



**THE LISLE PARK DISTRICT  
JOURNAL OF PROCEEDINGS  
REGULAR MEETING- Remote via Zoom  
September 17, 2020**

**I. CALL TO ORDER AND ROLL CALL:** President Cook called the meeting to order at 7:01 p.m. via remote access, stating that pursuant to State of Illinois Executive Order 2020-07 suspending the requirement of in person attendance by members of the public body, the September 17, 2020 Regular meeting of the Board of Park Commissioners will be held using remote participation. Director Garvy, Superintendent Silver and Commissioner Olson were present at the Lisle Park District Recreation Multipurpose Room, 1925 Ohio Street, Lisle, IL 60532.

Director Garvy Called Roll:	Commissioners Present via telephone remote access:	Altpeter Cook Ferron Richter Olson
	Commissioner Present:	
	Staff Present in-person: Director of Parks & Recreation Superintendent of Finance	Garvy Silver
	Also Present via telephone remote access: Superintendent of Recreation Cultural Arts, Rental & Office Manager Superintendent of Restaurant & Golf Superintendent of Parks Recreation Program Manager Parks Manager Youth & Early Childhood Manager Recreation & Fitness Manager Marketing Specialist	Pratscher Nadeau Shamberg Cerutti Breihan Hamilton Jehs Jayne Kosartes

**II. PLEDGE OF ALLEGIANCE:**

None.

**III. PRESENTATIONS**

None.

**IV. PUBLIC COMMENT**

None.

## **V. APPROVE MEETING AGENDA**

Commissioner Altpeter moved to approve the meeting agenda for the regular meeting for Thursday, September 17, 2020. Commissioner Richter seconded the motion.

Roll Call:

Ayes: Altpeter, Richter, Olson, Ferron, Cook

Absent: None

Nays: None

Motion Passed.

## **V. CONSENT AGENDA ITEMS**

Commissioner Altpeter moved to approve consent agenda items A, B, C, D and E.

- A. Approve the Minutes of Regular Meeting of August 20, 2020.
- B. Approve the September 2020 Voucher List in the amount of \$246,283.36.
- C. Adopt Ordinance 20-04, an Ordinance approving the disposal of personal property owned by the Lisle Park District.
- D. Approve the Intergovernmental Agreement between the Lisle Park District and the County of DuPage for participation in DuPage County Local Government COVID-19 Reimbursement program.
- E. Move to establish 2020 General Election Day, per Article 2B of the Election Code, as a paid holiday for Lisle Park District Employees.

Commissioner Richter seconded the motion.

Roll Call:

Ayes: Altpeter, Richter, Olson, Ferron, Cook

Absent: None

Nays: None

Motion Passed.

## **VI. COMMUNICATIONS**

None.

## **VII. UNFINISHED BUSINESS**

None.

## **VIII. NEW BUSINESS**

None.

## **IX. STAFF REPORTS**

### **A. 2021 Budget Preparation**

Director Garvy reported staff is finalizing the 1<sup>st</sup> draft of the budget. He stated all of the thoughtful and painful spending cuts and staffing reductions that were made over the last few months have created a higher degree of confidence in staff's ability to sustain operations as they have been adapted. He said the remaining staff has been and will continue to work tirelessly to not only preserve current operations, but to provide ongoing opportunities for the public to use at their discretion. He said staff's plan and recommendation is to continue to invest in capital repairs and improvements, noting people are using the parks in record numbers, and to continue with programming as permitted by local and state authorities.

Superintendent Silver stated the number one goal is to finish in the black and he stated is his confident that will happen. He added that since programming will be limited, focus will be on courts, paving, the boat launch, and other capital projects. He stated the board should consider whether to abate the enterprise fund debt, but reported he thinks staff and the Board make the right cuts at the right time. He added the golf course is doing much better this year than in the past, so the fund overall is performing better than expected at the beginning of the pandemic.

Commissioner Olson asked if the District has received any indications from DuPage County on what next year's taxes will look like and if there are major deferrals, how will the park district handle it. Superintendent Silver stated very few people took advantage this year and he expects the Park District to remain whole. He said the county has not issued any statement to that end though. He added that because of that uncertainty, it is more important than ever to maintain and replenish fund balances to the extent possible in order to make it to June, when the District will receive its next tax payment.

Superintendent Pratscher reported staff is seeing similar registration numbers for the fall that the district experienced in the summer, with about 60% of the normal revenue. He said it continues to be difficult to predict because so many of the park districts programs rely on the schools including before and after school and basketball, which are two of the park district's larger winter programs. He said he and Manager Jayne have been developing a plan to open Sea Lion Aquatic Park for the 2021 season but with operational reductions and using a registration system similar to the fitness center, where patrons will reserve time slots. He said they are looking at opening the main pool and tot pool only and offering daily admissions and punch cards and not offering season passes. He added they are also focusing on programming like swim lessons, swim team and lap swim as well as offering a variety of off-hour rentals. He concluded by saying they have been able to drastically reduce expenses and will provide much more detail as the budget process progresses.

Commissioner Altpeter asked about the 2020 season passes that the district rolled into next year. Superintendent Pratscher replied the plan is to allow them to utilize punch cards or have a pre-paid balance to use towards daily admissions or other programs.

Commissioner Olson said it is good to see the anticipation for outdoor activities and that families with the ability to pay will likely take advantage of facility rental opportunities.

Commissioner Altpeter asked if there were plans to incorporate Camp Summer Quest in a 2021 pool season. Superintendent Pratscher said the plan is still being developed and staff has been discussing if it is feasible to have camps come in in limited numbers or have portions of camp come in at certain times while still being able to accommodate general admission under the current guidance and gathering limits, but is hopeful staff can make Sea Lion available for campers.

President Cook asked about the encroachment at Tate Woods Park. Superintendent Cerutti stated the homeowner claimed they did not know any better but had staff not intervened the dumping would have been a lot worse.

President Cook also thanked Sikich, LLP for their reduction in auditing fees.

#### **X.PARTNERS FOR PARKS REPORT**

The Partners for Parks Report is in the Board Packet. Manager Jayne gave an update on Scarecrow Scramble, reporting the event is October 10<sup>th</sup> and so far, there are 115 registered for the event, with 100 in person.

## **XI. SEASPAR REPORT**

The SEASPAR report is included in the Board Packet.

## **XII. OFFICER REPORTS**

### **A. President, Commissioner Cook**

President Cook thanked all staff for the additional workload and stepping up. He said he attended the Discovery Playground ribbon cutting and thanked staff for getting it done. He said he also attended the Carlin Nalley street dedication and added Carlin was the first Athletic Director at the Park District.

### **B. Treasurer, Financial Reports ending, August 31, 2020**

Superintendent Silver stated the District's investments are all collateralized or FDIC insured. He reported the District received its payment from the Village of Winfield for the 90-day bond, getting 4% this year. He reported the Recreation Fund has had its challenges this year but camps, labor reductions and shutting down so many things have worked, saying financially it could have been a lot worse. He said golf continues to boost up the Enterprise Fund, reporting non-resident revenue there is double what has been realized in the past.

Commissioner Altpeter said she echoes what President Cook said, saying she is proud to be part of such an incredible group of people and we are in a much better position than she ever thought back in March. She thanked staff for all their work.

### **C. Commissioners' Reports**

Commissioner Richter also echoed Presidents Cooks comments and thanked staff for accepting responsibilities that are way outside individual job descriptions. He said he attended the Discovery Playground ribbon cutting and the park is fantastic, adding it was great to see the kids out on the playground again when so many other things are going in the opposite direction.

Commissioner Ferron reported he took a tour of the Remote Enrichment Center and thanked staff for their ingenuity, saying that has been a great success. He reported he was recently taking care of a patient who wanted to thank the park board for Discovery Playground.

Commissioner Olson reported he was also able to attend the Discovery Playground ribbon cutting and thanked staff, board and sponsors for making that a reality, saying it is a beautiful playground that will be around for decades to come and hopefully with the pool open in 2021 it will be enjoyed even more. He added it was great to see the special needs children being able to get on it right away when it was open.

## **XIII. ADJOURN OPEN MEETING**

Commissioner Olson motions to adjourn the regular meeting at 7:34 p.m. Commissioner Richter seconded the motion. There was no further discussion and the motion passed unanimously by voice vote.