculum. Innovative adjustments were made to account for safety concerns and reduced registration numbers. This included full time recreation managers serving on the front lines of the program as classroom aides to reduce costs. There were a total of 63 in-person students and 16 who attended remotely. Staff efforts led to the continuity of the program despite the pandemic and paved the way for future success and confidence in adapting service delivery without compromising quality.

The creativity and skills of staff has been on full display throughout the 2021-22 preschool year. In-person registration for this year increased by 63% from the prior school year. This school year concludes on May 19 after a full year of maximum in-person capacity in all six classrooms. Corresponding staffing levels increased from three part time teachers last school year to a full team of 14 (teachers and aides) for this school year. Staff plan to further expand the preschool program during the next school year by reformatting the two-year-old Stepping Stones program into an actual 2 year old preschool class offering. There are already 88 participants signed up for next school year, which is a number that staff anticipates will continue to increase.

Camps

Camp Summer Quest (CSQ) had an outstanding season in 2021, with an average of 88 campers per each of the ten weeks of camp. As previously reported, demand for camp is at an all-time high this year, with large waitlists for the program. Manager Wise has done an incredible job of adjusting operations and staffing levels to accommodate a large amount of people off the waitlist. Due to her efforts, CSQ increased capacity to 135 campers per week. With all ten weeks at or near maximums, total registration has increased 53% from last summer. No Name Teen Camp is also almost full with an average of 27 campers each week, which is nearly a 50% increase from last summer as well.

Manager Nadeau has worked efficiently to build a new summer art camp (Creation Academy) to help accommodate participants on the CSQ waitlist. This involved creating a new 8-week long program from scratch, including the development of weekly themes, activities, and entertainment. At this time, there have been around 10 families that have signed up off the CSQ waitlist. With the new program option being publicly promoted starting this week, staff anticipate numbers for this camp to continue to increase as the start date nears. Last but not least, the Gentle Learning Summer Camp program was revamped in 2021 and highly popular with strong registration totals each week. There are currently 146 little campers signed up throughout each of the 8 weeks. Staff also anticipate these figures to approach maximum capacity by the start of camp.

Aquatics

Sea Lion Aquatic Park is preparing to open for the 2022 season on May 28 after only having the front half of the facility available in 2021. This decision was a result of forecasting finances and proactively developing a responsible plan to account for the pandemic-related capacity limitations and operational concerns. Reservations were required for the first week of the season, before guidelines

were updated to allow for increased guest capacities. The prior season did not include memberships due to the restrictions but punch cards were available for sale.

2022 season passes went on sale in December of 2021 and the early bird sale period ended on March 31. Membership sales have been booming and staff are in full blown preseason training and preparation mode, leading up to opening day on May 28. This upcoming season is planned to include full facility operations, including reopening of the concession stand after being closed since 2019. Staff are trying but struggling to secure enough lifeguard staff to avoid any reduction in hours or services. As the season nears, there may be necessary shifts to operations due to staffing and corresponding safety concerns. Staff will conduct more than 50 hours of staff training over the last two weeks of May in order to prepare for a successful start to the season.

Former Recreation Facilities Manager Jayne resigned from her position in January this year. Lana Purves was hired as Mary Liz's replacement in February and has been working hard to complete the large variety of preseason responsibilities such as recruitment, hiring, training, and a long list of specific facility tasks.

Senior Center

Senior Center memberships were implemented and launched for drop-in programs for the first time ever when the facility reopened in June of 2021 after being closed since the start of the pandemic in 2020. There are currently at 142 members. Membership revenue helps support operational costs. Manager Breihan continues to facilitate fun programs and critical social services to a large community of senior citizens. In-house programs and special events continue to drive attendance. There was a total of 426 drop-in program participants this April, with an average of more than 100 weekly visitors. Staff anticipated that the senior trip program would be slower to rebound after reopening. To help defray costs while still trying to nurture the return of the program, staff have modified transportation options for local trips by partnering with SEASPAR to utilize their bus, as well as developing plans for participants to meet staff at the trip location. Staff expect a continued increase to trip registrations but remain focused on delivering a variety of in-house programming.

Museums at Lisle Station Park

The Museum was closed to the public in 2021 and expenses were primarily limited to preventative maintenance and utilities. The District relied upon volunteers and the Lisle Heritage Society to offer limited programming throughout the year, as well as the annual Depot Days and the Once Upon a Christmas event.

The Museum Manager position was reinstated after previously being eliminated as a result of the pandemic. Grace Heiderman was hired as the new manager on August 30 of last year. Manager Heiderman's efforts since she started at the District have led to increases in services and offerings, engaging social media posts, field trips and some incredible exhibits on display. She has also developed a facilitated a variety of interactive programs at other recreation program areas such as the after-school program, camps, and with senior groups. Staff are excited to observe all that will be accomplished in a full year under Manager Heiderman's watch.

Marketing

The marketing department consists of Marketing & Communications Specialist Kosartes and Graphic & Design Specialist Sleezer. The efforts of these two staff members support the vast needs of the District, including an expansive range of marketing services. In addition to the continuous project requests from staff, the marketing department continually updates the District's digital program guide and 50+ Beyond Bingo digital program guide. They have truly played a critical role in the communication campaign regarding the conversion to the District's new registration system. Their duties also include highly technical skills such as comprehensive coding and configuration of the system and digital media in order to streamline and improve the customer experience. Staff have also been working to finalize the new District website. This project has taken a lot of time and effort and is planned to launch live to the public by the end of this month.



Memo

To: Board of Park Commissioners
From: Dan Garvy, Director of Parks & Recreation
Date: May 12, 2022
Re: Strategic Master Plan Update

Superintendents Silver, Cerutti, Pratscher and I recently participated in a kick-off meeting with PROS Consulting and Kimley-Horn to discuss the Strategic Master Plan process. This included an overview of the park district and current challenges, as well as a review of the project timeline, communications expectations, billing requirements, data collection/sharing, project branding and website development, and more. Following this memo is a detailed project plan that highlights each step throughout the planning process, but immediately below is some information on the first couple of steps.

We are poised to facilitate a schedule of in-person public engagement opportunities on Monday, June 20. This will include pre-scheduled interviews/conversations between our consultants and key leaders and stakeholders including park district staff and commissioners, intergovernmental partners and affiliate sport representatives, key business leaders, etc. For those who cannot or participate attend that day, remote participation options will be available within a couple days before and/or afterwards. This will also be the date for in-person focus group meetings, again for those who can attend in person while remote options will be available for those who cannot. These, too, will be pre-scheduled and by invitation only and will be comprised of residents who demonstrate various levels of park district interests, from active users to those who have expressed concerns with revenue allocations, levels of service, and taxes. Again, please share any contact information for any residents you individually think would be a valuable addition. The day will culminate with a town hall type public meeting where the public at large will be invited to attend to hear an overview of the project and provide their feedback. We recognize in-person attendance may be limited with only one day of availability, but virtual meetings have become exceedingly accessible, comfortable, and productive and we expect those opportunities to expand our reach considerably. These opportunities will be widely promoted through social media, press releases, e news blasts, etc., as well as the customized project website PROS is in the process of developing. We encourage any park commissioners with social media accounts to share this information as appropriate as well.

Within the next couple of weeks, PROS will be developing the aforementioned project website where ongoing updates will be posted and regular public feedback will be welcome. This will be the source for all project information and the forum by which the public can provide feedback on an ongoing basis. Once the website is completed, we will inform the community through all previously stated means.

The following project plan details all of this and more. As we move through the process some things may change slightly. Regardless, the following plan should help further highlight the process as we launch the project.



Project Plan

Project Summary

Client Lisle Illinois Park District
 Project Title: Parks and Recreation Master Plan
 Project Brand Name: TBD
 Prime Consultant: PROS Consulting, Inc. (PROS)
 Sub Consultant(s): ETC Institute, Kimley-Horn
 Sub Consultant(s) Contract: Executed Pending No

Contract Execution Date: April 6 2022
 Project End Date: By February 2023
 Total Contract Amount: Not to exceed \$120,000
 Invoicing Terms: EOM
 Invoices Submitted: Electronically to Dan Garvy
 Payment Terms:
 Payment Submitted: By mail to PROS Consulting, Inc., 35 Whittington drive, Brownsburg, IN 46112 – Suite 300
 Project Management Communication: (E.g. Bi-monthly Virtual Meetings: Mondays 9:30am CST/ 10:30am EST)

Project Goal(s)

- Engage the Lisle community, leadership and stakeholders through innovative public input means to build a shared vision for the District to ensure there are appropriate balance of programs, facilities, and services;
- Utilize a wide variety of data sources and best practices, including a statistically-valid survey to predict trends and patterns of use and how to address unmet needs in the Park District;
- Determine unique Level of Service Standards to develop appropriate actions regarding parks, recreation, facilities, and trails that reflects the Park District’s strong commitment in providing high quality recreational activities for the Lisle community;
- Shape financial and operational preparedness through innovative and “next” practices to achieve the strategic objectives and recommended actions;
- Develop a dynamic and realistic strategic action plan that creates a road map to ensure long-term success and financial sustainability for the Park District’s parks, recreation programs, and trails, as well as action steps to support the family oriented community and businesses that call Lisle home.



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Name	Organization	Project Role	Phone	Email
Dan Garvy	Lisle Park District	Director of Parks & Recreation	630.353.4310	dgarvy@lisleparkdistrict.org
Jon Pratscher	Lisle Park District	Superintendent of Recreation & Marketing	630.353.4305	jpratscher@lisleparkdistrict.org
Scott Silver	Lisle Park District	Superintendent of Finance, IT & Golf	630.353.4313	ssilver@lisleparkdistrict.org
Aaron Cerutti	Lisle Park District	Superintendent of Parks & Facilities	630.353.4381	acerutti@lisleparkdistrict.org
Neelay Bhatt	PROS	Principal	740.591.0225	Neelay.Bhatt@proconsulting.com
Jason Elissalde	PROS	Senior Project Manager	541.736.6889	jason.elissalde@proconsulting.com
Daniel Grove	Kimley Horn	Senior Project Manager		Daniel.grove@kimley-horn.com
Joe Cogswell	Kimley Horn	Landscape Architect		Joe.cogswell@kimley-horn.com

Task/Item	Lead	Projected Completion	Notes	Social Media Reminder(s)
1. Project Management, Progress Reporting & Data Review	PROS	May 2022 - Completion		
A. Kick-off Meeting and Project Management	PROS	5/9/2022- Completion	<ul style="list-style-type: none"> Kick-off meeting scheduled. Ensure constant feedback and timeliness of project deliverables. 	<ul style="list-style-type: none"> Kick-off Announcement. Look for samples to provide the City.
B. Data Collection	PROS	1 st week of the month until project completion	The Consulting Team will collect, log, and review key data and information to facilitate a thorough understanding of the project background as it pertains to preparing an update to the Master Plan. We will review, evaluate, and consider existing reports and information in the process of updating the	

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			<p>Master Plan, including, but not limited to the following:</p> <ul style="list-style-type: none"> • Lisle Park District 2006 Master Plan • 2010 Survey Community Survey Findings Report • 2015 Cost Recovery, Resource Allocation and Revenue Enhancement Study • Parks and recreation facility inventory • Site specific master plan • Program offerings • Annual Operating and Capital Improvement Program 	
<p>2. Community Profile</p>	<p>PROS</p>	<p>May 2022- August 2022</p>	<ul style="list-style-type: none"> • 	
<p>A. Demographic and Recreation Trends Analysis</p>	<p>PROS</p>	<p>May 2022, June 2022</p>	<ul style="list-style-type: none"> • The Consulting Team will utilize the Lisle Park District's projections and supplement with census tract demographic data obtained from Environmental Systems Research Institute, Inc. (ESRI), the largest research and development organization dedicated to Geographical Information Systems (GIS) and specializing in population projections and market trends; for comparison purposes data will also be obtained from the U.S. Census Bureau. 	
<p>B. Benchmark Analysis</p>	<p>PROS</p>	<p>May 2022, August 2022</p>	<ul style="list-style-type: none"> • A benchmark analysis could be completed to compare the Lisle Park District's system to five (5) other relevant peer agencies. We 	



<p>3. Public Process</p>	<p>PROS</p>	<p>May 2022 – September 2022</p>	<p>work with the District to identify the 15 key metrics to be surveyed and analyzed, as well as the benchmarked communities.</p> <p>The Consulting Team will utilize a robust public input process to solicit community input on how the recreation system and programs meet the needs of residents into the future. This task is an integral part of the planning process. A wide range of community/participation methods may be utilized with traditional public meetings. The Consulting Team will prepare a community outreach agenda to include the number and types of meetings which will be held. Also, a statistically-valid needs assessment survey will be conducted to identify community needs and issues related to recreation programs and facilities. Specific tasks include</p>	
<p>A. Public Engagement / Advocacy Strategy</p>	<p>PROS</p>	<p>June 2022 – July 2022</p>	<p>The public engagement process will work hand-in-hand with the development of an advocacy strategy for the Master Plan. This strategic process is a series of workshops at each milestone of the phase as shown:</p> <ul style="list-style-type: none"> • Workshop Series #1 – Overview of project and processes to achieve successful, sustainable implementation • Workshop Series #2 – Present Key Public Needs Assessment Findings 	<ul style="list-style-type: none"> • Meeting will be recorded and posted on website to be viewed later

<p>B. Key Leadership/ Focus Group Interviews</p>	<p>Pros, Lisle Parks</p>	<p>June 2022 – July 2022</p>	<ul style="list-style-type: none"> • Workshop Series #3 – Present Key Technical findings • Workshop Series #4 –Present Recommendations and Implementation Plan • Workshop Series #5 – Present Final Plan for Adoption <p>Each Workshop Series includes outreach/presentations and opportunities for feedback to the:</p> <ul style="list-style-type: none"> • Community • Park Board of Commissioners • Miscellaneous Local Commissions / Boards 	
			<ul style="list-style-type: none"> • The Consulting Team will perform focus groups and key leadership interviews the community to evaluate their vision for parks and recreation in the community. Up to six (6) focus group meetings and key leadership interviews and other key leaders (up to 12) will be held over a two-day period. Also, during these interviews/focus groups, the Consulting Team will gain an understanding of the community values, as well as determine the priority for recreation facilities and programming needs of the District. The following list of potential interviewees will be used to select the final list in conjunction with the Department: • Elected Officials 	<ul style="list-style-type: none"> •

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<p>C. Public Forums Workshop</p>	<p>PROS</p>	<p>June 2022 – July 2022</p>	<ul style="list-style-type: none"> • Key Business Leaders • Park Board of Commissioners • Key Partners/Philanthropic Organizations • Local school officials • Users and non-users of the recreation system • Youth Sports organizations • Senior Groups 	
			<ul style="list-style-type: none"> • Public forums will serve to present information and gather feedback from citizens at large. It is important to have initial meetings early in the process and follow-up meetings during the final plan development process. It will be important to get maximum media exposure to inform citizens of the purpose and importance of the meetings and clearly note time and locations. We propose to conduct a total of two (2) public forums: one (1) initial public forum at the project midpoint to introduce the project and project goals, preliminary findings, gain input for the community's vision and core values for the recreation system, and one (1) as a final briefing and input opportunity on the draft plan. These meetings would be informal in nature offering the public an opportunity to participate in the planning process and to provide feedback on the proposed options. The purpose for these meetings will be to ensure opportunities for the general public to discuss their priorities and perceptions surrounding the recreation 	<ul style="list-style-type: none"> • Kick-off - Link announcement



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			<p>system. The forums will also afford the opportunity to subtly educate the public on the opportunities, benefits, and constraints of the recreation system.</p> <ul style="list-style-type: none"> Youth Engagement – The Consulting Team will specifically engage youth either through the delivery of an online survey or through a separate pop-up outreach event at a school / park. These surveys will provide Lisle Park District youth a medium to solicit their input as it relates to recreation program and facility needs. Live Keypad polling – This technology, which uses remote controls with a radio frequency that transmits results to a laptop computer, may be used during these meetings. Meeting participants can anonymously vote on or rank various options and the group results are immediately recorded and displayed on the computer screen. The Consultant Team has utilized this technique with great success for a number of projects to gain insights from communities about what they value most about various aspects of the community. 	
D. Electronic Survey	PROS	July 2022 – September 2022	<ul style="list-style-type: none"> Also, the Consulting Team can create an online survey administered through www.surveymonkey.com. This survey will be promoted through the District’s website and promotional mediums to maximize outreach and response rates. These surveys would provide quantitative data and guidance in 	

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<p>E. Statistically Valid Needs Analysis Survey</p>	<p>PROS, ETC</p>	<p>July 2022 – September 2022</p>	<p>addition to the stakeholder and focus groups in regards to the recommendations for park amenities, specific programs, facility components, usage, and pricing strategies.</p> <ul style="list-style-type: none"> The Consulting Team will work with ETC Institute to perform a random, scientifically valid community-wide household survey to quantify knowledge, need, unmet need, priorities and support for system improvements that include facility, programming, and the park needs of the Lisle Park District. The survey will be administered by phone or by a combination of a mail/phone survey and will have a minimum sample size of 375 completed surveys at a 95% level of confidence and a confidence interval of +/- 5%. Prior to the survey being administered, it will be reviewed by the Lisle Park District. 	
<p>F. Crowd Sourcing Project Website</p>	<p>PROS</p>	<p>May 2022 – September 2022</p>	<ul style="list-style-type: none"> The Consulting Team can develop a customized project website that will provide on-going project updates and will serve as the avenue to crowd-source information throughout the project for the entire community. This could be combined with input through Social Media and could also host videos through a dedicated YouTube Channel and utilize the District's website. 	

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<p>4. Parks, Facilities, and Recreation Program Assessment</p>	<p>PROS</p>	<p>July 2022 – October 2022</p>	<ul style="list-style-type: none"> The Consulting Team will provide an electronic form for the District to provide known park and facility/amenity inventory. A park and facility tour will be performed with the Operations and Maintenance staff, and Programming staff as part of a parks and facilities assessment. The findings from this review will be documented in a prepared data collection form. 	<ul style="list-style-type: none">
<p>A. Park and Facilities Inventory Assessment</p>	<p>PROS</p>	<p>July 2022 – September 2022</p>	<ul style="list-style-type: none"> The Consulting Team will provide an electronic form for the District to provide known park and facility/amenity inventory. A park and facility tour will be performed with the Operations and Maintenance staff, and Programming staff as part of a parks and facilities assessment. The findings from this review will be documented in a prepared data collection form. 	<ul style="list-style-type: none">
<p>B. Facility Classifications and Level of Service Standards</p>	<p>PROS, Lisle Park District</p>	<p>August 2022 – October 2022</p>	<ul style="list-style-type: none"> The Consulting Team will work with the District to review and confirm, modify or add to existing park classifications, and preferred facility standards for all park sites, trails, open space amenities including common areas and indoor and outdoor facilities. These classifications will consider size, population served, length of stay, and amenity types/services. Facility standards include level of service standards and the population served per recreational facilities and park amenities. Any new or modified classification or standard will be approved as required. These are based on regional, statewide or nationally accepted parks and recreation standards, as well as the 	<ul style="list-style-type: none">

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C. Geographical Analysis Through Mapping	PROS	August 2022 – October 2022	<p>Consulting Team’s national experience and comparison with peer/survey agencies. These standards will be adapted based on the needs and expectations of the District.</p> <ul style="list-style-type: none"> The PROS Team will assimilate all data and findings from the previous aspects of this project and develop detailed action plans for the City of Oregon City 	
D. Recreation Program Analysis	PROS	July 2022 – September 2022	<ul style="list-style-type: none"> Recreation programs and services are the backbone of park and recreation agencies. This assessment will review how well the Lisle Park District aligns itself with community needs. The goal of this process is to provide recreation program enhancements that result in successful and innovative recreation program offerings. The Consulting Team will provide insight into recreation program trends from agencies all around the country. The process includes analysis of: <ul style="list-style-type: none"> Age segment distribution Lifecycle analysis Core program analysis and development Similar provider analysis/duplication of service Market position and marketing analysis User fee analysis for facilities and programs/services 	

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			<ul style="list-style-type: none"> • Review of program development process • Backstage support, or service systems and agency support needed to deliver excellent service • Ultimately, the outcome of the process will be the creation of a dynamic recreation program plan that results in increased registration, drives customer retention and loyalty, improves customer satisfaction, and increases revenues. Additionally, it will help focus District efforts in core program areas and create excellence in those programs deemed most important by program participants 	
<p>E. Prioritized Park and Facility/Program Priority Rankings</p>	<p>PROS</p>	<p>September 2022 – October 2022</p>	<ul style="list-style-type: none"> • The Consulting Team will synthesize the findings from the community input, survey results, standards, demographics and trends analysis, park and facility assessment, program assessment, and the service area mapping into a quantified park and facility / program ranking. This priority listing will be compared against gaps or surplus in facilities and amenities, as well as programs. 	
<p>F. Capital Improvement Plan</p>	<p>PROS</p>	<p>September 2022 – October 2022</p>	<ul style="list-style-type: none"> • We recommend the development of a three-tier capital improvement plan that will assist the Lisle Park District in the inevitable and continuous rebalancing of priorities and associated expenditures. Each tier reflects 	

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		<p>different assumptions about available resources.</p> <ul style="list-style-type: none"> • The Critical Alternative has plans for prioritized spending within existing budget targets and focuses on deferred maintenance and lifecycle replacement of assets and amenities within the existing parks system. The intention of this alternative is to refocus and make the most of existing resources with the primary goal being for the District to maintain high quality services. • The Sustainable Alternative describes the extra services or capital improvement that should be undertaken when additional funding is available. This includes strategically enhancing and renovating existing parks and facilities to better meet the park and recreational needs of residents that would require additional operational or capital funding. In coordination with Park Board of Commissioners, the District would evaluate and analyze potential sources of additional revenue, including but not limited to capital bond funding, partnerships, grants, and existing or new taxes. • The Visionary Alternative represents the complete set of services and facilities desired by the community. It is fiscally 	
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			<p>unconstrained but can help provide policy guidance by illustrating the ultimate goals and by providing a long range look to address future needs and deficiencies. In the Master Plan, the Visionary Alternative addresses complete renovations of aging parks and facilities and the development of new parks and facilities. Funding for visionary projects would be derived from partnerships, private investments and new tax dollars.</p> <ul style="list-style-type: none"> • Meetings: Review of District provided inventory and condition information. Tour of existing facilities/properties for the purposes of assessment of facilities. Park classification and design standards review discussion. Also, meeting on appropriate mapping method desired. Initial meeting with District to provide information regarding current program offerings, as well as follow up to present findings and recommendations. Rank and prioritize demand and opportunities. • Deliverables: Facility Analysis / Assessment Report. Level of Service Standards and GIS Mapping. Programs and Services Assessment Report. Rank and Prioritize demand and opportunities. Capital Improvement Plan. 	
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<p>5. Operational Review and Financial Analysis</p>		<p>September 2022 – December 2022</p>	<ul style="list-style-type: none"> • 	
<p>A. Review of Current Maintenance and Operations</p>	<p>PROS</p>	<p>September 2022 – December 2022</p>	<ul style="list-style-type: none"> • The Consulting Team will perform an analysis of the current maintenance and operational practices of the District to evaluate its operational situation. This analysis will identify District staffing needs, improved operational efficiencies, policy development, process improvements, system and technology improvements, and marketing/communication opportunities. 	
<p>B. Partnership Strategy</p>	<p>PROS</p>	<p>October 2022 – December 2022</p>	<ul style="list-style-type: none"> • PROS will evaluate the opportunities for expanded partnerships to support the needs of the users of Lisle Park District. The PROS Team will identify potential partners by specific activity, funding parameters, and agreement guidelines to support future management strategies. 	
<p>C. Financial Analysis</p>	<p>PROS</p>	<p>September 2022 – December 2022</p>	<ul style="list-style-type: none"> • The Consulting Team will perform analysis to document the financial situation of the Lisle Park District. The financial analysis will look at the budget, pricing policy, user fees, current and other revenue generating opportunities, grant opportunities, and the revenue forecast. 	
<p>D. Funding and Revenue Strategies</p>	<p>PROS</p>	<p>November 2022 –</p>	<ul style="list-style-type: none"> • Funding strategies will be developed based in part to our review and analysis of the 	



			December 2022	facilities as well as the national experience brought by the Consulting Team. The Consulting Team has identified numerous funding options that can be applied to the Master Plan based on the community values.	
6. Strategic Action Plan & Master Plan Development			November 2022 – February 2023	<ul style="list-style-type: none"> • 	
A. Develop Vision, Mission and Goals/Objectives	PROS		November 2022 – December 2022	<ul style="list-style-type: none"> • The supporting vision and mission statements will be affirmed or developed with senior staff in a work session. Following this effort, goals/objectives and policies will be established and prioritized. A status briefing will be presented to gain input and consensus on direction. 	
B. Strategic Action Plan	PROS		November 2022 – December 2022	<ul style="list-style-type: none"> • Upon consensus of all technical work, the remaining action plan will be completed with supporting strategies, actions, responsibilities, and priorities/timelines. These strategies will be classified as short-term, mid-term or long-term strategies and priorities. This will be reviewed with the District in a half-day workshop. The Consulting Team will propose a prioritization schedule and methodology used on successful master plans across the United States from their work. 	



C. Draft Report Preparation and Briefings	PROS	December 2022 - January 2023	<ul style="list-style-type: none"> The Consulting Team will prepare a draft Master Plan with strategies taking into account all analyses performed and consider the fiscal and operational impacts to the Lisle Park District. One electronic copy for public information. A presentation of the draft report will be completed to Park Board of Commissioners.
D. Final Master Plan Preparation and Production	PROS	January 2023 - February 2023	<ul style="list-style-type: none"> Upon comment by District staff and the Park Board of Commissioners, as well as the community, the Consulting Team will revise the Draft Master Plan to reflect all input received. Once the draft Master Plan is approved by the Park Board of Commissioners, the Consulting Team will prepare a final summary report and present to the District for final approval and adoption. The final plan will be prepared with a Summary Report delivered along with associated appendices (technical reports).

Site Visits

Anticipated Timeframe	Purpose	PROS Team Members
TBD	Project kick-off Begin data collection SWOT analysis Facilities Tour	Neelay/Jason



TBD	Public engagement plan preparation Key leader interviews/focus groups Community meetings/workshops	Neelay/Jason
TBD	Survey tool development Park, Facility, and Program assessment data collection	Neelay/Jason
TBD	Findings presentations Prioritized program priority rankings Strategic action plan development	Neelay/Jason
TBD	Final Presentation and Document	Neelay/Jason

Deliverables

Deliverables will be the following:

- The Master Plan will include written goals, plans, objectives, and policy statements that articulate a clear vision and “road map” for the Lisle Park District’s future
- A summary of existing conditions, inventories and Level of Service analysis
- Charts, graphs, maps and other data as needed to support the plan and its presentation to the appropriate audiences
- An Action Plan
- A color version of the Master Plan document consisting of five(5) printed and bound color copy and an electronic copy in a format compatible with the District’s software

Project Considerations, Risks, or Issues

- **Project Risk(s):** None identified at this time.
- **Project Consideration(s):** None identified at this time.
- **Project Issue(s):** None identified at this time.

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Data Request

1. GIS mapping data for the District (Jurisdictional boundary shapefiles, management districts, others)
2. Park and recreation budgets broken down for the last five years and for the current year (e.g., park maintenance for general parks, programs, admin., etc.)
3. Any survey (public opinion) findings/information related to parks/open space/trails/programs you have completed over the last three years
4. Copies of existing facility and program policies/procedures that you would like us to address in this plan
5. Current ordinances and policies related to parks and recreation (partnership, marketing, cost recovery, sponsorship,) that you would like for us to review and comment on
6. Staff organizational structure with names
7. Revenue streams you use now to help support your operational budget (including user fees and charges, etc.)
8. The last two years of annual reports (if you produce these)
9. Capital improvements (description and cost) made to the system over the last five years and the amount that would be budgeted for the next five years
10. Any partnership, management, or operating agreements you have in place
11. Current inventory and classifications of park land, facilities, and amenities
12. Complete listing of all programs and special events annually (could be 4 quarterly publications)
13. Attendance reports that are available for park visitation and program participation (multi-year if possible, showing trends)
14. Any physical assessment reports completed on park facilities/infrastructure
15. Existing master plans for parks/trails (Recreation Plan, Program Standards)
16. Any available planning documents related to open space, future growth/land use, trails, transportation, etc.
17. Listing of key issues that the Recreation Commission and City Council is facing that must be addressed in the study
18. Contact information for non-profit partner organizations that provide recreation programming
19. Photos for use in Crowd-sourcing website and plan
 - a. Staff providing **Customer Service** or interacting with customers.
 - b. **Program participation** and event participation pictures.
 - c. **Park, Facility and Amenity use** (signature facilities, pool, trails, playground, etc.).
 - d. Great **outdoor pictures** of parks, facilities, amenities, sunset over the parks, etc.
 - e. **Staff training, meetings, maintenance, interactions, staff lead public engagement and volunteers working.**



- f. Staff cleaning **facilities** (important under current circumstances, as it demonstrates the efforts of staff and reinforces your caring brand).
- g. One or two recent development project pictures – preferably of amenities/facilities that the public will enjoy.
- h. Any other pictures that will add to the overall understanding of how you operate and the services the Department provides.

000044



Memo

To: Board of Park Commissioners
From: Aaron Cerutti, Superintendent of Parks and Facilities
Date: 5/10/2022
Re: Monthly Report

Tennis and Basketball Courts

The Abbeywood Park Tennis and Pickleball courts have had the remaining fencing installed. Work started on color coat and striping the week of May 9th and should be completed by the end of the week. The basketball court at Abbeywood is also being color coated and striped at the same time, as it just happened to be due for it this year already, so it is being completed at the same time they are finishing up the tennis and pickleball courts!

Capital Projects

- Paperwork and contracts are in process for the Abbeywood Park South pathway replacement, and work will be scheduled once complete.
- Bids were opened for the Arbor View Park Project May 10th, and staff will present a recommendation to the Board at the May 19th meeting.
- Bid preparation for the yearly asphalt pathway maintenance has been delayed due to the weather. While the paths have been marked, the up and down temperatures continue to cause issues that weren't present a few weeks ago, such as cracks getting wider, etc. I want to wait and let things settle in so we can repair all the areas that need attention. Expect work to be bid and ask for award of the work to be in time for the June meeting.

Vehicles and Equipment

No news to report that is much different than last month. Ford is not producing any more fleet vehicles for this year. Chevy will be producing fleet dump trucks as 2023 models, and pricing and availability are expected to be available in the next few weeks. Assuming that this holds true, we will be looking at purchasing a Chevy dump truck as part of the vehicle replacements budgeted in 2022. Our John Deere tractor, Morbark Wood Chipper, and Ford Escape are still not in and delivery is still not anticipated before the end of this month, as supply chain issues continue to plague the entire planet!

Outdoor Fitness Equipment

All fitness equipment has been received. Work continues to lay out the exact location of the pieces, so concrete work can commence and the pads poured. Once cured, the equipment will be installed by staff.

Sea Lion Aquatic Park

Facilities staff has been hard at work bringing the facility back to life for the coming season. All pools have been filled, all pumps tested and working, and ongoing maintenance to get ready for the season is progressing smoothly. Considering that many of the park's amenities were not running last year or the year before, we have had surprisingly few glitches getting everything back up and functioning.

Parks and Facilities Staffing

The Parks Department is still not receiving much in the way of seasonal help inquiries. We are happy that our long term seasonal, Steve Knack, has returned to work the week of May 9th, and we look to be hiring another seasonal during this week as well! Facilities staffing for pool seasonals is slowly and steadily starting to pick up. While we could still use quite a few more, but we do have sufficient staffing to accommodate running the facility on the staff we have now.



Memo

To: Board of Park Commissioners
From: Scott Hamilton, Parks Manager
Date: May 10, 2022
Re: Department / Facility Monthly Board Report

Ongoing operations

- Staff repaired fence damage at River Road Park
- Add soil, seed and netting to various park areas as needed
- Trash removal conducted weekly or as needed
- Park inspections completed bi weekly
- Vehicle and equipment inspections performed weekly
- Met with members of the Lisle Women's Club to schedule and supply pickers and bags for a "litter pick" event in Community Park
- Accepted a donation from Old Tavern Park neighbor Sue Roellig for the purchase of four trees to be planted this spring
- Drop off supplies to park neighbor Autumn Geist for a "litter pick" event at Pennywood Park
- Aerate and oversee any unused athletic turf areas in Community Park and River Road
- Drop off supplies to the Lisle High School for a "litter pick" event with students in Community Park
- Set up mulch and supplies for SEASPAR to mulch Senior Center landscape beds for Earth Day
- Attend health and wellness nature walk in Community Park
- Landscape beds were mulched at Lisle High School and Lisle Jr. High
- Attend Bamboo HR meeting
- Tree work conducted as needed
- Replace flags at Veterans Memorial site
- Crosstrain staff members on ballfield grooming techniques
- Staff has begun mulching landscape beds in our parks
- Prep athletic fields as requested
- Prep and pot over three hundred Tropical Canna Lilies to be installed at SLAP and Connelly Parks this spring

Encroachments and vandalism

None currently



Memo

To: Board of Park Commissioners
From: Adrian Mendez, Facility & Safety Manager
Date: 5/7/2022
Re: May Board Report

Sea Lion Aquatic Park

- Replaced light bulbs at the front entrance.
- Repaired and painted the pergola above the Sea Lion fountain.
- Repaired lights in the family changing room.
- Installed the dragon and net in the Deep Hopper.
- Installed more VGB grates in the pools.
- Repaired many concrete pops in the pool shell.
- Installed the long shade structure.
- Put out all chairs and umbrellas.
- Installed new VFD for the main pool.
- Filled all pools and started all pumps and motors.

Museums at Lisle Station Park

- Repaired the back door of the Tavern.
- Removed a display case from the museum.

River Bend/Wheatstack

- Removed an old oven and installed a new one.
- Replace the light above the sink in the men's bathroom.
- Installed the new baseboards in the bar.
- Replaced the thermostat in the dining room.
- Started the A/C unit in the kitchen.
- Adjusted the back door from the bar to the deck.

Recreation Center (1925 Ohio Street)

- Replaced ceiling light bulbs in the staff kitchen and Senior Center.
- Repaired the RTU #13 that wasn't producing heat.
- Replaced the transformer that was preventing the lights in the Senior Center from coming on.
- Outlets were installed above the men's and women's bathroom doors so the auto-doors can be installed.
- Walls in the SEASPAR space were painted.
- Hung pictures in the SEASPAR space.
- Painted two offices in the administrative corridor.
- Adjusted the door that accesses the administrative corridor.
- Mounted a combination key box for SEASPAR.
- Replaced light outside of door #2.
- Repaired wiring on RTU#6 so the A/C would work.
- Repaired a roof leak in the conference room.

- Many setups and takedowns were done (Bingo, board meeting, chess, yoga, community meetings, lunch and a movie, etc.)

Community Center (1825 Short Street)

- Installed power for the new auto-door.
- Installed a pad for the new post for the auto-door.
- An auto-door was installed at the main entrance.

Safety/Risk Management

- Installed the batteries in the Thorguards for Woodglenn and Community Parks.
- Ordered the new Thorguard lightning prediction system.
- The Ansul system (fire suppression) was reconfigured to accommodate the new stove at Wheatstack.
- Work is being done for the all-staff Safety Fair in September.

Other

- Turned the water fountain at the skate park and Peach Creek.
- Converted light pole #335 to LED.
- All the RPZs were installed at the parks.
- Repaired a swing chain at Arbor View Park.



Memo

To: Park Board of Commissioners
From: Jon Pratscher, Superintendent of Recreation & Marketing
Date: May 19, 2022
Re: Recreation Report

Superintendent Pratscher

- The summer season is the busiest registration period of the year and numbers are doing well across the board. There have been 6,752 transactions in April, which is an increase of 4,430 from last April. Corresponding revenue has increased 46% from last April. Of the revenue total of \$377,738 for the month, \$305,025 has been generated through resident registrations. The programs with the most registrations this month are camps, aquatics programming and early childhood classes.
- Affiliate's spring athletic leagues are underway for both the Lisle Baseball Softball Association and the Lisle Classic Soccer groups. With the weather failing to cooperate over the past month or so, parks staff has done an outstanding job of preparing fields for gameplay and supporting the needs of various user groups.
- April was the first month of fully utilizing CivicRec as the new registration software. The system has helped staff manage the heavy volume of summer registrations and staff continue to receive positive feedback from customers about their experience with the new system.
- The Diversity, Equity, and Inclusion committee continued to work on some meaningful initiatives this past month. Specifically, a training video and questionnaire was distributed to full time staff to certify the District as "dementia-friendly." Members of the committee will be focusing on developing a sensory room on-the-go for future special events to provide a quiet, safe space for those needing a break from events.

Recreation Facilities Manager, Purves

Community Park Fitness

- As of May 11, staff have helped 105 fitness members transfer their account into CivicRec. There are still 23 people needing to set up their memberships in CivicRec.
- Aqua fitness classes return to Sea Lion Aquatic Park this summer, which includes Aqua Zumba, Aquacise, and Deep Water Aquacise.
- Starting in June, a new holistic wellness class will begin and be part of the group exercise offerings. These holistic, evidence-based and client-centered workshops led by a healthcare professional are designed to encourage positive changes in every aspect of your life and provide support throughout. This new class will explore aspects of yoga, tai-chi, meditation, therapeutic movement and more, aimed at raising your vital energy, and helping you feel better in your daily life.
- Secured rental arrangement with Naperville Fit4Mom to utilize green space at Woodglenn Park.

Sea Lion Aquatic Park

- Season Pass sales started for residents on December 1 and December 15 for non-residents. As of May 11, a total of 454 passes have been sold. Of the 454 passes sold, there are 940 individual members.

- The breakdown of passes by residency is 309 resident passes sold, 68 neighbor passes sold, and 77 non-resident passes sold.
- Out of the 95 needed aquatics staff, a total of 83 have been hired. All positions other than lifeguards and swim coaches have been filled. Staff continue recruitment efforts and will do so in a variety of ways to try to hire enough staff to avoid interruptions to service.
- Staff is currently evaluating facility hours and amenity schedules based on current staffing numbers to try and offer as many operating hours and services as we can while maintaining safety standards.

Lisle Teens with Character

- In April, LTWC assisted with the Road Rally event.
- LTWC will be hosting their end of the year celebration on May 23 at 7pm at the Community Park bandshell.
- In May, LTWC will be working on Sole Hope projects and are planning upcoming projects such as volunteering at the food pantry.

Road Rally

- The annual event took place on April 23 in partnership with Woodridge, Bolingbrook, Downers Grove, and Naperville Park Districts. There was a total of 55 teams, with 6 being from Lisle. The top team from Lisle finished in 6th place overall.

Recreation and Senior Center Manager, Breihan

- 426 Seniors participated in drop-in programs in April.
- 195 Seniors participated in 6 programs and 3 trips.
- 142 Senior Center memberships have been sold to date.
- The Walking Club kicked off with a breakfast and new shirts provided by Brookdale, Lisle. There are currently 25 participants.
- Monthly blood pressure checks were provided by Brookdale, Lisle.
- SHIP counselors continue to meet with clients on Mondays and Thursdays as needed.
- Monthly Medicare Help Desk was provided by Sheril Hagie of Advocate Insurance.
- Continued communication with potential sponsors at both in person and virtual networking events.
- Maintained engagement with seniors via phone calls, emails, and social media.
- Attended DEI and Safety Committee meetings.
- Attended an Entertainment Fair at Dundee Township Park District on April 4.
- Assisted with Easter Egg Hunt.
- Assisted Manager Wise with driving for Spring Break Quest fieldtrip.
- Represented the Senior Center at the SHOE (Senior Housing Options Expo) at Grace Pointe Church on April 28 and 29.
- 5 pieces of equipment were borrowed from the Medical Loan Closet.

Museum Manager, Heiderman

- April's on-site attendance totaled 389, which included being an event station for the Road Rally event.
- Conducted Kids Time, the EDGE outreach program, field trips, and a small event.
- 21 people registered for the Spring High Tea event on May 7.
- April Donations total \$110.72.
- April Rentals: A birthday party took place in the Netzley-Yender Farmhouse.
- Upcoming in May: Kid's Time, EDGE outreach program and the Tavern Nights program.
- Offering a new Blacksmith Open House on May 24 at 6:30pm. This offering is aimed at allowing the community to come see the blacksmiths in action and create more awareness of the museum.
- The museum is planned to be open on Memorial Day and staff hopes to see extra visitors related to the holiday festivities.

Assistant Superintendent of Recreation, Dale

- April marked an especially busy and equally successful month for recreation programming. Importantly, this month also exemplified the recreation team's ability to monitor and adjust offerings to best serve the community.
- The annual Easter Egg Hunt and Flashlight Easter Egg Hunt experienced a combined 244 participants and over 500 total guests at those events. To enhance the experience, Manager Jehs adjusted the offering to combine the age locations of the hunt, resulting in an impressive scene with eggs spread throughout the park, spanning from near Short Street past Discovery Playground.
- There were 351 tickets sold for the dance recital on May 1, which was an increase of 160 tickets from 2021 (+88%). Manager Nadeau utilized her weather contingency plan to move the recital inside to the Lisle High School gymnasium due to rainy conditions. Her logistical planning and timely communication with dance families allowed the show to go on despite the weather so that the dancers and staff who worked so hard throughout the year could perform. Additionally, Manager Nadeau has already identified potential 2023 improvements by seeking to secure the high school auditorium for future recital locations.
- As previously reported, the popularity of Camp Summer Quest (CSQ) has resulted in each of the sessions reaching capacity quickly and an abundance of waitlisted prospective participants. As a resolution to the increased demand for camp services, staff acted quickly to increase CSQ participant maximums in addition to providing an additional weekly offering. Manager Wise recruited and hired additional staff to increase the CSQ weekly participant maximum to 135. To supplement that increase, Creation Academy Summer Camp will be an art-themed day camp with the goal of introducing a specialized offering while helping alleviate the demand for camp services in 2022. The capacity of Creation Academy Summer Camp permits the 2022 camp maximums to increase an additional 18%. Staff will continue to monitor trends in camp services demand and special interests to support offerings in future years.

Cultural Arts, Rental & Office Manager, Nadeau

- Continued to post and manage the LPD Theatre & Arts Facebook Page.
- There are 14 people registered for the Dungeons and Dragons program in May.
- 96 of 100 garden plots are sold for the 2022 season.
- Art on a Cart started on May 10 with 4 students.
- The Memorial Day parade is scheduled for May 30 at 10am. The Park Board is invited to participate.
- Developed weekly curriculum and logo for a new art camp, Creation Academy Summer Camp.
- Auditions for Camp Rock the Musical will take place on June 8-9.

Youth and Early Childhood Manager, Jehs

- Gentle Learning Preschool wrapped up this year's partnership with Lisle High School Child Development students on May 6. Staff are looking forward to this continued partnership next year.
- There are currently 146 little campers registered for the Gentle Learning Summer Camp. Weekly themes include On the High Seas, Dino Discovery, Makers and Builders, Super Science, Snacks and Stories, STRETCH Wiggle and Move, and Superhero Training Academy.
- Enrollment for next school year is ongoing, with 88 preschoolers currently registered.
- Gentle Learning Preschool families participated in a spring service project for DuPage Pads. Families donated urgently needed household items. Their generosity filled up the back of a minivan with donations for this worthy charity.
- The EDGE program continues to offer morning and afternoon care to the Lisle 202 Elementary students.
- EDGE counselors are spending much time at Discovery Playground now that the weather is cooperating. During rainy days, counselors plan arts and crafts projects, as well as lead games inside the athletic space.
- EDGE PM welcomes at least 25 children each day. EDGE AM welcomes about 15 children each morning.

- All Star Sports spring t-ball and soccer classes have begun with full classes.
- Registration for All Star Summer classes for t-ball and soccer has begun with several classes full with waitlists.

Athletic and Youth Camp Manager, Wise

- Youth spring sports continued, including tennis lessons, basketball camps, Soccer Shooting Stars, hockey/skating lessons, dodgeball, t-ball with adult and pee wee track and field.
- Adult softball leagues started in April, with three leagues taking place.
- The new cup-in-hand kickball league is underway and takes place on Wednesday evenings. There is a possibility that a second session of the league will be offered later in the summer.
- Earned certification in Youth Mental Health First Aid through the National Council for Behavioral Health to better train program staff on what to look for and be aware of in not only themselves but campers as well.
- Ongoing tasks related to implementation of *CampDoc* software system to streamline management of paperwork related to camp rosters, information forms, medication dispensing authorizations, communication, etc.
- Adjusted program logistics and staffing levels to accommodate an additional 25 campers off of the CSQ waitlists, which increased the weekly enrollment to 135 campers. This included restructuring field trips and transportation, as well as hiring an additional four counselors. No Name Teen Camp has experienced steady registration as well, with an average of 27 campers each week.
- Preseason camp training takes place during the week of May 30.



Memo

To: Board of Park Commissioners
 From: Tiffany Kosartes, Marketing & Communications Specialist
 Date: May 19, 2022
 Re: Marketing Department Monthly Board Report

Summer 2022 Digital Program Guide

As programming in the Summer Seasonal Program Guide has been added, updated, or cancelled, edits have been made accordingly to the digital guide and websites.

Statistics	Winter-Spring 2022				Summer 2022	
	December	January	February	March	March 30-31	April
Pageviews	27,657	17,447	16,729	22,059	16,645	36,270
Users	767	540	559	866	369	916
Average Session Duration	6 min, 22 sec	5 min, 19 sec	4 min, 47 sec	4 min, 15 sec	10 min, 5 sec	6 min, 54 sec
Average Pages/Session	23.52 pages	22.40 pages	20.25 pages	18.98 pages	29.56 pages	22.73 pages

50+ Beyond Bingo Digital Program Guide

Created 50+ Beyond Bingo Guide for May-June 2022 to promote new senior programs, trips, memberships, and daily drop-in activities, which was released on April 25. Printed copies for patron pick-up at the Senior & Recreation Center. Website updated with new guide, calendar, and registration form.

Statistics	March-April 2022			May-June 2022
	February 25-28	March	April	April 25-30
Pageviews	520	4,367	944	780
Users	20	293	69	42
Average Session Duration	8 min, 38 sec	5 min, 2 sec	4 min, 33 sec	6 min, 3 sec
Average Pages/Session	20.80 pages	11.46 pages	10.85 pages	12 pages

Lisle Park District

- Continued producing new park district responsive website, reviewing pages with staff for accuracy, consistency, and functionality and finalizing content creation; began producing layout of sub-site for Community Park Fitness
- Produced and deployed email sent on April 26 to approximately 1,700 park district and aquatic park subscribers to recruit for seasonal positions at aquatic park, teen camp, and parks
- Created video for social media advertisement to recruit for teen camp counselor
- Compiled and sent content for display on both Village of Lisle & Wheatstack/River Bend electronic signs to recruit for part-time seasonal positions
- Designed digital TV image for display in front desk reception area at Rec Center to recruit for part-time seasonal positions

- Generated social media content for posts and stories to recruit for part-time, seasonal positions and promote new Cup-in-Hand Kickball League
- Redesigned logo for Summer Entertainment Series for volunteer t-shirts
- Created vector version of CSQ 20th anniversary logo for t-shirts
- Captured new outdoor photos of facilities and Community Park amenities for new website

Special Events

- Captured photos at Easter Egg Hunt, Flashlight Easter Egg Hunt & Road Rally
- Set-up and worked Shred Event, at which approximately 400 cars came through, 14,640 lbs. of paper was shredded, and \$632.70 was raised in donations for Lisle Partners for Parks Foundation
- Created poster, flyer, tickets, and programs for Take Note Spring Choral Concert; printed/cut /folded tickets & programs for event
- Designed booklet and poster for Memorial Day Parade
- Produced & deployed (4) eNewsletters
 - Email sent April 4 to approximately 1,400 park district subscribers promoting both the Easter Egg Hunt & Flashlight Easter Egg Hunt
 - Email sent April 19 to approximately 1,350 park district subscribers promoting Road Rally
 - Email sent April 21 to approximately 1,800 park district subscribers promoting Shred Event
 - Email sent April 22 to approximately 500 Lisle Chamber of Commerce subscribers to promote Shred Event
- Generated social media content for posts & stories to promote Easter Egg Hunt, Flashlight Easter Egg Hunt, Road Rally, Shred Event & Take Note Choral Concert and to share results & photos from Road Rally

Sea Lion Aquatic Park

- Updated video & copy for social media advertisement to recruit for part-time, aquatics positions
- Generated social media content for posts & stories to recruit for open positions at aquatic park
- Designed digital TV image for display in front desk reception area at Rec Center to promote season pass sales

Senior Center

- Created logo for Camp Senior Quest
- Updated, printed, and cut cards for Walking Club
- Printed guides and gathered promo items & display materials for SHOE expo

The Museums at Lisle Station Park

- Designed and printed handbill for Spring High Tea & Kids Time for distribution in preschool & EDGE cubbies
- Generated social media content to promote Spring High Tea

Wheatstack – A Midwestern Eatery & Tap

As part of the license agreement, we are to provide limited marketing support services for which we will be reimbursed. The following was performed in April:

- Updated website with new weekly specials, removed past events, and updated event information for Mother's Day Brunch
- Updated digital TV images for daily specials with new pricing
- Updated posters for Mother's Day Brunch & Father's Day Brunch
- Produced & deployed (4) eNewsletters sent to approximately 3,800 restaurant subscribers
 - Email sent on April 4 to promote new weekly specials
 - Email sent on April 11 to promote Dueling Pianos in April
 - Email sent on April 18 to promote Mother's Day Brunch
 - Email sent on April 25 to promote deck opening for the season
- Generated social media content to promote Dueling Pianos, Mother's Day Brunch, new weekly specials, and deck opening for the season



Memo

To: Board of Park Commissioners
From: Deb Culbertson, Golf Course Operations Manager
Date: May 19, 2022
Re: April 2022 Golf Department Report

Financial Update

- Revenue for the month of April 2022 is \$40,425 compared to April 2021 revenue of \$71,540. A decrease of \$31,115.
- Revenue year to date thru April 2022 is \$50,508 compared to April 2021 revenue of \$91,818. A decrease of \$41,310.
- Year to date expenses is \$110,628 compared to \$133,992 a decrease of \$23,364 in 2022.
- Year to date loss as of April 2022 is \$60,120 compared to 2021 loss of \$42,174. An increase of \$17,946.

Course Maintenance Update

- See attached report submitted by Drendel Property Management.

General Update

- Spring Opener on April 16 was a sellout.
- League play has started off slow due to rain.
- The spring rain and below normal temperatures have reduced the playability of the course.
- The month of April was 2.4 degrees below normal temperatures.
- Rain days were 14 verses 9 days last April.

Course Update – April 2022

Cloudy, cool, and rainy are the best words to describe the month of April this year. Most days this month were anywhere from 5 to 20 degrees below average temperature. With all the rain so far this year, we are officially out of a year-long drought. But despite the gloomy weather, the golf course is in great shape.

All the branches that were trimmed from the trees and fence lines have been chipped up. All the stump holes from the trees removed on the course last fall have been cleaned out, backfilled with soil, and seeded. The new divot mix for the golf carts has been delivered and is being used. All the preemergent for crabgrass has been applied to the course and all the clubhouse beds have been cleaned up for the year.

Next month, all spring fertilizer will be applied to the course. We will fill the irrigation system so we can check for any leaks. All divots on tees will be filled again. Herbicide will be applied on any areas where weeds are coming up and we will be working on cart paths.



Memo

To: Board of Park Commissioners

From: Wendy Nadeau, Lisle Partners for Parks Foundation

Date: May 11, 2022

Re: Lisle Partners for Parks Foundation Update

- Highlights from the April 27, 2022 Board Meeting:
 - The foundation continued discussing the Summer Entertainment Series as a fundraiser for 2022.
 - The foundation approved four scholarship requests.
 - The board lost a quorum in the middle of the meeting, the remaining April & May agenda items were tabled until June.
- The Board will meet next on June 1, 2022 at Noon.

For the
Record
MAY 2022 NEWSLETTER



MISSION

SEASPAR provides dynamic recreation programs and quality services for its residents with disabilities



VISION

Discover Abilities
Achieve Potential
Realize Dreams



CORE VALUES

Fun • Excellence
Service • Respect
Accountability

000059



SEASPAR SPOTLIGHT: RYAN BURKE

Meet Ryan Burke, a SEASPAR participant from Western Springs. Ryan is a participant who knows no boundaries. His perseverance and ability to achieve goals is why we've selected him to be the focus of May's SEASPAR Spotlight.

The first thing you'll learn about Ryan is that he doesn't recognize limitations. His nonchalant attitude breeds little discouragement, making anything Ryan sets out to do possible.

Recently, Ryan earned passage to the Special Olympics Illinois Summer Games by means of hard work and training. In order to compete in Summer Games, one must first earn a gold medal at a regional competition – Ryan earned two. His medals were earned in Powerlifting, a sport that Ryan has been mastering for some time now. As these types of stories go, Ryan's training most certainly earned him passage, but we have to believe his attitude also played a part.





Ryan is a glutton for fitness and sports. He participates in almost all fitness programs SEASPAR offers, but this jock also knows how to rock. Ryan loves musicals. From *Grease* to *Hamilton*, Ryan's passion for song and dance can be seen and heard. If there is a musical in the room, Ryan is most certainly in the midst.

Ryan's attitude also contributes to his breaking of barriers. Ryan is a special part of the Notre Dame experience. As a Notre Dame alum, Ryan pioneered the Burke Scholarship program, and in turn has made Notre Dame a stronger school by promoting diversity and inclusion. Ryan is now employed at the school and has many responsibilities at which he excels.

We're happy to have Ryan as a part of the SEASPAR family. By breaking physical, mental, and personal barriers, Ryan has shown us all that expectations are but limitations we set for ourselves. We thank him for living life without expectation, which in turn has opened doors for people to come.

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Inclusion

SEASPAR AT YOUR SIDE

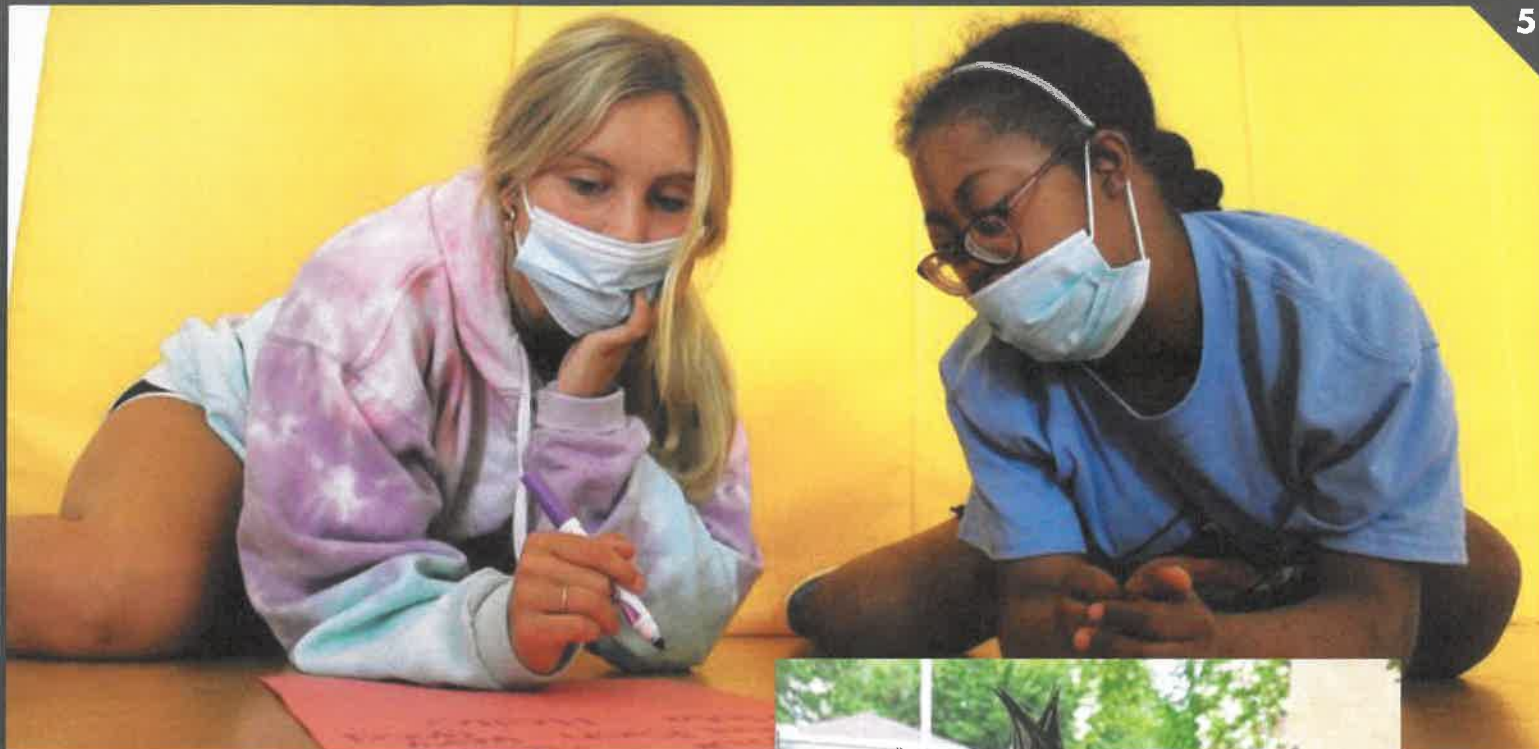
INCLUSION IS ABOUT ACHIEVING SUCCESS THROUGH THE COOPERATION OF MANY

For many individuals with disabilities, participating alongside their peers without disabilities can be a beneficial and rewarding experience! SEASPAR's inclusion services are a partnership between SEASPAR and the twelve member entities it serves. SEASPAR's inclusion services begin when an individual with special needs requiring support chooses to participate in an activity offered by one of SEASPAR's member entities.

In most cases, SEASPAR provides the member entity support by offering modifications, techniques, and tools or beneficial aids known to help in specific situations. It is not uncommon for many participants to experience success in the program soon after suggested modifications are implemented. By working together, SEASPAR and the member entity staff provide these participants with an opportunity to achieve new goals in programming, most notably by improving peer interactions, changing behavior, and encouraging clear communication.

In some instances, a participant's needs may prove to be more complex. In these situations, SEASPAR can offer an Inclusion Aide. In most cases, Inclusion Aides act as a shadow, accompanying the participant while in the member entity program. There, they offer assistance and guidance as needed. Because each case is different, the level of support SEASPAR's Inclusion Aides offer may vary from behavioral dampening to more complex intervention. All the same, the goal for an Inclusion Aide is to help the individual achieve success in the program.

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While the role of Inclusion Aides is vital to the success of many, it is threatened by a force outside of SEASPAR's control – a lack of qualified individuals. Performing the responsibilities of an Inclusion Aide requires compassion and patience, but most of all, a desire to help others. With the summer season fast approaching, the need for people to fill these roles is at its most critical due to the high demand.

Becoming an Inclusion Aide is simpler than one may think. SEASPAR Inclusion Aides receive all the training needed prior to being assigned. Additionally, Inclusion Aides have the added benefit of working close to home as the typical work sites are local park districts or community recreation departments. Additionally, Inclusion Aides earn perks including memberships to gym or pool facilities from SEASPAR's member entities. The benefits of helping others are unending!



SEASPAR's inclusion services end once success is met. Success is measured by many factors, but most notably it is determined by an individual's ability to reach personal goals. Learn more about SEASPAR's inclusion services by contacting our Inclusion Manager, Christina Fernandez, at cfernandez@seaspar.org.

Help us help people with disabilities achieve goals. Apply to become a SEASPAR Inclusion Aide today at SEASPAR.org.

APPLY TODAY

000063

LIVE
& IN
PERSON

SEASPAR

Believe & Achieve

RECOGNITION BANQUET

MAY 11, 2022

BELIEVE AND ACHIEVE 2022

SEASPAR's Believe and Achieve Recognition Banquet returns live and in person on Wednesday, May 11 at the Sheraton Lisle. For the first time in two years, Believe and Achieve guests will once again enjoy an evening celebrating greatness, in person. The event will feature a catered dinner, dessert, and available cash bar. SEASPAR participants in attendance will be honored and receive a door prize, in addition to a night's worth of admiration.

SEASPAR's Believe and Achieve is a celebration of participants, staff, and community partners' greatness. The night will recognize individuals and organizations who have excelled in one field or another during the previous year. The night will feature heartwarming speeches delivered by SEASPAR and will honor deserving participants, staff, and community members.



RSVPs were due Friday, but the deadline has been extended to noon TODAY. Complete yours online and don't miss out on one of the best days of the year!

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REGISTER

SEASPAR

SUMMER KICKOFF

SEASPAR will welcome the 2022 summer season in grand fashion with its Summer Kickoff event, which is scheduled for Sunday, June 12, at Ty Warner Park in Westmont. The Summer Kickoff is an outdoor gathering of participants and their loved ones in a celebration of the season, friendship, and new possibilities. The event offers entertainment for people of all ages and abilities, and plenty of opportunities to mingle and meet fellow SEASPAR families.

This year's Summer Kickoff is set to be the best one yet by featuring family-friendly entertainment, music, food, treats, goodies, face painting, a photo booth, and plenty of opportunities to make lasting memories. In addition to being the summer event you won't want to miss, this event is absolutely FREE for participants, family, and friends!

The Summer Kickoff is offered to SEASPAR participants from all the communities SEASPAR serves at no cost. Registration is required and may be completed online at SEASPAR.org.

[REGISTER](#)

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GIVING DUPAGE DAYS

Have you dreamed of making history? Of course, we all have. And now we have a chance to be a part of DuPage County's 5 days of giving - an opportunity to unite our community around causes in which we truly believe and help nonprofit organizations connect to the larger community.

We need your help! Please join our campaign and help us reach our goal of \$2,000 and 100 donors! We need you to tell your friends and family members about the important work we do and ask them to join us in helping to make a difference.

Get ready to give! From May 2-6, visit SEASPAR.org and make a donation in support of our goal. All giving will end at 11:59 pm on May 6, so make sure to get your gift in on time!

If you have any questions or would like more information, let us know. Thank you in advance for your generosity to our organization!



GIVING DUPAGE DAYS BEGINS MAY 2.

BECOME A CHAMPION

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OUT AND ABOUT

SEASPAR, a member of your community! The primary purpose of SEASPAR's outreach program is to promote general awareness, share current happenings, and develop a relationships within the communities SEASPAR serves.

Recent outreach events:

Hippity Hoppity Bunny Trail

The SEASPAR outreach team attended the Lemont Park District's Hippity Hoppity Bunny Trail event on April 8, where SEASPAR staff donned bunny ears and handed out candy-stuffed plastic eggs and highly desired SEASPAR stickers to nearly 400 children.

Everything on Wheels

On April 30, SEASPAR's outreach team attended the Lemont Park District's Everything on Wheels event. The event called for, as the name suggests, everything on wheels. SEASPAR answered the call with "Louise," a wheelchair accessible passenger bus. Our staff were on deck to answer questions from curious children and give quick demonstrations of the vehicle's uniqueness.

Look out for SEASPAR's outreach team at the following community events this month:

May 7: Lemont Park District's Quarryman 5K/10-Mile Run - [Learn more](#)

May 14: Downers Grove Park District's Big Bash: A 75th Anniversary Celebration - [Learn More](#)

Are you hosting a special event within your community? Consider increasing guest engagement with SEASPAR's outreach team. SEASPAR's outreach team's goal is to spread awareness of its services to the public. Setup can include a booth, information, activities, and giveaways. Contact William Cazares at wcazares@seaspar.org to learn more.

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COMING SOON

MAY 6

SUMMER DAY CAMP AND PROGRAM REGISTRATION ENDS

Register online at SEASPAR.org

MAY 11

BELIEVE AND ACHIEVE

Special Event - Sheraton Lisle - [Register](#)



MAY 18

ACTORS GUILD FINAL PERFORMANCE

Recital - Lincoln Center, Downers Grove

JUNE 6

SUMMER PROGRAMS BEGIN

JUNE 12

SUMMER KICKOFF

Special Event - Ty Warner Park, Westmont - [Register](#)



ABOUT US >



PROGRAMS >



DONATE >



DON'T MISS ANOTHER MOMENT!

Follow **SEASPAR** on your favorite social media app for more news, photos, videos, and the latest stories about your favorite activities.

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SEASPAR

**4500 Belmont Road
Downers Grove, IL 60515**
630.960.7600 • Phone
630.960.7601 • Fax
711 • TRS

SEASPAR.org

Lisle Park District
Cash Balances
4/30/2022

Bank Name	Interest Rate	Investment Amount	Maturity	Term
NEW YORK COMMUNITY BANK	0.30%	\$101,000.00	7/3/2023	730 Days
TOTAL		<u>\$101,000.00</u>		

Bank Name	Type/Rate	Balance	For
HUNTINGTON BANK	CHECKING	\$45,591.65	PAYROLL
LISLE SAVINGS BANK	CHECKING	\$204,219.28	A/P
LISLE SAVINGS BANK	MONEY MARKET	\$2,652,446.38	CONCENTRATION
MULTI-BANK SECURITIES BANK	MONEY MARKET	\$1,228.98	GEN - SAVINGS
MAX SAFE	MONEY MARKET	\$1,045,217.71	GEN - SAVINGS
REPUBLIC BANK	MONEY MARKET	\$100,672.08	GEN - SAVINGS
BANK FINANCIAL	MONEY MARKET	\$101,157.05	GEN - SAVINGS
ILLINOIS PARK DISTRICT LIQUID ASSET FUND	MONEY MARKET	\$105.63	GEN - SAVINGS
TOTAL		<u>\$4,150,638.76</u>	

Location	Type	Balance
ADMINISTRATION	BUSINESS OFFICE	\$2,893.00
ADMINISTRATION	FRONT OFFICE	\$425.00
SENIOR CENTER	FRONT OFFICE	\$80.00
PRESCHOOL	FRONT OFFICE	\$250.00
RECREATION	CASH BANK	\$240.00
FITNESS CENTER	CASH BANK	\$130.00
WHEATSTACK/RIVERBEND	BUSINESS OFFICE	\$1,200.00
TOTAL		<u>\$5,218.00</u>

GRAND TOTAL \$4,256,856.76

Lisle Park District
Fund Balance
30-Apr-22

Fund	UNAUDITED Fund Balance	Revenue	Expenses	Net Income/(Loss)	Ending Fund Balance
10 Corporate	1,636,072.34	83,631.88	684,928.40	(601,296.52)	1,034,775.82
21 Recreation	1,554,341.13	335,740.22	461,807.82	(126,067.60)	1,428,273.53
22 Museum	14,183.54	114.00	26,905.89	(26,791.89)	(12,608.35)
23 IMRF	511.38	-	21,704.50	(21,704.50)	(21,193.12)
24 Audit	12,372.01	-	-	-	12,372.01
25 Insurance	103,375.55	1,500.00	30,453.44	(28,953.44)	74,422.11
26 Paving & Lighting	673.25	-	-	-	673.25
27 Spec. Recreation	328,139.55	-	14,475.74	(14,475.74)	313,663.81
28 Social Security	54,605.82	-	54,435.83	(54,435.83)	169.99
30 Debt Service	61,754.87	-	8,500.00	(8,500.00)	53,254.87
40 Capital Projects	892,421.26	1,379,000.00	176,278.78	1,202,721.22	2,095,142.48
51 Enterprise	4,287,406.75	72,658.52	138,296.58	(65,638.06)	4,221,768.69
98 General LTD	(6,332,477.35)	-	-	-	(6,332,477.35)
99 General FA	33,283,455.31	-	-	-	33,283,455.31
Total	35,896,835.41	1,872,644.62	1,617,786.98	254,857.64	36,151,693.05

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**Lisle Park District
Income Statement Comparison Summary**

Fund		YTD 4/22	YTD 4/21	YTD 4/20	Variance 2022 VS 2021	Variance 2022 VS 2019
Corporate	Revenue	83,631.88	28,134.86	31,356.32	55,497.02	52,275.56
	Expense	684,928.40	698,118.73	792,535.29	13,190.33	107,606.89
	Profit/(Loss)	(601,296.52)	(669,983.87)	(761,178.97)	68,687.35	159,882.45
Recreation	Revenue	335,740.22	398,985.53	394,014.89	(63,245.31)	(58,274.67)
	Expense	461,807.82	281,342.22	560,042.93	(180,465.60)	98,235.11
	Profit/(Loss)	(126,067.60)	117,643.31	(166,028.04)	(243,710.91)	39,960.44
Museum	Revenue	114.00	1,444.85	630.00	(1,330.85)	(516.00)
	Expense	26,905.89	10,716.65	26,021.11	(16,189.24)	(884.78)
	Profit/(Loss)	(26,791.89)	(9,271.80)	(25,391.11)	(17,520.09)	(1,400.78)
IMRF	Revenue	0.00	1,077.67	0.00	(1,077.67)	0.00
	Expense	21,704.50	40,051.27	65,534.93	18,346.77	43,830.43
	Profit/(Loss)	(21,704.50)	(38,973.60)	(65,534.93)	17,269.10	43,830.43
Audit	Revenue	0.00	78.66	0.00	(78.66)	0.00
	Expense	0.00	7,400.00	15,000.00	7,400.00	15,000.00
	Profit/(Loss)	0.00	(7,321.34)	(15,000.00)	7,321.34	15,000.00
Liability Insurance	Revenue	1,500.00	723.69	20,701.00	776.31	(19,201.00)
	Expense	30,453.44	26,648.16	28,019.86	(3,805.28)	(2,433.58)
	Profit/(Loss)	(28,953.44)	(25,924.47)	(7,318.86)	(3,028.97)	(21,634.58)
Paving Lighting	Revenue	0.00	0.00	0.00	0.00	0.00
	Expense	0.00	0.00	0.00	0.00	0.00
	Profit/(Loss)	0.00	0.00	0.00	0.00	0.00
Special Recreation	Revenue	0.00	1,569.31	0.00	(1,569.31)	0.00
	Expense	14,475.74	19,172.03	13,330.34	4,696.29	(1,145.40)
	Profit/(Loss)	(14,475.74)	(17,602.72)	(13,330.34)	3,126.98	(1,145.40)
Social Security	Revenue	0.00	896.75	0.00	(896.75)	0.00
	Expense	54,435.83	50,637.25	89,078.22	(3,798.58)	34,642.39
	Profit/(Loss)	(54,435.83)	(49,740.50)	(89,078.22)	(4,695.33)	34,642.39
Debt Service	Revenue	0.00	5,297.90	0.00	(5,297.90)	0.00
	Expense	8,500.00	0.00	3,895.70	(8,500.00)	(4,604.30)
	Profit/(Loss)	(8,500.00)	5,297.90	(3,895.70)	(13,797.90)	(4,604.30)
Capital Projects	Revenue	1,379,000.00	19,759.70	1,272,874.34	1,359,240.30	106,125.66
	Expense	176,278.78	77,176.56	714,730.87	(99,102.22)	538,452.09
	Profit/(Loss)	1,202,721.22	(57,416.86)	558,143.47	1,260,138.08	644,577.75
Enterprise	Revenue	72,658.52	94,900.17	256,300.72	(22,241.65)	(183,642.20)
	Expense	138,296.58	141,620.16	520,829.88	3,323.58	382,533.30
	Profit/(Loss)	(65,638.06)	(46,719.99)	(264,529.16)	(18,918.07)	198,891.10
General LTD	Revenue	0.00	0.00	0.00	0.00	0.00
	Expense	0.00	0.00	0.00	0.00	0.00
	Profit/(Loss)	0.00	0.00	0.00	0.00	0.00
General FA	Expense	0.00	0.00	0.00	0.00	0.00
	Profit/(Loss)	0.00	0.00	0.00	0.00	0.00
	Profit/(Loss)	0.00	0.00	0.00	0.00	0.00
Total Municipal	Revenue	1,872,644.62	552,869.09	1,975,877.27	1,319,775.53	(103,232.65)
	Expense	1,617,786.98	1,352,883.03	2,829,019.13	(264,903.95)	1,211,232.15
	Profit/(Loss)	254,857.64	(800,013.94)	(853,141.86)	1,054,871.58	1,107,999.50

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LISLE PARK DISTRICT
 SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: CORPORATE FUND
 FOR 4 PERIODS ENDING APRIL 30, 2022

DEPARTMENT DESCRIPTION	APRIL BUDGET	APRIL ACTUAL	% VARI- ANCE	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
REVENUES							
ADMINISTRATION	264,620.81	34,987.89	(86.7)	1,058,483.24	3,175,450.00	82,955.88	(97.3)
PARKS	287.50	0.00	100.0	1,150.00	3,450.00	676.00	(80.4)
TOTAL REVENUES	264,908.31	34,987.89	(86.7)	1,059,633.24	3,178,900.00	83,631.88	(97.3)
EXPENSES							
ADMINISTRATION	94,027.12	78,728.79	16.2	376,108.48	1,128,326.30	293,294.73	74.0
BUSINESS SERVICES	5,755.97	5,231.18	9.1	23,023.86	69,071.62	18,384.19	73.3
IT	11,004.96	8,523.08	22.5	44,019.84	132,059.80	21,730.87	83.5
CUSTOMER RELATIONS	15,732.58	14,673.20	6.7	62,930.32	188,791.12	51,818.64	72.5
BOARD	837.50	0.00	100.0	3,350.00	10,050.00	0.00	100.0
PARKS	81,023.93	61,946.69	23.5	324,095.72	972,288.32	181,226.96	81.3
RECREATION PROGRAM	0.00	0.00	0.0	0.00	0.00	0.00	0.0
AQUATICS	0.00	0.00	0.0	0.00	0.00	0.00	0.0
FACILITIES	24,111.57	22,316.89	7.4	96,446.28	289,339.11	84,361.49	70.8
FLEET	8,971.99	11,386.13	(26.9)	35,887.96	107,664.00	34,111.52	68.3
TOTAL EXPENSES	241,465.62	202,805.96	16.0	965,862.46	2,897,590.27	684,928.40	76.3

TOTAL FUND REVENUES	264,908.31	34,987.89	(86.7)	1,059,633.24	3,178,900.00	83,631.88	(97.3)
TOTAL FUND EXPENSES	241,465.62	202,805.96	16.0	965,862.46	2,897,590.27	684,928.40	76.3
SURPLUS (DEFICIT)	23,442.69	(167,818.07)	(815.8)	93,770.78	281,309.73	(601,296.52)	(313.7)

LISLE PARK DISTRICT
 SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: RECREATION FUND
 FOR 4 PERIODS ENDING APRIL 30, 2022

DEPARTMENT DESCRIPTION	APRIL BUDGET	APRIL ACTUAL	% VARI-ANCE	FISCAL YEAR-TO-DATE		ANNUAL BUDGET	FISCAL YEAR-TO-DATE		% VARI-ANCE
				BUDGET	BUDGET		ACTUAL	ACTUAL	
REVENUES									
ADMINISTRATIVE	34,079.16	518.37	(98.4)	136,316.64	408,950.00	1,954.61	1,954.61	(99.5)	
COMMUNITY RELATIONS	0.00	0.00	0.0	0.00	0.00	0.00	0.00	0.0	
PARKS	0.00	169.00	100.0	0.00	0.00	273.00	273.00	100.0	
RECREATION PROGRAM	97,340.21	45,994.49	(52.7)	389,360.82	1,168,084.50	216,750.99	216,750.99	(81.4)	
AQUATICS	46,593.81	7,437.00	(84.0)	186,375.24	559,126.50	85,884.00	85,884.00	(84.6)	
FITNESS CENTER	10,820.98	4,623.89	(57.2)	43,283.92	129,852.00	30,497.62	30,497.62	(76.5)	
RIVERBEND	0.00	0.00	0.0	0.00	0.00	0.00	0.00	0.0	
FACILITIES	50.00	180.00	260.0	200.00	600.00	380.00	380.00	(36.6)	
TOTAL REVENUES	188,884.16	58,922.75	(68.8)	755,536.62	2,266,613.00	335,740.22	335,740.22	(85.1)	
EXPENSES									
ADMINISTRATIVE	35,099.02	35,485.55	(1.1)	140,396.08	421,188.65	143,507.46	143,507.46	65.9	
IT	1,683.33	1,475.00	12.3	6,733.32	20,200.00	5,900.00	5,900.00	70.7	
COMMUNITY RELATIONS	0.00	1,002.64	100.0	0.00	0.00	3,480.12	3,480.12	100.0	
PARKS	0.00	(2,594.00)	100.0	0.00	0.00	(2,594.00)	(2,594.00)	100.0	
RECREATION PROGRAM	81,433.17	53,127.24	34.7	325,732.62	977,202.49	196,989.85	196,989.85	79.8	
AQUATICS	51,023.51	17,315.45	66.0	204,094.02	612,283.92	38,356.12	38,356.12	93.7	
FITNESS CENTER	10,254.42	8,289.10	19.1	41,017.66	123,053.36	32,304.88	32,304.88	73.7	
FACILITIES	10,298.07	9,600.34	6.7	41,192.28	123,577.00	43,863.39	43,863.39	64.5	
TOTAL EXPENSES	189,791.52	123,701.32	34.8	759,165.98	2,277,505.42	461,807.82	461,807.82	79.7	
TOTAL FUND REVENUES	188,884.16	58,922.75	(68.8)	755,536.62	2,266,613.00	335,740.22	335,740.22	(85.1)	
TOTAL FUND EXPENSES	189,791.52	123,701.32	34.8	759,165.98	2,277,505.42	461,807.82	461,807.82	79.7	
SURPLUS (DEFICIT)	(907.36)	(64,778.57)	7039.2	(3,629.36)	(10,892.42)	(126,067.60)	(126,067.60)	1057.3	

LISLE PARK DISTRICT
 SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: MUSEUM
 FOR 4 PERIODS ENDING APRIL 30, 2022

DEPARTMENT DESCRIPTION	APRIL BUDGET	APRIL ACTUAL	% VARI- ANCE	FISCAL YEAR-TO-DATE		ANNUAL BUDGET	FISCAL YEAR-TO-DATE		% VARI- ANCE
				BUDGET	BUDGET		ACTUAL	ACTUAL	
REVENUES									
ADMINISTRATIVE	7,916.66	0.00	100.0	31,666.64	95,000.00	114.00	(99.8)		
RECREATION PROGRAM	230.00	0.00	100.0	920.00	2,760.00	0.00	100.0		
FACILITIES	35.00	0.00	100.0	140.00	420.00	0.00	100.0		
TOTAL REVENUES	8,181.66	0.00	100.0	32,726.64	98,180.00	114.00	(99.8)		
EXPENSES									
ADMINISTRATIVE	3,762.64	3,621.84	3.7	15,050.56	45,151.76	12,356.76	72.6		
RECREATION PROGRAM	2,361.54	3,706.78	(56.9)	9,446.16	28,338.76	10,116.04	64.3		
FACILITIES	566.66	0.00	100.0	2,266.64	6,800.00	4,433.09	34.8		
TOTAL EXPENSES	6,690.84	7,328.62	(9.5)	26,763.36	80,290.52	26,905.89	66.4		
TOTAL FUND REVENUES	8,181.66	0.00	100.0	32,726.64	98,180.00	114.00	(99.8)		
TOTAL FUND EXPENSES	6,690.84	7,328.62	(9.5)	26,763.36	80,290.52	26,905.89	66.4		
SURPLUS (DEFICIT)	1,490.82	(7,328.62)	(591.5)	5,963.28	17,889.48	(26,791.89)	(249.7)		

LISLE PARK DISTRICT
 SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: IMRF
 FOR 4 PERIODS ENDING APRIL 30, 2022

DEPARTMENT DESCRIPTION	APRIL BUDGET	APRIL ACTUAL	% VARI-ANCE	FISCAL YEAR-TO-DATE BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI-ANCE
REVENUES						
ADMINISTRATIVE	31,666.66	0.00	100.0	126,666.64	0.00	100.0
TOTAL REVENUES	31,666.66	0.00	100.0	126,666.64	0.00	100.0
EXPENSES						
ADMINISTRATIVE	20,957.79	6,282.83	70.0	83,831.16	21,704.50	91.3
TOTAL EXPENSES	20,957.79	6,282.83	70.0	83,831.16	21,704.50	91.3
TOTAL FUND REVENUES	31,666.66	0.00	100.0	126,666.64	0.00	100.0
TOTAL FUND EXPENSES	20,957.79	6,282.83	70.0	83,831.16	21,704.50	91.3
SURPLUS (DEFICIT)	10,708.87	(6,282.83)	(158.6)	42,835.48	(21,704.50)	(116.8)

LISLE PARK DISTRICT
 SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: AUDIT
 FOR 4 PERIODS ENDING APRIL 30, 2022

DEPARTMENT DESCRIPTION	APRIL BUDGET	APRIL ACTUAL	% VARI-ANCE	FISCAL YEAR-TO-DATE BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI-ANCE
REVENUES						
ADMINISTRATIVE	1,666.66	0.00	100.0	6,666.64	0.00	100.0
TOTAL REVENUES	1,666.66	0.00	100.0	6,666.64	0.00	100.0
EXPENSES						
ADMINISTRATIVE	1,593.91	0.00	100.0	6,375.64	0.00	100.0
TOTAL EXPENSES	1,593.91	0.00	100.0	6,375.64	0.00	100.0
TOTAL FUND REVENUES	1,666.66	0.00	100.0	6,666.64	0.00	100.0
TOTAL FUND EXPENSES	1,593.91	0.00	100.0	6,375.64	0.00	100.0
SURPLUS (DEFICIT)	72.75	0.00	100.0	291.00	0.00	100.0

FOR FUND: LIABILITY INSURANCE
 FOR 4 PERIODS ENDING APRIL 30, 2022

DEPARTMENT DESCRIPTION	APRIL BUDGET	APRIL ACTUAL	% VARI-ANCE	FISCAL YEAR-TO-DATE BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI-ANCE
REVENUES						
ADMINISTRATIVE	40,833.33	0.00	100.0	163,333.32	1,500.00	(99.6)
TOTAL REVENUES	40,833.33	0.00	100.0	163,333.32	1,500.00	(99.6)
EXPENSES						
ADMINISTRATIVE	30,093.10	16,264.42	45.9	120,372.40	30,453.44	91.5
TOTAL EXPENSES	30,093.10	16,264.42	45.9	120,372.40	30,453.44	91.5
TOTAL FUND REVENUES	40,833.33	0.00	100.0	163,333.32	1,500.00	(99.6)
TOTAL FUND EXPENSES	30,093.10	16,264.42	45.9	120,372.40	30,453.44	91.5
SURPLUS (DEFICIT)	10,740.23	(16,264.42)	(251.4)	42,960.92	(28,953.44)	(122.4)

FOR FUND: PAVING & LIGHTING
 FOR 4 PERIODS ENDING APRIL 30, 2022

DEPARTMENT DESCRIPTION	APRIL BUDGET	APRIL ACTUAL	% VARI- ANCE	FISCAL YEAR-TO-DATE BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
REVENUES						
ADMINISTRATIVE	0.00	0.00	0.0	0.00	0.00	0.0
TOTAL REVENUES	0.00	0.00	0.0	0.00	0.00	0.0
EXPENSES						
PARKS	0.00	0.00	0.0	0.00	0.00	0.0
FACILITIES	0.00	0.00	0.0	0.00	0.00	0.0
TOTAL EXPENSES	0.00	0.00	0.0	0.00	0.00	0.0
TOTAL FUND REVENUES	0.00	0.00	0.0	0.00	0.00	0.0
TOTAL FUND EXPENSES	0.00	0.00	0.0	0.00	0.00	0.0
SURPLUS (DEFICIT)	0.00	0.00	0.0	0.00	0.00	0.0

FOR FUND: SPECIAL RECREATION FUND
 FOR 4 PERIODS ENDING APRIL 30, 2022

DEPARTMENT DESCRIPTION	APRIL BUDGET	APRIL ACTUAL	% VARI-ANCE	FISCAL YEAR-TO-DATE BUDGET	FISCAL YEAR-TO-DATE ACTUAL	ANNUAL BUDGET	ANNUAL ACTUAL	% VARI-ANCE
REVENUES								
ADMINISTRATIVE	46,250.00	0.00	100.0	185,000.00	0.00	555,000.00	0.00	100.0
TOTAL REVENUES	46,250.00	0.00	100.0	185,000.00	0.00	555,000.00	0.00	100.0
EXPENSES								
ADMINISTRATIVE	43,740.82	8,503.94	80.5	174,963.28	14,475.74	524,890.00	14,475.74	97.2
PARKS	5,050.00	0.00	100.0	20,200.00	0.00	60,600.00	0.00	100.0
TOTAL EXPENSES	48,790.82	8,503.94	82.5	195,163.28	14,475.74	585,490.00	14,475.74	97.5
TOTAL FUND REVENUES	46,250.00	0.00	100.0	185,000.00	0.00	555,000.00	0.00	100.0
TOTAL FUND EXPENSES	48,790.82	8,503.94	82.5	195,163.28	14,475.74	585,490.00	14,475.74	97.5
SURPLUS (DEFICIT)	(2,540.82)	(8,503.94)	234.6	(10,163.28)	(14,475.74)	(30,490.00)	(14,475.74)	(52.5)

LISLE PARK DISTRICT
 SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: SOCIAL SECURITY
 FOR 4 PERIODS ENDING APRIL 30, 2022

DEPARTMENT DESCRIPTION	APRIL BUDGET	APRIL ACTUAL	% VARI-ANCE	FISCAL YEAR-TO-DATE BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI-ANCE
REVENUES						
ADMINISTRATION	29,166.66	0.00	100.0	116,666.64	0.00	100.0
TOTAL REVENUES	29,166.66	0.00	100.0	116,666.64	0.00	100.0
EXPENSES						
ADMINISTRATION	24,260.89	13,916.73	42.6	97,043.56	54,435.83	81.3
TOTAL EXPENSES	24,260.89	13,916.73	42.6	97,043.56	54,435.83	81.3
TOTAL FUND REVENUES	29,166.66	0.00	100.0	116,666.64	0.00	100.0
TOTAL FUND EXPENSES	24,260.89	13,916.73	42.6	97,043.56	54,435.83	81.3
SURPLUS (DEFICIT)	4,905.77	(13,916.73)	(383.6)	19,623.08	(54,435.83)	(192.4)

LISLE PARK DISTRICT
 SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: DEBT SERVICE FUND
 FOR 4 PERIODS ENDING APRIL 30, 2022

DEPARTMENT DESCRIPTION	APRIL BUDGET	APRIL ACTUAL	% VARI-ANCE	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI-ANCE
REVENUES							
ADMINISTRATIVE	155,428.12	0.00	100.0	621,712.46	1,865,137.42	0.00	100.0
TOTAL REVENUES	155,428.12	0.00	100.0	621,712.46	1,865,137.42	0.00	100.0
EXPENSES							
ADMINISTRATIVE	156,344.77	4,250.00	97.2	625,379.08	1,876,137.42	8,500.00	99.5
TOTAL EXPENSES	156,344.77	4,250.00	97.2	625,379.08	1,876,137.42	8,500.00	99.5
TOTAL FUND REVENUES	155,428.12	0.00	100.0	621,712.46	1,865,137.42	0.00	100.0
TOTAL FUND EXPENSES	156,344.77	4,250.00	97.2	625,379.08	1,876,137.42	8,500.00	99.5
SURPLUS (DEFICIT)	(916.65)	(4,250.00)	363.6	(3,666.62)	(11,000.00)	(8,500.00)	(22.7)

FOR FUND: CAPITAL PROJECTS FUND
 FOR 4 PERIODS ENDING APRIL 30, 2022

DEPARTMENT DESCRIPTION	APRIL BUDGET	APRIL ACTUAL	% VARI- ANCE	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
ADMINISTRATIVE	117,916.65	95,000.00	(19.4)	471,666.60	1,415,000.00	1,379,000.00	(2.5)
TOTAL REVENUES	117,916.65	95,000.00	(19.4)	471,666.60	1,415,000.00	1,379,000.00	(2.5)
EXPENSES							
ADMINISTRATIVE	1,000.00	0.00	100.0	4,000.00	12,000.00	0.00	100.0
PARKS	76,879.16	19,317.96	74.8	307,516.64	922,550.00	91,680.06	90.0
AQUATICS	7,379.16	17,971.85	(143.5)	29,516.64	88,550.00	46,815.68	47.1
FACILITIES	2,416.66	0.00	100.0	9,666.64	29,000.00	4,256.05	85.3
FLEET	23,625.00	0.00	100.0	94,500.00	283,500.00	33,526.99	88.1
TOTAL EXPENSES	111,299.98	37,289.81	66.4	445,199.92	1,335,600.00	176,278.78	86.8
TOTAL FUND REVENUES	117,916.65	95,000.00	(19.4)	471,666.60	1,415,000.00	1,379,000.00	(2.5)
TOTAL FUND EXPENSES	111,299.98	37,289.81	66.4	445,199.92	1,335,600.00	176,278.78	86.8
SURPLUS (DEFICIT)	6,616.67	57,710.19	772.1	26,466.68	79,400.00	1,202,721.22	1414.7

LISLE PARK DISTRICT
 SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: GOLF AND RESTAURANT
 FOR 4 PERIODS ENDING APRIL 30, 2022

DEPARTMENT DESCRIPTION	APRIL	APRIL	%	FISCAL	ANNUAL	FISCAL	%
	BUDGET	ACTUAL	VARI- ANCE	YEAR-TO-DATE BUDGET	BUDGET	YEAR-TO-DATE ACTUAL	VARI- ANCE
REVENUES							
ADMINISTRATIVE	0.00	0.00	0.0	0.00	0.00	0.00	0.0
GOLF	66,389.83	40,424.65	(39.1)	265,559.30	796,678.50	50,508.23	(93.6)
RESTAURANT	5,375.00	5,000.00	(6.9)	21,500.00	64,500.00	22,150.29	(65.6)
TOTAL REVENUES	71,764.83	45,424.65	(36.7)	287,059.30	861,178.50	72,658.52	(91.5)
EXPENSES							
ADMINISTRATIVE	0.00	0.00	0.0	0.00	0.00	0.00	0.0
GOLF	50,198.36	34,754.29	30.7	200,793.43	602,381.18	110,628.10	81.6
RESTAURANT	1,225.00	6,094.42	(397.5)	4,900.00	14,700.00	27,668.48	(88.2)
TOTAL EXPENSES	51,423.36	40,848.71	20.5	205,693.43	617,081.18	138,296.58	77.5
TOTAL FUND REVENUES	71,764.83	45,424.65	(36.7)	287,059.30	861,178.50	72,658.52	(91.5)
TOTAL FUND EXPENSES	51,423.36	40,848.71	20.5	205,693.43	617,081.18	138,296.58	77.5
SURPLUS (DEFICIT)	20,341.47	4,575.94	(77.5)	81,365.87	244,097.32	(65,638.06)	(126.8)

LISLE PARK DISTRICT
 SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: GENERAL LONG TERM DEBT
 FOR 4 PERIODS ENDING APRIL 30, 2022

DEPARTMENT DESCRIPTION	APRIL BUDGET	APRIL ACTUAL	% VARI-ANCE	FISCAL YEAR-TO-DATE		% VARI-ANCE
				BUDGET	ACTUAL	
REVENUES						
ADMINISTRATION	0.00	0.00	0.0	0.00	0.00	0.0
TOTAL REVENUES	0.00	0.00	0.0	0.00	0.00	0.0
EXPENSES						
ADMINISTRATION	0.00	0.00	0.0	0.00	0.00	0.0
TOTAL EXPENSES	0.00	0.00	0.0	0.00	0.00	0.0
TOTAL FUND REVENUES	0.00	0.00	0.0	0.00	0.00	0.0
TOTAL FUND EXPENSES	0.00	0.00	0.0	0.00	0.00	0.0
SURPLUS (DEFICIT)	0.00	0.00	0.0	0.00	0.00	0.0

LISLE PARK DISTRICT
 SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: CAPITAL ASSETS
 FOR 4 PERIODS ENDING APRIL 30, 2022

DEPARTMENT DESCRIPTION	APRIL BUDGET	APRIL ACTUAL	% VARI-ANCE	FISCAL YEAR-TO-DATE		% VARI-ANCE
				BUDGET	ACTUAL	
REVENUES						
ADMINISTRATION	0.00	0.00	0.0	0.00	0.00	0.0
TOTAL REVENUES	0.00	0.00	0.0	0.00	0.00	0.0
EXPENSES						
ADMINISTRATION	0.00	0.00	0.0	0.00	0.00	0.0
TOTAL EXPENSES	0.00	0.00	0.0	0.00	0.00	0.0
TOTAL FUND REVENUES	0.00	0.00	0.0	0.00	0.00	0.0
TOTAL FUND EXPENSES	0.00	0.00	0.0	0.00	0.00	0.0
SURPLUS (DEFICIT)	0.00	0.00	0.0	0.00	0.00	0.0

MUNICIPAL REPORT TOTALS
 FOR 4 PERIODS ENDING APRIL 30, 2022

DEPARTMENT DESCRIPTION	APRIL	APRIL	%	FISCAL	ANNUAL	FISCAL	%
	BUDGET	ACTUAL	VARI- ANCE	YEAR-TO-DATE BUDGET	BUDGET	YEAR-TO-DATE ACTUAL	VARI- ANCE
TOTAL MUNICIPAL REVENUES	956,667.04	234,335.29	(75.5)	3,826,668.10	11,480,008.92	1,872,644.62	(83.6)
TOTAL MUNICIPAL EXPENSES	882,712.60	461,192.34	47.7	3,530,850.27	10,592,563.83	1,617,786.98	84.7
SURPLUS (DEFICIT)	73,954.44	(226,857.05)	(406.7)	295,817.83	887,445.09	254,857.64	(71.2)