



REGULAR MEETING
May 21, 2020



AGENDA

REGULAR MEETING OF THE LISLE PARK DISTRICT BOARD OF PARK COMMISSIONERS REMOTE MEETING

**Thursday, May 21, 2020
7:00 p.m.**

Pursuant to State of Illinois Executive Order 2020-07 suspending the requirement of in-person attendance by members of a public body, the May 21, 2020 Regular Meeting of the Board of Park Commissioners will be held using remote participation.

For access to this remote meeting, please contact Board Secretary Dan Garvy at dgarvy@lisleparkdistrict.org by 3:00 p.m. on May 21, 2020. You will be provided a link to join the meeting and you will be able to participate during the Public Comment portion of the meeting. Public comments may also be emailed in advance of the meeting to dgarvy@lisleparkdistrict.org and will be entered into the public record.

Any individual with a disability requiring a reasonable accommodation to participate in this meeting should contact Dan Garvy within a reasonable time at the Lisle Park District Administrative offices, 1925 Ohio Street, Lisle, IL 60532 or call (630)964-3410 ext. 4310, Monday through Friday 8:30 am to 5:00 pm. Requests for a qualified interpreter require a five working day advance notice.

I. CALL TO ORDER AND ROLL CALL

II. PLEDGE OF ALLEGIANCE

III. ANNUAL MEETING

- A. Elect Park Board President
- B. Elect Park Board Vice-President
- C. Presidential appointment of Secretary
- D. Presidential appointment of Treasurer
- E. Presidential appointment of SEASPAR Representative
- F. Presidential appointment of Committee Chairs

IV. PUBLIC COMMENT

Visitors are welcome to address the Board of Park Commissioners. You are asked to raise your hand and wait to be recognized by the Board President. When recognized, please state your name, address, and the item you wish to discuss. It is requested that one spokesperson for a group be appointed to present the views of the entire group, rather than have multiple individuals repeat similar opinions. There will be a 5-minute time limit per speaker.

V. APPROVE MEETING AGENDA

VI. CONSENT AGENDA ITEMS

- A. Approve Minutes of Regular Meeting of April 16, 2020.
- B. Approve May 2020 Voucher List in the amount of \$362,813.83.

- VII. COMMUNICATIONS
- VIII. UNFINISHED BUSINESS
- IX. NEW BUSINESS
 - A. COVID-19 Facilities and Projects Updates and Recommendations – possible action
- X. STAFF REPORTS
- XI. PARTNERS FOR PARKS REPORT
- XII. SEASPAR REPORT
- XIII. OFFICER REPORTS
 - A. President
 - B. Treasurer
 - i. Financial Reports ending April 30, 2019.
 - C. Commissioners' Reports
- XIV. ADJOURN OPEN MEETING

MISSION STATEMENT

It is the mission of the Lisle Park District to enrich the quality of life for people of all ages by providing constructive and creative leisure opportunities.

**THE LISLE PARK DISTRICT
JOURNAL OF PROCEEDINGS
REGULAR MEETING
April 16, 2020**

I. CALL TO ORDER AND ROLL CALL: President Cook called the meeting to order at 7:00 p.m. via telephone remote access. Director Garvy and Superintendent of Finance Silver were present at the Lisle Park District Recreation Center, 1925 Ohio Street, Lisle IL.

Director Garvy Called Roll:	Commissioners Present via telephone remote access:	Altpeter Cook Olson Richter Ferron
	Present in-person:	Garvy Silver
	Staff present via remote access:	
	Superintendent of Parks & Facilities	Cerutti
	Superintendent of Recreation	Pratscher
	Superintendent of Marketing and Fund Development	Leone
	Superintendent of Restaurant & Golf	Shamberg
	Cultural Arts, Rental & Office Manager	Nadeau
	Museum Curator	Gibson
	Aquatics and Special Events Manager	Cavazos

President Cook stated the Park Board is only meeting to conduct essential business.

II. PUBLIC COMMENT

None

III. APPROVE MEETING AGENDA

Commissioner Altpeter moved to approve the meeting agenda for the regular meeting for Thursday, April 16, 2020. Commissioner Richter seconded the motion. There was no further discussion and the motion passed unanimously by voice vote.

IV. CONSENT AGENDA ITEMS

Commissioner Altpeter moved to approve consent agenda items A and B:

- A. Approve the Minutes of Regular Meeting of March 19, 2020.
- B. Approve the April 2020 Voucher List in the amount of \$525,801.64.

Commissioner Richter seconded the motion.

Roll Call:

Ayes: Altpeter, Richter, Olson, Ferron, Cook

Absent: None

Nays: None

Motion Passed.

V. COMMUNICATIONS

VI. UNFINISHED BUSINESS

VII. NEW BUSINESS

A. Resolution 041620 – A Resolution to allow benefit protection leave service credit in the Illinois Municipal Retirement Fund for all eligible employees who are placed on authorized leave of absence without pay.

Commissioner Altpeter moved to approve Resolution 041620, a Resolution to allow benefit protection leave service credit in the Illinois Municipal Retirement Fund for all eligible employees who are placed on authorized leave of absence without pay.

Commissioner Richter seconded to motion.

Roll Call:

Ayes: Altpeter, Richter, Olson, Ferron, Cook

Absent: None

Nays: None

Motion Passed.

VIII. STAFF REPORTS

IX. OFFICER REPORTS

Commissioner Altpeter stated she is proud the Park District is making efforts to keep its people employed by providing curbside pick-up from Wheatstack.

President Cook thanked Commissioner Ferron for his efforts and work on the front line during the pandemic and said he is glad to see staff continuing to make well-being calls to the seniors in the community, adding they have been very well received.

X. ADJOURN OPEN MEETING

Commissioner Olson moved to adjourn the regular meeting at 7:06 p.m. Commissioner Richter seconded the motion. There was no further discussion and the motion passed unanimously by voice vote.

LISLE PARK DISTRICT
 PAID INVOICE LISTING

FROM 04/10/2020 TO 05/14/2020

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	CHK DATE	CHECK #	CHECK AMT	INVOICE AMT/ ITEM AMT
ADV		ADVANCED IMAGING INC						
	211953	01 RB SIGNS	5111000106300	04/30/20	05/14/20	58693	142.80	142.80
								142.80
ALEXAN		ALEXANDER EQUIPMENT CO, INC						
	164022	01 MOTOMIX	1013000046602	04/14/20	05/14/20	58694	316.40	143.82
								143.82
	164918	01 MOTOMIX	1013000046602	05/08/20	05/14/20	58694	316.40	172.58
								172.58
ALLCOVER		ALL COVERED						316.40
	944710	01 VIRUS REMEDIATION	100300006490	04/06/20	05/14/20	58695	30,168.45	24,387.90
		02 MAR 2020 COMPUTER CONSULTING	100300006490					20,061.90
		03 MAR 2020 COMPUTER CONSULTING	210300006490					2,163.00
								2,163.00
	945312	01 SONIC WALL REPLACEMENT	100300006720	04/07/20	05/14/20	58695	30,168.45	4,667.00
								4,667.00
	945661	01 APC BATTERY PARKS DEPT	100300006730	04/14/20	05/14/20	58695	30,168.45	146.00
								146.00
	946545	01 WS WORK STATION	100300006730	04/29/20	05/14/20	58695	30,168.45	967.55
								967.55
ALLD		ALLDATA LLC						
	2020-639907	01 ANNUAL SOFTWARE FEE	1013000046330	04/15/20	05/14/20	58696	1,500.00	1,500.00
								1,500.00
ARM		ARMBRUSTER MFG COMPANY						
	25627	01 TENT STRAPS	100600026265	02/12/20	05/08/20	58683	200.00	200.00
								200.00
AT&T C		AT&T						
	200405-1368514501	01 BACKUP T1 LINE	100000006605	04/05/20	04/24/20	58667	476.56	476.56
								238.28

VENDOR TOTAL:

VENDOR TOTAL:

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FROM 04/10/2020 TO 05/14/2020

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	CHK DATE	CHECK #	CHECK AMT	INVOICE AMT/ ITEM AMT
DELTA DEN TAL OF ILLINOIS								
1339977		01 MAY 2020 DENTAL INSURANCE	100000006160	05/01/20	05/08/20	58685	3,565.37	3,565.37
		02 MAY 2020 DENTAL INSURANCE	210000006160					2,419.34
		03 MAY 2020 DENTAL INSURANCE	511100116160					721.92
		04 MAY 2020 DENTAL INSURANCE	511000106160					276.72
		05 MAY 2020 DENTAL INSURANCE	210800096160					58.58
								88.81
VENDOR TOTAL:							8,148.00	
DISCOVER PO HOLDINGS LLC								
0001145482-IN		01 MAR 2020 FSA/HRA ADMIN FEES	100000006160	03/31/20	05/14/20	58704	186.50	186.50
0001158301-IN		01 MAY 2020 FSA & HRA ADMIN FEES	100000006160	04/30/20	05/14/20	58753	191.00	191.00
VENDOR TOTAL:							377.50	
DOUGLASA DOUGLAS ENTERPRISES								
18875		01 SHELVING FASTNERS	511100116260	02/10/20	04/24/20	58668	153.67	2.99
18877		01 SHELVING FASTNERS	511100116260	02/10/20	04/24/20	58668	153.67	2.99
18901		01 FAUCET & FASTNERS	511100116260	02/24/20	04/24/20	58668	153.67	6.96
18902		01 RC TOOL SET	211200036260	02/24/20	04/24/20	58668	153.67	6.96
18940		01 WS FASTNERS	511100116260	03/13/20	04/24/20	58668	153.67	28.60
18977		01 FASTNERS	211200036260	04/02/20	05/08/20	58686	121.04	28.60
18984		01 FASTNERS	211200036260	04/06/20	05/08/20	58686	121.04	84.75
VENDOR TOTAL:							84.75	
VENDOR TOTAL:							274.71	

DATE: 05/14/2020
 TIME: 10:28:19
 ID: AP450000.WOW

LISLE PARK DISTRICT
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FROM 04/10/2020 TO 05/14/2020

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	CHK DATE	CHECK #	CHECK AMT	INVOICE AMT/ ITEM AMT
DRENDEL		DRENDEL PROPERTY MANAGEMENT						
	CM130	01 MAY 2020 RB MAINTENANCE	511000106260	05/01/20	05/14/20	58705	17,291.00	17,291.00
							VENDOR TOTAL:	17,291.00
EDWOCC		EDWARD OCCUPATIONAL HEALTH						
	00119030-00	01 CDL MGMT FEE	250000006125	04/30/20	05/14/20	58754	50.00	50.00
							VENDOR TOTAL:	50.00
FASTSI		FASTSIGNS OF NAPERVILLE						
	76-87922	01 UNIT #22 DECALS	1013000046330	03/12/20	05/14/20	58706	250.00	250.00
							VENDOR TOTAL:	250.00
FIDELITY		FIDELITY SECURITY LIFE INS						
	164312753	01 MAY 2020 VISION INSURANCE	100000006160	05/01/20	05/14/20	58755	308.90	308.90
		02 MAY 2020 VISION INSURANCE	210000006160				214.28	214.28
		03 MAY 2020 VISION INSURANCE	511000116160				49.66	49.66
		04 MAY 2020 VISION INSURANCE	511000106160				29.53	29.53
		05 MAY 2020 VISION INSURANCE	2108000096160				6.53	6.53
							VENDOR TOTAL:	8.90
							VENDOR TOTAL:	308.90
G&GLAWN		G & G LAWN CARE INC						
	11059	01 CONTRACT MOWING	100600006235	04/20/20	05/14/20	58707	4,140.00	4,140.00
							VENDOR TOTAL:	4,140.00
GRAING		GRAINGER						
	56656	01 CREDIT	1013000046335	04/25/19	05/14/20	58708	149.26	-464.16
		02 CREDIT	100600026265					-220.10
		03 CREDIT	100600026265					-215.96
							VENDOR TOTAL:	-28.10
	9474356459	01 TRASH BAGS	210900126225	03/13/20	05/14/20	58708	149.26	21.30
							VENDOR TOTAL:	21.30
	9474356467	01 REC CTR TRASH BAGS	211200036225	03/13/20	05/14/20	58708	149.26	296.40
							VENDOR TOTAL:	296.40

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VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P. O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
	9475944386	01 CC WALL SWITCH	101200016260	03/16/20		58708	05/14/20	149.26	27.38 27.38
	9491543626	01 RC AIR FILTERS	211200036260	03/31/20		58708	05/14/20	149.26	116.89 116.89
	9493659701	01 RC AIR FILTERS	211200036260	04/02/20		58708	05/14/20	149.26	23.64 23.64
	9493659719	01 SPRAY LUBRICANT	210800066260	04/02/20		58708	05/14/20	149.26	10.02 10.02
	9500155735	01 DROP IN ANCHOR	210800066260	04/09/20		58708	05/14/20	149.26	56.11 56.11
	9511910417	01 CABLE TIES	210800066260	04/22/20		58708	05/14/20	149.26	61.68 61.68
GUARD	THE GUARDIAN LIFE INSURANCE CO							VENDOR TOTAL:	149.26
	MAYVOLLIFE	01 MAY 2020 VOLUNTARY LIFE INS	100000002052	05/01/20		58687	05/08/20	184.00	184.00 184.00
HEENDERS	TYLER HENDERSON							VENDOR TOTAL:	184.00
	SPRING2020	01 TAKE NOTE DIRECTOR FEE	210791006430	04/23/20		58709	05/14/20	450.00	450.00 450.00
HMDEPO	HOME DEPOT CREDIT SERVICES							VENDOR TOTAL:	450.00
	9033478	01 TUB & GLOVES	100600136260	04/08/20		58669	04/24/20	21.37	21.37 21.37
HOLLYWDC	HOLLYWOOD CRANE SERVICES INC							VENDOR TOTAL:	21.37
	20268	01 CRANE RENTAL	400600026700	03/12/20		58710	05/14/20	960.00	480.00 480.00
	20283	01 CRANE RENTAL	400600026700	04/28/20		58710	05/14/20	960.00	480.00 480.00

FROM 04/10/2020 TO 05/14/2020

VENDOR # INVOICE # ITEM DESCRIPTION ACCOUNT NUMBER INV. DATE P.O. NUM CHECK # CHK DATE CHECK AMT INVOICE AMT/ITEM AMT

HUNTINGT HUNTINGTON NATIONAL BANK VENDOR TOTAL: 960.00

APR20				04/27/20		58711	05/14/20	241.70	241.70
	01	CREDIT	210774006430						-500.25
	02	CREDIT	210774006430						-362.50
	03	CREDIT	210774006430						-372.50
	04	TRIP MEAL	210774006430						18.03
	05	APR 20 RC TRASH & RECYCLING	100610026320						267.96
	06	APR 20 RB/WS TRASH & RECYCLING	100610026320						486.78
	07	APR 20 CC TRASH & RECYCLING	100610026320						267.96
	08	APR 20 RIVER RD MAINT TRASH	100610026320						168.26
	09	APR 20 PARKS GARAGE TRASH & RE	100610026320						267.96

JEWELP JEWEL VENDOR TOTAL: 241.70

435309-020820-0056	01	DINNER THEATRE SUPPLIES	210746076303	02/08/20		58656	04/17/20	269.30	48.34
436554-021220-0056	01	EDGE SUPPLIES	210761006303	02/12/20		58656	04/17/20	269.30	43.43
669997-030220-0056	01	LTWC MEETING SUPPLIES	210745806303	03/02/20		58656	04/17/20	269.30	15.98
726443-020820-0056	01	DINNER THEATRE SUPPLIES	210746076303	02/08/20		58656	04/17/20	269.30	30.45
805582-020820-0056	01	DINNER THEATRE SUPPLIES	210746076303	02/12/20		58656	04/17/20	269.30	42.63
805977-020720-0056	01	LTWC SUPPLIES	210745806303	02/07/20		58656	04/17/20	269.30	21.48
809297-022020-0056	01	SUPPLIES	210740306303	02/20/20		58656	04/17/20	269.30	66.99

JOHNSTSU RMA SUPPLY VENDOR TOTAL: 269.30

4048257	01	CO2	211200036260	04/22/20		58712	05/14/20	14.00	14.00
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VENDOR TOTAL: 14.00

LISLE PARK DISTRICT
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FROM 04/10/2020 TO 05/14/2020

VENDOR # INVOICE # ITEM DESCRIPTION ACCOUNT NUMBER INV. DATE P.O. NUM CHECK # CHK DATE CHECK AMT INVOICE AMT/ITEM AMT

KARLOWSK KAREN M. KARLOWSKI
 APR B 2020 01 VIRTUAL YOGA CLASS 210930306430 05/04/20 58713 05/14/20 130.20 130.20

KELLANJ JERI S KELLAN
 SPRING2020 01 TAKE NOTE ACCOMPANIST 210791006430 04/23/20 58714 05/14/20 325.00 325.00

KIMBALLM MIDWEST MOTOR SUPPLY CO INC
 7728234 01 WASHERS 100600026265 02/10/20 58657 04/17/20 38.08 38.08

KONI KONICA MINOLTA BUSINESS
 9006652854 01 MAR 20 PRINTER MAINTENANCE 100000016235 04/30/20 58715 05/14/20 1,240.34 142.25

9006656242 01 JAN-MAR 2020 COPIER FEES 100600026235 03/31/20 58715 05/14/20 1,240.34 1,098.09

KONICA GE CAPITAL INFORMATION TECHNOL
 5009896063 01 FEB-MAY 2020 COPIER RENTAL 210000036460 04/03/20 58716 05/14/20 6,536.00 6,536.00

LENAFR FRANK LENA
 31020 01 KIDS KARATE CLUB 3/10/20 210714206430 03/10/20 58717 05/14/20 148.77 148.77

VENDOR TOTAL: 1,240.34
 VENDOR TOTAL: 1,240.34
 VENDOR TOTAL: 1,240.34
 VENDOR TOTAL: 6,536.00
 VENDOR TOTAL: 6,536.00
 VENDOR TOTAL: 148.77
 VENDOR TOTAL: 148.77

LISLE PARK DISTRICT
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VENDOR # INVOICE # ITEM DESCRIPTION ACCOUNT NUMBER INV. DATE P.O. NUM CHECK # CHK DATE CHECK AMT INVOICE AMT/ ITEM AMT

LITECONS LITE CONSTRUCTION 148.77

2018-008.5 01 GARAGE CONSTRUCTION PAYMT #5 400600026700 05/05/20 58718 05/14/20 214,470.00 214,470.00

VENDOR TOTAL: 214,470.00

MAASHA MAAS HAULING & EXCAVATING

415-9681012-20 01 PLAYGROUND SPOILS REMOVAL 400600026760 04/15/20 58719 05/14/20 6,405.00 4,200.00

427-9681012-20 01 LANDSCAPE WASTE REMOVAL 100600026320 04/27/20 58719 05/14/20 6,405.00 1,830.00

55-9681012-20 01 TOPSOIL 400600026730 05/05/20 58719 05/14/20 6,405.00 375.00

VENDOR TOTAL: 6,405.00

MAJESKIM MICHELE A MAJESKI

739067 01 VIRTUAL FITNESS CLASSES 210930006430 05/04/20 58720 05/14/20 210.00 210.00

02 VIRTUAL FITNESS CLASSES 210930106430 105.00

VENDOR TOTAL: 210.00

MATTHEWS JOEL MATTHEWS

PAYCK042420 01 4/24/20 PAYCK REPLACEMENT 100000001010 04/24/20 58688 05/08/20 198.68 198.68

VENDOR TOTAL: 198.68

MEIER RITA MEIER

APR2020 01 VIRTUAL FITNESS CLASSES 210930306430 05/05/20 58721 05/14/20 54.00 54.00

VENDOR TOTAL: 54.00

MENARB MENARDS

90156 01 CLEANING SUPPLIES 211200036225 04/03/20 58670 04/24/20 188.48 101.39

90966 01 HEATER REPAIR PARTS 210800066260 04/16/20 58670 04/24/20 188.48 87.09

VENDOR TOTAL: 188.48

LISLE PARK DISTRICT
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VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
91198	01	FRAME MATERIAL	211200036260	04/20/20		58689	05/08/20	928.38	13.13 13.13
91219	01	RC TOOLS	211200036260	04/20/20		58689	05/08/20	928.38	133.40 133.40
91270	01	HOSE	511100116260	04/21/20		58689	05/08/20	928.38	13.38 13.38
91319	01	LEAKSEAL & AIR DEFLECTOR	211200036260	04/22/20		58689	05/08/20	928.38	41.42 41.42
91363	01	CC BASEBOARDS	101200016260	04/23/20		58689	05/08/20	928.38	241.61 241.61
91442	01	LIGHT BULES & PAINTING SUPPLIE	211200036260	04/24/20		58689	05/08/20	928.38	239.51 239.51
91618	01	COIL	100600136260	04/27/20		58689	05/08/20	928.38	27.99 27.99
91748	01	LEAK SEAL	211200166260	04/29/20		58689	05/08/20	928.38	29.94 29.94
91818	01	REPAIR MATERIALS	211200036260	04/30/20		58689	05/08/20	928.38	188.00 94.00 94.00
								VENDOR TOTAL:	1,116.86
MOOKA	AMY L MOOK								
32	01	APR 2020 VIRTUAL FITNESS CLASS	210930306430	05/04/20		58722	05/14/20	252.00	252.00 252.00
								VENDOR TOTAL:	252.00
MOOR	MOORE SUPPLY COMPANY								
307644	01	CONDENSER FIN	511100116260	04/17/20		58723	05/14/20	171.25	8.56 8.56
308310	01	PIPE	210800066260	04/28/20		58723	05/14/20	171.25	130.81 130.81
308401	01	REDUCER & PIPE	210800066260	04/29/20		58723	05/14/20	171.25	31.88 31.88

FROM 04/10/2020 TO 05/14/2020

VENDOR # INVOICE # ITEM DESCRIPTION ACCOUNT NUMBER INV. DATE CHECK # CHK DATE CHECK AMT INVOICE AMT/ITEM AMT

VENDOR TOTAL: 500.00

RAMSDALL HOLLY J SINE-RAMSDALL

12		01	VIRTUAL ZUMBA & YOGA CLASSES	210930206430	05/04/20	58733	05/14/20	235.50	235.50
		02	WELLNESS ZUMBA CLASS	100000006175					210.00
									25.50

VENDOR TOTAL: 235.50

RBSCIT RBS CITIZENS N.A.

APR20-3952

01	IPASS AUTOREPLENISH	100000006190							6,995.47
02	NEWSPAPER SUBSCRIPTION	100000006110							100.00
03	MEETING EXPENSE	100000006175							7.96
04	NEWSPAPER SUBSCRIPTION	100000006110							36.89
05	WS WEB HOSTING	511100116480							7.96
06	LPD WEB HOSTING	100300006720							71.64
07	LPFPF DOMAIN RENEWAL	100300006720							143.88
08	TELECONFERENCING FEE	100300006607							127.02
09	EMAIL/WEB HOSTING	100300006607							78.21
10	THE KNOT AD	511100116410							280.01
11	FB ADS	210740356410							756.80
12	FB ADS	210900126410							157.86
13	RB DOMAIN RENEWAL	511000106480							100.00
14	CC INTERNET	100300006607							21.17
15	REC CTR INTERNET	100300006607							149.85
16	REC CTR CABLE	100300006606							214.02
17	REC CTR PHONE	100000006605							42.03
18	REC CTR PHONE	210000006605							63.06
19	WS INTERNET	511100116607							76.68
20	RB INTERNET	511000106607							76.67
21	RIVER RD MAINT INTERNET & PHON	100000006605							141.64
22	CORP TELEPHONE	210000006605							171.03
23	REC TELEPHONE	210000006605							171.03
24	CPF TELEPHONE	210900126605							120.35
25	PARKS DEPT TELEPHONE	100600026605							44.34
26	RB MAINT TELEPHONE	100600136605							25.31
27	MUSEUM TELEPHONE	220700186605							19.00
28	WS TELEPHONE	511100116605							191.11
29	RB TELEPHONE	511000106605							191.11
30	TAVERN PHONE & INTERNET	220700146605							151.20
31	CC TELEPHONE	100000006605							262.00
32	WS TELEPHONE	511100116605							166.32
33	RB TELEPHONE	511000106605							166.32
34	NETZLEY/YENDER HOUSE PHONE	220700196605							121.69
35	BLACKSMITH SHOP PHONE	220700156605							121.69
36	DEPOT MUSEUM PHONE	220700186605							163.09

VENDOR TOTAL: 6,995.47

LISLE PARK DISTRICT
 PAID INVOICE LISTING

FROM 04/10/2020 TO 05/14/2020

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P. O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
	APR20-3952			04/10/20		58734	05/14/20	6,995.47	6,995.47
	37	CPF CABLE	210900126605						142.84
	38	BEAUBIEN TAVERN PHONE	220700146605						141.69
	39	NEWSPAPER SUBSCRIPTION	210900126110						73.71
	40	NNTC FIELD TRIP	210745506430						270.00
	41	NNTC FIELD TRIP	210745506430						100.00
	42	MOTHER/SON SUPPLIES	210740356303						16.99
	43	SWIM LESSON SUPPLIES	210824006303						47.80
	44	SWIM LESSON SUPPLIES	210800096730						24.11
	45	SWIM LESSON SUPPLIES	210820006303						25.16
	46	RESALE MERCHANDISE	210800095000						413.75
	47	LIFEGUARD MASKS	210800096730						419.95
	48	MAGAZINE SUBSCRIPTION	210900126110						118.26
	49	FRYER OIL	511100115100						316.87
	50	RB TELEPHONE	511000106605						38.00
	51	WS TELEPHONE	511100116605						44.34
REINDE	REINDERS INC						VENDOR TOTAL:	6,995.47	
	1822387-00			04/09/20		58735	05/14/20	411.26	411.26
	01	MOWER PARTS	1013000046335						411.26
SCHNEIDE	JENNIFER SCHNEIDER						VENDOR TOTAL:	411.26	
	PAYCK031320			04/16/20		58660	04/17/20	139.72	139.72
	01	PAYCHECK 3/13/20 REPLACEMENT	100000001010						139.72
SCHSUP	SCHULTZ SUPPLY CO, INC.						VENDOR TOTAL:	139.72	
	322156			04/13/20		58736	05/14/20	982.10	558.38
	01	OPERATING SUPPLIES	511100116308						558.38
	322157			04/13/20		58736	05/14/20	982.10	13.95
	01	OPERATING SUPPLIES	511100116308						13.95
	323515			04/28/20		58736	05/14/20	982.10	382.47
	01	OPERATING SUPPLIES	511100116308						382.47
	323762			04/29/20		58736	05/14/20	982.10	27.30
	01	OPERATING SUPPLIES	511100116308						27.30
							VENDOR TOTAL:	982.10	

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		SERVICE SANITATION INC							
7877104	01	MONTHLY SANITATION SERVICES	270000006430	04/10/20		58737	05/14/20	3,535.72	198.00 198.00
7877109	01	MONTHLY SANITATION SERVICE	270000006430	04/10/20		58737	05/14/20	3,535.72	99.00 99.00
7877121	01	MONTHLY SANITATION SERVICE	270000006430	04/10/20		58737	05/14/20	3,535.72	99.00 99.00
7877124	01	MONTHLY SANITATION SERVICES	270000006430	04/01/20		58737	05/14/20	3,535.72	9.43 9.43
7877127	01	MONTHLY SANITATION SERVICES	270000006430	04/01/20		58737	05/14/20	3,535.72	9.43 9.43
7877133	01	MONTHLY SANITATION SERVICES	270000006430	04/01/20		58737	05/14/20	3,535.72	9.43 9.43
7877135	01	MONTHLY SANITATION SERVICES	270000006430	04/01/20		58737	05/14/20	3,535.72	9.43 9.43
7877142	01	MONTHLY SANITATION SERVICES	270000006430	04/10/20		58737	05/14/20	3,535.72	99.00 99.00
78777144	01	MONTHLY SANITATION SERVICES	270000006430	04/10/20		58737	05/14/20	3,535.72	99.00 99.00
7920862	01	MONTHLY SANITATION SERVICES	270000006430	04/03/20		58737	05/14/20	3,535.72	132.00 132.00
7920864	01	MONTHLY SANITATION SERVICES	270000006430	04/03/20		58737	05/14/20	3,535.72	132.00 132.00
7920867	01	MONTHLY SANITATION SERVICES	270000006430	04/03/20		58737	05/14/20	3,535.72	132.00 132.00
7920871	01	MONTHLY SANITATION SERVICES	270000006430	04/03/20		58737	05/14/20	3,535.72	132.00 132.00
7929700	01	MONTHLY SANITATION SERVICE	270000006430	05/01/20		58737	05/14/20	3,535.72	264.00 264.00
7929701	01	MONTHLY SANITATION SERVICE	270000006430	05/01/20		58737	05/14/20	3,535.72	132.00 132.00

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7929702	01	MONTHLY SANITATION SERVICE	270000006430	05/01/20		58737	05/14/20	3,535.72	132.00 132.00
7929703	01	MONTHLY SANITATION SERVICE	270000006430	05/01/20		58737	05/14/20	3,535.72	132.00 132.00
7929704	01	MONTHLY SANITATION SERVICE	270000006430	05/01/20		58737	05/14/20	3,535.72	264.00 264.00
7929705	01	MONTHLY SANITATION SERVICE	270000006430	05/01/20		58737	05/14/20	3,535.72	132.00 132.00
7929706	01	MONTHLY SANITATION SERVICE	270000006430	05/01/20		58737	05/14/20	3,535.72	132.00 132.00
7929707	01	MONTHLY SANITATION SERVICE	270000006430	05/01/20		58737	05/14/20	3,535.72	132.00 132.00
7929708	01	MONTHLY SANITATION SERVICE	270000006430	05/01/20		58737	05/14/20	3,535.72	132.00 132.00
7929709	01	MONTHLY SANITATION SERVICE	270000006430	05/01/20		58737	05/14/20	3,535.72	264.00 264.00
7929710	01	MONTHLY SANITATION SERVICE	270000006430	05/01/20		58737	05/14/20	3,535.72	132.00 132.00
7929711	01	MONTHLY SANITATION SERVICE	270000006430	05/01/20		58737	05/14/20	3,535.72	132.00 132.00
7929712	01	MONTHLY SANITATION SERVICE	270000006430	05/01/20		58737	05/14/20	3,535.72	132.00 132.00
7929713	01	MONTHLY SANITATION SERVICE	270000006430	05/01/20		58737	05/14/20	3,535.72	264.00 264.00
SHAW	SHAW MEDIA							VENDOR TOTAL:	3,535.72
032010072694	01	SUBURBAN LIFE ADS	2108000096410	03/31/20		58738	05/14/20	300.00	300.00
	02	SUBURBAN LIFE ADS	100000006410						150.00 150.00
								VENDOR TOTAL:	300.00

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SHIN	SHINING STAR PRODUCTIONS								
	2020FEB-MAR	01 LITTLE ACTORS INSTRUCTION	210755906430	04/06/20		58739	05/14/20	240.00	240.00
									240.00
									VENDOR TOTAL: 240.00
SIKICH	SIKICH LLP								
	430035	01 YEAR END AUDIT FEES	240000006490	04/03/20		58756	05/14/20	3,250.00	1,250.00
									1,250.00
	439415	01 YEAR END AUDIT FEES	240000006490	04/30/20		58756	05/14/20	3,250.00	2,000.00
									2,000.00
									VENDOR TOTAL: 3,250.00
SOSTEC	SOS TECHNOLOGIES								
	BAL020620	01 BALANCE DUE	250000006730	02/06/20		58661	04/17/20	0.90	0.90
									0.90
									VENDOR TOTAL: 0.90
SOUTHSID	SOUTH SIDE CONTROL SUPPLY CO								
	S100617634.002	01 DESCALER	511100116260	04/16/20		58741	05/14/20	508.79	90.04
									90.04
	S100617967.001	02 FREON	511100116260	04/20/20		58741	05/14/20	508.79	16.58
									16.58
	S100618149.001	01 WS ACID	511100116260	04/21/20		58741	05/14/20	508.79	238.64
									238.64
	S100618264.001	01 WATER VALVE	511100116260	04/22/20		58741	05/14/20	508.79	163.53
									163.53
									VENDOR TOTAL: 508.79
STANDA	STANDARD INSURANCE COMPANY								
	20MAYLTD	01 MAY 2020 LTD INSURANCE	250000006161	04/16/20		58682	05/01/20	768.22	768.22
									768.22
									VENDOR TOTAL: 768.22
STANDR	ST ANDREWS PRODUCTS CO								
	873436	01 RESALE MERCHANDISE	511000105000	03/17/20		58742	05/14/20	1,734.76	1,734.76
									1,734.76
									VENDOR TOTAL: 1,734.76

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T0001246	JENNY SCORZA							VENDOR TOTAL:	96.00
	REFUND040620	01 REFUND 4/9/20	210000002000	04/09/20		58662	04/17/20	500.00	500.00
								VENDOR TOTAL:	500.00
T0001247	KAREN FENYN							VENDOR TOTAL:	189.00
	REFUND040920	01 REFUND 4/9/20	210000002000	04/09/20		58663	04/17/20	189.00	189.00
								VENDOR TOTAL:	189.00
T0001249	DONNA OZOG							VENDOR TOTAL:	88.00
	REFUND041320	01 REFUND 4/13/20	210000002000	04/13/20		58664	04/17/20	88.00	88.00
								VENDOR TOTAL:	88.00
T0001250	JOE ANN HERVEY							VENDOR TOTAL:	40.00
	REFUND041620	01 REFUND 4/16/20	210000002000	04/16/20		58672	04/24/20	40.00	40.00
								VENDOR TOTAL:	40.00
T0001251	LINDA LOJEWSKI							VENDOR TOTAL:	50.00
	REFUND042020	01 REFUND 4/20/20	210000002000	04/20/20		58673	04/24/20	50.00	50.00
								VENDOR TOTAL:	50.00
T0001252	NANCY TRACEY							VENDOR TOTAL:	293.00
	REFUND042020	01 REFUND 4/20/20	210000002000	04/20/20		58674	04/24/20	293.00	156.00
								VENDOR TOTAL:	156.00
	REFUND042020B	01 REFUND 4/20/20	210000002000	04/20/20		58674	04/24/20	293.00	137.00
								VENDOR TOTAL:	137.00
T0001253	JENNIFER SOUREK							VENDOR TOTAL:	298.00
	REFUND042020	01 REFUND 4/20/20	210000002000	04/20/20		58675	04/24/20	298.00	298.00

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T0001254	ELISABETH FISHER							VENDOR TOTAL:	298.00
	REFUND042020			04/20/20		58676	04/24/20	298.00	298.00
	REFUND042020E			05/06/20		58690	05/08/20	502.67	298.00
	01 REFUND 05/06/20		210000002000						298.00
	REFUND050620			05/06/20		58690	05/08/20	502.67	204.67
	01 REFUND 5/6/20		210000002000						204.67
T0001255	RENA FUCARINO							VENDOR TOTAL:	800.67
	REFUND042020			04/20/20		58677	04/24/20	66.50	66.50
	01 REFUND 4/20/20		210000002000						66.50
T0001256	DANIELLE MILOSTAN							VENDOR TOTAL:	66.50
	REFUND042020			04/20/20		58678	04/24/20	479.50	479.50
	01 REFUND 4/20/20		210000002000						479.50
T0001257	NICOLE ALBANESE							VENDOR TOTAL:	479.50
	REFUND042020			04/20/20		58679	04/24/20	626.50	626.50
	01 REFUND 4/20/20		210000002000						626.50
T0001258	LALITHA VEDULA							VENDOR TOTAL:	626.50
	REFUND050720			05/07/20		58691	05/08/20	469.32	469.32
	01 REFUND5/7/20		210000002000						469.32
TEST	TESTING SERVICE CORPORATION							VENDOR TOTAL:	469.32
	IN116306	01 PARKS GARAGE SOIL TESTING	400600026700	03/20/20		58745	05/14/20	2,370.50	2,325.50
	IN116431	01 PARKS GARAGE SOIL TESTING	400600026700	03/31/20		58745	05/14/20	2,370.50	2,325.50
									45.00
									45.00
								VENDOR TOTAL:	2,370.50

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	042720-12325101	01 BATHHOUSE WATER	210800096604	04/27/20		58692	05/08/20	894.48	22.89 22.89
	042720-12325201	01 NORTH SHELTER WATER	100600026604	04/27/20		58692	05/08/20	894.48	22.89 22.89
	042720-12325301	01 CONCESSION BLDG WATER	210800096604	04/27/20		58692	05/08/20	894.48	22.89 22.89
	042720-12325601	01 SOUTH SHELTER WATER	100600026604	04/27/20		58692	05/08/20	894.48	22.89 22.89
	042720-12331401	01 WS WATER	511100116604	04/27/20		58692	05/08/20	894.48	246.07 246.07
	042720-12331501	01 RB PROSHOP WATER	511000106604	04/27/20		58692	05/08/20	894.48	22.89 22.89
	042720-123316601	01 RB MAINT WATER	511000106604	04/27/20		58692	05/08/20	894.48	22.89 22.89
	042720-13100501	01 NETZLEY/YENDER HSE WATER	220700196604	04/27/20		58692	05/08/20	894.48	22.89 22.89
	042720-13100601	01 DEPOT MUSEUM WATER	220700186604	04/27/20		58692	05/08/20	894.48	22.89 22.89
	042720-13100701	01 BEAUBIEN TAVERN WATER	220700146604	04/27/20		58692	05/08/20	894.48	36.15 36.15
	042720-25118501	01 BLACKSMITHSHOP WATER	220700156604	04/27/20		58692	05/08/20	894.48	39.78 39.78
	042720-28169701	01 DRINKING FOUNTAIN WATER	100000006604	04/27/20		58692	05/08/20	894.48	39.78 39.78
	042720-35373701	01 WOODGLENN PARK IRRIGATION	100600026604	04/27/20		58692	05/08/20	894.48	39.78 39.78
	042720-35373901	01 WOODGLENN PARK WATER	100600026604	04/27/20		58692	05/08/20	894.48	45.78 45.78
	2200009953	01 PARKS GARAGE ENGINEERING	400600026700	04/20/20		58749	05/14/20	476.34	476.34 476.34

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	FUEL-APR20			05/05/20		58750	05/14/20	556.07	556.07
	01	APR 2020 PARKS/ADMIN FUEL	1013000046602						543.01
	02	APR 2020 RB FUEL	511000106602						13.06
							VENDOR TOTAL:		1,926.89
	19820			04/16/20		58751	05/14/20	2,660.93	2,660.93
							VENDOR TOTAL:		2,660.93
							VENDOR TOTAL:		2,660.93
				03/13/20		58666	04/17/20	87.40	87.40
							VENDOR TOTAL:		87.40
							TOTAL --- ALL INVOICES:		362,813.83



Memo

To: Board of Park Commissioners
From: Dan Garvy, Director of Parks & Recreation
Date: May 15, 2020
Re: COVID-19 Facility and Project Updates and Recommendations

As a result of the COVID-19 pandemic and the impact it has had on the Lisle Park District's programs and facilities, staff is projecting a loss of non-tax revenue of over \$3.2 million by the end of the year. This represents a 63% reduction in these sources of revenue. This puts us in the difficult position to dramatically reduce expenses. This projected loss in revenue and the ongoing social distancing and gathering restrictions imposed by Governor Pritzker's Restore Illinois plan and the State of Illinois Executive Order 2020-32 puts the Lisle Park District in a position to make some truly unfortunate decisions and recommendations.

Below are staff's recommendations regarding the ongoing operations of Sea Lion Aquatic Park, Wheatstack – A Midwestern Eatery & Tap, the Museums at Lisle Station Park, and the construction of the Community Park Boat Launch project.

Sea Lion Aquatic Park:

Staff have created a report to incorporate various considerations related to Sea Lion Aquatic Park and the ongoing COVID-19 Pandemic Executive Orders for gatherings and stay-at-home guidelines. As the District's flagship facility, the decision of whether to open Sea Lion Aquatic Park this season has been at the forefront of planning for the upcoming summer operations. With the numerous aspects of concern and uncertainties that remain, this report has been organized into four areas of focus, which include:

- I) Staff Training and Maintenance Scenarios
- II) Safety Considerations and Risk Management
- III) Financial Impact
- IV) Recommendation

Section I: Staff Training and Maintenance Scenarios

To thoroughly prepare for the facility to open, staff would need time for training and a variety of maintenance tasks. Below are the expected timelines needed to complete these tasks:

Maintenance Timeline to fill, heat and chemically treat pools:

- Three weeks needed (one week to prep pool, one week to fill and balance chemicals, and one week to allow staff to train and any remaining repairs).
- These tasks would need to take place prior to any in-water aquatics staff training.

Aquatics Staff Training Timelines:

- Three weeks needed to conduct staff trainings for all positions.
- Lifeguards: Two weeks for on-line training and on land training and one week for in-water training.
- Staff training for other aquatics positions such as concessions, admissions, guest services and swim lessons would take place during this time as well.

Staff recruitment, retention, and support:

Staff has continued recruitment efforts throughout the pandemic. However, the incoming flow of applications has drastically slowed, especially without the ability to perform recruitment visits to schools this spring. For the staff we have secured, it is important to decide about opening for the season in time for all the affected staff to have adequate time to seek alternative employment options.

Timelines for Decisions:

While a portion of maintenance and aquatics staff training can occur at the same time, there is 3-4 weeks needed in advance of opening to fully prepare for operations to begin. As a result, any decision to open at any date would need to happen in time to meet these necessary timeframes.

Under the current Restore Illinois plan, we are prohibited from conducting adequate staff training until what appears to be at least the middle of June. This means we will not be able to confidently open the facility until well into July.

Section II: Safety Considerations and Risk Management

The District has been diligently working to best prepare for how to safely open the facility. There are layers upon layers of considerations and specific plans in development. As preparation for the continually evolving list of safety-related guidelines takes place, there remains dozens of concerns about how to safely operate the facility for staff and patrons. Some of the more glaring concerns related to admissions, frequent points of contact and general operations are highlighted below.

Admissions:

There are many areas of concern and consideration as it relates to admissions at Sea Lion. In addition to the obvious concern about admission staff's ability to maintain proper social distancing within the admission booth, there is significant concern regarding developing the proper process for queuing patrons in line. This includes how to effectively reinforce social distance requirements with visuals throughout what is typically quite a long line that extends along a sidewalk within Community Park, which is adjacent to a playground and parking lot.

Sea Lion relies on large revenue days during warm weather to offset operational expenses. Knowing now that there are reduced capacity guidelines set at 50 people, we will be forced to determine how to balance the number of daily admissions with members, groups, etc. Considering the amount of staff needed to safely operate the facility, the number of public that will be allowed in will be about 30 – 35 guests. The likelihood of having to operate within a first-come, first-served approach will create several challenges and likely upset customers. Additionally, reduced bather loads will likely create extended wait times for customers on days when we are operating at the required capacity. These variables set up to provide a negative customer experience prior to even paying and being admitted to the facility.

High traffic areas and frequent touch points:

Should the facility open, we will be severely challenged to maintain the necessary heightened levels of cleanliness throughout the facility. Considering the various points of contact of a single patron using the facility, this will be a daunting and nearly impossible task.

Simply imagine the typical path of a patron through the facility on a visit. From exiting their vehicle and standing in line, to the interaction with admissions staff, to changing clothes in the locker room, to sitting on a deck chair, to the slide, to the main pool, to the hot tub, to the other slide, back to the locker room, to concessions, to a table to eat, back to the deck chair, to the locker room etc. Additionally, there are railings, door handles, sink faucets, shower curtains, toilet partitions, toilets, tables, and other repetitive touch points of that customer throughout their time at the facility. Multiply the footprint of a single customer by however many patrons we can accommodate in a given day. Then add all of the staff members working throughout the facility in any given day who likely have the same touch points as customers, in addition to the office areas, breakrooms/bathrooms and shared equipment such as rescue tubes, guard stands, etc. Overall, management of this monumental task will involve a continuous struggle to maintain the necessary staff time, supplies and overall attention to cleanliness that would be required.

Operations

Some of the simple yet critical questions about how to safely operate the facility do not have absolute answers. Without these answers, it cannot be assumed that any aquatic facility can achieve the necessary safety precautions.

For example, is a lifeguard required to wear a face covering? If so, how can they properly utilize their whistle for communication, which is an essential function of emergency response plans? The staff commitment to respond to emergencies and the expectation to provide lifesaving care requires up close contact with the victim and would not comply with social distance requirements. Similarly, are patrons required to wear face coverings while in the facility? How can people safely swim with their faces covered? How would staff enforce this, as well as the social distance requirements in open water?

Overall, operating Sea Lion in any manner this season will create some staggering challenges. Despite ongoing efforts, there continues to be an overwhelming amount of considerations to prepare for. In addition to the examples listed previously, it is impossible to predict the actions of people, especially as it relates to adhering to social distancing requirements in water and throughout the facility.

There also remains uncertainty regarding availability of all necessary safety supplies/equipment needed for training and operations. Furthermore, there will be a significant impact to the quality of training that can be provided to aquatics staff due to social distancing requirements, which increases risks and creates concern over substandard job performance in critical safety sensitive positions. The list of concerns and planned mitigation efforts continues to increase. Despite best efforts by staff, the ability to operate the facility safely and in accordance with all guidelines will be a significant challenge, which is exacerbated by all the unknowns.

Section III: Financial Impact

Per Sea Lion Aquatic Park 2020 Budget:

Total number of scheduled operating days:	98
Total number of weeks in season:	14
Total average aquatics staff cost per hour:	\$276.78
Total average aquatics staff cost per day:	\$3,555.30
Total average aquatics staff cost per week:	\$24,887.14

Aquatics Staffing Cost:

	Average Cost Per Hour	Average Cost Per Day	Average Cost Per Week
Monday-Friday (14 hours/day)	\$267.07	\$3,738.98	\$18,694.90
Saturday (12 Hours/day)	\$279.77	\$3,357.24	\$3,357.24
Sunday (10 Hours/Day)	\$283.50	\$2,835.00	\$2,835.00
Total	\$276.78	\$3,555.30	\$24,887.14

Sea Lion Aquatic Park Operations Summary – 2 Year Comparison:

	2019 Actual	2018 Actual	2 Year Average
Total Revenue	\$ 542,482.87	\$527,644.98	\$535,063.93
Total Expenses	\$ 572,000.63	\$546,628.16	\$559,314.40
Profit/Loss	(\$29,517.76)	(\$18,983.18)	(24,250.47)

2020 Sea Lion Aquatic Park Operations Budget Compared to 2019

	2019 Actual	2020 Budget
Total Revenue	\$ 542,482.87	\$593,773.00
Total Expenses	\$ 572,000.63	\$618,237.17
Profit/Loss	(\$29,517.76)	(\$24,464.17)

Sea Lion Aquatic Park – 2020 Projections:

	Best Case	Likely Case	Worst Case
Total Revenue	\$ 321,038.36	\$214,025.57	\$107,012.79
Total Expenses	\$ 498,793.47	\$438,272.55	\$377,751.63
Profit/Loss	(\$177,755.12)	(\$224,246.98)	(270,738.84)

Financial Impact Points of Consideration

- Best case scenario projections show an overall deficit of \$177,755, which is \$153,291 more than the budgeted loss of \$24,464.
- Registration trends since the shelter-at-home order have resulted in less than thirty percent of revenue generated in March and April of 2019. This is a likely continued trend across all programs.
- The likely continued lack of registration revenue combined with the staggering projected losses at SLAP this season would drastically deplete District funds and impact future operations.
- In other words, keeping SLAP closed for the season projects to preserve the District at least \$177,755, but most likely closer to the amount of \$224,246.

Section IV: Recommendation

In addition to everything listed within this report, there are other considerations that factor into the decision and ability to operate such as:

- Will Illinois extend or adjust the stay-at-home order?
- Will the CDC continue to recommend a limit on numbers for public gatherings? Reduction of capacity will likely further reduce revenue and increase the overall financial loss.
- How long will social distancing guidelines remain and how can we ensure compliance?
- The CDC has indicated that proper maintenance should kill the virus that causes COVID-19. However, specific guidelines for several areas of our facility remain unclear. These includes areas such as concessions, locker rooms, water play equipment, water slides, furniture, drinking fountains, etc.
- What are reasonable expectations for the cleanliness and maintenance of the facility? Is it even achievable and if so, at what effort and at what cost?

The full risk to our staff and patron safety remains unknown and therefore nearly impossible to confidently manage. Furthermore, it is likely to significantly jeopardize the future financial position of the District by operating the water park during these circumstances. With this in mind, it is recommended to keep Sea Lion Aquatic Park closed for the 2020 season. As a result, we will preserve critical funding and ensure that our District is continuing to prioritize safety above all else for the sake of our staff, our patrons, and surrounding communities. As a point of reference, many other suburban park districts have already made the decision to close for the season including Elmhurst, Wood Dale, Batavia, Bartlett, Bloomingdale, Buffalo Grove, Hoffman Estates, Lombard, Fox Valley, Hanover Park, Northbrook and others. We expect the vast majority of the others in DuPage County and the Chicagoland area to follow suit as their respective boards meet later this month.

Wheatstack – A Midwestern Eatery & Tap: While we are currently offering curbside pick-up and generating in excess of \$4,000 in weekly revenue, it is simply not enough to sustain operations. If nothing changes, staff predicts a minimum loss in excess of \$200,000 by the end of August. Historically, any shortfall in the Enterprise Fund has been offset by revenue generated by recreation programs, facilities, and events. Knowing the District's recreation programming has slowed dramatically and hence the

associated revenue, simply put there is no bailout option. Therefore, staff recommends operations at Wheatstack be suspended indefinitely. While staff is hopeful the restaurant can re-open at some point in the future, we plainly see we need to cease operations there sooner than later and preserve the District's limited incoming funding and existing fund balances for more essential operations.

Museums at Lisle Station Park: The bulk of revenue required to operate the Museums at Lisle Station Park comes in the form of property taxes and a contribution from the Lisle Partners for Parks Foundation. While there is funding allocated in the Museum Fund for 2020 operations, we know the District will be hard-pressed to continue with certain services moving forward with our non-tax revenue being in such short supply. Considering the sharp decline in programming and alternative revenue the District is experiencing as a whole, staff is in the unfortunate position to make a recommendation similar to Wheatstack and Sea Lion Aquatic Park and to freeze all spending in the Museum Fund outside of necessary facility maintenance. Doing so will preserve the existing fund balance for 2021 operations thereby limiting the 2020 tax levy for the Museum Fund's 2021 Budget. As soon as conditions allow, possibly through reaching Phase 3 and moving forward, I expect to recommend resuming operations, although in a more limited capacity than we are used to and in a very conservative fashion. While physical operations are suspended, keep in mind we have online exhibits, virtual building tours, educational field trip details and more all available on the website.

Community Park Boat Launch: Superintendent Silver and I recommend this project be deferred until further notice. While we have funding set aside in the Capital Projects Fund for this project, we think that funding should be preserved to maintain current District assets rather than to construct something in addition to what is already in our inventory. Like so many other situations, this is not an easy choice to make given this project's history as being an on again off again endeavor. And even though we have alternative funding in the amount of \$95,000 through the Illinois Department of Natural Resources (IDNR) and the Lisle Partners for Parks Foundation (LPPF), it still requires the District to fund 100% of the \$142,500 up front. And assuming the State of Illinois will honor the current grant agreement, it still requires the Lisle Park District to expend \$47,500.

Considering the District's funding source for these sorts of projects still requires the assessment of taxes to our residents, we think that during these uncertain times that if given the choice, we should retain this funding to maintain *current* District assets like parking lots, pathways, playgrounds, bridges, tennis and basketball courts, Sea Lion Aquatic Park, and other existing facilities. And if we can limit these expenditures to existing infrastructure, we can limit any future tax levies and/or bond issues to those sorts of projects and stretch the existing Capital Fund fund balance as far as possible.

This is not to say the project is dead. Rather, we can take the next few to several months to evaluate the District's financial position and determine whether we want to reconsider this as a 2021 project. We still have through 2021 to complete the project and still be eligible for IDNR grant funding and hopefully in 6-9 months' time we will have a better view of what the future of the District will be.

Summary: While it truly pains staff to make these recommendations, we recognize the absolute need to focus on services we can safely provide and services that do not rely on the level of subsidy the aforementioned operations require. In doing so, we can stretch existing fund balances further, limit the need to balance these revenue shortfalls on our taxpayers, and ensure the Lisle Park District's continued service to the community well into the future. And while we make these difficult recommendations to temporarily suspend operations and delay certain projects, we remain optimistic and committed to providing the best possible services and opportunities to the residents we serve in as safe and fiscally responsible manner as possible, regardless of the impositions and challenges we face.

Recommendation: Move to defer the Community Park Boat Launch project and indefinitely suspend the operations of Sea Lion Aquatic Park, Wheatstack and the Museums at Lisle Station Park.



Memo

To: Board of Park Commissioners
From: Aaron Cerutti, Superintendent of Parks & Facilities
Date: May 14, 2020
Re: Parks & Facilities Update

- Pool preparation continues until any decisions are made about opening or closing the facility. At this time, we would normally be filling the pools with water and starting the task of trying to balance the chemicals and bringing water up to temperature. We have held off putting any water in the system at this time. We have also held off ordering of chlorine and acid for the first fill of the season, because if we order and take delivery it will sit all year and it loses its potency over time, making it less effective when we would start up next year. It also costs around \$2,500 for the first round of chemicals. And we also spend several thousand dollars on the first water fill (about 450,000 gallons). Pool will also need to be filled with water and circulating through the filtration system for approximately 3 weeks to get balanced before it is suitable for everyday use.
- Parks Garage continues with an anticipated completion by Memorial Day weekend.
- Community Playground is still moving, albeit slowly. Excavation of the retention area/rain garden is complete. Staff Naturalist Jensen is working on ordering all the native seed and the required blanket for installation. The large climbing rock has been installed and we still have some footings to dig and pour. We are working on a plan moving forward to see how much of the remaining installation and other landscaping can be accomplished by staff given social distancing requirements.
- Facilities staff has diligently been cleaning used areas of buildings daily. They have deep cleaned many areas in 1925 and 1825 for return to work and needed other cleaning, and continue with unused offices of those working at home, etc.
- Plexiglass shields have been installed for public areas of registration, social distancing signage and floor markings ahead of reopening of facilities.
- Parks and Facilities staff are trying to complete tasks as monetarily efficient as possible. We are purchasing only supplies need to complete tasks, with no extra inventory being bought at this time.



Memo

To: Board of Park Commissioners
From: Scott Hamilton, Parks Manager
Date: May 13, 2020
Re: April Parks Update

- Removed storm damaged Pine in Community Park
- Vehicle and equipment inspections performed weekly
- Trash pickup completed weekly or as needed
- Park inspections performed bi weekly
- Start weekly landscape maintenance at all sites
- Straighten or replace signposts and signage in Community Park
- Begin removal of invasive plant material at Kingston Park
- Replace rotted wooden timber at Timber Park playground containment
- Naturalist Jensen continues working in our Natural areas pulling garlic mustard, cutbacks, spraying invasive species, etc.
- Set up our garden plots for the upcoming season
- Fix the split rail fence at Tate Woods and River Road Parks
- Start working on our athletic fields: dragging baseball/softball field infields to prevent the encroachment of weeds, painting corners of soccer fields for quicker start-up when programmed use can resume, etc.
- Paint the basketball backboard at Kingston Park
- Aerate practice football field and River Road soccer field

Encroachments:

Abbeywood Park

- 4/20: Landscape waste dumped near waters edge. Repeat offender
 - Action taken: Lisle Police notified, resident complied and removed

Kingston Park

- 4/22: Resident dumped landscape waste in natural area.
 - Action taken: Met with resident and informed her that we have an ordinance against this.

COVID 19 update

- Due to the increase of patrons in our parks staff has been removing trash at least twice a week or as needed
- Signage placed on playgrounds stating they are closed
- Create an employee staggered work schedule and break times
- Clean and disinfect parks building
- Multiple tennis court chains and locks were cut because of them being closed for COVID 19
- Garden plot identification strings were cut in multiple plots because of closure
- Police contacted multiple times for skaters in our locked ramp park



Memo

To: Dan Garvy, Director of Parks and Recreation
Aaron Cerutti, Superintendent of Parks and Facilities

From: Adrian Mendez, Facilities and Safety Manager

Date: 5/8/20

Re: May Board Report

Sea Lion Aquatic Park

In preparation for the 2020 season and prior to suspending further work:

- Removed remaining plugs from the pools.
- Continued cleaning all the pool sumps of debris
- Pumped out the Spa.
- Re-anchored main drain covers.
- Closed all drain valves.
- Powered up all VFDs and bumped pool pumps.
- Organized pump room.
- Started powerwashing all pools.
- Installed pool ladders
- Began to patch pool pops.
- Cleaned the boiler in Concessions
- Repaired the expansion tank for the boiler in Concessions.
- Cleaned the kiddie pool water heater.
- Rehung exterior light that fell in front of the lifeguard office.

Museums at Lisle Station Park

- Replaced the address numbers on the Tavern.
- Replaced lights in the tavern.
- All the buildings were cleaned.

River Bend/Wheatstack

- Cleaned the dirty vent above the bar.
- Cleaned the refrigerator condenser coils.
- Repaired a leaking water regulator.

Recreation Center (1925 Ohio Street)

- Replaced the bearings on RTU#7
- Repaired a roof leak that leaked into the men's room located in the hallway.
- Changed more air filters.
- Repaired door #10.
- Replace a ballast and a number of bulbs in MP4.
- Cleaned all light fixtures.
- Replace bulbs in the Senior Center.
- Cleaned and sanitized all restroom with hospital grade disinfectant.
- All office door handles are sanitized every morning and the public door handles are sanitized multiple times a day.
- All baseboards were cleaned.

- The front lobby is disinfected daily.
- All 13 offices and conference room have been disinfected, including desktops, file cabinets and chairs. This is ongoing.
- The entire building was deep cleaned and disinfected. This is ongoing.

Community Center (1825 Short Street)

- Installed baseboard in Room C.
- Installed new light fixture in the men's bathroom.
- Painted the fire extinguisher housing in the Men's locker room in CPF.
- Painted the trim in the Men's and Women's locker room in CPF.
- Repaired/Replaced the damaged carpet squares and drywall under the sink in the woman's bathroom at CPF.
- The entire building was deep cleaned and disinfected.
- The ceiling beams in CPF were cleaned. All machines were cleaned.
- All workout mats were disinfected.

Safety/Risk Management

- Participated in multiple webinars on mitigation strategies for opening up the Park District safely.
- A coming back to work "task force" was created and is working on a comprehensive plan for employees to come back to work safely (ppe, social distancing requirements etc.).
- Bought Plexiglas for making front desk shields for the front desk at 1925, CPF, Golf Course and Senior Center in preparation to reopening to the public.
- Staggered work schedules and tasks to conform with social distancing.
- Installed 6ft markings at the 1925 front desk. Also installed the markings in front of all offices to aid in social distancing.
- Interior doors are left open in the most used areas to prevent people from touching the handles (where applicable).
- All fire extinguishers were certified.

Other

- Measured for and poured a concrete pad at the Discovery Playground and installed and mounted the giant climbing rock.
- Repaired the flue pipe at Parks.
- Repaired the retaining wall at Peach Creek.
- Set all light timers to coincide with the sunset and sunrise.



Memo

To: Board of Park Commissioners
 From: Jon Pratscher, Superintendent of Recreation
 Date: May 21, 2020
 Re: Recreation Department Managers' Reports

Superintendent Pratscher

Monthly Registration Comparison			
April			
Category	2020	2019	Difference
Adult	9	6	3
Art & Theatre	17	56	-39
Early Childhood	212	354	-142
Fitness Classes	144	21	123
Senior Program / Trips	249	1,139	-890
Special Events	0	149	-149
Teens	120	134	-14
Youth	521	1,246	-725
Grand total	1,380	3,329	-1,949
Total Revenue	\$122,256	\$230,112	-\$107,856

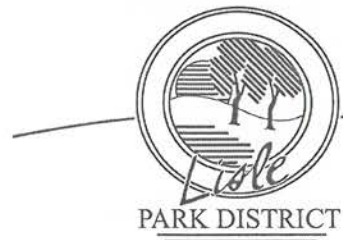
*All registration transactions taking place in this month are included

- Program registration decreased by 64% from 2019 due to the facility and program suspensions related to the COVID-19 pandemic. The corresponding revenue decreased by 46% compared to April 2019.
- The recreation department has been on the front lines of managing services and customer interactions during this pandemic. Staff have and will continue to be challenged more than ever before to perform at a high standard. This includes attempting to plan for the unknown by anticipating and programming for the immediate and future needs of our community. We are proud of the adaptive strategies we have developed and implemented during such unprecedented times.
- The recreation department's creativity and compassion have been on full display in a variety of inspirational and impactful ways as we continue to rapidly expand our services to meet the evolving needs of our District and industry. Please see below for an abbreviated list of the team's accomplishments.
- Creation of nearly 50 new virtual programs within an array of service categories, including:
 - Fitness classes, Early Childhood (preschool and enrichment, Athletics, E-Sports, Cooking, Cultural Arts & Theatre, Gaming, Special Events, Zoom Bingo and virtual camps.

- Development and upkeep of several community engagement initiatives, including:
 - Regular and ongoing calls to over 300 seniors from our community to provide well-being checks and uplifting conversation.
 - Numerous on-line engagement opportunities, including the newly created enLIVEen Lisle social media campaign with daily family-friendly challenges.
 - New Senior Center and Gentle Learning Preschool Facebook pages with daily interactions.
 - Daily staff posts on all social media outlets, including camp and theatre Facebook pages.
 - Development of Digital Prime Times Newsletter

- As restrictions are modified and we hopefully transition into phase 3 of Restore Illinois, we are prepared to offer an assortment of programs and services that reflect the necessary safety precautions, while also providing a meaningful experience for all participants.

- Registration is underway for all active summer programming. When we can advance to Phase 3 of Governor Pritzker's Restore Illinois plan, our focus will be on offerings that best meet community needs, including day camps, fitness, outdoor recreation and the use of the parks. This includes a variety of in-person programs like Camp Summer Quest and our new series of contact-less outdoor recreation and exercise programs (CORE). Be sure to check out the most updated list of virtual and in-person offerings on our website.



Memo

To: Board of Park Commissioners
From: Todd Shamberg Superintendent of Restaurant & Golf
Date: May 21st, 2020
Re: April 2020 Golf Report

The course was forced to remain closed throughout the month of April. The lone bright spot was it gave us the opportunity to get the course in great shape without having anyone playing or riding on the turf.

We were able to open on May 1st and while there are clearly restrictions we're following, when the weather allows for it our tee sheet has been completely full.

Course Maintenance Update

- Please see Dave Drendel's report.

Course Update – April 2020

This is by far the strangest month of April I have ever experienced! We have been maintaining a golf course that no one can play on. The good news is they are allowing golf courses to open, with restrictions, on May 1st.

There will be nothing on the course that people can touch --- all rakes, ball washers, benches, marking posts, etc. will be stored in the shop until it's safe. We will provide garbage cans (every other hole) for garbage and the flags will be left in with signs telling golfers NOT to touch them. We will put all the cups in the green upside down so the ball is not able to go to the bottom of the cup. All the rules set out from the Governor will be followed.

This month we have been mowing greens 1-2 times per week. Fairways and tees have been mowed once per week and we have been through the rough two times.

All pre-emergent has been applied to the course. Greens have been top dressed with sand and we have been spraying for weeds. All the stumps from removing the trees on hole 8 have been filled and we're filling other low areas on the course with seed. We have done extensive tree trimming and we are also working on clearing out the dense overgrowth close to the fence off the #2 tee.

I am really looking forward to having golfers out to enjoy the course!



ADMINISTRATION & RECREATION CENTER

1925 OHIO STREET | LISLE, IL 60532

PHONE: 630.964.3410 | FAX: 630.964.7448

TDD: 1.800.526.0857

WWW.LISLEPARKDISTRICT.ORG

Memo

To: Board of Park Commissioners
From: Todd Shamberg, Superintendent of Restaurant & Golf
Date: May 21st, 2019
Re: April 2020 Wheatstack Report

The restaurant opened back up on Good Friday and since then we have almost consistently been averaging \$4000 a week in revenue. We have been working with minimal staff by primarily having only full-time staff working along with a few hourly people in the kitchen.

These numbers have been similar so far in the month of May as well.

Please let me know if you have any questions.

Thank you.

000014

WHEATSTACK

Monthly Comparison - This Year Vs. Last Year

	April 2020		April 2019	
SALES				
Food	\$ 12,755.31	98.5%	\$ 94,209.05	63.6%
Beverage- NA	\$ 3.00	0.0%	\$ 4,673.55	3.2%
Liquor	\$ 16.20	0.1%	\$ 14,648.70	9.9%
Bottled Beer	\$ 99.00	0.8%	\$ 4,895.53	3.3%
Draft Beer	\$ -	0.0%	\$ 8,335.15	5.6%
Wine	\$ 78.00	0.6%	\$ 9,906.88	6.7%
Outings	\$ -	0.0%	\$ -	0.0%
Discounts	\$ -	0.0%	\$ 11,525.21	7.8%
TOTAL SALES	\$ 12,951.51	100.0%	\$ 148,194.07	100.0%
COST OF SALES				
Food	\$ 7,263.44		\$ 37,313.04	
Beverage- NA	\$ -		\$ 1,633.31	
Liquor	\$ (53.91)		\$ 2,839.55	
Bottled Beer	\$ 311.23		\$ 1,381.12	
Draft Beer	\$ 675.50		\$ 1,925.50	
Wine	\$ 52.78		\$ 1,770.54	
TOTAL COST OF SALES	\$ 8,249.04		\$ 46,863.06	
Gross Profit	\$ 4,702.47	36.3%	\$ 101,331.01	68.4%
PAYROLL				
Server	\$ 3,493.77	27.0%	\$ 2,830.19	1.9%
Host	\$ 2,093.15	16.2%	\$ 2,562.19	1.7%
Courtesy Cart	\$ -	0.0%	\$ -	0.0%
Busser/Runner	\$ 245.00	1.9%	\$ 4,301.01	2.9%
Kitchen	\$ 24,954.37	192.7%	\$ 24,365.36	16.4%
Bartender	\$ 1,086.88	8.4%	\$ 2,576.79	1.7%



Memo

To: Board of Park Commissioners
From: Superintendent of Marketing & Fund Development
Date: May 15, 2020
Re: Marketing Department Monthly Board Report

- Produced LPD COVID-19 Response Plan that included COVID-19 page on park district, Wheatstack, River Bend sites and updating content as situation evolves
- Sent 9 eNewsletters:
 - Wheatstack Curbside Pick-Up – Fish Fry Everyday!
 - Shred Event Postponed
 - Prime Times Special Digital Edition
 - Gentle Learning Preschool Remote Learning
 - Summer Brochure Registration
 - Golf Course Opens May 1st
 - Virtual Recreation Programming
 - E-Sports Leagues & Programming
 - Remote Board Meeting – April 16, 2020
- Advertising was placed for the following:
 - River Bend Opens May 1st
 - Shred Event Postponed
 - Welcome Wagon – Full Page Ad and \$5 off first LPD Experience
- Redesign of Wheatstack Website is in progress
- Create and manage content for daily enLIVEN Lisle Campaign
 - Post daily on each social media platform for Lisle Park District, asks for audience participation, respond to comments/interact with followers.
 - Edit photos/videos used to include enLIVEN logo
 - Earth Day, Moment of Zen (video of nature in Community Park), Virtual Pet Show, Tiki Thursday
- Create and manage content for all other social media accounts:
 - Create content for Museum – Coloring Pages and crossword puzzles
 - Post relevant content/updates, including COVID updates, to Community Park Fitness, River Bend, Wheatstack, LPD, MLSP, SLAP as necessary/available
 - Update posters/flyers/TV images for summer events & programs
 - Create motion graphics, imagery for use on social media (enLIVEN campaign, SLAP, Community Park Fitness – mostly for Facebook/Instagram Stories)
 - Press Releases were issued for Lisle Park District Offering Virtual Classes and for Stay Connected & Active with enLIVEN Lisle
- Created and edited a video for push-up challenge and posted on social media
- Created Recreation Virtual Programming Master List
- Discovery Playground Vinyl Signage for entry sign was produced
- LPD New Website development continues
- Summer Brochure was delivered to LPD residents by April 1st
- Designed Curbside pick-up menu and specials menu for Wheatstack
- Designed various signage regarding social distancing and COVID 19 restrictions for River Bend opening on May 1st
- Holding bi-weekly marketing staff meetings through Team video chats

- Attended a webinar on "The Return to the New Normal: Resuming Park Operations After the Stay at Home Order is Lifted" – 4/30/2020
- Submitted grant application to Lisle Community Service Corporation for Summer Entertainment Series and received news we were awarded \$3,750. As of now, we have not cancelled this series of events and are hopeful we can salvage at least a couple of these concerts.
- Attended a Sponsorship virtual discussion on 4/7/2020 with the IPRA Communications and Marketing section
- Marketing Department participated in a joint department meeting with Recreation Staff regarding community survey and virtual programming



Memo

To: Board of Park Commissioners
From: Scott Silver, Superintendent of Finance
Date: May 14, 2020
Re: Monthly Report

The Management and Discussion letter for the 2019 Audit is in process.

The Transmittal letter for the 2019 Audit is a work in process.

The Statistical section of the audit is currently in the process of being finalizing the 2019 audit.

Anthony Cervini from Sikich will present the 2019 Audit to the Commissioners at the June 18th Board meeting.

Webinar from IAPD "How to Work from Home Productively & Maintain your Positivity".

Webinar from IAPD "The Return to the New Normal".

Webinar to discuss IMRF Rate.

Standard Monthly Report:

1. Completed the process of two payrolls.
2. Processed AP checks and special checks.
3. Prepared general ledger.
4. Completed and filed the sales tax return.
5. Completed and filed the monthly unemployment report.

SEASPAR News and Events • May 2020

MISSION

SEASPAR provides dynamic recreation programs and quality services for its residents with disabilities

VISION

Discover Abilities
Achieve Potential
Realize Dreams

CORE VALUES

Fun • Excellence
Service • Respect
Accountability

Happy May to SEASPAR's Board of Directors and Member Entities' Boards and Staff Members:

I hope everybody is well and staying safe. I want to provide a brief update on SEASPAR's status during this challenging time. As you may already know, the remainder of the winter-spring season was canceled; however, as an alternative, we have been offering countless virtual programs to those participants with great success. We plan to continue offering virtual programming until May 22, followed by a short break to prepare for the summer session of programs. Even now, we are working hard to determine (as all of you are) how those summer season will play out. So many factors will determine our decisions and direction, but we can assure you that whatever the outcome, it will be with the best interests of our staff and participants in mind.

Our main office, including all satellite locations, remains closed. On occasion, staff members visit the office to perform essential functions required to keep operations running smoothly. We continue to utilize various programs and software so that our staff may communicate and interact with each other and our participants and families. Inadvertently, the increased use of communication technology has increased our efficiency in this new virtual landscape we belong to now.

We certainly look forward to the day when we can return to our offices and sites and resume normal or as close to normal operations as we can. As for now, we continue to focus on being safe and plan for the future. Our goals remain the same:

- Make sure we are all safe and informed.
- Keep business running as smoothly as possible.
- Engage our families and participants through social media and e-blasts.
- Develop virtual programming.
- Make the best decisions we can, based on the information we know and in the best interests of our participants, staff, and SEASPAR.

I wish everyone good health and to continue to stay safe and well.

Matt Corso, SEASPAR Executive Director

At Home With SEASPAR

During this time of social distancing, SEASPAR staff and participants faced a time of separation like never before. In an effort to bridge that gap, a majority of SEASPAR's full-time staff shared videos created to inspire happiness, promote positivity, and provide an exclusive peek of homelife for many of our staff.

Since the last time we checked in, more videos have been added with more to come. Watch the latest "At Home With" video by visiting SEASPAR's [YouTube Channel](#) or [website](#).



EAGLES at Home

The Shelter-in-Place order has affected all of SEASPAR's programming, but one of the most impacted was our EAGLES program. The EAGLES program is a community-based program that incorporates therapeutic recreation designed to help adults with developmental disabilities within an environment consisting of intimate interaction with peers and supervisors.

Due to the unforeseen COVID-19 situation and the nature of the program, the decision to temporarily suspend the EAGLES program was made. But thanks to excellent coordination, and a staff of dedicated individuals, steps were taken to ensure no participant would be left without their daily dose of EAGLES.

Since day one, EAGLES staff and participants have maintained constant communication primarily through efforts including daily emails, personalized phone calls, and scheduled group activities held over video chat services. While many of the activities offered feature fun projects and at-home challenges, the most popular offerings are, without a doubt, the video chats. An EAGLES video chat may consist of creative activities such as mad-libs, trivia, and show-and-tell, but if you ask us, the chance to see and interact with friends is always the best part. Each video chat differs in topic and on average host between 14 to 30 participants per session.

The response from the EAGLES community has been beyond positive and reassures us that our efforts are impactful. And though they may differ from the programming from a few months ago, we are determined to continue providing our services in whatever fashion is safe, accessible, and beneficial.



[View an Example Email](#)

**SEASPAR EAGLES
Shelter-In-Place
Photo Album**



Virtual Programming

Using technology as a platform, SEASPAR staff have adapted and continue to offer excellent services despite the current climate, including expanding its winter/spring season to include virtual programming. The new category of programming serves to bring friends and staff together without ever needing to leave the house! Each program offers a unique experience that emphasizes social interaction in various formats while maintaining social distancing mandates.



The solution, while simple at first sight, came with its own set of complications. The most pressing was the challenge of making all facets of the registration process available as an online option while simultaneously introducing new technology to participants. The staff indeed had their work cut out for them!

Thanks to cooperative problem solving and dedication to our mission, solutions were found. We're happy to report that SEASPAR has successfully offered virtual programming to winter/spring participants since April and will continue through May 22.

The majority of SEASPAR's virtual programming is delivered using Zoom, an online video conference service. Virtual programming is available to all winter/spring participants and individuals with a 2019 or 2020 annual information form on file. To view this week's virtual programming line up, visit our website at SEASPAR.org.

Bi-Weekly Emails

Virtual programming has been an enormous success, especially video chats, and has played an instrumental role during the shelter-in-place order. Despite their popularity, programs run on video chat platforms only offer temporary respite from social distancing. That is why SEASPAR decided to rethink other ways to provide content.

To service our winter/spring 2020 participants more thoroughly, SEASPAR's youth, teen and adult, EAGLES, and athletics departments began sending out targeted bi-weekly emails with department related content. The goal is to provide resources designed to encourage creativity, explore limits, and discover new abilities at home.



[View an Example Email](#)

Unlike most emails that get sent directly to the trash folder, participants were encouraged to engage with our bi-weekly emails by offering follow-up activities, challenges, and in many cases, videos of our staff in action. So far, the efforts have paid off. As a result, we've increased our reach to include participants served through SEASPAR's inclusion services.

Like virtual programming, SEASPAR will continue to provide this resource to your residents through May 22, followed by a short break to allow our staff to prepare for the summer season of programs.

Work-In with SEASPAR

The problem with a workout is that you have to go out. As part of our mission, SEASPAR's goal is to provide dynamic activities to encourage an active lifestyle. The problem was apparent. Luckily, the staff pooled their ideas and came up with a creative solution.

Introducing the Work-In with SEASPAR, a video series featuring exercises you can do from home with little or no equipment! Unlike all other videos that cater to the masses, Work-In with SEASPAR videos are created with our participants in mind. In many of the videos, exercises are accompanied by modified options so that just about anyone can participate.

Our goal is to provide an active platform that people with or without disabilities can enjoy from the comfort of their homes. We plan on releasing videos throughout the shelter-in-place order, and with luck and positive feedback, provide videos as an on-going service.



Watch the latest Work-In with SEASPAR video by visiting SEASPAR's [YouTube Channel](#) or [website](#).

COVID-19 Program Cancellation Update

In light of the extension of Illinois' stay-at-home order, SEASPAR has made the difficult decision to cancel the Summer Kick Off Party originally scheduled for June 7. To view a full list of affected programs please visit our website at SEASPAR.org.

Rally for SEASPAR: Giving DuPage Days

Are you a supporter of SEASPAR's mission? Do you often wonder how you, too, can help? You aren't alone. Now we have a chance to be a part of DuPage County's largest giving event – an opportunity to unite our community around causes in which we truly believe and help nonprofit organizations, like SEASPAR, achieve!

Please consider making a donation to SEASPAR. Your donation will help SEASPAR continue its mission during these turbulent times. All donations are tax-deductible.

Donate Now

Donations will be accepted until May 14.



Lisle Park District
Cash Balances
4/30/2020

Bank Name	Interest Rate	Investment Amount	Maturity	Term
US ALLIANCE FCU NEW YORK	3.00%	\$100,000.00	9/28/2020	730 Days
FIRST TECHNOLOGY	3.20%	\$100,000.00	1/8/2021	730 Days
MORGAN STANLEY PRIVATE BANK	2.15%	\$101,000.00	7/6/2021	730 Days
TOTAL		<u>\$301,000.00</u>		

Bank Name	Type/Rate	Balance	For
HUNTINGTON BANK	CHECKING	\$23,069.96	PAYROLL
LISLE SAVINGS BANK	CHECKING	\$59,001.90	A/P
LISLE SAVINGS BANK	MONEY MARKET 1.31%	\$167,634.81	CONCENTRATION
MULTI-BANK SECURITIES BANK	MONEY MARKET .01%	\$1,296.80	GEN - SAVINGS
MAX SAFE	MONEY MARKET .94%	\$1,032,980.70	GEN - SAVINGS
REPUBLIC BANK	MONEY MARKET .45%	\$100,347.70	GEN - SAVINGS
BANK FINANCIAL	MONEY MARKET .41%	\$248,882.33	GEN - SAVINGS
ILLINOIS PARK DISTRICT LIQUID ASSET FUND	MONEY MARKET .82%	\$105.55	GEN - SAVINGS
TOTAL		<u>\$1,633,319.75</u>	

Location	Type	Balance
ADMINISTRATION	BUSINESS OFFICE	\$2,893.00
ADMINISTRATION	FRONT OFFICE	\$425.00
SENIOR CENTER	FRONT OFFICE	\$80.00
PRESCHOOL	FRONT OFFICE	\$250.00
RECREATION	CASH BANK	\$240.00
FITNESS CENTER	CASH BANK	\$130.00
WHEATSTACK RIVERBEND	BUSINESS OFFICE	\$2,800.00
TOTAL		<u>\$6,818.00</u>

GRAND TOTAL \$1,941,137.75

Lisle Park District
Fund Balance
30-Apr-20

Fund	UNAUDITED Fund Balance	Revenue	Expenses	Net Income/(Loss)	Ending Fund Balance
10 Corporate	1,062,007.38	30,973.99	792,535.29	(761,561.30)	300,446.08
21 Recreation	996,454.76	393,539.16	560,042.93	(166,503.77)	829,950.99
22 Museum	7,116.34	630.00	26,021.11	(25,391.11)	(18,274.77)
23 IMRF	25,944.94	-	65,534.93	(65,534.93)	(39,589.99)
24 Audit	10,696.18	-	15,000.00	(15,000.00)	(4,303.82)
25 Insurance	206,598.09	20,701.00	27,019.86	(6,318.86)	200,279.23
26 Paving & Lighting	673.25	-	-	-	673.25
27 Spec. Recreation	176,528.94	-	13,330.34	(13,330.34)	163,198.60
28 Social Security	164,754.75	-	89,078.22	(89,078.22)	75,676.53
30 Debt Service	37,352.20	-	3,895.70	(3,895.70)	33,456.50
40 Capital Projects	1,263,772.98	1,272,874.34	714,730.87	558,143.47	1,821,916.45
51 Enterprise	3,660,804.20	256,300.72	520,829.88	(264,529.16)	3,396,275.04
98 General LTD	(8,609,797.35)	-	-	-	(8,609,797.35)
99 General FA	32,469,664.07	-	-	-	32,469,664.07
Total	31,472,570.73	1,975,019.21	2,828,019.13	(852,999.92)	30,619,570.81

**Lisle Park District
Income Statement Comparison Summary**

Fund		YTD 4/20	YTD 4/19	Variance
Corporate	Revenue	30,973.99	35,287.05	(4,313.06)
	Expense	792,535.29	758,508.97	(34,026.32)
	Profit/(Loss)	<u>(761,561.30)</u>	<u>(723,221.92)</u>	<u>(38,339.38)</u>
Recreation	Revenue	393,539.16	589,346.74	(195,807.58)
	Expense	560,042.93	585,979.32	25,936.39
	Profit/(Loss)	<u>(166,503.77)</u>	<u>3,367.42</u>	<u>(169,871.19)</u>
Museum	Revenue	630.00	1,476.00	(846.00)
	Expense	26,021.11	30,026.58	4,005.47
	Profit/(Loss)	<u>(25,391.11)</u>	<u>(28,550.58)</u>	<u>3,159.47</u>
IMRF	Revenue	0.00	0.00	0.00
	Expense	65,534.93	53,882.24	(11,652.69)
	Profit/(Loss)	<u>(65,534.93)</u>	<u>(53,882.24)</u>	<u>(11,652.69)</u>
Audit	Revenue	0.00	0.00	0.00
	Expense	15,000.00	19,050.00	4,050.00
	Profit/(Loss)	<u>(15,000.00)</u>	<u>(19,050.00)</u>	<u>4,050.00</u>
Liability Insurance	Revenue	20,701.00	0.00	20,701.00
	Expense	27,019.86	36,795.81	9,775.95
	Profit/(Loss)	<u>(6,318.86)</u>	<u>(36,795.81)</u>	<u>30,476.95</u>
Paving Lighting	Revenue	0.00	0.00	0.00
	Expense	0.00	0.00	0.00
	Profit/(Loss)	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Special Recreation	Revenue	0.00	0.00	0.00
	Expense	13,330.34	35,683.44	22,353.10
	Profit/(Loss)	<u>(13,330.34)</u>	<u>(35,683.44)</u>	<u>22,353.10</u>
Social Security	Revenue	0.00	0.00	0.00
	Expense	89,078.22	88,627.08	(451.14)
	Profit/(Loss)	<u>(89,078.22)</u>	<u>(88,627.08)</u>	<u>(451.14)</u>
Debt Service	Revenue	0.00	0.00	0.00
	Expense	3,895.70	0.00	(3,895.70)
	Profit/(Loss)	<u>(3,895.70)</u>	<u>0.00</u>	<u>(3,895.70)</u>
Capital Projects	Revenue	1,272,874.34	195,551.70	1,077,322.64
	Expense	714,730.87	144,942.01	(569,788.86)
	Profit/(Loss)	<u>558,143.47</u>	<u>50,609.69</u>	<u>507,533.78</u>
Enterprise	Revenue	256,300.72	495,745.06	(239,444.34)
	Expense	520,829.88	596,347.69	75,517.81
	Profit/(Loss)	<u>(264,529.16)</u>	<u>(100,602.63)</u>	<u>(163,926.53)</u>
General LTD	Revenue	0.00	0.00	0.00
	Expense	0.00	0.00	0.00
	Profit/(Loss)	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
General FA	Expense	0.00	0.00	0.00
	Profit/(Loss)	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	Profit/(Loss)	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Total Municipal	Revenue	1,975,019.21	1,317,406.55	657,612.66
	Expense	2,828,019.13	2,349,843.14	(478,175.99)
	Profit/(Loss)	<u>(852,999.92)</u>	<u>(1,032,436.59)</u>	<u>179,436.67</u>

LISLE PARK DISTRICT
 SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: CORPORATE FUND
 FOR 4 PERIODS ENDING APRIL 30, 2020

DEPARTMENT DESCRIPTION	APRIL BUDGET	APRIL ACTUAL	% VARI-ANCE	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI-ANCE
REVENUES							
ADMINISTRATION	260,845.79	13,178.49	(94.9)	1,043,383.16	3,130,150.00	30,433.99	(99.0)
PARKS	329.16	(500.00)	(251.9)	1,316.64	3,950.00	540.00	(86.3)
TOTAL REVENUES	261,174.95	12,678.49	(95.1)	1,044,699.80	3,134,100.00	30,973.99	(99.0)
EXPENSES							
ADMINISTRATION	98,230.67	79,760.69	18.8	392,922.68	1,178,768.84	317,138.62	73.0
BUSINESS SERVICES	5,399.16	4,859.98	9.9	21,596.64	64,790.00	18,991.93	70.6
IT	22,897.09	29,040.47	(26.8)	91,588.36	274,765.29	52,759.64	80.7
CUSTOMER RELATIONS	22,933.22	19,945.06	13.0	91,732.88	275,199.00	80,910.87	70.5
BOARD	387.49	0.00	100.0	1,549.96	4,650.00	54.43	98.8
PARKS	83,683.19	42,208.95	49.5	334,732.76	1,004,199.52	207,093.04	79.3
RECREATION PROGRAM	0.00	0.00	0.0	0.00	0.00	0.00	0.0
AQUATICS	0.00	0.00	0.0	0.00	0.00	0.00	0.0
FACILITIES	24,150.82	18,313.11	24.1	96,603.28	289,810.00	82,921.52	71.3
FLEET	11,435.16	8,303.79	27.3	45,740.64	137,222.00	32,665.24	76.1
TOTAL EXPENSES	269,116.80	202,432.05	24.7	1,076,467.20	3,229,404.65	792,535.29	75.4

TOTAL FUND REVENUES	261,174.95	12,678.49	(95.1)	1,044,699.80	3,134,100.00	30,973.99	(99.0)
TOTAL FUND EXPENSES	269,116.80	202,432.05	24.7	1,076,467.20	3,229,404.65	792,535.29	75.4
SURPLUS (DEFICIT)	(7,941.85)	(189,753.56)	2289.2	(31,767.40)	(95,304.65)	(761,561.30)	699.0

LISLE PARK DISTRICT
 SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: RECREATION FUND
 FOR 4 PERIODS ENDING APRIL 30, 2020

DEPARTMENT DESCRIPTION	APRIL BUDGET	APRIL ACTUAL	% VARI- ANCE	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
REVENUES							
ADMINISTRATIVE	44,566.66	898.18	(97.9)	178,266.64	534,800.00	8,415.25	(98.4)
COMMUNITY RELATIONS	0.00	0.00	0.0	0.00	0.00	0.00	0.0
RECREATION PROGRAM	125,334.08	1,022.85	(99.1)	501,336.32	1,504,012.00	267,134.40	(82.2)
AQUATICS	49,481.02	104.65	(99.7)	197,924.08	593,773.00	85,562.65	(85.5)
FITNESS CENTER	12,785.37	3,906.78	(69.4)	51,141.48	153,425.00	31,716.86	(79.3)
FACILITIES	465.00	0.00	100.0	1,860.00	5,580.00	710.00	(87.2)
TOTAL REVENUES	232,632.13	5,932.46	(97.4)	930,528.52	2,791,590.00	393,539.16	(85.9)
EXPENSES							
ADMINISTRATIVE	36,119.88	26,809.33	25.7	144,479.52	433,439.03	128,086.30	70.4
IT	1,765.50	2,163.00	(22.5)	7,062.00	21,186.00	3,928.50	81.4
COMMUNITY RELATIONS	3,265.16	1,829.21	43.9	13,060.64	39,182.00	9,129.12	76.7
RECREATION PROGRAM	106,502.17	50,750.57	52.3	426,008.65	1,278,033.12	297,566.22	76.7
AQUATICS	51,519.60	9,704.89	81.1	206,078.35	618,237.17	41,255.04	93.3
FITNESS CENTER	12,114.84	7,268.00	40.0	48,459.36	145,378.86	42,194.55	70.9
FACILITIES	10,556.40	5,707.79	45.9	42,225.60	126,677.00	37,883.20	70.0
TOTAL EXPENSES	221,843.55	104,232.79	53.0	887,374.12	2,662,133.18	560,042.93	78.9
TOTAL FUND REVENUES	232,632.13	5,932.46	(97.4)	930,528.52	2,791,590.00	393,539.16	(85.9)
TOTAL FUND EXPENSES	221,843.55	104,232.79	53.0	887,374.12	2,662,133.18	560,042.93	78.9
SURPLUS (DEFICIT)	10,788.58	(98,300.33)	(1011.1)	43,154.40	129,456.82	(166,503.77)	(228.6)

LISLE PARK DISTRICT
 SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: MUSEUM
 FOR 4 PERIODS ENDING APRIL 30, 2020

DEPARTMENT DESCRIPTION	APRIL		APRIL ACTUAL	% VARI- ANCE	FISCAL YEAR-TO-DATE		ANNUAL BUDGET	FISCAL YEAR-TO-DATE		% VARI- ANCE
	BUDGET	BUDGET			BUDGET	ACTUAL				
REVENUES										
ADMINISTRATIVE	7,624.99	30,499.96	0.00	100.0	91,500.00	100.00	91,500.00	100.00	(99.8)	
RECREATION PROGRAM	274.98	1,099.92	0.00	100.0	3,300.00	300.00	3,300.00	300.00	(90.9)	
FACILITIES	93.33	373.32	0.00	100.0	1,120.00	230.00	1,120.00	230.00	(79.4)	
TOTAL REVENUES	7,993.30	31,973.20	0.00	100.0	95,920.00	630.00	95,920.00	630.00	(99.3)	
EXPENSES										
ADMINISTRATIVE	4,398.30	17,593.20	2,960.10	32.6	52,779.76	12,732.57	52,779.76	12,732.57	75.8	
RECREATION PROGRAM	2,619.80	10,479.20	1,238.64	52.7	31,438.24	10,278.01	31,438.24	10,278.01	67.3	
FACILITIES	916.66	3,666.64	0.00	100.0	11,000.00	3,010.53	11,000.00	3,010.53	72.6	
TOTAL EXPENSES	7,934.76	31,739.04	4,198.74	47.0	95,218.00	26,021.11	95,218.00	26,021.11	72.6	
TOTAL FUND REVENUES	7,993.30	31,973.20	0.00	100.0	95,920.00	630.00	95,920.00	630.00	(99.3)	
TOTAL FUND EXPENSES	7,934.76	31,739.04	4,198.74	47.0	95,218.00	26,021.11	95,218.00	26,021.11	72.6	
SURPLUS (DEFICIT)	58.54	234.16	(4,198.74)	(7272.4)	702.00	(25,391.11)	702.00	(25,391.11)	(3716.9)	

LISLE PARK DISTRICT
 SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: IMRF
 FOR 4 PERIODS ENDING APRIL 30, 2020

DEPARTMENT DESCRIPTION	APRIL BUDGET	APRIL ACTUAL	% VARI-ANCE	FISCAL YEAR-TO-DATE		% VARI-ANCE
				BUDGET	ACTUAL	
REVENUES						
ADMINISTRATIVE	30,000.00	0.00	100.0	120,000.00	0.00	100.0
TOTAL REVENUES	30,000.00	0.00	100.0	120,000.00	0.00	100.0
EXPENSES						
ADMINISTRATIVE	29,816.53	15,795.56	47.0	119,266.12	65,534.93	81.6
TOTAL EXPENSES	29,816.53	15,795.56	47.0	119,266.12	65,534.93	81.6
TOTAL FUND REVENUES	30,000.00	0.00	100.0	120,000.00	0.00	100.0
TOTAL FUND EXPENSES	29,816.53	15,795.56	47.0	119,266.12	65,534.93	81.6
SURPLUS (DEFICIT)	183.47	(15,795.56)	(8709.3)	733.88	(65,534.93)	(3076.7)

LISLE PARK DISTRICT
 SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: AUDIT
 FOR 4 PERIODS ENDING APRIL 30, 2020

DEPARTMENT DESCRIPTION	APRIL BUDGET	APRIL ACTUAL	% VARI-ANCE	FISCAL YEAR-TO-DATE		ANNUAL BUDGET	FISCAL YEAR-TO-DATE		% VARI-ANCE
				BUDGET	BUDGET		ACTUAL	ACTUAL	
REVENUES									
ADMINISTRATIVE	2,083.33	0.00	100.0	8,333.32	25,000.00	0.00	100.0	100.0	
TOTAL REVENUES	2,083.33	0.00	100.0	8,333.32	25,000.00	0.00	100.0	100.0	
EXPENSES									
ADMINISTRATIVE	2,133.58	0.00	100.0	8,534.32	25,603.00	15,000.00	41.4	41.4	
TOTAL EXPENSES	2,133.58	0.00	100.0	8,534.32	25,603.00	15,000.00	41.4	41.4	
TOTAL FUND REVENUES	2,083.33	0.00	100.0	8,333.32	25,000.00	0.00	100.0	100.0	
TOTAL FUND EXPENSES	2,133.58	0.00	100.0	8,534.32	25,603.00	15,000.00	41.4	41.4	
SURPLUS (DEFICIT)	(50.25)	0.00	100.0	(201.00)	(603.00)	(15,000.00)	2387.5	2387.5	

FOR FUND: LIABILITY INSURANCE
 FOR 4 PERIODS ENDING APRIL 30, 2020

DEPARTMENT DESCRIPTION	APRIL BUDGET	APRIL ACTUAL	% VARI-ANCE	FISCAL YEAR-TO-DATE		ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI-ANCE
				BUDGET	BUDGET			
REVENUES								
ADMINISTRATIVE	20,425.00	0.00	100.0	81,700.00	245,100.00	20,701.00	(91.5)	
TOTAL REVENUES	20,425.00	0.00	100.0	81,700.00	245,100.00	20,701.00	(91.5)	
EXPENSES								
ADMINISTRATIVE	28,815.76	6,340.25	77.9	115,263.02	345,789.50	27,019.86	92.1	
TOTAL EXPENSES	28,815.76	6,340.25	77.9	115,263.02	345,789.50	27,019.86	92.1	
TOTAL FUND REVENUES	20,425.00	0.00	100.0	81,700.00	245,100.00	20,701.00	(91.5)	
TOTAL FUND EXPENSES	28,815.76	6,340.25	77.9	115,263.02	345,789.50	27,019.86	92.1	
SURPLUS (DEFICIT)	(8,390.76)	(6,340.25)	(24.4)	(33,563.02)	(100,689.50)	(6,318.86)	(93.7)	

FOR FUND: PAVING & LIGHTING
 FOR 4 PERIODS ENDING APRIL 30, 2020

DEPARTMENT DESCRIPTION	APRIL	APRIL	%	FISCAL	FISCAL	YEAR-TO-DATE	%
	BUDGET	ACTUAL	VARI- ANCE	YEAR-TO-DATE BUDGET	YEAR-TO-DATE ACTUAL	BUDGET	VARI- ANCE
REVENUES							
ADMINISTRATIVE	0.00	0.00	0.0	0.00	0.00	0.00	0.0
TOTAL REVENUES	0.00	0.00	0.0	0.00	0.00	0.00	0.0
EXPENSES							
PARKS	0.00	0.00	0.0	0.00	0.00	0.00	0.0
FACILITIES	0.00	0.00	0.0	0.00	0.00	0.00	0.0
TOTAL EXPENSES	0.00	0.00	0.0	0.00	0.00	0.00	0.0
TOTAL FUND REVENUES	0.00	0.00	0.0	0.00	0.00	0.00	0.0
TOTAL FUND EXPENSES	0.00	0.00	0.0	0.00	0.00	0.00	0.0
SURPLUS (DEFICIT)	0.00	0.00	0.0	0.00	0.00	0.00	0.0

LISLE PARK DISTRICT
 SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: SPECIAL RECREATION FUND
 FOR 4 PERIODS ENDING APRIL 30, 2020

DEPARTMENT DESCRIPTION	APRIL BUDGET	APRIL ACTUAL	% VARI-ANCE	FISCAL YEAR-TO-DATE BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI-ANCE
REVENUES						
ADMINISTRATIVE	42,916.66	0.00	100.0	171,666.64	0.00	100.0
TOTAL REVENUES	42,916.66	0.00	100.0	171,666.64	0.00	100.0
EXPENSES						
ADMINISTRATIVE	50,636.98	4,637.96	90.8	202,547.92	13,330.34	97.8
PARKS	3,500.00	0.00	100.0	14,000.00	0.00	100.0
TOTAL EXPENSES	54,136.98	4,637.96	91.4	216,547.92	13,330.34	97.9
TOTAL FUND REVENUES	42,916.66	0.00	100.0	171,666.64	0.00	100.0
TOTAL FUND EXPENSES	54,136.98	4,637.96	91.4	216,547.92	13,330.34	97.9
SURPLUS (DEFICIT)	(11,220.32)	(4,637.96)	(58.6)	(44,881.28)	(13,330.34)	(90.0)

LISLE PARK DISTRICT
 SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: SOCIAL SECURITY
 FOR 4 PERIODS ENDING APRIL 30, 2020

DEPARTMENT DESCRIPTION	APRIL BUDGET	APRIL ACTUAL	% VARI-ANCE	FISCAL YEAR-TO-DATE		ANNUAL BUDGET	FISCAL YEAR-TO-DATE		% VARI-ANCE
				BUDGET	BUDGET		ACTUAL	ACTUAL	
REVENUES									
ADMINISTRATION	25,000.00	0.00	100.0	100,000.00	100,000.00	300,000.00	0.00	0.00	100.0
TOTAL REVENUES	25,000.00	0.00	100.0	100,000.00	100,000.00	300,000.00	0.00	0.00	100.0
EXPENSES									
ADMINISTRATION	25,546.57	17,991.80	29.5	102,186.28	102,186.28	306,558.89	89,078.22	89,078.22	70.9
TOTAL EXPENSES	25,546.57	17,991.80	29.5	102,186.28	102,186.28	306,558.89	89,078.22	89,078.22	70.9
TOTAL FUND REVENUES	25,000.00	0.00	100.0	100,000.00	100,000.00	300,000.00	0.00	0.00	100.0
TOTAL FUND EXPENSES	25,546.57	17,991.80	29.5	102,186.28	102,186.28	306,558.89	89,078.22	89,078.22	70.9
SURPLUS (DEFICIT)	(546.57)	(17,991.80)	3191.7	(2,186.28)	(2,186.28)	(6,558.89)	(89,078.22)	(89,078.22)	1258.1

LISLE PARK DISTRICT
 SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: DEBT SERVICE FUND
 FOR 4 PERIODS ENDING APRIL 30, 2020

DEPARTMENT DESCRIPTION	APRIL BUDGET	APRIL ACTUAL	% VARI-ANCE	FISCAL YEAR-TO-DATE BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI-ANCE
REVENUES						
ADMINISTRATIVE	146,805.15	0.00	100.0	587,220.60	1,761,661.88	100.0
TOTAL REVENUES	146,805.15	0.00	100.0	587,220.60	1,761,661.88	100.0
EXPENSES						
ADMINISTRATIVE	147,098.06	0.00	100.0	588,392.24	1,765,176.88	99.7
TOTAL EXPENSES	147,098.06	0.00	100.0	588,392.24	3,895.70	99.7
TOTAL FUND REVENUES	146,805.15	0.00	100.0	587,220.60	1,761,661.88	100.0
TOTAL FUND EXPENSES	147,098.06	0.00	100.0	588,392.24	3,895.70	99.7
SURPLUS (DEFICIT)	(292.91)	0.00	100.0	(1,171.64)	(3,895.70)	10.8

FOR FUND: CAPITAL PROJECTS FUND
 FOR 4 PERIODS ENDING APRIL 30, 2020

DEPARTMENT DESCRIPTION	APRIL BUDGET	APRIL ACTUAL	VARI-ANCE	FISCAL YEAR-TO-DATE BUDGET	FISCAL YEAR-TO-DATE ACTUAL	ANNUAL BUDGET	VARI-ANCE
REVENUES							
ADMINISTRATIVE	114,999.99	50,000.00	(56.5)	459,999.96	1,272,874.34	1,380,000.00	(7.7)
TOTAL REVENUES	114,999.99	50,000.00	(56.5)	459,999.96	1,272,874.34	1,380,000.00	(7.7)
EXPENSES							
ADMINISTRATIVE	1,833.33	0.00	100.0	7,333.32	1,859.45	22,000.00	91.5
PARKS	160,987.07	11,169.55	93.0	643,948.28	664,532.78	1,931,845.00	65.6
AQUATICS	5,416.66	0.00	100.0	21,666.64	5,500.00	65,000.00	91.5
FACILITIES	2,041.66	0.00	100.0	8,166.64	0.00	24,500.00	100.0
FLEET	1,958.33	0.00	100.0	7,833.32	42,838.64	23,500.00	(82.2)
TOTAL EXPENSES	172,237.05	11,169.55	93.5	688,948.20	714,730.87	2,066,845.00	65.4
TOTAL FUND REVENUES	114,999.99	50,000.00	(56.5)	459,999.96	1,272,874.34	1,380,000.00	(7.7)
TOTAL FUND EXPENSES	172,237.05	11,169.55	93.5	688,948.20	714,730.87	2,066,845.00	65.4
SURPLUS (DEFICIT)	(57,237.06)	38,830.45	(167.8)	(228,948.24)	558,143.47	(686,845.00)	(181.2)

LISLE PARK DISTRICT
 SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: GOLF AND RESTAURANT
 FOR 4 PERIODS ENDING APRIL 30, 2020

DEPARTMENT DESCRIPTION	APRIL BUDGET	APRIL ACTUAL	% VARI- ANCE	FISCAL		ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
				YEAR-TO-DATE BUDGET	YEAR-TO-DATE ACTUAL			
REVENUES								
ADMINISTRATIVE	0.00	0.00	0.0	0.00	0.00	0.00	0.00	0.0
GOLF	54,139.14	107.76	(99.8)	216,556.56	649,670.29	4,562.82	4,562.82	(99.2)
RESTAURANT	141,129.03	12,951.51	(90.8)	564,516.12	1,693,548.87	251,737.90	251,737.90	(85.1)
TOTAL REVENUES	195,268.17	13,059.27	(93.3)	781,072.68	2,343,219.16	256,300.72	256,300.72	(89.0)
EXPENSES								
ADMINISTRATIVE	0.00	0.00	0.0	0.00	0.00	0.00	0.00	0.0
GOLF	53,168.64	29,786.42	43.9	212,674.56	638,024.91	121,940.45	121,940.45	80.8
RESTAURANT	139,640.78	72,207.76	48.2	558,563.08	1,675,690.54	398,889.43	398,889.43	76.1
TOTAL EXPENSES	192,809.42	101,994.18	47.1	771,237.64	2,313,715.45	520,829.88	520,829.88	77.4
TOTAL FUND REVENUES	195,268.17	13,059.27	(93.3)	781,072.68	2,343,219.16	256,300.72	256,300.72	(89.0)
TOTAL FUND EXPENSES	192,809.42	101,994.18	47.1	771,237.64	2,313,715.45	520,829.88	520,829.88	77.4
SURPLUS (DEFICIT)	2,458.75	(88,934.91)	(3717.0)	9,835.04	29,503.71	(264,529.16)	(264,529.16)	(996.5)

FOR FUND: GENERAL LONG TERM DEBT
 FOR 4 PERIODS ENDING APRIL 30, 2020

DEPARTMENT DESCRIPTION	APRIL		% VARI- ANCE		FISCAL YEAR-TO-DATE BUDGET		FISCAL YEAR-TO-DATE ACTUAL		% VARI- ANCE
	BUDGET	ACTUAL	APRIL	APRIL	BUDGET	BUDGET	ACTUAL	ACTUAL	
REVENUES									
ADMINISTRATION	0.00	0.00	0.0	0.0	0.00	0.00	0.00	0.00	0.0
TOTAL REVENUES	0.00	0.00	0.0	0.0	0.00	0.00	0.00	0.00	0.0
EXPENSES									
ADMINISTRATION	0.00	0.00	0.0	0.0	0.00	0.00	0.00	0.00	0.0
TOTAL EXPENSES	0.00	0.00	0.0	0.0	0.00	0.00	0.00	0.00	0.0
TOTAL FUND REVENUES	0.00	0.00	0.0	0.0	0.00	0.00	0.00	0.00	0.0
TOTAL FUND EXPENSES	0.00	0.00	0.0	0.0	0.00	0.00	0.00	0.00	0.0
SURPLUS (DEFICIT)	0.00	0.00	0.0	0.0	0.00	0.00	0.00	0.00	0.0

MUNICIPAL REPORT TOTALS
 FOR 4 PERIODS ENDING APRIL 30, 2020

DEPARTMENT DESCRIPTION	APRIL		APRIL		FISCAL		FISCAL	
	BUDGET	ACTUAL	ACTUAL	VARI- ANCE	YEAR-TO-DATE BUDGET	YEAR-TO-DATE ACTUAL	YEAR-TO-DATE BUDGET	YEAR-TO-DATE ACTUAL
TOTAL MUNICIPAL REVENUES	1,079,298.68	81,670.22	81,670.22	(92.4)	4,317,194.72	12,951,591.04	1,975,019.21	(84.7)
TOTAL MUNICIPAL EXPENSES	1,151,489.06	468,792.88	468,792.88	59.2	4,605,956.10	13,817,886.98	2,828,019.13	79.5
SURPLUS (DEFICIT)	(72,190.38)	(387,122.66)	(387,122.66)	436.2	(288,761.38)	(866,295.94)	(852,999.92)	(1.5)