



**REGULAR MEETING**  
**January 20, 2022**



## AGENDA

**REGULAR MEETING OF THE LISLE PARK DISTRICT BOARD OF PARK COMMISSIONERS  
IN THE PARK DISTRICT RECREATION CENTER MULTIPURPOSE ROOM  
1925 OHIO STREET, LISLE, ILLINOIS 60532.**

**Thursday, January 20, 2022  
7:00 p.m.**

Any individual with a disability requiring a reasonable accommodation to participate in this meeting should contact Dan Gavy within a reasonable time at the Lisle Park District Administrative offices, 1925 Ohio Street, Lisle, IL 60532 or call (630)964-3410 ext. 4310, Monday through Friday 8:30 am to 5:00 pm. Requests for a qualified interpreter require a five working day advance notice.

**I. CALL TO ORDER AND ROLL CALL**

**II. PLEDGE OF ALLEGIANCE**

**III. PRESENTATIONS**

A. Annual Photo Contest Winners

**IV. PUBLIC COMMENT**

Visitors are welcome to address the Board of Park Commissioners. You are asked to raise your hand and wait to be recognized by the Board President. When recognized, please state your name, address, and the item you wish to discuss. It is requested that one spokesperson for a group be appointed to present the views of the entire group, rather than have multiple individuals repeat similar opinions. There will be a 5-minute time limit per speaker.

**V. APPROVE MEETING AGENDA**

**VI. CONSENT AGENDA ITEMS**

- A. Approve Minutes of Special Meeting of December 16, 2021.
- B. Approve Minutes of Regular Meeting of December 16, 2021.
- C. Approve the January 2022 Voucher List in the amount of \$282,277.48.
- D. Ordinance 22-01, an ordinance approving the disposal of personal property owned by the Lisle Park District.
- E. Approve the purchase of a Morbark Eger Beaver Brush Chipper from Morbark Industries in the amount of \$90,301.60.
- F. Approve the purchase of one 2021 Chevy Silverado 1500 for \$33,179 from National Auto Fleet Group, Watsonville, CA.
- G. Approve the purchase of one 2022 Ford Escape for \$25,535.28 from National Auto Fleet Group, Watsonville, CA.
- H. Approve the purchase of Tate Woods Park playground equipment in the amount of \$38,507.85 from PlayPower LT Farmington, Inc.
- I. Approve the purchase of Arbor View Park playground equipment in the amount of \$73,182.61 from PlayPower LT Farmington, Inc.

**VII. COMMUNICATIONS**

A. Illinois Association of Park Districts Research Survey

**VIII. UNFINISHED BUSINESS**

Ordinance 22-02, an ordinance providing for the issue of \$1,284,000 Taxable General Obligation Limited Tax Park Bonds, Series 2022, of the District for the building, maintaining, improving and protecting of the existing land and facilities of the District and for the payment of the expenses incident thereto, providing for the levy of a direct annual tax to pay the principal and interest on the bonds and authorizing the sale of the bonds to the Corporate Fund of the District.

**IX. NEW BUSINESS**

**X. STAFF REPORTS**

- A. Strategic Master Plan consultant selection process – discussion
- B. Review of Lisle Park District Investment Policy

**XI. PARTNERS FOR PARKS REPORT**

**XII. SEASPAR REPORT**

**XIII. OFFICER REPORTS**

- A. President, Commissioner Richter
- B. Treasurer, Commissioner Wessel
  - i. Financial Reports ending December 31, 2021.
- C. Commissioners' Reports

**XIV. ADJOURN OPEN MEETING**

**MISSION STATEMENT**

*It is the mission of the Lisle Park District to enrich the quality of life for people of all ages by providing constructive and creative leisure opportunities.*

**THE LISLE PARK DISTRICT  
JOURNAL OF PROCEEDINGS  
SPECIAL MEETING  
December 16, 2021**

**I. CALL TO ORDER AND ROLL CALL:** President Richter called the special meeting to order at 6:47 p.m.

Director Garvy Called Roll:

Commissioners Present:

Richter  
Altpeter  
Costello  
Hummel  
Wessel

Staff Present:

Director of Parks & Recreation	Garvy
Superintendent of Finance	Silver
Superintendent of Recreation	Pratscher
Cultural Arts, Rental & Office Manager	Nadeau
Assistant Superintendent of Recreation	Dale

President Richter stated the purpose of this public hearing is to receive comments and/or questions from the public regarding the District's 2022 Budget & Appropriations Ordinance #21-03. Public notice has been given at least one week prior to today's date and the tentative budget has been on display since November 16, 2021.

Super Silver stated under section 3 of the Ordinance the dollar amount of expected cash should be \$11,480,008.00 and the total changes to \$6,293,655.00. The posted and displayed amount was correct, but the copy in the packet was the old one.

**II. CONDUCT**

A public hearing on the Annual Combined Budget and Appropriation Ordinance for the Fiscal Year beginning January 1, 2022 and ending December 31, 2022.

**Public comment: None.**

President Richter declared the public hearing over at 6:48 p.m. with no comments. President Richter asked for a motion to approve Ordinance 21-03, an Ordinance setting fourth the budget and making appropriations of sums of money for all the necessary expenditures of the Lisle Park District, DuPage County, Illinois for all corporate purposes for the fiscal year beginning January 1, 2022 and ending December 31, 2022.

**III. NEW BUSINESS**

a. Approve Lisle Park District Ordinance 21-03, an Ordinance setting fourth the budget and making appropriations of sums of money for all the necessary expenditures of the Lisle Park District, DuPage County, Illinois for all corporate purposes for the fiscal year beginning January 1, 2022 and ending December 31, 2022.

Commissioner Altpeter moved to approve Lisle Park District Ordinance 21-03, an Ordinance setting fourth the budget and making appropriations of sums of money for all the necessary expenditures of the Lisle Park District, DuPage County, Illinois for all corporate purposes for the fiscal year beginning January 1, 2022 and ending December 31, 2022.

Commissioner Costello Seconded.

Commissioner Hummel asked have funds been transferred from Recreation Fund to Capital Fund in the past. Superintendent Silver explained the District does not and it's not legal to do so. He then asked if you can transfer from Recreation Fund to Enterprise Fund or Corporate Fund. Superintendent Silver explained the District can and has done so in the past.

Commissioner Hummel asked if the new software will be billed in the 2021 or 2022 budget year. Superintendent Pratscher stated the first invoice will be due at the end of January and will be in the 2022 budget. Commissioner Hummel commented the Wheatstack sign is not currently in the budget, what fund would that come out of? Commissioner Costello said that we are getting the cart before the horse, the sign hasn't been approved and is being discussed at the next meeting.

President Richer stated there is a motion and a second. Directory Garvy can take roll.

Roll call

Ayes: Altpeter, Costello, Hummel, Wessel, Richter

Absent: None.

Nays: None.

Motion Passed.

#### **IV. ADJOURN SPECIAL MEETING**

Commissioner Wessel motioned to adjourn special meeting at 6:55 p.m.

Commissioner Costello seconded.

Motion Passed by voice vote.

**THE LISLE PARK DISTRICT  
JOURNAL OF PROCEEDINGS  
REGULAR MEETING  
December 16, 2021**

**I. CALL TO ORDER AND ROLL CALL:** President Richter called the meeting to order at 7:00 p.m.

Director Garvy Called Roll:

Commissioners Present:

Richter  
Altpeter  
Costello  
Hummel  
Wessel

Staff Present:

Director of Parks & Recreation  
Superintendent of Finance  
Superintendent of Parks  
Superintendent of Recreation  
Cultural Arts, Rental & Office Manager  
Assistant Superintendent of Recreation

Garvy  
Silver  
Cerutti  
Pratscher  
Nadeau  
Dale

**II. PLEDGE OF ALLEGIANCE:**

President Richter led those assembled in the Pledge of Allegiance.

**III. PRESENTATIONS**

Bob Goodwin, Lisle Heritage Society – recognition of years of service  
Superintendent Pratscher presented Bob Goodwin with a plaque and thanked him for his year of service on behalf of the Park District. Superintendent Pratscher shared a few words, saying Bob Goodwin has been actively preserving and enriching the history of Lisle for 39 years. He gave a brief history of Mr. Goodwin's blacksmithing background and explained some of the contributions he has made to the collections at the Museums at Lisle Station Park, how he continues to be a wealth of information on the history of Lisle and the museum's institutional history, and that as a Blacksmith, Bob taught future blacksmiths that are today leading the park district's blacksmith courses, who in turn will create more blacksmiths. Mr. Goodwin thanked the Lisle Park District and all those in attendance for the honor of receiving this recognition.

**III. PUBLIC COMMENT**

None.

**IV. APPROVE MEETING AGENDA**

Commissioner Altpeter moved to approve the meeting agenda for the regular meeting for Thursday, December 16, 2021. Commissioner Costello seconded the motion.

Motion passed unanimously by voice vote.

**V. CONSENT AGENDA ITEMS**

Commissioner Altpeter moved to approve consent agenda items A through H.

- A. Approve Minutes of Regular Meeting of November 16, 2021.
- B. Approve November 2021 Voucher List in the amount of \$1,666,921.60.
- C. Award the 2022 Trash & Recycling services contract to Waste Management of Illinois, Inc. in the amount of \$19,107.42.
- D. Award the 2022 Portable Restroom services contract to Service Sanitation in the amount of \$17,100.
- E. Award the 2022 Aquatic Weed Control services contract to Clarke Aquatic Services, Inc. in the amount of \$23,446.
- F. Approve the reservation of Friday, July 22<sup>nd</sup> to Sunday, July 24<sup>th</sup>, 2022 for the Christmas in July Races in Community Park.
- G. Approve Whistle Blower Protection Policy.
- H. Approve amendment to Section 2.01 of the Lisle District Conduct Ordinance regarding the use of Aircraft/Drones in the parks.

Commissioner Hummel seconded the motion.

Commissioner Hummel asked who the Whistle Blower auditing official would be, to which Director Garvy stated Human Resource Manager Welge.

Roll Call:

Ayes: Altpeter, Hummel, Costello, Wessel, Richter

Absent: None.

Nays: None.

Motion passed unanimously by roll call vote.

#### **VI. COMMUNICATIONS**

None.

#### **VII. UNFINISHED BUSINESS**

None.

#### **VIII. NEW BUSINESS**

A. Ordinance 21-04, an Ordinance Levying and Assessing Taxes of the Lisle Park District, DuPage County, Illinois, for the fiscal year beginning January 1, 2022 and ending December 31, 2022.

Commissioner Costello moved to approve Ordinance 21-04, an Ordinance Levying and Assessing Taxes of the Lisle Park District, DuPage County, Illinois, for the fiscal year beginning January 1, 2022 and ending December 31, 2022. Commissioner Altpeter seconded the motion.

Superintendent Silver reported that DuPage County is still undecided on if they will add a 1% additional increase on the tax. He said the bonds will receive the additional 1% and he will keep everyone updated as he hears more.

Commissioner Hummel stated he doesn't agree with maximizing the tax levy and he will only support a flat levy.

Commissioner Costello said he supports the levy, he doesn't want there to be a reduction in services, and he feels this is a reasonable approach.

Roll Call:

Ayes: Costello, Altpeter, Wessel, Richter

Absent: None.

Nays: Hummel

Motion Passed.

B. Resolution 121621, a resolution authorizing the transfer of certain funds from the General Cooperate Fund to the Capital Projects Fund pursuant to Section 5-1 of the Public District Code (70 ILCS 1205/5-1).

Commissioner Altpeter moved to approve Resolution 121621, a resolution authorizing the transfer of certain funds from the General Cooperate Fund to the Capital Projects Fund pursuant to Section 5-1 of the Public District Code (70 ILCS 1205/5-1). Commissioner Hummel seconded the motion.

Roll Call:

Ayes: Altpeter, Hummel, Costello, Wessel, Richter

Absent: None.

Nays: None.

Motion Passed.

C. Conduct of public hearing concerning the intent of the Board of Park Commissioners to sell bonds in the amount of \$1,3000,000 for the building, maintaining, improving and protecting of the existing land and facilities of the District and for the payment of the expenses incident thereto.

Commissioner Altpeter moved to conduct a public hearing concerning the intent of the Board of Park Commissioners to sell bonds in the amount of \$1,3000,000 for the building, maintaining, improving and protecting of the existing land and facilities of the District and for the payment of the expenses incident thereto. Commissioner Wessel seconded.

There was no further discussion and motion passed unanimously by voice vote.

President Richter stated at this time we will open the Bond Issuance Notification Act required hearing to receive any comments relative to the District's proposal to sell up to \$1,300,000 in Limited Park Bonds. He said all persons desiring to be heard on this matter will have an opportunity to present written or oral testimony to the Board of Commissioners. He said the proposed bonds are to be issued for building, maintaining, improving and protecting of the existing land and facilities of the District and for the payment of the expenses incident thereto. He stated before we take any testimony from the public, would any Board of Park Commissioner like to make comment regarding the proposal to issue Limited Park Bonds?

Commissioner Hummel asked why it was increased to 1.3M, rather than the 1.139M it was two years ago. Superintendent Silver explained that is the debt service extension base increase by CPI.

Commissioner Hummel stated he has an issue with the District buying their own bonds. Superintendent Silver explained paying the interest on bonds the District buys is money that goes back into the District, and if the District sold the bonds to a third party, the park



district would be paying this interest to a third party, thereby not maximizing the community's tax dollars for park district projects. President Richter stated there is usually more or higher fees when you are dealing with a third party.

President Richter asked if there are any residents or members of the public here this evening that wish to provide oral or written testimony concerning the proposed issuance of the Limited Park Bonds. There were none.

President Richter asked Secretary Garvy if the District received any written or other type of correspondence regarding the proposed issuance of the Limited Park Bonds, to which Secretary Garvy replied it did not.

President Richter stated with all persons desiring to be heard having been given an opportunity to present oral and written testimony regarding the proposal to issue the Bonds, I will now entertain a motion to adjourn the hearing.

Commissioner Altpeter moved to adjourn the hearing and Commissioner Wessel seconded the motion.

President Richter asked if there are any further comments or discussion from members of the Board of Commissioners? Hearing none, he asked Secretary Garvy to please take the roll.

Roll Call:

Ayes: Altpeter, Hummel, Costello, Wessel, Richter

Absent: None.

Nays: None.

Motion Passed.

President Richter stated the motion to adjourn the hearing is approved and the Bond Issuance Notification Act hearing is now finally adjourned.

#### *D. River Bend/Wheastack Electronic Sign Replacement – discussion and possible action*

*Commissioner Hummel moved to table this discussion until April of 2022 so it can be discussed with the golf course capital projects. There was no second and the motion failed.*

*Commissioner Hummel moved to have Doyle Signs remove and scrap the existing sign in the amount of \$690. There was no second and the motion failed.*

*Commissioner Hummel said he does not see the need to rush this decision, saying it will give staff time to seek other bids and other options. He said he would like to see staff also research what other restaurants in Lisle have these types of electronic signs and why we need one. He said he would also like to see a financial analysis of how this will benefit the Park District and the return on investment. He said the argument of getting 5% over \$1.1M is a false argument because the restaurant is already coming relatively close to that number and since 2014, the restaurant has always grossed over \$1.322M in revenue with the last four years between \$1.522M to \$1.654M. He said considering rising prices, it should be easier to match or exceed those numbers in the future and the only way a conversation could reasonably be had in regards to a benefit of adding an*

electronic sign is when revenue is around or above the \$1.7M mark. He said that entire complex has higher priority maintenance needs, mostly the golf course, but also the parking lot and the building itself not to mention other much more important and bigger public benefit capital projects throughout the Park District. He said he thinks we should wait until we take full analysis of what we need at the golf course and the entire complex, prioritize our spending then see where a new sign ranks.

Commissioner Hummel referenced a January 2021 staff memo stating it is an unbudgeted expense, the panels are being replaced every few years and the financial benefit is greater to the restaurant than the golf course. He referenced additional communication from staff to the other commissioners in advance of him being informed, said he felt offended that he was not brought up to speed when the others were, and said staff's memo is one-sided.

Commissioner Altpeter stated it is unfair for Commissioner Hummel to address a memo from last January and apply the same opinions today. She said the District was in a completely different position financially with a different board. She said the Park District was not in an agreement then and discussion at that time involved having the burden of the full expense.

Commissioner Costello stated it is the landlord's role to fix things when they break, and while this is a license agreement and not a lease, it only specifies a split on certain items, the sign is not one of them and an argument can be made that the park district should bear the full burden of replacing it. He said the sign is on the premises, the licensee is trying to be a good partner by offering to pay half. He said the District can also program the sign with events similar to how the Village does with their sign on Route 53 and Main Street. He said this is good to talk about and have these discussions.

Commissioner Wessel and Commissioner Altpeter both commented how dark outside Wheatstack is without the lighted signage and that it gives the impression the facility is not open.

President Richter asked for staff's recommendation.

Director Garvy stated the recommendation is to fix the sign so the licensee can make more money which translates to the park district making more money. He addressed Commissioner Hummel and said he did not mean to offend him by not discussing this with him right away. He said he knows where he stands on issues related to the restaurant as he has made them known for over ten years, and knew he would not be in favor so he brought the opportunity to the attention of President Richter first. He said if he was not in favor of discussing it he would likely not have pursued it much further, but when President Richter was in favor considering the change in financial outlay, he then spoke with Commissioner Altpeter. With her consent to discuss it at the December meeting as well, he said he then had conversations with Commissioners Wessel and Costello, both of whom expressed support and an interest in discussing it at the December meeting. Director Garvy said he did not bring Commissioner Hummel into the loop until he had firm numbers because until recently, staff and the restaurateur were awaiting final pricing on various options and once pricing was secured he contacted him. Director Garvy said the restaurant's previous performance that Commissioner Hummel reported was accomplished with an operable electronic sign, so he doesn't think it is accurate to state that continued similar performance can be achieved without

it. Director Garvy apologized again for offending Commissioner Hummel and said he understands why he feels that way.

Commissioner Hummel asked if the temporary sign and flags would be removed if the electronic sign is authorized. Director Garvy replied that the restaurant open sign would be removed, but unless he is directed to have the others removed he would not do so, saying they are an attempt by the restaurateur Mr. Shamberg to promote various restaurant opportunities, and they have been effective to a limited degree. Mr. Shamberg stated he made that investment to better promote the restaurant and prefers to keep them intact. Commissioner Hummel asked how the park district would have access to the sign for general park district messaging, to which Director Garvy explained staff and Mr. Shamberg will work together to blend messages.

President Richter thanked everyone for the discussion.

Commissioner Altpeter moved to authorize staff to replace the electric sign at River Bend/Wheatstack in the amount of \$23,222, \$11,611 of which will be received from Simon Reese, LLC prior to placing the order. Commissioner Costello seconded.

Roll Call:

Ayes: Altpeter, Costello, Wessel, Richter

Absent: None.

Nays: Hummel

Motion Passed.

#### **IX. STAFF REPORTS**

A. DuPage Monarch Project Update is included in the board packet.

President Richter asked for a staff report/update from Naturalist Jensen, saying his enthusiasm is terrific and he thinks the board would benefit from hearing about all the work that's being performed.

Commissioner Wessel asked if there was an update on the Village of Lisle Lake Study that's being performed cooperatively with the park district. Director Garvy reported he does not but he and Superintendent Cerutti have a meeting with public works management tomorrow morning.

#### **X. PARTNERS FOR PARKS REPORT**

The Partners for Parks Report is included in the Board Packet.

#### **XI. SEASPAR REPORT**

The SEASPAR report is included in the Board Packet.

#### **XII. OFFICER REPORTS**

##### **A. President Richter**

President Richter reported he attended the Lights of Lisle event, parade and tree lighting, all of which had a good turnout.

##### **B. Treasurer, Commissioner Wessel**

###### **i. Financial Reports ending November 30, 2021,**

Superintendent Silver reported the investments are all collateralized or insured. He reported the last debt payment for the Enterprise Fund is being made this month. He

reported the Recreation Fund is doing well, saying Superintendent Pratscher and his team have done an exceptional job throughout such difficult times.

**C. Commissioners' Reports.**

Commissioner Hummel reported he also attended Lights of Lisle event.

**XIII. CLOSED SESSION**

Commissioner Costello moved to adjourn the open meeting and move to closed session pursuant to the Open Meetings Act Section 2(c)(1), the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body. Commissioner Wessel seconded the motion.

Roll Call:

Ayes: Costello, Wessel, Hummel, Altpeter, Richter

Absent: None.

Nays: None.

Motion passed at 8:04 p.m.

**XIV. OPEN MEETING**

**XV. CALL TO ORDER AND ROLE CALL**

President Richter reconvened the open meeting at 8:59 p.m. and the following Commissioners were present: Richter, Altpeter, Costello, Hummel, Wessel. President Richter stated that the Board met in closed session to discuss the performance and compensation of the Director of Parks & Recreation.

**XVI. ACTION ON CLOSED SESSION ITEMS**

**XVII. ADJOURN OPEN MEETING**

Commissioner Costello moved to adjourn the open meeting. Commissioner Wessel seconded the motion. There was no further discussion and the motion passed unanimously by voice vote at 9:00 p.m.



DATE: 01/13/2022  
 TIME: 13:29:53  
 ID: AP450000.WOW

LISLE PARK DISTRICT  
 PAID INVOICE LISTING

FROM 12/10/2021 TO 01/13/2022

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
BIEDERMA	KIMM BIEDERMANN							VENDOR TOTAL:	480.00
	MILEAGE1221	01 MILEAGE REIMBURSEMENT	100000006190	12/29/21		61164	01/13/22	43.00	43.00
								VENDOR TOTAL:	43.00
CATALOGI	IT UNLIMITED INC								
	4F9DA710-0001	01 ANNUAL SUBSCRIPTION	220700006110	12/28/21		61165	01/13/22	449.99	449.99
								VENDOR TOTAL:	449.99
CEMC	CEMCON LTD								
	0221087	01 C5 SOFTBALL FIELD SURVEY & GR	400600026760	12/21/21		61166	01/13/22	12,131.50	10,585.00
								VENDOR TOTAL:	10,585.00
	0221088	01 ROIT CREEK RECORD DRAWINGS	400600026760	12/29/21		61166	01/13/22	12,131.50	1,546.50
								VENDOR TOTAL:	1,546.50
CHI	CHICAGO METROPOLITAN FIRE								
	IN00372761	01 HEAT DETECTOR REPLACEMENTS	250000006730	11/30/21		61114	12/30/21	601.00	288.00
								VENDOR TOTAL:	288.00
	IN00372762	01 BATTERY REPLACEMENTS	250000006730	12/29/21		61114	12/30/21	601.00	313.00
								VENDOR TOTAL:	313.00
CHIFIR	CHICAGO FIRE & BURGLAR								
	R56646	01 RC ALARM MONITORING	250000006600	12/15/21		61115	12/30/21	149.70	74.85
								VENDOR TOTAL:	74.85
	R56647	01 CC ALARM MONITORING	250000006600	12/15/21		61115	12/30/21	149.70	74.85
								VENDOR TOTAL:	74.85
COMMON	COMMONWEALTH EDISON								
	010322-0459050125	01 WOODGLENN PARK	100600026601	01/03/22		61167	01/13/22	25,672.27	119.05
								VENDOR TOTAL:	119.05

DATE: 01/13/2022  
 TIME: 13:29:53  
 ID: AP450000.WOW

LISLE PARK DISTRICT  
 PAID INVOICE LISTING

FROM 12/10/2021 TO 01/13/2022

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
122221	-0795009059	01 BEAUBIEN TAVERN	220700146601	12/22/21		61116	12/30/21	1,164.37	100.43 100.43
122221	-8114710000	01 DEPOT MUSEUM	220700186601	12/22/21		61116	12/30/21	1,164.37	805.98 805.98
122221	-8114711007	01 NETZLEY/YENDER HSE	220700196601	12/22/21		61116	12/30/21	1,164.37	192.26 192.26
122221	-8198293004	01 CONNELLY PARK	100600026601	12/22/21		61116	12/30/21	1,164.37	65.70 65.70
122721	-0474252009	01 RB PUMP/ELEC HEATER	100600026601	12/27/21		61167	01/13/22	25,672.27	146.42 146.42
122721	-1483087146	01 VETS MEMORIAL	220700156601	12/27/21		61167	01/13/22	25,672.27	27.76 27.76
122721	-5459044006	01 BLACKSMITH SHOP	220700156601	12/27/21		61167	01/13/22	25,672.27	90.36 90.36
122721	-8032707009	01 RIVER RD MAINT	101200056601	12/27/21		61167	01/13/22	25,672.27	261.80 261.80
122821	-0472134017	01 PONDS/STAGE/FOUNTAIN	100600026601	12/28/21		61167	01/13/22	25,672.27	22,726.26 850.57
		02 REC CTR	10000006601						2,446.99
		03 REC CTR	21000006601						7,340.98
		04 SLAP	210800096601						271.75
		05 SLAP POOL	210800096601						1,244.84
		06 PARKS DEPT	101200136601						367.84
		07 PARKS GARAGE	101200136601						155.72
		08 LIGHTED PLAY AREA	100600026601						144.05
		09 BALL FIELDS #2 & #5	100600026601						31.39
		10 LOWER PARKING LOTS	100600026601						152.90
		11 BALL FIELDS #3 & #4	100600026601						43.95
		12 CC	101200016601						829.68
		13 CC	211200016601						829.68
		14 CPF	210900126601						468.03
		15 CPF HEAT	210900126601						1,660.54
		16 CC HEAT	101200016601						2,943.68
		17 CC HEAT	211200016601						2,943.67
122821	-2103066059	01 RB PROSHOP	511000106601	12/28/21		61167	01/13/22	25,672.27	1,979.97
		02 WS	511100116601						297.00 1,682.97

LISLE PARK DISTRICT  
 PAID INVOICE LISTING

FROM 12/10/2021 TO 01/13/2022

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
	122821-4909038093	01 ALTA CT STREETLIGHTS	100600026601	12/28/21		61167	01/13/22	25,672.27	320.65
									320.65
								VENDOR TOTAL:	26,836.64
CONCRETE		CONCRETE MANAGEMENT INC							
	90121	01 BRECKINRIDGE DRAIN INSTALL	400600026760	12/28/21		61117	12/30/21	9,600.00	2,800.00
									2,800.00
	91521	01 KINGSTON BRIDGE REPAIR	270000006260	12/28/21		61117	12/30/21	9,600.00	6,800.00
		02 KINGSTON BRIDGE REPAIR	400600026760						3,400.00
									3,400.00
CONSERVE		CONSERV FS INC							9,600.00
	6412487	01 BALLPARK SPRAYER	100600026280	01/06/22		61168	01/13/22	137.95	78.95
									78.95
	6412547	01 SNOW SHOVELS	100600026335	01/10/22		61168	01/13/22	137.95	59.00
									59.00
COUN		COUNTYWIDE DETECTIVE BUREAU							137.95
	5073	01 ALARM RADIO UPGRADE	250000006600	11/24/21		61169	01/13/22	365.00	365.00
									365.00
								VENDOR TOTAL:	365.00
DOOR		DOOR SYSTEMS INC							
	904346	01 FRONT DOOR REPAIR	211200036260	12/21/21		61170	01/13/22	675.17	490.17
									490.17
	904356	01 DOOR REPAIR	211200036260	12/21/21		61170	01/13/22	675.17	185.00
									185.00
								VENDOR TOTAL:	675.17
DOYLE		DOYLE SIGNS, INC							
	00195705	01 SIGN LIGHTING REPAIR	511100116260	12/11/21		61118	12/30/21	661.19	661.19
		02 SIGN LIGHTING REPAIR	511000106260						330.50
									330.69
									661.19
								VENDOR TOTAL:	661.19



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LISLE PARK DISTRICT  
 PAID INVOICE LISTING

FROM 12/10/2021 TO 01/13/2022

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
DRENDEL		DRENDEL PROPERTY MANAGEMENT							
	CM238	01 JAN 2022 RB MAINT	511000106260	01/05/22		61171	01/13/22	17,750.00	17,750.00 17,750.00
ETRAK		ETRAK RECREATIONAL SOFTWARE						VENDOR TOTAL:	17,750.00
	2021-2	01 DEC 2021 MONTHLY FEE	210000006490	12/15/21		61172	01/13/22	1,000.00	1,000.00 1,000.00
FIDELITY		FIDELITY SECURITY LIFE INS						VENDOR TOTAL:	1,000.00
	165093804	01 JAN 2022 VISION INSURANCE	100000006160	01/01/22		61173	01/13/22	254.50	254.50 181.09 66.88 6.53
G&GLAWN		G & G LAWCARE INC						VENDOR TOTAL:	254.50
	13811	01 CONTRACT MOWING	100600006235	11/28/21		61119	12/30/21	5,840.00	5,840.00 5,840.00
GEESE		GEESE POLICE						VENDOR TOTAL:	5,840.00
	16440	01 DEC 2021 GOOSE CONTROL	100600006235	12/09/21		61120	12/30/21	1,750.00	1,750.00 1,750.00
GRAING		GRAINGER						VENDOR TOTAL:	1,750.00
	9136418556	01 PHOTOCONTROL TURN LOCKS	100600026273	12/01/21		61121	12/30/21	407.81	33.64 33.64
	9136418564	01 PHOTOCONTROL TURN LOCKS & BULB	100600026273	12/01/21		61121	12/30/21	407.81	54.82 54.82
	9141336579	01 STORAGE CABINET	211200036260	12/06/21		61121	12/30/21	407.81	157.33 157.33
	9147293949	01 CUTOFF WHEELS	511000106260	12/10/21		61121	12/30/21	407.81	15.80 15.80

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LISLE PARK DISTRICT  
 PAID INVOICE LISTING

FROM 12/10/2021 TO 01/13/2022

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
	9151837433	01 TRASH BAGS	101200016225	12/15/21		61121	12/30/21	407.81	27.50 27.50
	9151837441	01 REPLACEMENT BUMPERS	211200036260	12/15/21		61121	12/30/21	407.81	18.30 18.30
	9151837458	01 REPLACEMENT BUMPERS	211200036260	12/15/21		61121	12/30/21	407.81	3.66 3.66
	9152504156	01 BOXED RAGS & LIGHTBULBS	101200016260	12/15/21		61121	12/30/21	407.81	96.76 96.76
	9159026088	01 TOOLS & HDW	221200166260	12/22/21		61174	01/13/22	130.17	5.72 5.72
	9159026096	01 SUPPORT STRAPS	210800066260	12/22/21		61174	01/13/22	130.17	124.45 124.45
GUARD		THE GUARDIAN LIFE INSURANCE CO						VENDOR TOTAL:	537.98
	DEC21VOLLIFE	01 DEC 21 VOLUNTARY LIFE INS	100000002052	12/01/21	000000006	61122	12/30/21	275.60	275.60 275.60
	JAN22VOLLIFE	01 JAN 2022 VOLUNTARY LIFE INS	100000002052	01/01/22		61175	01/13/22	275.60	275.60 275.60
GWILLIAM		DREW GWILLIAM						VENDOR TOTAL:	551.20
	BOOT2021	01 2021 SAFETY BOOT REIMBURSEMENT	250000006730	12/21/21		61123	12/30/21	100.00	100.00 100.00
	HINKLEY		DS SERVICES OF AMERICA INC					VENDOR TOTAL:	100.00
	17039803121021	01 RB MAINT DRINKING WATER	100000006270	12/10/21		61124	12/30/21	28.86	28.86 14.43
		02 RB MAINT DRINKING WATER	210000006270						14.43
HMDEPO		HOME DEPOT CREDIT SERVICES						VENDOR TOTAL:	28.86
	6031298	01 TOOLS & REPAIR PARTS	211200036260	12/02/21		61176	01/13/22	155.48	131.14 131.14

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LISLE PARK DISTRICT  
 PAID INVOICE LISTING

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VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
	6041775	01 GLOVES & REPAIR PARTS	211200036260	11/12/21		61176	01/13/22	155.48	24.34 24.34
HOM		HOME PLUMBING & HEATING CO						VENDOR TOTAL:	155.48
	10243	01 KOHLER CARTRIDGE	211200036260	12/16/21		61125	12/30/21	207.41	65.90 65.90
	10248	01 REPAIR KIT & SOLENOID	211200036260	12/16/21		61125	12/30/21	207.41	141.51 141.51
HUFFNPUF		HUFF-N-PUFF FITNESS REPAIR LLC						VENDOR TOTAL:	207.41
	114490	01 TREADMILL REPAIR	210900126730	11/22/21		61126	12/30/21	1,041.64	861.64 861.64
	114738	01 CPF EQUIP REPAIR	210900126730	12/10/21		61126	12/30/21	1,041.64	180.00 180.00
ILLASPA		ILLINOIS ASSOCIATION OF PARK						VENDOR TOTAL:	1,041.64
	DUES2022	01 IAPD 2022 MEMBERSHIP	100000006110	12/15/21		61127	12/30/21	6,944.17	6,944.17 6,944.17
JEWELP		ALBERTSON COMPANIES						VENDOR TOTAL:	6,944.17
	435345-122021-0056	01 SWIFTERS	210900126265	01/07/22		61177	01/13/22	14.98	14.98 14.98
JIMSTRUK		JIM'S TRUCK INSPECTION LLC						VENDOR TOTAL:	14.98
	189275	01 UNIT #7 VEHICLE INSPECTION	101300046330	12/09/21		61128	12/30/21	35.00	35.00 35.00
KAESAR&B		KAESER & BLAIR INC						VENDOR TOTAL:	35.00
	11103045	01 UNIFORM EMBROIDERY	100600026195	12/09/21		61129	12/30/21	296.84	30.00 30.00

LISLE PARK DISTRICT  
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VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
	11129030	01 STAFF SHIRTS	210761006303	11/29/21		61129	12/30/21	296.84	266.84 266.84
				VENDOR TOTAL:					296.84
KARLOWSK		KAREN M. KARLOWSKI							
	DEC2021	01 DEC 21 YOGA CLASSES	210930306430	12/29/21		61130	12/30/21	413.73	413.73 413.73
				VENDOR TOTAL:					413.73
KONI		KONICA MINOLTA BUSINESS							
	5018389808	01 QUARTERLY COPIER LEASE	100600026235	01/06/22		61178	01/13/22	5,954.00	5,954.00 188.13 2,648.89 2,648.88 215.44 252.66
		02 QUARTERLY COPIER LEASE	100000016235						
		03 QUARTERLY COPIER LEASE	210000016235						
		04 QUARTERLY COPIER LEASE	220000146235						
		05 QUARTERLY COPIER LEASE	511000106235						
				VENDOR TOTAL:					5,954.00
LINDEGAS		LINDE GAS & EQUIPMENT INC							
	68145264	01 TORCH TANK RENTAL	101300046330	12/31/21		61179	01/13/22	58.95	58.95 58.95
				VENDOR TOTAL:					58.95
LISFIRE		LISLE WOODRIDGE FIRE DISTRICT							
	F21213	01 FALSE ALARM FEE	250000006600	11/20/21		61131	12/30/21	150.00	150.00 150.00
				VENDOR TOTAL:					150.00
LISLEHER		LISLE HERITAGE SOCIETY							
	120821	01 DEPOT DAYS EXPENSE REIMB	220780006303	12/08/21		61180	01/13/22	313.41	313.41 313.41
				VENDOR TOTAL:					313.41
LISLCHA		LISLE AREA CHAMBER OF COMMERCE							
	14740	01 2022 CHAMBER MEMBERSHIP	100000006110	12/31/21		61181	01/13/22	305.00	305.00 305.00
				VENDOR TOTAL:					305.00

LISLE PARK DISTRICT  
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VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
LISCOM		LISLE COMMUNITY SCHOOL							
2022-15	01	CUSTODIAN EXPENSE	210711806430	12/10/21		61132	12/30/21	318.77	318.77
								VENDOR TOTAL:	318.77
MAASHA		MAAS HAULING & EXCAVATING							
1214-9681012-21	01	LANDSCAPE YARD WASTE REMOVAL	100600026320	12/14/21		61182	01/13/22	1,220.00	1,220.00
								VENDOR TOTAL:	1,220.00
MAJESKIM		MICHELE A MAJESKI							
739091	01	DEC 21 FITNESS CLASSES	210930006430	12/28/21		61133	12/30/21	140.00	140.00
	02	DEC 21 FITNESS CLASSES	210930106430					80.00	80.00
								60.00	60.00
								VENDOR TOTAL:	140.00
MEADOWSP		MEADOWS PUBLISHING SOLUTIONS							
2020	01	ANNUAL MAINTENANCE AGREEMENT	100300006720	12/28/21		61134	12/30/21	495.00	495.00
								VENDOR TOTAL:	495.00
MEIER		RITA MEIER							
DEC2021	01	DEC 21 GENTLE YOGA CLASSES	210930206430	12/29/21		61135	12/30/21	202.40	202.40
								VENDOR TOTAL:	202.40
MENARB		MENARDS							
23346	01	TOOLS	511000106260	12/01/21		61136	12/30/21	776.00	27.71
								VENDOR TOTAL:	27.71
23411	01	CUTTING TOOL	1012000016260	12/02/21		61136	12/30/21	776.00	56.68
								VENDOR TOTAL:	56.68
23465	01	BLOCK REFILLS	2112000036260	12/03/21		61136	12/30/21	776.00	137.79
								VENDOR TOTAL:	137.79
23585	01	BLOCK REFILLS	210800066260	12/06/21		61136	12/30/21	776.00	14.97
								VENDOR TOTAL:	14.97
23699	01	COVER PLATE	2112000036260	12/08/21		61136	12/30/21	776.00	22.17
								VENDOR TOTAL:	22.17

LISLE PARK DISTRICT  
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VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
23702	01	CONNECTORS	101200016260	12/08/21		61136	12/30/21	776.00	66.51 66.51
23716	01	CREDIT	211200036260	12/08/21		61136	12/30/21	776.00	-5.98 -5.98
23718	01	SLAP HEATER MAINT	210800066260	12/08/21		61136	12/30/21	776.00	111.97 111.97
23781	01	CREDIT	211200036260	12/10/21		61136	12/30/21	776.00	-17.70 -17.70
23783	01	SLAP HEATER MAINT	210800066260	12/10/21		61136	12/30/21	776.00	30.92 30.92
23925	01	BRIDGE HARDWARE	511000106260	12/13/21		61136	12/30/21	776.00	27.06 27.06
23970	01	BITS	511000106260	12/14/21		61136	12/30/21	776.00	27.87 27.87
24052	01	CARBIDE BLADES	210800066260	12/16/21		61136	12/30/21	776.00	120.96 120.96
24053	01	LIGHTS	210900126260	12/16/21		61136	12/30/21	776.00	155.07 155.07
24205	01	LYSOL & CABLE TIES	211200036225	12/20/21		61183	01/13/22	413.76	77.22 77.22
24263	01	LYSOL & LIGHTS	211200036225	12/21/21		61183	01/13/22	413.76	69.52 69.52
24266	01	TOOLS, BATTERIES, LIGHTS	211200036260	12/21/21		61183	01/13/22	413.76	40.87 40.87
24925	01	MISC SUPPLIES	100600026265	01/06/22		61183	01/13/22	413.76	226.15 226.15
								VENDOR TOTAL:	1,189.76
MOOKA	AMY L MOOK								
52	01	DEC 21 YOGA CLASSES	210930306430	12/29/21		61137	12/30/21	188.10	188.10 188.10



LISLE PARK DISTRICT  
 PAID INVOICE LISTING

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VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
	010622-45791010007	01 YENDER HSE	220700196603	01/06/22		61186	01/13/22	8,214.42	298.93
	010622-63070010002	01 BEAUBIEN TAVERN	220700146603	01/06/22		61186	01/13/22	8,214.42	298.93
	010622-68420995661	01 SLAP	210800096603	01/06/22		61186	01/13/22	8,214.42	220.15
	010622-68838438759	01 REC CTR	21000006603	01/06/22		61186	01/13/22	8,214.42	220.15
	02 REC CTR	10000006603							220.15
	040522-17068900004	01 RIVER RD MAINT	100600136603	01/05/22		61186	01/13/22	8,214.42	1,340.98
	211206-00029900008	01 PARKS DEPT HEAT	10060026603	12/06/21		61140	12/30/21	4,291.10	1,340.98
	211206-19811149202	01 PARKS GARAGE	100600026603	12/06/21		61140	12/30/21	4,291.10	1,986.56
	211206-45791010007	01 NETZLEY/YENDER HOUSE	220700196603	12/06/21		61140	12/30/21	4,291.10	1,489.92
	211206-63070010002	01 BEAUBIEN TAVERN	220700146603	12/06/21		61140	12/30/21	4,291.10	496.64
	211206-68420995661	01 SLAP	210800096603	12/06/21		61140	12/30/21	4,291.10	1,032.12
	211206-68838438759	01 REC CTR	21000006603	12/06/21		61140	12/30/21	4,291.10	1,032.12
	02 REC CTR	10000006603							859.79
	PADDOCK PUBLICATIONS INC								385.85
	201260	01 LEGAL NOTICES	10000006300	12/05/21		61141	12/30/21	78.50	385.85
									268.34
									268.34
									177.96
									177.96
									1,019.05
									1,019.05
									1,580.11
									1,185.08
									395.03
									12,505.52
									VENDOR TOTAL:
									12,505.52
									78.50
									78.50
									VENDOR TOTAL:
									78.50
									73,928.94
									73,928.94

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LISLE PARK DISTRICT  
 PAID INVOICE LISTING

FROM 12/10/2021 TO 01/13/2022

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
	DEC21-3952			12/10/21		61143	12/30/21	15,592.25	12,489.06
		29 REC CTR CABLE	100300006606						61.52
		30 REC CTR PHONE	10000006605						92.30
		31 REC CTR PHONE	21000006605						92.30
		32 CC INTERNET	100300006607						173.40
		33 CORP TELEPHONE	10000006605						172.43
		34 REC TELEPHONE	21000006605						172.43
		35 CPF TELEPHONE	210900126605						121.34
		36 PARKS DEPT TELEPHONE	10060026605						44.70
		37 RB MAINT TELEPHONE	100600136605						25.55
		38 RB TELEPHONE	511000106605						83.02
		39 MUSEUM TELEPHONE	220700186605						19.17
		40 RB TELEPHONE	511000106605						420.07
		41 RIVER RD MAINT INTERNET & PHON	10000006605						169.39
		42 RB INTERNET	511000106607						153.35
		43 TAVERN PHONE & INTERNET	220700146605						151.20
		44 PARKS INTERNET	10060026607						168.40
		45 BLACKSMITH SHOP PHONE	220700156605						149.44
		46 DEPOT MUSEUM PHONE	220700186605						168.84
		47 NETZLEY/YENDER HOUSE PHONE	220700196605						149.44
		48 CPF CABLE TV	210900126605						73.50
		49 BEAUBIEN TAVERN PHONE	220700146605						179.44
		50 OCT 2021 CELL PHONE CHARGES	10000006605						1,270.13
		51 OFFICE SUPPLIES	511000106270						9.99
		52 NOV 2021 CC TRASH & RECYCLING	100600026320						138.00
		53 NOV 2021 OPS GARAGE TRASH	100600026320						276.01
		54 NOV 2021 RC TRASH & RECYCLING	100600026320						138.00
		55 NOV 2021 RIVER RD TRASH & RECL	100600026320						86.65
		56 OFFICE SUPPLIES	511000106270						12.58
		57 UNIFORMS	100600026195						99.99
		58 FB ADS	210900126410						100.00
	DEC21-3952B			12/10/21		61143	12/30/21	15,592.25	3,103.19
		01 STICKERS	210900126265						8.99
		02 PARKING	210774006430						4.00
		03 PAPER	21000006270						25.44
		04 PAPER	21000006270						48.82
		05 SUPPLIES	22070006265						72.14
		06 SUPPLIES	22070006265						13.98
		07 SUPPLIES	22070006265						31.99
		08 CHAMBER LUNCHEON	10000006165						20.00
		09 MEETING EXPENSE	21000006175						34.55
		10 IPRA MEMBERSHIP	21070006110						264.00
		11 PLAQUE	22070006265						58.00
		12 BASKETBALLS	210711806303						574.21
		13 CONES	210711806303						89.95
		14 SOQ FIELD TRIP	210762206430						69.75
		15 SOQ FIELD TRIP	210762206303						92.75



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6619	02	JAN 2022 COMPUTER CONSULTING	210300006490	01/01/22		61189	01/13/22	2,950.00	2,950.00 1,475.00
								VENDOR TOTAL:	2,950.00
RJNSUP		RJN SUPPLIES, INC							
22292	01	PAPER PRODUCTS	211200036260	12/01/21		61144	12/30/21	845.00	845.00 845.00
								VENDOR TOTAL:	845.00
RUSSOP		RUSSO POWER EQUIPMENT							
10937666	01	SNOW SHOVELS	100600026335	01/04/22		61190	01/13/22	817.73	79.98 79.98
10939305	01	SNOW SHOVELS & SPREADER	100600026335	01/06/21		61190	01/13/22	817.73	737.75 737.75
								VENDOR TOTAL:	817.73
RUTZD		DAVID W. RUTZ							
40045	01	RESALE MERCHANDISE	511000105000	10/22/21		61191	01/13/22	193.54	193.54 193.54
								VENDOR TOTAL:	193.54
SAMSMR		SAMS CLUB							
		MEMBERSHIP#5915458683430							
		01 SAMS CLUB ANNUAL MEMBERSHIP	100000006265	12/13/21		61145	12/30/21	245.00	245.00 245.00
								VENDOR TOTAL:	245.00
SEMPERFI		SEMPER FI LANDSCAPING							
2021-0744C	01	LAUNCH INSTALL STAKES & CLEATS	400600026760	08/30/21		61146	12/30/21	528.00	528.00 528.00
								VENDOR TOTAL:	528.00
SERVICE		SERVICE SANITATION INC							
8305130	01	MONTHLY SANITATION SERVICE	270000006430	01/10/22		61192	01/13/22	678.00	134.00 134.00
8305131	01	MONTHLY SANITATION SERVICE	270000006430	12/10/21		61147	12/30/21	402.00	134.00 134.00
8319689	01	MONTHLY SANITATION SERVICE	270000006430	01/07/22		61192	01/13/22	678.00	136.00 136.00

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VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
8319690	01	MONTHLY SANITATION SERVICE	270000006430	01/07/22		61192	01/13/22	678.00	136.00 136.00
8319691	01	MONTHLY SANITATION SERVICE	270000006430	01/07/22		61192	01/13/22	678.00	272.00 272.00
83605132	01	MONTHLY SANITATION SERVICE	270000006430	12/10/21		61147	12/30/21	402.00	268.00 268.00
SHERWIN WILLIAMS									VENDOR TOTAL: 1,080.00
2253-8	01	PAINT ROLLERS	100600026265	01/07/22		61193	01/13/22	266.71	27.01 27.01
4030-2	01	PAINT	100600026265	01/05/22		61193	01/13/22	266.71	239.70 239.70
SIGNATURE DESIGN GROUP INC									VENDOR TOTAL: 266.71
20231.4	01	ARBOR VIEW LANDSCAPE ARCHITECT	400600026760	01/03/22		61194	01/13/22	13,563.00	13,563.00 13,563.00
SIKICH									VENDOR TOTAL: 13,563.00
548896	01	YEAR END AUDIT FEES	240000006490	12/31/21		61195	01/13/22	3,600.00	3,600.00 3,600.00
SCOTT SILVER									VENDOR TOTAL: 3,600.00
PC122021	01	SUPPLIES	210741006303	12/20/21		61148	12/30/21	282.16	282.16 15.60 18.98 25.05 40.23 6.19 26.97 11.60 37.29 15.00 39.98 11.60 20.69 12.98
	02	SUPPLIES	210770006303						
	03	SUPPLIES	210770006303						
	04	SUPPLIES	210770006303						
	05	SUPPLIES	210741256303						
	06	SUPPLIES	210741256303						
	07	MILEAGE	100000006190						
	08	MEETING EXPENSE	100000006265						
	09	SUPPLIES	210750006303						
	10	SUPPLIES	210770006303						
	11	MILEAGE	100000006190						
	12	MEETING EXPENSE	100000006265						
	13	SUPPLIES	100000006270						



LISLE PARK DISTRICT  
 PAID INVOICE LISTING

FROM 12/10/2021 TO 01/13/2022

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P. O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
T0000808	SHIRLEY THOMPSON							VENDOR TOTAL:	2,365.60
	REFUND122121		210000002000	12/21/21		61153	12/30/21	84.00	84.00
	01 REFUND 12/21/21								84.00
T0001262	CAROLYN PROHASKA							VENDOR TOTAL:	84.00
	REFUND122121		210000002000	12/21/21		61154	12/30/21	182.00	182.00
	01 REFUND 12/21/21								182.00
T0001733	LINDA MCGUNN							VENDOR TOTAL:	182.00
	REFUND122121		210000002000	12/21/21		61155	12/30/21	91.00	91.00
	01 REFUND 12/21/21								91.00
T0001734	LORI BELGIO							VENDOR TOTAL:	91.00
	REFUND122121		210000002000	12/21/21		61156	12/30/21	91.00	91.00
	01 REFUND 12/21/21								91.00
T0001735	MARY ANN JIMENEZ							VENDOR TOTAL:	91.00
	REFUND122121		210000002000	12/21/21		61157	12/30/21	91.00	91.00
	01 REFUND 12/21/21								91.00
T0001737	YVONNE GREGWOR							VENDOR TOTAL:	91.00
	REFUND122921		210000002000	12/29/21		61158	12/30/21	100.00	100.00
	01 REFUND 12/29/21								100.00
TRESS	TRESSLER LLP							VENDOR TOTAL:	100.00
	439122	01 NOV 2021 LEGAL FEES	100000006470	12/22/21		61159	12/30/21	1,180.00	1,180.00
V3	V3 COMPANIES OF ILLINOIS							VENDOR TOTAL:	1,180.00
	5	01 RB WETLAND MAINTENANCE	511000106260	12/31/21		61198	01/13/22	2,000.00	2,000.00
								VENDOR TOTAL:	2,000.00







LISLE PARK DISTRICT  
 PAID INVOICE LISTING

FROM 12/10/2021 TO 01/13/2022

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
2021LISLEFAT	01	FALL TRACK & FIELD	210713106430	12/01/21		61200	01/13/22	11,353.55	539.00 539.00
2021LISLES1T	01	SUMMER TRACK & FIELD 1	210713106430	12/01/21		61200	01/13/22	11,353.55	462.00 462.00
2021LISLES2T	01	SUMMER TRACK & FIELD 2	210713106430	12/01/21		61200	01/13/22	11,353.55	741.30 741.30
2021LISLESBB	01	SUMMER BBALL LEAGUE	210712406430	12/01/21		61200	01/13/22	11,353.55	882.00 882.00
2021LISLESL	01	SPRING VB LEAGUE	210712406430	12/01/21		61200	01/13/22	11,353.55	663.60 663.60
2021LISLESUL	01	SUMMER VB LEAGUE	210712406430	12/01/21		61200	01/13/22	11,353.55	928.20 928.20
2021LISLESVS	01	SPRING VB SKILLS 1	210712406430	12/01/21		61200	01/13/22	11,353.55	529.20 529.20
2021LISLESVS-2	01	SPRING VB SKILLS 2	210712406430	12/01/21		61200	01/13/22	11,353.55	88.20 88.20
2021LISLETFS	01	SPRING TRACK & FIELD	210713106430	12/01/21		61200	01/13/22	11,353.55	111.30 111.30
21LISLEF1VS	01	FALL 2 VB SKILLS	210712406430	12/01/21		61200	01/13/22	11,353.55	529.20 529.20
21LISLEF2VS	01	FALL 2 VB SKILLS	210712406430	12/01/21		61200	01/13/22	11,353.55	529.20 529.20
21LISLEFVBL	01	FALL VB LEAGUE	210712406430	12/01/21		61200	01/13/22	11,353.55	1,785.00 1,785.00
21LISLENFL	01	SUMMER FLAG FOOTBALL LEAGUE	210713106430	12/01/21		61200	01/13/22	11,353.55	1,330.00 1,330.00
21LISLESU1VS	01	VB SKILLS SUMMER 1	210712406430	12/01/21		61200	01/13/22	11,353.55	308.70 308.70
21LISLESU2VC	01	SUMMER VC -2	210712406430	12/01/21		61200	01/13/22	11,353.55	333.20 333.20

DATE: 01/13/2022  
 TIME: 13:29:53  
 ID: AP450000.WOW

LISLE PARK DISTRICT  
 PAID INVOICE LISTING

FROM 12/10/2021 TO 01/13/2022

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
21LISLESU2VS	01	SUMMER 2 VB SKILLS	210712406430	12/01/21		61200	01/13/22	11,353.55	396.90
21LISLESU3VC	01	VBC - 3	210712406430	12/01/21		61200	01/13/22	11,353.55	396.90
21LISLESU4VC	01	VEALL CAMP	210712406430	12/01/21		61200	01/13/22	11,353.55	47.60

TOTAL --- ALL INVOICES: 11,353.55  
 282,277.48

VENDOR TOTAL:



**Memo**

To: Board of Park Commissioners

From: Aaron Cerutti, Superintendent of Parks & Facilities

Date: January 10, 2022

Re: Ordinance 22-01, an ordinance approving the disposal of personal property owned by the Lisle Park District

---

The 2022 Budget contains allocations to replace certain Lisle Park District vehicles and equipment, including a 1997 John Deere tractor, 2001 Morbark wood chipper, 2009 Ford Escape, 2007 Chevy pickup truck, and a 2002 Ford F-450 dump truck. Staff recommends the Board of Park Commissioners declare the above items are no longer necessary to retain and authorize staff to sell each one. Over the years staff has taken several routes to sell equipment including trading in, conducting a bid for sale, and selling equipment/vehicles through auction. The most lucrative option has proven to be selling District vehicles and equipment through Obenauf Auction Services.

The following Ordinance 22-01, an ordinance approving the disposal of personal property owned by the Lisle Park District, is presented for your consideration.

Recommended Motion: Move to adopt Ordinance 22-01, an ordinance approving the disposal of personal property owned by the Lisle Park District.

**LISLE PARK DISTRICT**

**AN ORDINANCE APPROVING THE DISPOSAL OF PERSONAL PROPERTY  
OWNED BY THE LISLE PARK DISTRICT**

**ORDINANCE 22-01**

**WHEREAS**, the Lisle Park District, DuPage County, Illinois (the "District"), is a duly organized and existing Park District created under the provision of the laws of the State of Illinois and is now operating under the provisions of the Park District Code of the State of Illinois and all laws amendatory thereof and supplementary thereto (the "Park Code"); and

**WHEREAS**, pursuant to Section 8-22 of the Park Code, three-fifths of the members of the Park Board may authorize the sale or disposal of personal property that is no longer necessary, useful to, or in the best interests of the Park District; and

**WHEREAS**, the Park District owns a John Deere Tractor Model #5400 Serial #LV5400E641903, a 2001 Morbark Tornado Wood Chipper, Model #13 Serial #23343, 2009 Ford Escape Serial #1FMCU49389KA17907, a 2007 Chevrolet 1500 Pickup Truck Serial #1GCEC14Z77Z110710, and a 2002 Ford F-450 Dump Truck Serial #1FDXF46F12EC57895.

**WHEREAS**, the Board of Park Commissioners has determined that it would be in the best interest of the Park District to dispose, sell, or donate a John Deere Tractor Model #5400 Serial #LV5400E641903, a 2001 Morbark Tornado Wood Chipper, Model #13 Serial #23343, 2009 Ford Escape Serial #1FMCU49389KA17907, a 2007 Chevrolet 1500 Pickup Truck Serial #1GCEC14Z77Z110710, and a 2002 Ford F-450 Dump Truck Serial #1FDXF46F12EC57895.

**NOW, THEREFORE, IT IS HEREBY ORDAINED BY THE BOARD OF PARK COMMISSIONERS OF THE LISLE PARK DISTRICT, as follows:**

**Section 1:** The foregoing preamble of the Ordinance is hereby incorporated in its entirety in Ordinance 22-01.

**Section 2:** The Park District will dispose, donate, sell, or trade in a John Deere Tractor Model #5400 Serial #LV5400E641903, a 2001 Morbark Tornado Wood Chipper, Model #13 Serial #23343, 2009 Ford Escape Serial #1FMCU49389KA17907, a 2007 Chevrolet 1500 Pickup Truck Serial #1GCEC14Z77Z110710, and a 2002 Ford F-450 Dump Truck Serial #1FDXF46F12EC57895.

Items listed above will be donated, traded in, or disposed of in compliance with the regulations of the Environmental Protection Agency.

**Section 3:** Except, as otherwise provided herein, this Ordinance shall be in full force and effective forthwith upon its adoption and approval as provided by law.

Adopted this 20<sup>th</sup> day of January 2022.

**AYES:**

**NAYS:**

**ABSENT:**

**ABSTAIN:**

\_\_\_\_\_  
President Board of Park Commissioners  
Lisle Park District

**ATTEST:**

\_\_\_\_\_  
Secretary, Board of Park Commissioners  
Lisle Park District

**S E A L**

000012



**Memo**

To: Board of Park Commissioners  
From: Aaron Cerutti, Superintendent of Parks and Facilities  
Date: January 5, 2022  
Re: 2022 Morbark Brush Chipper Purchase

---

Staff has budgeted to replace the Brush chipper in our Parks Department this year.

The current chipper is a 2001 Morbark Model 13 that has been in service for the last 21 years. It has served us very well during this time.

The new unit is a Morbark Eeger Beaver Model 1821, which is the newest version of our old chipper for 2022. The quoted price for this unit is \$90,301.60.

This unit is available through Sourcewell, our national cooperative purchasing alliance. We have and continue to use them for all our fleet purchases, as they meet all of our bidding requirements and provide deeper discounts than we can get if we bid items individually on our own. This unit is available at an 18% discount over list price.

If you have any questions, feel free to contact myself or Director Garvy.

Recommended Motion: Move to authorize staff to purchase one 2022 Morbark Eeger Beaver Brush Chipper Model 1821 from Morbark Industries of Winn, Michigan for an amount not to exceed \$90,301.60.



**Memo**

To: Board of Park Commissioners  
From: Aaron Cerutti, Superintendent of Parks and Facilities  
Date: January 11, 2022  
Re: 2022 Fleet Vehicle Capital Purchases

---

Staff has budgeted to replace several fleet vehicles in the 2022 budget. Currently, finding vehicles that are available to purchase is extremely challenging due to all the supply and labor shortages in the automotive manufacturing industry.

Current lead time on most orders is approaching 30 weeks, and that is assuming that the vehicle manufacturer is actually accepting orders at all. If they are not accepting orders, the lead time is still being quoted at 30 weeks from order placement. My sources are saying it looks like some models will not be available to order until sometime between Mid-March and June 1<sup>st</sup> of this year. That puts delivery of these vehicles sometime between October of 2022 and January of 2023.

I have currently been able to work with National Auto Fleet Group, the current fleet vendor for our cooperative purchasing alliance Sourcewell, to source a couple of the replacement vehicles that will be available in a more timely manner. They currently already have them on a stock order knowing that some municipalities will be looking for replacements in a more timely fashion than what exists in the current market. The other fleet purchases for this year are currently not available to order at all, with order dates yet to be announced.

Two of our current vehicles should be replaced sooner rather than later, the 2007 Chevy Silverado and the 2009 Ford Escape. Both vehicles, while still in regular use, are experiencing several mechanical and rust issues. Both of them could potentially lead to large dollar repairs that would not be advisable should they fail, and these repairs are probably going to cost more than what the vehicle is currently worth, hence the reason they are budgeted to be replaced this year. The 2007 Chevy has developed a slight engine knock and has significant rusting issues with the brake lines. The 2009 Escape is a hybrid vehicle that is approaching the end of its hybrid battery life expectancy.

Staff recommends the purchase of a 2021 Chevy Silverado to replace the 2007 Chevy Silverado at a cost of \$33,179.00 and a 2022 Ford Escape to replace the 2009 Ford Escape at a cost of \$25,535.28.

The 2021 Chevy is available for delivery in approximately 2 to 3 weeks, and the 2022 Escape is available in approximately 28 weeks.

Budget for the Chevy Truck:	\$32,000.00	Purchase price 2021 Chevy :	\$33,179.00
Budget for the Ford Escape:	\$26,500.00	Purchase price Ford Escape :	\$25,535.28
Total Budget for Both	: \$58,500.00	Total price for Both	: \$58,714.28

**Recommended Motion:** Move to award the purchase of the one 2021 Chevy Silverado 1500 Truck for \$33,179.00 and one 2022 Ford Escape for \$25,535.28 from National Auto Fleet Group in Watsonville, CA for a total amount not to exceed \$58,714.28.





**Memo**

To: Board of Park Commissioners  
From: Dan Garvy, Director of Parks & Recreation  
Date: January 12, 2022  
Re: Tate Woods Park Playground Equipment

---

The playground equipment at Tate Woods Park is scheduled and budgeted for replacement in 2022. Considering the recently communicated lead time on manufacturing and delivery of five to six months, staff recommends ordering the equipment now in the hopes we have it in time for installation this construction season.

The District orders playground equipment from Little Tikes Commercial/PlayPower LT Farmington, Inc. through Sourcewell, a national cooperative purchasing alliance. These cooperative purchasing groups conduct their own national requests for bids on all sorts of equipment and services and award contracts to the lowest responsible bidders. Because they do this on a national level, they are typically wading through a substantially larger number of participating contractors and therefore receive much more competitive pricing than any one single agency can receive on its own. Further, participating contractors have the ability to offer more competitive pricing than they would otherwise knowing they will be eligible to earn much more work by having national exposure.

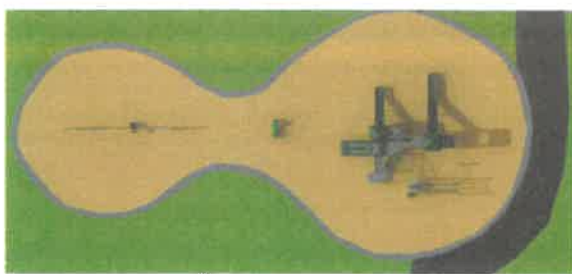
The recommended replacement playground equipment for Tate Woods Park lists at \$45,552.82, but with our Sourcewell discount of \$7,742.97 (17%) our price, including freight, is \$38,507.85. There is an allocation of \$40,000 in the Capital Projects Fund for this purchase. A colored rendering of the playground equipment follows this memo.

**Recommended Motion:** Move to authorize staff to purchase Tate Woods Park playground equipment from PlayPower LT Farmington, Inc in the amount of \$38,507.85.

# Tate Woods

COMMERCIAL

Little Ethics



000016



**Memo**

To: Board of Park Commissioners  
From: Dan Garvy, Director of Parks & Recreation  
Date: January 12, 2022  
Re: Arbor View Park Playground Equipment

---

The Arbor View Park Playground and Court Area Redevelopment project includes replacing the playground equipment. Identical to the Tate Woods Park playground equipment situation, we are told to expect five to six months from time of order to delivery. Staff and our landscape architect for that project are expecting a summer construction schedule, so it is in our best interest to purchase this playground equipment now.

As reported with the Tate Woods Park playground equipment recommendation, the District orders playground equipment from Little Tikes Commercial/PlayPower LT Farmington, Inc. through Sourcewell, a national cooperative purchasing alliance. These cooperative purchasing groups conduct their own national requests for bids on all sorts of equipment and services and award contracts to the lowest responsible bidders. Because they do this on a national level, they are typically wading through a substantially larger number of participating contractors and therefore receive much more competitive pricing than any one single agency can receive on its own. Further, participating contractors have the ability to offer more competitive pricing than they would otherwise knowing they will be eligible to earn much more work by having national exposure.

The recommended replacement playground equipment for Arbor View Park lists at \$90,604.51, but with our Sourcewell discount of \$18,120.90 (20%), our price, including freight, is \$73,182.61. This is included within the \$475,000 allocation in the Capital Projects Fund. A colored rendering of the playground equipment follows this memo.

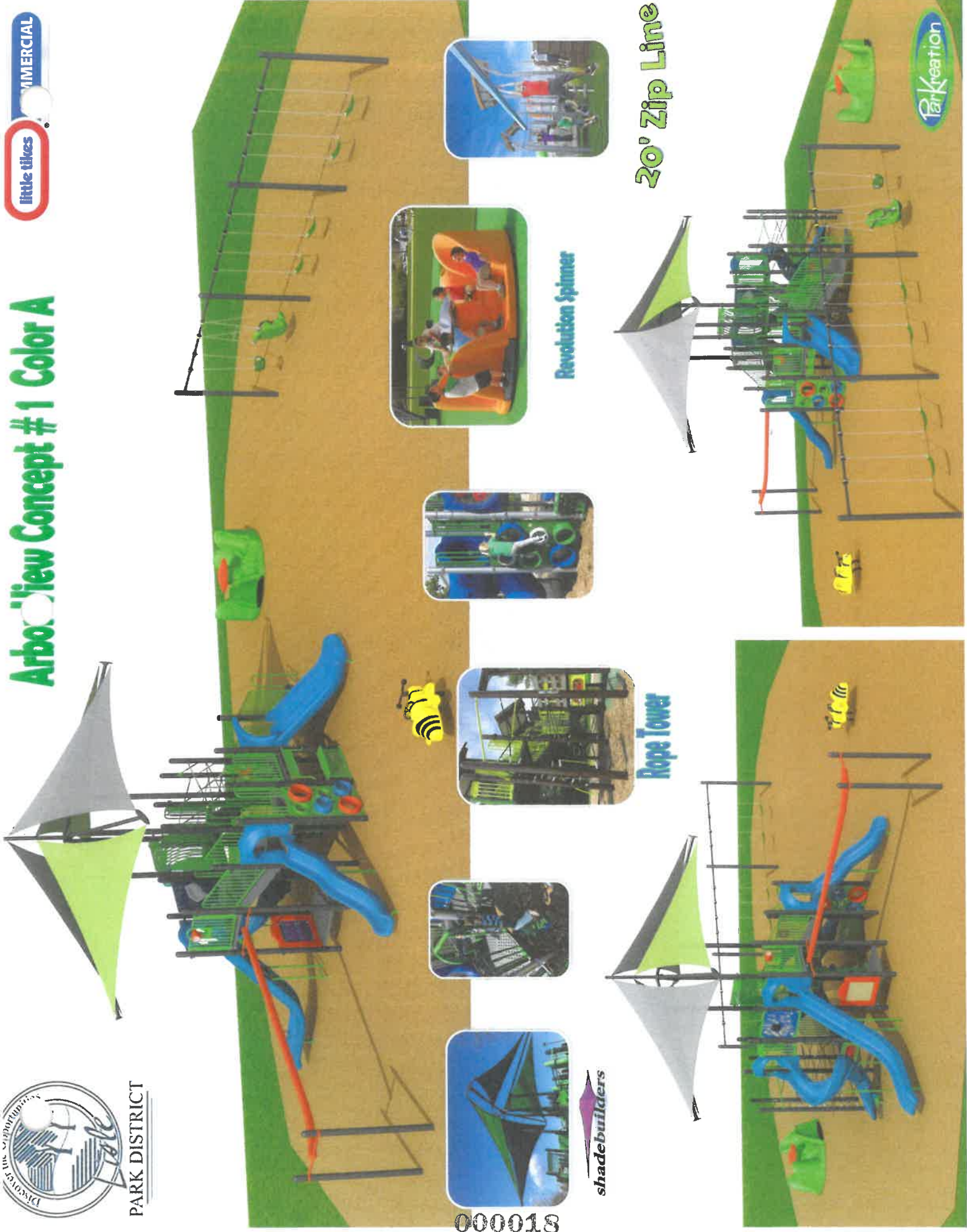
Recommended Motion: Move to authorize staff to purchase Arbor View Park playground equipment from PlayPower LT Farmington, Inc in the amount of \$73,182.61.



PARK DISTRICT

# ArboView Concept #1 Color A

little tikes COMMERCIAL



8100018

shadebuilders



Rope Tower



Revolution Spinner



20' Zip Line



Parkreation

December 7, 2021

Dan Garvy  
Lisle Park District  
1925 Ohio St  
Lisle, IL 60532-2170

Dear Lisle Park District Board of Commissioners,

During the past decade, IAPD has conducted several important research studies like the Program Facility Usage Report, W-2 and Revenue Analysis, and Statewide Citizen Satisfaction Survey to help your agency demonstrate its value to the local community and to assist our advocacy efforts.

Lisle Park District recently completed the latest IAPD-funded research survey which collected key metrics from member agencies to identify the scope of their services, facilities, open space, investment/spending and other financial information from the last fiscal year prior to the pandemic. During the past several months, IAPD has been working closely with our partner in this research endeavor, aQity Research & Insights, Inc., on the analysis and findings for the study.

I am very excited to deliver the enclosed IAPD Key Metric Agency Data Results, which includes key findings such as:

- **1,480 residents served per park site (average)**
- **12 acres per 1,000 residents (median)**
- **12 programs offered per 1,000 residents (median)**
- **\$28 in capita! expenditures per resident per year (median).**

While these statewide statistics are impressive and will help support our advocacy efforts, I am **even more enthusiastic about the benchmarking opportunities the data will offer your agency.**

Every agency that took the time to complete the survey now has complete access to an online database that includes all information for all 146 participating agencies. A hyperlink to access the database along with a tutorial video to help agencies navigate its use will be emailed to each participating agency in the coming days. Of course, aQity Research & Insights is also available to assist you, and their contact information is at the back of the report.

**I want to personally thank the Board of Commissioners and staff of the Lisle Park District for taking time to complete this important IAPD research request.**

To assist you in communicating these positive results, IAPD is preparing additional materials, including a new five-panel brochure that will be patterned after the popular IAPD Citizen Satisfaction, W-2 & Revenue Analysis, and Program Facility Usage five-panel brochures.

I hope you and your agency find IAPD's latest research useful.

Sincerely,

  
Peter M. Murphy, J.D., CAE  
President/CEO

000019





**ADMINISTRATION & RECREATION CENTER**

1925 OHIO STREET | LISLE, IL 60532

PHONE: 630.964.3410 | FAX: 630.964.7448

TDD: 1.800.526.0857

WWW.LISLEPARKDISTRICT.ORG

**Memo**

To: Board of Park Commissioners

From: Scott M. Silver, Superintendent of Finance

Date: January 13, 2022

Re: Ordinance 22-02, an ordinance providing for the issue of \$1,284,000 Taxable General Obligation Limited Tax Park Bonds, Series 2022, of the District for the building, maintaining, improving and protecting of the existing land and facilities of the District and for the payment of the expenses incident thereto, providing for the levy of a direct annual tax to pay the principal and interest on the bonds and authorizing the sale of the bonds to the Corporate Fund of the District.

---

In 2010 when the Lisle Park District purchased 1925 Ohio Street building, the District made a conscience effort to leave enough room in the Debt Service Extension Base (DSEB) to issue two-year bonds that will be used to fund capital projects in two-year increments. The District has issued two-year bonds in 2010, 2012, 2014, 2016, 2018, and 2020 and staff recommends issuing another two-year bond in 2022.

A revenue allocation of \$1,300,000 for bond proceeds is included in the 2022 Capital Projects Fund and the Park Board conducted the required Bond Issuance Notification Act public hearing in December. There were no public comments voiced or otherwise reported other than from Commissioner Hummel who questioned the amount and voiced concern with the District buying its own bonds.

Staff presents the following Ordinance 22-02 for your consideration.

Recommended Motion: Move to adopt Lisle Park District Ordinance 22-02, an ordinance providing for the issue of \$1,284,000 Taxable General Obligation Limited Tax Park Bonds, Series 2022, of the District for the building, maintaining, improving and protecting of the existing land and facilities of the District and for the payment of the expenses incident thereto, providing for the levy of a direct annual tax to pay the principal and interest on the bonds and authorizing the sale of the bonds to the Corporate Fund of the District.

**ORDINANCE NO. 22-02**

AN ORDINANCE providing for the issue of \$1,284,000 Taxable General Obligation Limited Tax Park Bonds, Series 2022, of the Lisle Park District, DuPage County, Illinois, for the building, maintaining, improving and protecting of the existing land and facilities of said Park District and for the payment of the expenses incident thereto, providing for the levy of a direct annual tax to pay the principal and interest on said bonds and authorizing the sale of said bonds to the Corporate Fund of said Park District.

\* \* \*

WHEREAS, the Lisle Park District, DuPage County, Illinois (the "*District*"), is a duly organized and existing Park District created under the provisions of the laws of the State of Illinois, and is now operating under the provisions of the Park District Code of the State of Illinois (the "*Act*"), and all laws amendatory thereof and supplementary thereto; and

WHEREAS, the needs of the District require the expenditure of not less than the sum of \$1,284,000 for the building, maintaining, improving and protecting of the existing land and facilities of the District and for the payment of the expenses incident thereto (the "*Project*"), all in accordance with the preliminary plans and estimate of cost heretofore approved by the Board of Park Commissioners of the District (the "*Board*") and now on file in the office of the Secretary of the Board (the "*Secretary*"); and

WHEREAS, the Board finds that it does not have sufficient funds on hand for the purpose aforesaid, and that the cost thereof will be not less than \$1,284,000, and that it is necessary and for the best interests of the District that it borrow the sum of \$1,284,000 and issue bonds of the District to evidence the borrowing; and

WHEREAS, pursuant to and in accordance with the provisions of the Bond Issue Notification Act of the State of Illinois, as amended, the President of the Board (the "*President*"), on 18th day of November, 2021, executed an Order calling a public hearing (the "*Hearing*") for the 16th day of

December, 2021, concerning the intent of the Board to sell bonds in the amount of \$1,300,000 for the Project; and

WHEREAS, notice of the Hearing was given (i) by publication at least once not less than seven (7) nor more than thirty (30) days before the date of the Hearing in the *Daily Herald*, the same being a newspaper of general circulation in the District, and (ii) by posting at least 48 hours before the Hearing a copy of said notice at the principal office of the Board, which notice was continuously available for public review during the entire 48-hour period preceding the Hearing; and

WHEREAS, the Hearing was held on the 16th day of December, 2021, and at the Hearing, the Board explained the reasons for the proposed bond issue and permitted persons desiring to be heard an opportunity to present written or oral testimony within reasonable time limits; and

WHEREAS, the Hearing was finally adjourned on the 16th day of December, 2021; and

WHEREAS, the Board does hereby find and determine that it is authorized at this time to issue bonds in the amount of \$1,300,000 to pay for the Project; and

WHEREAS, the Board deems it advisable, necessary and for the best interests of the District that \$1,284,000 of the bonds so authorized be issued at this time; and

WHEREAS, the Board does hereby find and determine that (a) said bonds shall be issued as limited bonds under the provisions of the Local Government Debt Reform Act of the State of Illinois, as amended (the "*Debt Reform Act*"), and (b) upon the issuance of the \$1,284,000 Taxable General Obligation Limited Tax Park Bonds, Series 2022, now proposed to be issued, the aggregate outstanding unpaid bonded indebtedness of the District, including said bonds, will not exceed .575% of the total assessed valuation of all taxable property in the District as last equalized and determined, and pursuant to the provisions of the Debt Reform Act and Section 6-4 of the Act, it is



not necessary to submit the proposition of issuing said bonds to the voters of the District for approval:

NOW, THEREFORE, Be It Ordained by the Board of Park Commissioners of the Lisle Park District, DuPage County, Illinois, as follows:

*Section 1. Incorporation of Preambles.* The Board hereby finds that all of the recitals contained in the preambles to this Ordinance are full, true and correct and does incorporate them into this Ordinance by this reference.

*Section 2. Authorization.* It is hereby found and determined that the District has been authorized by law to borrow the sum of \$1,300,000 upon the credit of the District and as evidence of such indebtedness to issue bonds of the District to said amount, the proceeds of said bonds to be used for the purpose of paying the cost of the Project, and it is necessary and for the best interests of the District that there be issued at this time \$1,284,000 of the bonds so authorized.

*Section 3. Bond Details.* There be borrowed on the credit of and for and on behalf of the District the sum of \$1,284,000 for the purpose aforesaid; and that bonds of the District (the “Bonds”) shall be issued in said amount and shall be designated “Taxable General Obligation Limited Tax Park Bonds, Series 2022.” The Bonds shall be dated February 15, 2022, and shall also bear the date of authentication, shall be in fully registered form, shall be in minimum denominations of \$100,000 and integral multiples of \$1,000 in excess thereof (but no single Bond shall represent installments of principal maturing on more than one date), shall be numbered 1 and upward, and the Bonds shall become due and payable serially on the dates, in the amounts and bearing interest per annum as follows:

000023

MATURITY	PRINCIPAL AMOUNT	RATE OF INTEREST
June 15, 2022	\$307,000	1.20%
December 15, 2023	306,000	1.25%
June 15, 2023	340,000	1.30%
December 15, 2023	331,000	1.35%

The Bonds shall bear interest from their date or from the most recent interest payment date to which interest has been paid or duly provided for, until the principal amount of the Bonds is paid, such interest (computed upon the basis of a 360-day year of twelve 30-day months) being payable on June 15 and December 15 of each year, commencing on June 15, 2022. Interest on each Bond shall be paid by check or draft of the Treasurer of the Board (the “*Treasurer*”), as bond registrar and paying agent (the “*Bond Registrar*”), payable upon presentation in lawful money of the United States of America, to the person in whose name such Bond is registered at the close of business on the 1st day of the month of the interest payment date. The principal of the Bonds shall be payable in lawful money of the United States of America at the office of the Bond Registrar.

The Bonds shall be signed by the manual or facsimile signatures of the President and Secretary, and shall be countersigned by the manual or facsimile signature of the Treasurer, as they shall determine, and the seal of the District shall be affixed thereto or printed thereon, and in case any officer whose signature shall appear on any Bond shall cease to be such officer before the delivery of such Bond, such signature shall nevertheless be valid and sufficient for all purposes, the same as if such officer had remained in office until delivery. If the Secretary or the Treasurer is unable to perform the duties of his or her respective office, then their duties under this Ordinance shall be performed by the Assistant Secretary or the Assistant Treasurer of the Board, respectively.

All Bonds shall have thereon a certificate of authentication substantially in the form hereinafter set forth duly executed by the Bond Registrar as authenticating agent of the District and showing the date of authentication. No Bond shall be valid or obligatory for any purpose or be

000024

entitled to any security or benefit under this Ordinance unless and until such certificate of authentication shall have been duly executed by the Bond Registrar by manual signature, and such certificate of authentication upon any such Bond shall be conclusive evidence that such Bond has been authenticated and delivered under this Ordinance.

*Section 4. Registration of Bonds; Persons Treated as Owners.* The District shall cause books (the "*Bond Register*") for the registration and for the transfer of the Bonds as provided in this Ordinance to be kept at the office of the Bond Registrar, which is hereby constituted and appointed the registrar of the District for the Bonds. The District is authorized to prepare, and the Bond Registrar shall keep custody of, multiple Bond blanks executed by the District for use in the transfer and exchange of Bonds.

Upon surrender for transfer of any Bond at the office of the Bond Registrar, duly endorsed by, or accompanied by a written instrument or instruments of transfer in form satisfactory to the Bond Registrar and duly executed by, the registered owner or his or her attorney duly authorized in writing, the District shall execute and the Bond Registrar shall authenticate, date and deliver in the name of the transferee or transferees a new fully registered Bond or Bonds of the same maturity of authorized denominations, for a like aggregate principal amount. Any fully registered Bond or Bonds may be exchanged at said office of the Bond Registrar for a like aggregate principal amount of Bond or Bonds of the same maturity of other authorized denominations. The execution by the District of any fully registered Bond shall constitute full and due authorization of such Bond and the Bond Registrar shall thereby be authorized to authenticate, date and deliver such Bond, *provided, however,* the principal amount of outstanding Bonds of each maturity authenticated by the Bond Registrar shall not exceed the authorized principal amount of Bonds for such maturity less previous retirements.

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The Bond Registrar shall not be required to transfer or exchange any Bond during the period beginning at the close of business on the 1st day of the month of any interest payment date on such Bond and ending at the opening of business on such interest payment date.

The person in whose name any Bond shall be registered shall be deemed and regarded as the absolute owner thereof for all purposes, and payment of the principal of or interest on any Bond shall be made only to or upon the order of the registered owner thereof or his or her legal representative. All such payments shall be valid and effectual to satisfy and discharge the liability upon such Bond to the extent of the sum or sums so paid.

No service charge shall be made for any transfer or exchange of Bonds, but the District or the Bond Registrar may require payment of a sum sufficient to cover any tax or other governmental charge that may be imposed in connection with any transfer or exchange of Bonds.

*Section 5. Form of Bond.* The Bonds shall be in substantially the following form; *provided, however,* that if the text of the Bond is to be printed in its entirety on the front side of the Bond, then paragraph [2] and the legend, "See Reverse Side for Additional Provisions", shall be omitted and paragraphs [6] through [9] shall be inserted immediately after paragraph [1]:

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[Form of Bond - Front Side]

REGISTERED  
No. \_\_\_\_\_

REGISTERED  
\$ \_\_\_\_\_

**UNITED STATES OF AMERICA**

**STATE OF ILLINOIS**

**COUNTY OF DUPAGE**

**LISLE PARK DISTRICT**

**TAXABLE GENERAL OBLIGATION LIMITED TAX PARK BOND, SERIES 2022**

See Reverse Side for  
Additional Provisions

Interest  
Rate: \_\_\_\_\_%

Maturity  
Date: \_\_\_\_\_

Dated  
Date: February 15, 2022

Registered Owner: CORPORATE FUND OF THE LISLE PARK DISTRICT, DUPAGE COUNTY,  
ILLINOIS

Principal Amount:

[1] KNOW ALL PERSONS BY THESE PRESENTS, that the Lisle Park District, DuPage County, Illinois (the “*District*”), hereby acknowledges itself to owe and for value received promises to pay to the Registered Owner identified above, or registered assigns as hereinafter provided, on the Maturity Date identified above, the Principal Amount identified above and to pay interest (computed on the basis of a 360-day year of twelve 30-day months) on such Principal Amount from the date of this Bond or from the most recent interest payment date to which interest has been paid at the Interest Rate per annum set forth above on June 15 and December 15 of each year, commencing June 15, 2022, until said Principal Amount is paid. Principal of this Bond is payable in lawful money of the United States of America upon presentation and surrender hereof at the office of the Treasurer of the Board of Park Commissioners of the District, as bond registrar and paying agent (the “*Bond Registrar*”). Payment of the installments of interest shall be made to the

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Registered Owner hereof as shown on the registration books of the District maintained by the Bond Registrar at the close of business on the 15th day of the month of each interest payment date and shall be paid by check or draft of the Bond Registrar, payable upon presentation in lawful money of the United States of America, mailed to the address of such Registered Owner as it appears on such registration books or at such other address furnished in writing by such Registered Owner to the Bond Registrar.

[2] Reference is hereby made to the further provisions of this Bond set forth on the reverse hereof and such further provisions shall for all purposes have the same effect as if set forth at this place.

[3] It is hereby certified and recited that all conditions, acts and things required by law to exist or to be done precedent to and in the issuance of this Bond did exist, have happened, been done and performed in regular and due form and time as required by law; that the indebtedness of the District, including the issue of bonds of which this is one, does not exceed any limitation imposed by law; and that provision has been made for the collection of a direct annual tax to pay the interest hereon as it falls due and also to pay and discharge the principal hereof at maturity. Although this Bond constitutes a general obligation of the District and no limit exists on the rate of said direct annual tax, the amount of said tax is limited by the provisions of the Property Tax Extension Limitation Law of the State of Illinois, as amended (the "*Law*"). The Law provides that the annual amount of the taxes to be extended to pay the issue of Bonds of which this Bond is one and all other limited bonds (as defined in the Local Government Debt Reform Act of the State of Illinois, as amended) heretofore and hereafter issued by the District shall not exceed the debt service extension base (as defined in the Law) of the District (the "*Base*"), as more fully described in the proceedings of the District providing for the issue of this Bond. Payments on the Bonds from the Base will be made on a parity with the payments on the outstanding limited bonds heretofore

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issued by the District. The District is authorized to issue from time to time additional limited bonds payable from the Base, as permitted by law, and to determine the lien priority of payments to be made from the Base to pay the District's limited bonds.

[4] This Bond shall not be valid or become obligatory for any purpose until the certificate of authentication hereon shall have been signed by the Bond Registrar.

[5] IN WITNESS WHEREOF, said Lisle Park District, DuPage County, Illinois, by its Board of Park Commissioners, has caused this Bond to be signed by the manual or duly authorized facsimile signatures of the President and Secretary of said Board of Park Commissioners, and to be countersigned by the manual or duly authorized facsimile signature of the Treasurer thereof, and has caused the seal of the District to be affixed hereto or printed hereon, all as of the Dated Date identified above.

(SEAL)

Countersigned:

\_\_\_\_\_  
SPECIMEN  
President, Board of Park Commissioners

\_\_\_\_\_  
SPECIMEN  
Secretary, Board of Park Commissioners

\_\_\_\_\_  
SPECIMEN  
Treasurer, Board of Park Commissioners

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Date of Authentication: February 15, 2022

CERTIFICATE  
OF  
AUTHENTICATION

Bond Registrar and Paying Agent:  
Treasurer, Board of Park Commissioners,  
Lisle Park District, DuPage County, Illinois

This Bond is one of the Bonds described in the within mentioned ordinance and is one of the Taxable General Obligation Limited Tax Park Bonds, Series 2022, of the Lisle Park District, DuPage County, Illinois.

SPECIMEN

Treasurer, Board of Park Commissioners, as  
Bond Registrar

[Form of Bond - Reverse Side]

**LISLE PARK DISTRICT**

**DUPAGE COUNTY, ILLINOIS**

**TAXABLE GENERAL OBLIGATION LIMITED TAX PARK BOND, SERIES 2022**

[6] This Bond is one of a series of bonds issued by the District for the building, maintaining, improving and protecting of the existing land and facilities of the District and for the payment of the expenses incident thereto, pursuant to and in all respects in full compliance with the provisions of the Park District Code of the State of Illinois, and the Local Government Debt Reform Act of the State of Illinois, and all laws amendatory thereof and supplementary thereto, and is authorized by the Board of Park Commissioners of the District by an ordinance duly and properly adopted for that purpose, in all respects as provided by law.

[7] This Bond is transferable by the Registered Owner hereof in person or by his or her attorney duly authorized in writing at the office of the Bond Registrar in Lisle, Illinois, but only in the manner, subject to the limitations and upon payment of the charges provided in the authorizing ordinance, and upon surrender and cancellation of this Bond. Upon such transfer a new Bond or

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Bonds of authorized denominations of the same maturity and for the same aggregate principal amount will be issued to the transferee in exchange therefor.

[8] The Bonds are issued in fully registered form in minimum denominations of \$100,000 and integral multiples of \$1,000 in excess thereof. This Bond may be exchanged at the office of the Bond Registrar for a like aggregate principal amount of Bonds of the same maturity of other authorized denominations, upon the terms set forth in the authorizing ordinance. The Bond Registrar shall not be required to transfer or exchange any Bond during the period beginning at the close of business on the 1st day of the month of any interest payment date on such Bond and ending at the opening of business on such interest payment date.

[9] The District and the Bond Registrar may deem and treat the Registered Owner hereof as the absolute owner hereof for the purpose of receiving payment of or on account of principal hereof and interest due hereon and for all other purposes and neither the District nor the Bond Registrar shall be affected by any notice to the contrary.

**(ASSIGNMENT)**

FOR VALUE RECEIVED, the undersigned sells, assigns and transfers unto \_\_\_\_\_

\_\_\_\_\_  
(Name and Address of Assignee)

the within Bond and does hereby irrevocably constitute and appoint \_\_\_\_\_

\_\_\_\_\_  
attorney to transfer the said Bond on the books kept for registration thereof with full power of substitution in the premises.

Dated: \_\_\_\_\_

Signature guaranteed: \_\_\_\_\_

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NOTICE: The signature to this assignment must correspond with the name of the registered owner as it appears upon the face of the within Bond in every particular, without alteration or enlargement or any change whatever.

*Section 6. Sale of Bonds.* Pursuant to the Investment of Municipal Funds Act of the State of Illinois, as amended, the District is authorized to use the money in its funds to purchase bonds issued by the District. In view of the balance in the District’s Corporate Fund, there is no need for current funds in the Corporate Fund in the amount of the purchase price of the Bonds, the same being equal to the par amount of the Bonds. The Corporate Fund may prudently be invested for the term of the Bonds and as such the Corporate Fund of the District is the purchaser of the Bonds. The purchase of the Bonds is deemed to be an amendment to the District’s Investment Policy to the extent said purchase is not expressly permitted by said Investment Policy.

*Section 7. Tax Levy.* In order to provide for the collection of a direct annual tax to pay the interest on the Bonds as it falls due, and also to pay and discharge the principal thereof at maturity, there be and there is hereby levied upon all the taxable property within the District a direct annual tax for each of the years while the Bonds or any of them are outstanding, and that there be and there is hereby levied upon all of the taxable property in the District, the following direct annual tax, to-wit:

FOR THE YEAR	A TAX TO PRODUCE THE SUM OF:	
2021	\$624,822.58	for interest and principal up to and including December 15, 2022
2022	\$673,024.03	for interest and principal

Principal or interest maturing at any time when there are not sufficient funds on hand from the foregoing tax levy to pay the same shall be paid from the general funds of the District, and the fund from which such payment was made shall be reimbursed out of the taxes hereby levied when the same shall be collected.

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The District covenants and agrees with the purchasers and the holders of the Bonds that so long as any of the Bonds remain outstanding, the District will take no action or fail to take any action which in any way would adversely affect the ability of the District to levy and collect the foregoing tax levy and the District and its officers will comply with all present and future applicable laws in order to assure that the foregoing taxes will be levied, extended and collected as provided herein and deposited in the fund established to pay the principal of and interest on the Bonds.

*Section 8. Filing of Ordinance.* Forthwith upon the passage of this Ordinance, the Secretary is hereby directed to file a certified copy of this Ordinance with the County Clerk of The County of DuPage, Illinois (the "*County Clerk*"), and it shall be the duty of the County Clerk to annually in and for each of the years 2021 and 2022 ascertain the rate necessary to produce the tax herein levied, and extend the same for collection on the tax books against all of the taxable property within the District in connection with other taxes levied in each of said years for general park purposes, in order to raise the respective amounts aforesaid and in each of said years such annual tax shall be computed, extended and collected in the same manner as now or hereafter provided by law for the computation, extension and collection of taxes for general park purposes of the District, and when collected, the taxes hereby levied shall be placed to the credit of a special fund to be designated "Park Bond and Interest Fund of 2022" (the "*Bond Fund*"), which taxes are hereby irrevocably pledged to and shall be used only for the purpose of paying the principal of and interest on the Bonds.

*Section 9. Limitation on Extension; General Obligation Pledge; Additional Obligations.* Notwithstanding any other provision of this Ordinance, the annual amount of the taxes to be extended by the County Clerk to pay the Bonds and all other limited bonds (as defined in the Debt Reform Act) heretofore and hereafter issued by the District shall not exceed the debt service

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extension base (as defined in the Property Tax Extension Limitation Law of the State of Illinois, as amended) of the District (the “Base”).

No limit, however, exists on the rate of the direct annual tax levied herein, and the Bonds shall constitute a general obligation of the District.

Payments on the Bonds from the Base will be made on a parity with the payments on the District’s outstanding General Obligation Limited Refunding Park Bonds, Series 2019, dated November 15, 2019. The District is authorized to issue from time to time additional limited bonds payable from the Base, as permitted by law, and to determine the lien priority of payments to be made from the Base to pay the District’s limited bonds.

*Section 10. Use of Bond Proceeds.* The principal proceeds of the Bonds are hereby appropriated to pay the costs of issuance of the Bonds and costs of the Project, and that portion thereof not needed to pay such costs of issuance is hereby ordered deposited into the Capital Improvement Account of the District. At the time of the issuance of the Bonds, the costs of issuance of the Bonds shall be paid from the proceeds of the Bonds.

*Section 11. List of Bondholders.* The Bond Registrar shall maintain a list of the names and addresses of the holders of all Bonds and upon any transfer shall add the name and address of the new Bondholder and eliminate the name and address of the transferor Bondholder.

*Section 12. Duties of Bond Registrar.* The obligations and duties of the Bond Registrar hereunder may include the following:

- (a) to act as bond registrar, authenticating agent, paying agent and transfer agent as provided herein;
- (b) to maintain a list of Bondholders as set forth herein and to furnish such list to the District upon request, but otherwise to keep such list confidential;
- (c) to cancel and/or destroy Bonds which have been paid at maturity or submitted for exchange or transfer;

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(d) to furnish the District at least annually a certificate with respect to Bonds cancelled and/or destroyed; and

(e) to furnish the District at least annually an audit confirmation of Bonds paid, Bonds outstanding and payments made with respect to interest on the Bonds.

*Section 13. Severability.* If any section, paragraph, clause or provision of this Ordinance shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph, clause or provision shall not affect any of the remaining provisions of this Ordinance.

[REMAINDER OF PAGE INTENTIONALLY LEFT BLANK]

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*Section 14. Repeal.* All ordinances, resolutions or parts thereof in conflict herewith be and the same are hereby repealed and this Ordinance shall be in full force and effect forthwith upon its adoption.

Adopted January 20, 2022.

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President, Board of Park Commissioners

Attest:

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Secretary, Board of Park Commissioners

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**Memo**

To: Board of Park Commissioners  
From: Dan Garvy, Director of Parks & Recreation  
Date: January 12, 2022  
Re: Strategic Master Plan – consultant selection process

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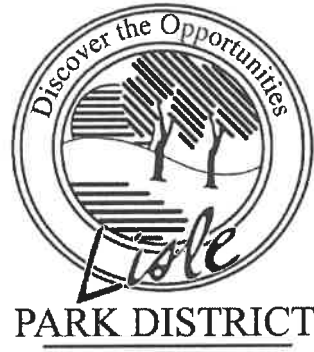
Staff is seeking direction on the District's move-forward strategy for the Strategic Master Plan in preparation for issuing a Request for Statements of Interest, Qualifications, and Performance Data (Request). I have included a draft of the Request as part of this report for your review and comments in preparation for finalizing the document.

Staff recommends following the Local Government Professional Services Selection Act in choosing an appropriately qualified and accomplished consultant. To summarize this process, the park district publishes a notice in the Daily Herald and posts a similar notice on the District's website, along with the Request itself which details the project components and expectations and identifies the required qualifications of interested firms. From those firms submitting responses, the District ranks those deemed to be most qualified and has the option to conduct interviews to further narrow the field. At that point, the District selects no less than three firms which it determines to be the most qualified and ranks them in order. The District then contacts the firm ranked most preferred and attempts to negotiate a contract at a fair and reasonable compensation. If those negotiations fail, the District then moves to the next most preferred firm and repeats the process.

Staff's intent at this point is to issue a Request for Statements of Interest, Qualifications, and Performance Data in late January/early February. An internal committee will collect, review, and rank those firms submitting responses and schedule interviews as appropriate.

Staff would like direction on the following at the January 20, 2022 meeting:

1. Does any commissioner want to be part of the internal committee that will collect, review, and rank firms making submissions?
2. Does the park board or any individual commissioner(s) want to be part of the interview and recommendation process?



**STRATEGIC MASTER PLAN SERVICES**  
**REQUEST FOR STATEMENTS OF INTEREST, QUALIFICATIONS AND PERFORMANCE DATA**  
**DRAFT**

**1. PROJECT OVERVIEW**

The Lisle Park District is seeking professional services from qualified consulting firms with diverse local and national experience in the field of Parks & Recreation in the development of strategic master plans. The Lisle Park District Strategic Master Plan will serve as the District's vision, guiding principles, resource allocation and prioritized action plan to meet the identified needs of the community.

The primary purpose of the Lisle Park District Strategic Master Plan is to create a clear, concise, measurable, and realistic set of goals, objectives, forecasted needs and implementation strategies that will provide direction for the agency. These goals, objectives, forecasted needs and implementation strategies will consider at a minimum such elements as recreation programming; land acquisition and development; park and facility maintenance, renovations and improvements; marketing and public relations; diversity, equity, and inclusion initiatives; fee structures; alternative sources of revenue; technology; and opportunities to expand partnerships and other collaborative efforts.

The Plan shall include recommendations, supporting research and data, and measurable action items that are easily interpreted and implementable. These recommendations will position the Lisle Park District to achieve accreditation through the National Recreation and Park Association's Commission for Accreditation of Park and Recreation Agencies (CAPRA) and Distinguished Park and Recreation Agency Accreditation through the Illinois Association of Park Districts and the Illinois Park & Recreation Association. Therefore, qualified firms must possess proven experience in developing plans that comply with CAPRA standards and for agencies that have achieved these accreditations.

The planning process must be inclusive and present opportunities for all segments of the Lisle Park District to express their opinions on leisure services. The consultant must demonstrate the ability to link diverse issues together into a cohesive and workable plan.

**2. LISLE PARK DISTRICT PROFILE**

The Lisle Park District is located 25 miles west of Chicago in DuPage County, Illinois. The Park District was incorporated in 1967 and currently serves a population of approximately 32,000 residents covering 12 square miles. While the current boundaries of the Village of Lisle encompass approximately 23,000 people, the Lisle Park District boundaries extend beyond those



of the Village and serves sections of unincorporated DuPage County. The Lisle Park District is a Board-Manager form of government comprised of a 5-member elected Board of Park Commissioners whose chief executive officer is the Director of Parks & Recreation. With 34 full-time and over 300 part-time and seasonal employees, the Lisle Park District manages and maintains 40 sites totaling close to 400 acres including the 112-acre Community Park, award winning Sea Lion Aquatic Park, River Bend Golf Club and Wheatstack – A Midwestern Eatery & Tap, Community Park Fitness Center, the Museums at Lisle Station Park, and the 40,000 square foot Recreation Center. In addition to these facilities, the Lisle Park District enjoys an intergovernmental agreement with Lisle Community Unit School District 202 for the shared use of grounds and facilities. Several Park District services are provided in School District 202 facilities while District 202 utilizes Park District open space for many of their athletic programs and physical education activities.

The Park District offers a wide array of programming opportunities serving early childhood, youth, teens, adults, and active adults (50+) including preschool, performing arts, sports, camps, before and after school programs, active adult programming and trips, dozens of special interest programs, seasonal special events and programs and facility space for individuals with special needs through the South East Association for Special Parks & Recreation (SEAPSAR), a special recreation cooperative of which the Lisle Park District is a founding member.

From the early 1970s through the early 1990s the Lisle Park District experienced periods of rapid land acquisition and development, extensive recreation programming growth, facility acquisition and construction, and significant growth in personnel. As the Lisle area evolved, opportunities for land acquisition have slowed and recent park additions have primarily been the result of in-fill residential developments and collaboration with these developers. From the mid-1990s until present day, the Lisle Park District has focused largely on maintaining current infrastructure while still trying to accommodate the growing demand for services. A failed referendum to construct an 80,000 square foot recreation center in 2008 resulted in a return to the drawing board and led to the 2010-11 purchase and renovation of an existing 40,000 square foot manufacturing facility that today serves as the District's Recreation Center. This facility includes the Gentle Learning Preschool, Senior Center, dedicated program space for SEAPSAR, administrative offices and multipurpose rooms. The Recreation Center is situated adjacent to the District's Community Center, Sea Lion Aquatic Park and Community Park. This facility has been very well received by the community as the District continues to realize the increased program participation and program/event diversity it has helped provide.

The District makes concerted efforts to reduce its reliance on tax dollars and has allocated increased resources to communications, marketing, alternative revenue generation, and collaboration with other public and private entities within the Lisle area. In 2015, the District completed a *Cost Recovery, Resource Allocation and Revenue Enhancement Study* that engaged the community in determining a rational, thoughtful approach to allocating tax dollars and setting fees for programs and services.

### **3. SCOPE OF WORK**

- A. With Lisle Park District team, develop detailed goals and objectives for the Strategic Master Plan. Develop a detailed and specific project outline. Identify agreed upon communication methods and develop a meeting schedule for the duration of the project.
- B. Review the Lisle Park District 2006 Master Plan; 2010 Community Survey Findings Report; 2015 Cost Recovery, Resource Allocation and Revenue Enhancement Study; and other relevant District documents to assure a thorough understanding of existing conditions and influences.
- C. Review and update the District's Mission and Vision statements. Develop statement of Core Values.

- D. Conduct a high-level inventory and evaluation of existing Lisle Park District parks and facilities.
- E. Evaluate the success and condition of services and recreational programs.
- F. Review and evaluate existing cooperative use agreements, partnerships and affiliate agreements.
- G. Perform a demographic analysis. Assemble and evaluate appropriate data to determine existing population characteristics of the community and create a demographic profile. This profile shall include current census and other available data and projected population by age group, ethnicity, size of household, and income.
- H. Conduct stakeholder meetings, focus group meetings, and other public engagement initiatives to assure feedback is solicited and gathered from all areas of the District. Develop and facilitate virtual meeting options for those concerned with the COVID-19 pandemic and/or in response to current mandates related to in-person gathering limits. Ensure digital engagement through website and on-line surveys.
- I. Develop and administer a statistically valid community needs assessment survey with a proportionate number of surveys targeting each of the Lisle Park District's 34 voting precincts.
- J. Perform a comprehensive level of service analysis. This analysis should include evaluating current program offerings and identifying gaps in service areas, mapping existing parks and facilities with identified service areas, a comparative analysis to agencies of similar size and make-up, and recommendations to improve services based on findings.
- K. Conduct a financial analysis to include at a minimum budget procedures, revenue sources, operating expenditures, capital expenditures, current debt, pricing strategies, fee structures, and alternative funding sources.
- L. Prepare a final report. The final report must contain a written implementation plan based on findings that provides clear direction for the Lisle Park District. This plan should include a detailed list of priorities for recreation programs, park improvements, and facility needs. It should also provide recommendations for operations, staffing, marketing, revenue enhancement, and funding strategies.

#### **4. SUBMISSION PROCESS/INSTRUCTIONS**

Statements of Interest, Qualifications and Performance Data shall be submitted in one (1) letter size bound copy and in a digital file PDF format and will be received until (DATE). Submittals received later than the posted deadline will not be considered. Submittals must be clearly identified as "Lisle Park District Strategic Master Plan Services" and delivered to the address listed below, which is the contact information to be used for all communication regarding this project.

Dan Garvy, Director of Parks & Recreation  
Lisle Park District  
1925 Ohio Street  
Lisle, Illinois 60532

Telephone: (630) 353-4310  
Fax: (630) 964-7448  
Email: [dgarvy@lisleparkdistrict.org](mailto:dgarvy@lisleparkdistrict.org)

Interested firms must use the following outline when completing the Statement of Interest, Qualifications and Performance Data:

- A. Letter of Interest
- B. Firm Profile
  - 1. Number of years in business
  - 2. Names of principals in firm
  - 3. Primary contact
  - 4. Professional affiliations
- C. Qualifications
  - 1. Description of services routinely provided.
  - 2. Resumes of key personnel, including project manager, who will be assigned to the project with their specific roles clearly identified.
  - 3. Availability of necessary resources including staff, technology, etc. that will be utilized for this project.
- D. Related Work Experience
  - 1. Describe firm's experience in working with park and recreation agencies in the development of strategic master plans. Experience should be with agencies in different areas of the country representing a variety of different sizes, budgets, amenities, challenges, opportunities, etc. Experience should demonstrate familiarity with CAPRA standards and agencies with Illinois Distinguished Agency accreditation.
  - 2. Provide a list of a minimum of ten (10) completed projects in the last five (5) years of similar scope.
    - a. Project name and location
    - b. Year completed
    - c. Description of project
    - d. Contact information (name, address, telephone number, email address, etc.)
  - 3. List projects currently under contract
- E. Project Approach
  - 1. Describe the approach the firm will take in order to meet the expectations of the Scope of Work, demonstrate the firm's understanding of the project and relevant issues, and assure the completion of what the firm considers a successful comprehensive strategic master plan.
- F. Subcontractors
  - 1. Identify any portions of the project that would be subcontracted.
  - 2. Provide the name, background and qualifications of each subcontractor, along with the names and qualifications of the individuals who will be assigned to this project.
- G. Provide a project timeline

## **5. SELECTION PROCESS**

The Lisle Park District will evaluate the firms submitting letters of interest based on qualifications, ability of professional personnel, past record, local and national experience, performance data on file, current workload, ability to complete the project in a timely manner, and availability of necessary resources such as staff and technology.

On the basis of Lisle Park District's evaluation of each firm's submission, it will choose no less than three (3) firms which it determines to be the most qualified to provide Strategic Master Planning Services and place them in rank order. The Lisle Park District will then contact the firm ranked most preferred and attempt to negotiate a contract at a fair and reasonable compensation. If

the Lisle Park District is unable to negotiate a satisfactory contract with the firm that is most preferred, negotiations with that firm will be terminated. The Lisle Park District will then begin negotiations with the firm which is next preferred, and so on.

The selection process shall begin on (DATE) and the Lisle Park District anticipates awarding a contract on (DATE).

The Lisle Park District reserves the right to reject any and all submissions in whole or in part, to waive any and all informalities, and to negotiate a contract with the firm the Park District, in its sole discretion, determines to be the most capable in being able to provide the requested services.

DRAFT



**ADMINISTRATION & RECREATION CENTER**

**1925 OHIO STREET | LISLE, IL 60532**

**PHONE: 630.964.3410 | FAX: 630.964.7448**

**TDD: 1.800.526.0857**

**WWW.LISLEPARKDISTRICT.ORG**

**Memo**

To: Board of Park Commissioners  
From: Scott Silver, Superintendent of Finance  
Date: January 13, 2022  
Re: Investment Policy

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Best practices suggest the District's investment policy be reviewed periodically. Since we have three new commissioners and it has been a few years since our senior commissioners have reviewed it, I thought it might be of value to review that policy at this time. A copy of the District's Investment Policy accompanies this memo.

Section 11 of the Lisle Park District's investment policy states, "The Park District's Chief Investment Officer shall review the Policy on an annual basis and make any recommendations for amendments to the Park Board." The policy also states, "The Chief Investment Officer for each fiscal year shall be the Park District's Superintendent of Finance."

I am not recommending any changes to the current policy at this time. I'm just opening it up for discussion so all commissioners can have a full understanding of the policy and ask any questions.

Thank you.

## LISLE PARK DISTRICT INVESTMENT POLICY

### I. PURPOSE

This Investment Policy ("Policy") of the Lisle Park District ("Park District") has been adopted by the District's Board of Park Commissioners ("Park Board") in accordance with the requirements of the Public Funds Investment Act (30 ILCS 235/0.01, *et seq.*), to establish investment guidelines for officials, officers, and employees of the Park District who are responsible for the financial management of Park District funds. All financial assets of the Park District, not needed for immediate disbursement shall be administered and invested in accordance with the provisions of this Policy.

### II. OBJECTIVES

This Policy is intended to assure the maximum security of the principal of Park District investments, to comply with all legal requirements for the investment of Park District funds, and to maintain sufficient liquidity to meet the cash flow demands of the Park District. The primary objectives of investment activities, in priority order, shall be safety, liquidity, and yield.

#### A. Safety of Principal

The safety of principal is the foremost objective of the Park District's Investment Policy. All investments shall be undertaken in a manner that seeks to ensure the preservation of capital in the overall portfolio. The objective shall be to mitigate credit risk and interest rate risk.

##### 1. Credit Risk

The Park District will minimize credit risk, or the risk of loss due to the failure of the security issuer or backer, by:

- a. Limiting investments to the safest types of securities;
- b. Pre-qualifying the financial institutions, broker/dealers, intermediaries and advisors with whom the district will do business; and
- c. Diversifying the investment portfolio so that potential losses on individual securities will be minimized.

##### 2. Interest Rate Risk

The Park District will minimize the risk that the market value of securities in the portfolio will fall, due to changes in the general interest rates, by:

- a. Structuring the investment portfolio so that securities mature to meet cash requirements for ongoing operations, thereby avoiding the need to sell securities on the open market prior to maturity; and
- b. Investing operating funds primarily in shorter-term securities, money-market mutual funds, or similar investment pools.

#### B. Liquidity of Funds

The investment portfolio shall remain sufficiently liquid to enable the Park District to meet all operating requirements that may be reasonably anticipated. This is accomplished by structuring the portfolio so that securities mature concurrent with cash needs to meet anticipated demands (static liquidity). Furthermore, since all possible cash demands cannot be anticipated, the portfolio should consist largely of securities with active secondary or resale markets (dynamic liquidity). Alternatively, a portion of the portfolio may be placed in money market mutual funds or local government investment pools which offer same day liquidity for short-term funds.

### C. Yield

The investment portfolio shall be designed with the objective of attaining a market rate of return throughout budgetary and economic cycles, taking into account the investment risk constraints and liquidity needs. Return on investment is of secondary importance compared to the safety and liquidity objectives described above. The core of investments is limited to relatively low risk securities in anticipation of earning a fair return relative to the risk being assumed. Securities shall generally be held until maturity with the following exceptions:

1. A security with declining credit may be sold early to minimize loss of principal;
2. A security swap would improve the quality, yield or target duration in the portfolio; or
3. Liquidity needs of the portfolio require that the security be sold.

## III. STANDARD OF CARE

### A. Prudence

The standard of prudence to be used by investment officials shall be the "prudent investor" standard and shall be applied in the context of managing an overall portfolio. Investment officers acting in accordance with written procedures and this Policy and exercising due diligence shall be relieved of personal responsibility for an individual security's credit risk or market price changes, provided deviations from expectations are reported in a timely fashion and the liquidity and the sale of securities are carried out in accordance with the terms of this Policy.

The "prudent investor" standard states that, "Investments shall be made with judgment and care, under circumstances then prevailing, which persons of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital as well as the probable income to be derived."

### B. Ethics and Conflicts of Interest

Officials, officers, and employees involved in the investment process shall refrain from personal business activity that could conflict with the proper execution and management of the investment program, or that could impair their ability to make impartial decisions. Such individuals shall disclose any material interests in financial institutions with which they conduct business. They shall further disclose any personal financial/investment positions that could be related to the performance of the investment portfolio. Officials, officers, and employees shall refrain from undertaking personal investment transactions with the same individual with

whom business is conducted on behalf of the Park District.

### C. Responsibility for the Investment Program/Delegation of Authority

The establishment of investment policies is the responsibility of the Board of Park Commissioners. Management and administrative responsibility for the investment program of the Park District is hereby delegated to the Chief Investment Officer of the Park District. The Chief Investment Officer for each fiscal year shall be the Park District's Superintendent of Finance. The Chief Investment Officer shall prepare and act in accordance with written procedures and internal controls for the operation of the investment program consistent with this Policy. Procedures include references to safekeeping, delivery vs. payment, investment accounting, wire transfer agreements and collateral/depository agreements. No person may engage in an investment transaction except as provided under the terms of this Policy and the procedures established by the Chief Investment Officer and approved by the Executive Director. The Chief Investment Officer will be responsible for all transactions undertaken and will establish a system of controls to regulate the activities of subordinate officials. The Chief Investment Officer may from time to time amend the written procedures as approved by the Executive Director in a manner not inconsistent with this Policy or with State law.

## **IV. SAFEKEEPING AND CUSTODY**

### A. Financial Institutions

The Park District shall select financial institutions on the following basis:

#### 1. Security

The Park District will not maintain funds in any financial institution that is not a member of the Federal Deposit Insurance Corporation (FDIC) or the Securities Investor Protection Corporation (SIPC) system. Furthermore, the Park District will not maintain funds in any financial institution not willing to post, or not capable of posting, required collateral for funds in excess of the FDIC or SIPC insurable limits.

#### 2. Size

The Park District will not maintain deposits in any financial institution in which the District funds on deposit will exceed 75% of the institution's capital stock and surplus.

#### 3. Location

The Park District shall encourage investment in financial institutions within the Park District's boundaries whenever possible. However, the Park Board may approve qualified depositories regardless of location. Financial institutions, regardless of location, shall in all cases be required to comply with this Policy and applicable law.

#### 4. Statement of Condition

The Park District will maintain, for public and managerial inspection, current statements of condition for each financial institution named as depository. If, for any reason the information furnished is considered by the Chief Investment Officer to be insufficient, additional data may be requested. The refusal of any institution to provide such data upon request may serve as sufficient cause for the withdrawal of Park District funds.



## 5. Qualifications

Any financial institution which desires to handle the Park District's investments shall provide the Park District's Chief Investment Officer with audited financial statements, proof of qualification under State law for acceptance of investments of public funds, and certification of having read this investment Policy. The Chief Investment Officer shall review the information provided, and shall make a recommendation to the Park Board concerning use of such institution for deposit and investment of Park District funds.

### B. Internal Controls

The Chief Investment Officer is responsible for establishing and maintaining an internal control structure designed to ensure that the assets of the Park District are protected from losses of arising from fraud, employee error, misrepresentation by third parties, or imprudent actions by employees of the Park District. The internal control structure shall be designed to provide reasonable assurance that these objectives are met. The concept of reasonable assurance recognizes that (1) the cost of control should not exceed the benefits likely to be derived and (2) the valuation of costs and benefits require estimates and judgments by management. Accordingly, the Chief Investment Officer shall establish a process for an annual independent review by an external auditor to assure compliance with policies and procedures.

The internal controls shall address the following points:

1. Control of collusion;
2. Separation of transaction authority from accounting and recordkeeping;
3. Custodial safekeeping;
4. Avoidance of physical-delivery securities;
5. Clear delegation of authority to subordinate staff members;
6. Written confirmation of telephone transactions for investments and wire transfers; and
7. Development of a wire transfer agreement with the lead bank or third party custodian.

In addition to the foregoing, the internal controls shall include the following minimum requirements:

1. The Chief Investment Officer shall reconcile all investment activity through the general ledger monthly;
2. Outside auditors shall confirm the ending balance of all investments each year;
3. The Executive Director shall be notified of all investments; and
4. The Chief Investment Officer shall provide the Treasurer of the Park Board with a monthly report of all investments, which shall include the following: (a) full description

of each holding, including the purchase and maturity dates of each security; (b) credit ratings of each security, if applicable; (c) performance as compared to the established benchmark, including income earned and market value; (d) asset allocation; (e) any deviations from the standards established in this Policy; and (f) the total amount of funds invested, including the checking account balances; as of the report date.

#### C. Delivery vs. Payment

All trades where applicable will be executed by delivery vs. payment (DVP) to ensure that securities are deposited in an eligible financial institution prior to the release of funds. Securities will be held by a third party custodian as evidenced by safekeeping receipts.

### V. **AUTHORIZED INVESTMENTS**

#### A. Investment Types

Consistent with the Government Finance Officers Association (GFOA) Policy Statement on State and Local Laws Concerning Investment Practices, the following investments will be permitted by this Policy unless prohibited by applicable federal, state or local law:

1. Bonds, notes, certificates of indebtedness, treasury bills or other securities now or hereafter issued, which are guaranteed by the full faith and credit of the United States of America as to principal and interest;
2. Bonds, notes, debentures, or other similar obligations of the United States of America, its agencies, and its instrumentalities;
3. Interest-bearing savings accounts, interest-bearing certificates of deposit or interest-bearing time deposits or any other investments constituting direct obligations of any bank as defined by the Illinois Banking Act;
4. Short term obligations of corporations organized in the United States with assets exceeding \$500,000,000 if (i) such obligations are rated at the time of purchase at one of the 3 highest classifications established by at least 2 standard rating services and which mature not later than 270 days from the date of purchase, (ii) such purchases do not exceed 10% of the corporation's outstanding obligations and (iii) no more than one-third of the public agency's funds may be invested in short term obligations of corporations;
5. Money market mutual funds registered under the Investment Company Act of 1940, provided that the portfolio of any such money market mutual fund is limited to obligations described in paragraph (1) or (2) of this subsection and to agreements to repurchase such obligations; and
6. Any other investment authorized by the Illinois Compiled Statutes.

#### B. Collateralization

Collateralization of all funds in excess of FDIC or SIPC limits is required. The Park District will accept any of the following assets as collateral:

1. U.S. Government Securities;
2. Obligations of Federal Agencies;
3. Obligations of Federal Instrumentalities;
4. Obligations of the State of Illinois;
5. General Obligation Municipal Bonds rated "A" or better by a nationally recognized rating agency; and
6. Any other asset authorized allowed by the Illinois Compiled Statutes.

The amount of collateral provided will be not less than 110 percent of the fair market value of the net amount of public funds secured. The ratio of fair market value of collateral to the amount of funds secured will be reviewed monthly, and additional collateral will be requested when the ratio declines below the level required and collateral will be released if the market value exceeds the required level. Pledged collateral will be held in safekeeping by a third party depository designated by the Park District. Collateral agreements will preclude the release of the pledged assets without an authorized signature from the Park District.

C. Repurchase Agreement

Repurchase agreements shall be consistent with applicable state law and GFOA Recommended Practices on Repurchase Agreements.

**VI. INVESTMENT PARAMETERS**

A. Diversification

To avoid unreasonable risks, investments shall be diversified by:

1. Limiting investments to avoid overconcentration of securities from a specific issuer or business sector (excluding U.S. Treasury securities);
2. Limiting investment in securities that have higher credit risks;
3. Investing in securities with varying maturities; and
4. Continuously investing a portion of the portfolio in readily available funds such as local government investment pools (LGIPs), money market funds or overnight repurchase agreements to ensure that appropriate liquidity is maintained in order to meet ongoing obligations.

B. Maximum Maturities

To the extent possible, the Park District shall attempt to match its investments with anticipated cash flow requirements. Unless matched to a specific cash flow, the Park District will not directly invest operating funds in securities maturing more than five (5) years from the date of purchase or in accordance with state and local statutes and ordinances. (The Park District shall adopt weighted average maturity limitations, consistent with the investment

objectives.)

## **VII. REPORTING**

### **A. Methods**

In addition to the reporting requirements set forth in Section IV.B., the Chief Investment Officer shall provide a quarterly written report to the Park Board and the Executive Director. This report shall include, at a minimum, the following:

1. Listing of individual securities held at the end of the reporting period by fund;
2. Listing of investments by maturity date;
3. Interest rate of each investment;
4. Amortized book value of each investment;
5. Par value of each investment; and
6. A comparison of year to date earnings to the proposed budget.

### **B. Performance Standards**

The investment portfolio will be managed in accordance with the parameters specified within this Policy. The Chief Investment Officer shall, at reasonable intervals, assess the performance of the Park District's investment program in compliance with established industry reporting standards. Such reporting standards should include those sanctioned by the Association of Investment Management Research (AIMR) in accordance with Generally Accepted Accounting Principles (GAAP). The portfolio should obtain a market average rate of return during a market/economic environment of stable interest rates.

### **C. Marking to Market**

The market value of the portfolio shall be calculated at least annually.

## **VIII. SELECTION OF INVESTMENT ADVISORS, MONEY MANAGERS**

To the extent the Park District requires advice concerning its investments, the Park District's Chief Investment Officer may, from time to time, recommend contracting with investment advisors or money managers. Any such investment advisor or money manager shall provide the Chief Investment Officer with audited financial statements, proof of state registration, certification of having read this Policy, and references of previous clients. The Chief Investment Officer shall review the proposals of such individuals or firms, and shall make a recommendation to the Park Board concerning a contract.

No investment advisor or money manager shall be retained except by contract approved by the Park Board.

## **IX. BOND RATING**

If an independent bond appraisal benefits the Park District in its ability to issue debt and market

debt in the most cost-effective way, with the expected outcome of interest rate savings in excess of the cost of the rating, or benefits the Park District by helping to maintain the Park District's favorable rating on outstanding debt, than a bond rating should be obtained. The obtaining of a bond rating will be determined on each bond issuance based upon the above criteria.

#### **X. SEVERABILITY**

The provisions of this Policy shall be deemed severable. Should any section or part of this Policy be declared invalid by a court of competent jurisdiction, or conflict with any applicable state or federal statute, the remainder of the Policy nevertheless shall be valid, binding and subsisting. This Policy shall remain in full force and effect until repealed or amended by the Board. If after adoption of this Policy, there is any conflict with the Public Funds Investment Act, the Investment of Municipal Funds Act, or any other applicable statute, current law shall control.

#### **XI. REVIEW; AMENDMENT; EFFECTIVE DATE**

The Park District's Chief Investment Officer shall review this Policy on an annual basis, and make any recommendations for amendments to the Park Board. No amendment shall be effective unless approved by the Park Board. This Policy shall be adopted by resolution of the Park Board and shall be in full force and effect immediately upon its passage and approval as provided by law.



**ADMINISTRATION & RECREATION CENTER**

1925 OHIO STREET | LISLE, IL 60532

PHONE: 630.964.3410 | FAX: 630.964.7448

TDD: 1.800.526.0857

WWW.LISLEPARKDISTRICT.ORG

**Memo**

To: Board of Park Commissioners  
From: Aaron Cerutti, Superintendent of Parks and Facilities  
Date: January 12, 2022  
Re: Monthly Report

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**2022 Vendor Renewals**

After receiving approval at the December meeting, I have begun renewing our 2022 vendor contracts for garbage service, portable toilets, and aquatic weed control. I expect to have these completed by the January 20<sup>th</sup> board meeting, if not sooner.

**2022 Vehicle and Equipment Purchases**

I have submitted for your consideration the purchase of 3 of the District's fleet replacement vehicles and equipment for this month's meeting. This has been quite a challenge to say the least, as noted in my memo. I am working on getting pricing on a replacement for your consideration for the 1997 John Deere tractor budgeted for 2022 and hope to present pricing your consideration for the purchase at the February Board meeting. I met with our John Deere sales representative, and lead time and availability are all over the place at this time. The last fleet replacement for the year is to purchase a new dump truck in parks, but Ford currently has no timeline for when the new models will be available for order. I will be presenting the information for your consideration at that time it becomes available.

**2022 Capital Projects**

I am currently in the beginning stages of putting together specifications and preparing for going out to bid for our 2022 Asphalt Pathway Repairs and our Tennis and Basketball Court Maintenance projects. I hope to have results and recommendations for your consideration by the March Board meeting.



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**Memo**

To: Board of Park Commissioners  
From: Scott Hamilton, Parks Manager  
Date: January 11, 2022  
Re: Parks Update

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**Ongoing Operations:**

- Completed our fall prescribed burns at River Bend Golf Course, Community and Peach Creek Parks
- Collect and store all gator bags from newly planted trees throughout the district
- Begin the repair and inspection process as needed on all District picnic tables
- All staff attended a Zoom Diversity, Equity and Inclusion meeting
- Sled hill inspections completed daily or as needed
- Trash removal performed weekly
- Park inspections completed bi weekly
- Snow removal and salting completed as needed
- Vehicle and equipment inspections performed weekly
- Completed all staff's end of the year performance evaluations
- Repairs to the split rail fence at River Road Park completed
- Begin dormant pruning as needed at all sites
- Staff continues working in our natural areas removing invasive plant material as weather allows

**Encroachments & Vandalism**

None currently

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**Memo**

To: Dan Garvy, Director of Parks and Recreation  
Aaron Cerutti, Superintendent of Parks and Facilities

From: Adrian Mendez, Facilities and Safety Manager

Date: 1/13/22

Re: January Board Report

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**Sea Lion Aquatic Park**

- Began cleaning of the pool heaters.
- Replaced the electric whips and rewired the sample pumps for the Deep Hopper and Plunge Pool.
- Replaced hoses to the chemical pumps.

**Museums at Lisle Station Park**

- Helped Manager Heiderman re-arrange artifacts in the buildings.
- Converted the light that illuminates the caboose to LED.

**River Bend/Wheatstack**

- Repaired the lights that illuminate the Wheatstack/River Bend sign.
- Replaced the decking on bridge #3 at the golf course.

**Recreation Center (1925 Ohio Street)**

- Replaced multiple lights in the hallways, Preschool, Senior Center, and SEASPAR space.
- Replaced a controller and finished installing economizer in RTU#8.
- Mounted new phones on the wall in Preschool and in the Athletic Space.
- Replaced numerous door stoppers.
- Many setups and takedowns were done (Triad, holiday parties, New Year's Eve Party, bunco, holiday breakfast, board meeting etc.)
- Deep cleaning of preschool was done over break.

**Community Center (1825 Short Street)**

- Replaced two soap dispensers and a shower valve in the men's locker room.
- Removed old ceiling fluorescent light fixtures and installed two new LED ceiling light fixtures in the Fitness Center.

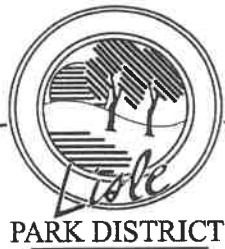
**Safety/Risk Management**

- Replaced a battery in the emergency light of the sprinkler closet in 1925.

**Other**

- Rebuilt a light at the Veteran's Memorial.
- Replaced light bulb on light pole #407.
- Replaced a three-way light switch and a ceiling fan switch at River Bend maintenance.
- Reset timers at the Parks Garage.
- Hung wreaths at 1825, 1925, Museum and River Bend/Wheatstack.





**Memo**

To: Board of Park Commissioners

From: Jon Pratscher, Superintendent of Recreation  
Jason Dale, Assistant Superintendent of Recreation

Date: January 20, 2022

Re: Recreation Department Report

**Superintendent's Report**

Monthly Registration Comparison				
December				
	2021	2020	2019	2021 vs 2019
<b>Category</b>				
Adult	1	0	10	-9
Aquatics (SLAP Members)	56	0	54	2
Cultural Arts	51	19	98	-47
Early Childhood	143	46	214	-71
Fitness Classes	120	84	143	-23
Museum	0	0	0	0
Remote Enrichment Center	0	37	0	0
Senior Programs/Trips	197	31	726	-529
Special Events	42	24	80	-38
Teens	3	1	4	-1
Youth	170	41	295	-125
<b>Transaction Total</b>	783	283	1,624	-841
<b>Revenue Total</b>	\$43,656	\$14,061	\$106,419	-\$62,763

- Registration revenue decreased \$62,763 (-51%) from December 2019. However, this number is skewed by the change in registration format for the before/after school program, which falls in the youth category. Specifically for the 2021-22 school year, the format changed from signing up for a single semester at a time to enrolling in the full school-year program, with monthly payment plans. Due to this, the December 2019 registration totals include customers signing up for the second semester, while the 2021 information does not include any "new" registrations taking place during December. The second large difference from 2019 continues to be the data related to senior trips. Overall, the revenue difference from these two areas equates to 95% of the total discrepancy.
- 2021 concluded with a variety of successful seasonal events and programs such as Once Upon a Christmas, Candy Cane Hunt, Cookies with Mrs. Claus and a special holiday Take Note concert.
- The upcoming year is packed with a variety of projects, initiatives, and new programming. These include the development and launch of a new District website, transitioning to a new registration software, updated survey and reporting processes, environmental sustainability efforts and more! Monthly reports will include updates related to these items.
- Configuration and training for the District's new registration software, CivicRec, will begin on 1/19.
- Manager Jayne's last day with the District was January 12. Staff are working to fill the vacancy with a qualified applicant as quickly as possible.

**Recreation Facilities Manager, Jayne**Community Park Fitness

- There are currently 175 members (-1% from November 2021). The current membership base is -21% from November 2020 and -40% from November 2019.
- Community Park Fitness is still being affected by the COVID-19 pandemic. Customers have expressed that they are not comfortable exercising with face coverings, deterring them from returning to CPF.
- The Home for the Holidays membership sale occurred last month, with 7 student memberships sold.
- Holiday Hustle member challenge finished with 16 participants and 11 completing the full 50 miles.
- Group exercise classes are continuing to be offered virtually and onsite, with most participants attending class in person.
- Table 7 displays a year-to-date loss of \$8,002.31 This is inclusive of recent expenses related to preventative maintenance tasks and repairs of strength and cardio equipment.

Table 1: **Membership Analysis**

<b>Memberships</b>	<b>December 2021</b>	<b>December 2020</b>	<b>December 2019</b>	<b>2021 vs 2019</b>
*Total Members	175	222	296	(121)
Continuous Memberships	116	130	161	(45)
Renewals	6	5	12	(6)
Expired	4	8	8	(4)
Cancellations	5	3	2	3

Table 2: **Memberships Sold**

<b>Membership Types</b>	<b>December 2021</b>	<b>December 2020</b>	<b>December 2019</b>	<b>2021 vs 2019</b>
Individual	2	2	4	(2)
Family	3	1	2	2
Senior	3	4	9	(6)
Student	8	9	15	(7)
Punch Cards Sold	0	0	3	(3)
Daily Admissions	1	0	12	(11)
<b>TOTAL</b>	<b>17</b>	<b>16</b>	<b>45</b>	<b>(28)</b>

Table 3: **Membership Revenue**

<b>Membership Types</b>	<b>December 2021 Year to Date</b>	<b>December 2020 Year to Date</b>	<b>December 2019 Year to Date</b>	<b>2021 vs 2019</b>
Individual	\$10,582.50	\$7,046.48	\$13,486.56	(\$2,904.06)
Family	\$15,772.27	\$12,902.40	\$22,854.15	(\$7,081.88)
Senior	\$16,462.13	\$12,122.49	\$21,392.85	(\$4,930.72)
Student	\$3,153.17	\$1,370.20	\$2,166.16	\$987.01
Daily Admission	\$344.00	\$84.00	\$3,098.00	\$2,754.00
Punch Cards	\$696.00	\$882.00	\$1,772.00	(\$1,076.00)
<b>TOTAL</b>	<b>\$47,070.07</b>	<b>\$34,407.57</b>	<b>\$64,769.72</b>	<b>(\$17,699.65)</b>

Table 4: **Training – Revenue and Expense Comparison**

<b>Personal/Partner/Group Training</b>	<b>December 2021 Year to Date</b>	<b>December 2020 Year to Date</b>	<b>December 2019 Year to Date</b>	<b>2021 vs 2019</b>
Revenue	\$6,937.00	\$5,016.00	\$9,662.32	(\$2,725.32)
Expenses	\$4,736.46	\$3,774.19	\$5,139.55	(\$403.09)
<b>Program Profit (loss)</b>	<b>\$2,200.54</b>	<b>\$1,241.81</b>	<b>\$4,522.77</b>	<b>(\$2,322.23)</b>

Table 5: **Group Exercise Classes – Revenue and Expense Comparison**

<b>Group X Class Registration and Punch Cards</b>	<b>December 2021 Year to Date</b>	<b>December 2020 Year to Date</b>	<b>December 2019 Year to Date</b>	<b>2021 vs 2019</b>
Revenue	\$52,450.65	\$53,531.95	\$58,778.04	(\$6,327.39)
Expenses	\$28,786.45	\$31,549.23	\$37,295.07	(\$8,508.62)
<b>Program Profit (loss)</b>	<b>\$23,664.20</b>	<b>\$21,982.72</b>	<b>\$21,482.97</b>	<b>\$2,181.23</b>

Table 6: **Fitness Center Operations – Revenue and Expense Comparison**

	<b>December 2021 Year to Date</b>	<b>December 2020 Year to Date</b>	<b>December 2019 Year to Date</b>	<b>2021 vs 2019</b>
Total Revenue	\$47,070.07	\$34,407.57	\$64,769.72	(\$17,699.65)
Total Expenses	\$80,937.12	\$66,255.02	\$86,074.65	(\$5,140.53)
<b>Profit (loss)</b>	<b>(\$33,867.05)</b>	<b>(\$31,847.45)</b>	<b>(\$21,304.93)</b>	<b>(\$12,562.12)</b>

Table 7: **Fitness Center Operations and Programming – Revenue and Expense Comparison**

	<b>December 2021 Year to Date</b>	<b>December 2020 Year to Date</b>	<b>December 2019 Year to Date</b>	<b>2021 vs 2019</b>
Total Revenue	\$106,457.72	\$92,775.52	\$123,547.76	(\$17,090.04)
Total Expenses	\$114,460.03	\$101,578.44	\$123,369.72	(\$8,909.69)
<b>Profit (loss)</b>	<b>(\$8,002.31)</b>	<b>(\$8,802.92)</b>	<b>\$178.04</b>	<b>(\$8,180.35)</b>

Sea Lion Aquatic Park

- Season Pass sales started for Residents on December 1 and December 15 for non-residents. As of January 12, the following passes have been sold: 28 Residents, 1 Non-Resident and 1 Downers Grove Neighbor Rate Pass.
- Implemented new Passholder Perks coupon books as an incentive to purchase a season pass. The perks include daily admission passes, coupons to Sammy's Snack Shack, discounts to aquatic programs, no enrollment fee at Community Park Fitness, and \$5 toward a Lisle Park District Program.
- The first in-person job fair was held January 11 with 12 students in attendance.
- The managers have been hired for the 2022 season and all other jobs are posted with recruitment efforts in progress.
- At this time, Sea Lion Aquatic Park is preparing to open all amenities for the 2022 season and resume normal operations including opening all pools, concession stands, and resuming all programming. This is subject to change based on COVID-19 restrictions.

Lisle Teens with Character

- Current registration for LTWC is at 20 members, which is a decrease of 42 from January 2021.
- Upcoming and recent service projects include Candy Cane Hunt preparations, Lights of Lisle, and Sole Hope.

### **Recreation and Senior Center Manager, Breihan**

- 325 participants attended drop-in programs in December.
- 127 Senior Center memberships have been sold to date.
- Conducted six in-house programs, two parties and two trips, with a total of 343 participants. One of the main highlights for the month included our Members Only Christmas party, in which Rod Marino, the Casual Crooner, performed and raised over \$200 for the Michael J. Fox Foundation. Additionally, the Holiday Bunco Party included a live performance with a student from the SASSED transitions program playing the piano and leading us in a Christmas sing-along.
- The New Year's at Noon party took place on December 31 where participants enjoyed a delicious catered lunch and danced to the music of Sandy Haynes and the Blue Rocket Band.
- Hosted the annual TRIAD Bingo Jingo Party for 78 Seniors from Lisle and Naperville Townships. The Lisle High School Varsity Singers entertained the group and Santa visited and posed for pictures.
- Our adult choir, Take Note, held their annual holiday concert at the Lisle High School on December 12. They also performed two concerts at senior living communities during the month.
- Attended the Virtual Lisle-Naperville TRIAD monthly meeting.
- Monthly Blood Pressure checks provided by Brookdale, Lisle.
- SHIP counselors met with clients on Mondays and Thursdays to assist with Medicare open enrollment.
- The monthly Medicare Help Desk occurred and was provided by Sheril Hagie of Advocate Insurance.
- Assisted Manager Jehs at the Candy Cane Hunt event.
- Acted as Mrs. Claus at Cookies with Mrs. Claus event on December 11 and again on December 18 for the at-home visits with Santa and Mrs. Claus.

### **Youth and Early Childhood Manager, Jehs**

- Gentle Learning Preschool resumed class on January 4 after the winter break, with five new students being added to the program.
- EDGE continues to run with 30 students per day in the afternoon program at the Recreation Center and an average of 20 participants in the before school program at the Lisle Elementary School.
- All Star Sports classes have resumed for the winter session with basketball for ages 3-5 and 4-6.
- The Candy Cane hunt welcomed more than 100 participants to Community Park to hunt for candy canes and visit with Santa before the holiday.
- Stepping Stones began the next session on January 10.

### **Cultural Arts, Rental & Office Manager, Nadeau**

- The Dungeons and Dragons program has continued to grow in popularity, with 14 people registered for the January session. To accommodate the increased participation, the group will be splitting into two games and some of the kids have even expressed interest in learning how to become a Dungeon Master, in hopes that they could take turns running games for the group.
- The next semester of dance classes starts January 23, with nine offerings of various age groups.
- There are currently five people registered for the next Theatre Club that starts in January.
- Selected the summer musical production, which will be *Camp Rock!*
- Distributed garden plot renewal letters for the 2022 season.

### **Athletic and Youth Camp Manager, Wise**

- Youth basketball league started in coordination with the Woodridge Park District.
- Conducted winter break programming, with a total of 59 registrants over the days of the program.
- Began winter programs such as Kids Karate Club, ice skating and hockey lessons, ski and snowboarding lessons, basketball skills, volleyball skills, etc.
- Hosted Cookies with Mrs. Claus (12/11) and at-home Santa visits (12/18) – both sold out.
- Began preparations for 2022 summer camp season.

### **Museums at Lisle Station Park**

- The museum resumed operating hours for tours as of December 1 (available upon request).
- Once Upon a Christmas took place on December 4, with a total of 358 total visits with Santa and around 400 cups of either hot cocoa or warm apple cider were served.
- Blacksmith courses continue to be highly popular, with nearly all upcoming classes full.
- Starting a research cabinet, with references on Lisle businesses and families.
- Kid's Time (free family museum activities including stories, tours, and demonstrations) is back.
- New exhibit is on display in the Tavern, as well as a small exhibit in the Depot.



**Memo**

To: Board of Park Commissioners  
 From: Tiffany Kosartes, Marketing & Communications Specialist  
 Date: January 20, 2022  
 Re: Marketing Department Monthly Board Report

**Winter-Spring 2022 Digital Program Guide**

As programming in the Winter-Spring Seasonal Program Guide has been added, updated, or cancelled, edits have been made accordingly to the digital guide and websites. Produced & deployed eNewsletter on December 1 to approximately 1,400 park district subscribers and generated social media content to promote release of new guide.

	Autumn 2021				Winter-Spring 2022	
Statistics	August	September	October	November	November 30	December
Pageviews	29,249	12,948	12,267	8,000	47	27,657
Users	1,060	578	636	454	2,157	767
Average Session Duration	5 min, 52 sec	4 min, 38 sec	3 min, 44 sec	3 min, 21 sec	12 min, 58 sec	6 min, 22 sec
Average Pages/Session	15.83 pages	15.06 pages	13.44 pages	13.27 pages	35.95 pages	23.52 pages

**50+ Beyond Bingo Digital Program Guide**

Created 50+ Beyond Bingo Guide for January & February 2022 to promote new senior programs, trips, memberships & daily drop-in activities, which was released on December 17. Printed copies for patron pick-up at Senior & Rec Center. Website updated with new guide, calendar & registration form. Produced & deployed eNewsletter on December 22 to approximately 690 senior center subscribers and generated social media content to promote release of new guide.

	November-December 2021			January-February 2022
Statistics	October 15-31	November	December	December 17-31
Pageviews	2,870	821	543	2,329
Users	207	82	37	186
Average Session Duration	5 min, 28 sec	2 min, 31 sec	5 min, 7 sec	4 min
Average Pages/Session	9.53 pages	8.13 pages	12.07 pages	10.59 pages

**Lisle Park District**

- Determined sitemap for new website with recreation and facility managers and finalized wireframe, including layout, style sheets, and dynamic functions to support multiple devices
- Began implementation process to archive social media accounts using Zix's online platform
- Created & printed winning certificates and ordered prints & canvases for Photo Contest prizes
- Generated template for photo release form

**Special Events**

- Designed and printed Take Note's Holiday Choral Concert booklet, holiday event booklet to distribute in preschool cubbies, and 2022 Film Festival flyer
- Captured photos and video at Candy Cane Hunt & Cookies with Mrs. Claus
- Produced & deployed two (2) eNewsletters to promote holiday events, including Once Upon a Christmas, Candy Cane Hunt, Cookies with Mrs. Claus, and Take Note Holiday Concert

- Email sent December 2 to approximately 500 Lisle Chamber of Commerce subscribers
- Email sent December 3 to approximately 1,315 park district subscribers
- Generated social media content for posts & stories to promote Once Upon a Christmas, Candy Cane Hunt, Cookies with Mrs. Claus, and Take Note Holiday Concert

#### **Senior Center**

- Created and printed poster and table tent for New Years at Noon
- Produced and deployed email sent December 20 to approximately 690 senior center subscribers promoting New Years at Noon
- Generated social media content to promote New Years at Noon

#### **Gentle Learning Preschool**

- Produced and deployed email sent December 29 to approximately 1,450 park district and preschool subscribers and participants promoting class registration for remainder of 2021-2022 school year, kids day out, and preschool programs
- Generated social media content to promote registration for 2021-2022 school year and share photos from seasonal classroom activities

#### **Community Park Fitness**

- Created flyer for fitness promotion for families participating in dance programs
- Updated, printed, and displayed poster for Home for the Holidays student membership special
- Produced & deployed two (2) eNewsletters
  - Email sent December 8 to approximately 170 past student members to promote Home for the Holidays student membership special
  - Email sent December 8 to approximately 450 current fitness members to promote Holiday Hustle challenge and Home for the Holidays student membership special
- Generated social media content for posts & stories to promote Home for the Holidays special

#### **Sea Lion Aquatic Park**

- Created flyers to promote Downers Grove Season Pass Neighbor Rate and SLAP tumbler
- Produced and deployed email sent December 20 to approximately 2,725 aquatic park & park district subscribers promoting season pass sales and early bird discount

#### **The Museums at Lisle Station Park**

- Produced and deployed email sent December 3 to approximately 640 museum subscribers promoting Once Upon a Christmas and announcing Grace Heiderman as new museum manager
- Generated social media content to announce Grace as new museum manager, promote Once Upon a Christmas, and share photos from event

#### **Wheatstack – A Midwestern Eatery & Tap**

As part of the license agreement, we are to provide limited marketing support services for which we will be reimbursed. The following was performed in December:

- Updated website with new menu items, daily specials, and events
- Updated and printed Dining Menu, Banquet Menu, To-Go Menu, and business cards
- Designed posters and TV images for Holiday Gift Card Bonus Offer, New Year's Eve dinner special, and Dueling Pianos in 2022
- Produced & deployed five (5) eNewsletters sent to approximately 3,780 restaurant subscribers
  - Email sent on December 3 to promote return of weekend specials
  - Email sent on December 10 to promote daily specials
  - Email sent on December 17 to promote Prime Rib Saturdays
  - Email sent on December 22 to promote New Year's Eve dinner special
  - Email sent on December 30 to thank customers and promote New Year's Eve dinner special
- Generated social media content to promote weekend specials, daily specials, Prime Rib Saturdays, New Year's Eve dinner special and wish customers a happy new year



**Memo**

To: Board of Park Commissioners  
From: Scott Silver, Superintendent of Finance  
Date: January 5, 2022  
Re: Monthly Report

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Board approved the 2021 Budget & Appropriation Ordinance 21-03 and was filed at the County.

Board approved the 2021 Tax Levy Ordinance 21-04 and was filed at the County.

Finalizing stages in preparing the year end W-2's and 1099 processes.

Conduct employee reviews for 2021.

Preliminary audit field work started in December.

Working on purchasing The Village of Winfield Taxable General Obligation Bond Series 2022. Currently, I'm estimating the bond issue to be \$309,538.00 at 4.00%; 30/360 day basis; estimated interest income of \$2,613.87 and estimated total payment of \$312,151.87 payable at maturity.

Completed the installation of the fiber optic cable.

Standard Monthly Report:

1. Completed the process of three payrolls.
2. Processed AP checks and special checks.
3. Prepared general ledger.
4. Completed and filed the sales tax return.
5. Completed and filed the monthly unemployment report.



**Memo**

To: Board of Park Commissioners  
From: Deb Culbertson, Golf Course Operations Manager  
Date: January 20, 2022  
Re: December 2021 Golf Department Report

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Financial Update

- Revenue for the month of December is \$6,024 compared to December 2020 revenue of \$13,380 which is a decrease of \$7,356.
- Revenue year to date thru December is \$884,638 compared to December 2020 revenue of \$816,842 which is an increase of \$67,796.
- Year to date expenses is \$584,802 compared to \$502,016 which is an increase of \$82,786 in 2021. Over \$60,000 of this increase is attributed to repairs and improvements on the course/facility including the irrigation pump repairs, replacement of the awning fabric, wetland maintenance, bridge repairs, tree removals and stump grinding, sand trap repairs, repairs to the deck stairs, and repairs to the masonry on the building.
- Year to date income as of December is \$299,836 compared to 2020 income of \$314,826. A decrease of \$14,990.

Course Maintenance Update

- See attached report submitted by Drendel Property Management.

General Update

- Course was playable till mid- December.
- Purchasing merchandise for the 2022 season to avoid shipping delays and cost increases.



## Course Update – December 2021

Despite the colder weather, we have been very busy this December. All the benches have been taken apart and all the wood has been sanded and stained two times. All ball washers have been cleaned and waxed and all the garbage cans have been cleaned and armor all has been applied.

We are in the process of painting all tee markers and yardage stakes. On warm days we have cleared all fence lines of growth and we have started trimming all the trees.

All the reels for the mowers have been sharpened and reassembled. We are in the process of doing the repair and oil changes to all equipment, which also has all been power washed and waxed.

We are in great shape for the start of the 2022 season. My only concern with the course is the layer of ice covering the property. Ice does not provide any pore space for air and has the potential to cause turf damage over time.



**Memo**

To: Board of Park Commissioners

From: Mary Liz Jayne, Lisle Partners for Parks Foundation

Date: January 12, 2022

Re: Lisle Partners for Parks Foundation Update

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- Highlights from the January 5<sup>th</sup> Board Meeting:
  - LPFPF will use the Summer Entertainment Series as a fundraiser for 2022 through food and drink sales.
  - Mary Liz Jayne accepted a new position and will be leaving the Board.
- The Board will meet next on February 2<sup>nd</sup>, 2022.

For the  
**Record**  
JANUARY 2022 NEWSLETTER



**MISSION**

SEASPAR provides dynamic recreation programs and quality services for its residents with disabilities



**VISION**

Discover Abilities  
Achieve Potential  
Realize Dreams



**CORE VALUES**

Fun • Excellence  
Service • Respect  
Accountability

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## MESSAGE FROM THE DIRECTOR

What a year 2021 has been! I, for one, am looking forward to the new year, but not before looking back one last time to admire what SEASPAR and staff have achieved during this less-than-normal year. At the top of our list is the rate at which we reintroduced participants back into in-person programming. Observing our participants interacting face-to-face with their friends was a highlight of my year. Of course, this goal was no easy task. We continuously worked hard to adapt to the countless challenges presented in order to continue providing dynamic programming for our residents. We recognize and understand that the services we provide make a difference in our participants' mental and physical well-being. We continued to be flexible and innovative to provide a sense of comfort at all our programs. Our resilient staff adapted to almost every need. As a result, 2021 saw the return of many of our flagship in-person services our participants love, like sports tournaments, the Holiday Spectacular, and our iconic dances.

We're looking forward to 2022! The SEASPAR staff and I are excited to bring our participants even more positive changes. Our goal for 2022 remains the same: to continue to welcome more and more participants back to in-person programming safely. In addition, 2022 will be a big year for SEASPAR's strategic planning process, which we intend to complete by April/May. The strategic plan will be SEASPAR's roadmap for the future, devised from opinions from stakeholders collected during surveys and meetings. We are excited to take the time to review where we are and where we want to go.

While we look to the future, we recognize the challenges ahead. Like many businesses throughout the country, SEASPAR has been affected by staff shortages. We restructured internally to help provide our services with the resources they need and streamline communication and day-to-day operations to meet that challenge. These changes and our staff's response to them are a testament to our determination to fulfill our obligations to the people we serve. Because after all, we want our participants to know, above all else, that we'll continue to face adversity head-on in order to provide the best services possible.



I wish everyone a wonderful and safe new year! Let's beat this pandemic and make 2022 the best year yet.

**Matthew Corso**  
SEASPAR Executive Director

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## HOLIDAY SPECTACULAR 2021

It was a reunion of talent! More than 90 participants with disabilities took center stage to showcase their talents in performing arts including song, music, and dance. The one-night performance, featuring SEASPAR participants from throughout its communities, was held at the Lemont High School's Performing Arts Center on December 13.

In addition to being the 15th annual installment of the beloved holiday event, this year's Holiday Spectacular marked the return of in-person performances. Not since 2019 have SEASPAR participants taken stage in front of a live audience of family and friends. As one might expect, backstage tension was high, and performers' nerves were tested. Luckily for the event, countless hours of practice and preparation provided the night's performers with everything they needed to put on a great show.

SEASPAR thanks the administration and staff of the Lemont High School for the use of their amazing stage, which was universally admired by all in attendance. We also thank the coordinators and families of our performers for their patience and dedication to our talented participants.

Videos from SEASPAR's 15th annual Holiday Spectacular performances can be viewed on SEASPAR's YouTube channel. Tap below to begin watching.

WATCH VIDEOS

VIEW MORE PHOTOS

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## HOLIDAY DINNER DANCE

Holiday cheer and dancing shoes were on the menu – well, not literally! SEASPAR’s Holiday Dinner Dance welcomed a banquet room’s worth of participants, all eager to enjoy a lovely dinner and share a dance floor with friends. The Holiday Dinner Dance, which was held at the Alpine Banquets in Darien on December 10, is a special event which encourages holiday cheer with a night of dancing, good food, and togetherness.



The Holiday Dinner Dance is our participants’ opportunity to showcase their red carpet attire, best manners, and most of all, skills on the dance floor. While fancy dressing is never a requirement, it is not uncommon to be in awe at the level of glamour guests bring. This year’s event, like all others before, provided guests with a delicious meal, time to mingle, and as the name suggests, an evening’s worth of dancing. The magic in the air creates an environment of happiness, which adds extra lift to everyone’s smile!



A collection of our favorite photos from the night can be view on SEASPAR’s Flickr page. Tap below to viewed a photo album from this event.



**VIEW MORE PHOTOS**

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## HOLLY DAYS WINTER FESTIVAL PARADE

The SEASPAR Outreach Team decked the halls of Westmont with holiday cheer at the Holly Days Winter Festival's Frosty & Friends Parade on December 4! As many of you know, SEASPAR vehicles each have their own name and identity, and one of our newest buses, Thelma, was chosen to represent the fleet in the parade. Thelma was treated to a holiday makeover with jumbo lights filling her windows, and she proudly joined the Westmont Park District's vehicles for a trek through downtown Westmont. She was greeted with cheers of "SEASPAR Party Bus!" as she passed waving families. After all, we are known for bringing the fun! Where will our Outreach Team bring it next? Watch for us in your community in 2022!



## SEASPAR AT YOUR SERVICE

Is your agency hosting a community event? SEASPAR's Outreach Team can provide support. Increase guest engagement with SEASPAR's Outreach Team at your next event. Contact William Cazares at [wcazares@seaspar.org](mailto:wcazares@seaspar.org) to learn more.

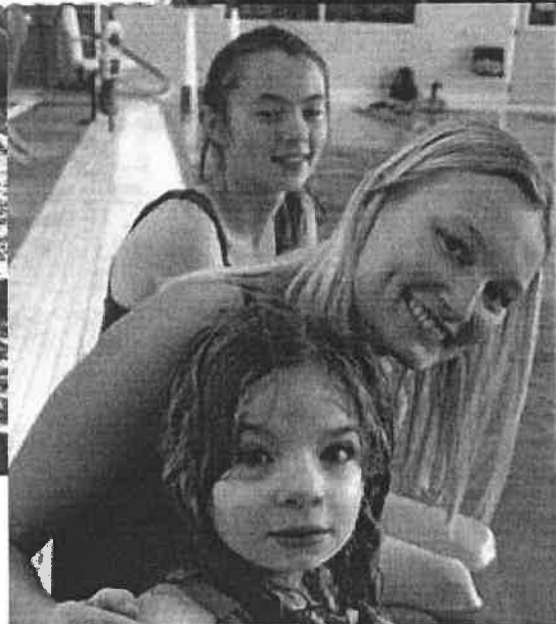
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### NO BREAKS FOR FUN

The fun never ends at SEASPAR! Winter Camp is SEASPAR's solution for winter break boredom. Offered to participants ages 5-15, Winter Camp is an amazing opportunity for children with disabilities to be engaged and entertained during the wintertime school break. The 2021 Winter Camp was hosted at the Lisle Recreation Center and offered activities from 9:30am-3:30pm on December 20-22. This year's Winter Camp offered daily themes which included holiday crafting, special holiday guests, swimming, and an animal show.

Winter Camp is a part of the Camp SEASPAR family of programming. Camp SEASPAR coordinators strive for excellence by providing programming that engages, entertains, and promotes growth. Camp SEASPAR programs are led by professionals who prioritize safety and parents' peace of mind above all else.



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**COMING SOON**

JAN 3

**WINTER-SPRING 2022 REGISTRATION DEADLINE**

Online registration is available at SEASPAR.org

FEB 12

**MIDWESTERN UNIVERSITY DANCE**

Special Event - Midwestern University, Downers Grove

FEB 12

**SRA VIRTUAL VALENTINE'S DANCE**

Virtual Special Event - Zoom

FEB 13

**VIRTUAL CARDIO DANCE PARTY**

Virtual Special Event - Zoom

FEB 21

**DAY OFF SCHOOL**

Special Event - Lisle Recreation Center

**ABOUT US** >**PROGRAMS** >**DONATE** >

facebook

**DON'T MISS ANOTHER MOMENT!**Follow **SEASPAR** on your favorite social media app for more news, photos, videos, and the latest stories about your favorite activities.

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**SEASPAR****4500 Belmont Road  
Downers Grove, IL 60515**

630.960.7600 • Phone

630.960.7601 • Fax

711 • TRS

**SEASPAR.org**

Lisle Park District  
Cash Balances  
12/31/2021

Bank Name	Interest Rate	Investment Amount	Maturity	Term
NEW YORK COMMUNITY BANK	0.30%	\$101,000.00	7/3/2023	730 Days
<b>TOTAL</b>		<u>\$101,000.00</u>		

Bank Name	Type	Rate	Balance	For
HUNTINGTON BANK	CHECKING		\$37,905.51	PAYROLL
LISLE SAVINGS BANK	CHECKING		\$55,270.85	A/P
LISLE SAVINGS BANK	MONEY MARKET		\$3,706,577.28	CONCENTRATION
MULTI-BANK SECURITIES BANK	MONEY MARKET		\$1,228.94	GEN - SAVINGS
MAX SAFE	MONEY MARKET		\$1,044,423.67	GEN - SAVINGS
REPUBLIC BANK	MONEY MARKET		\$100,623.74	GEN - SAVINGS
BANK FINANCIAL	MONEY MARKET		\$101,149.73	GEN - SAVINGS
ILLINOIS PARK DISTRICT LIQUID ASSET FUND	MONEY MARKET		\$105.62	GEN - SAVINGS
<b>TOTAL</b>			<u>\$5,047,285.34</u>	

Location	Type	Balance
ADMINISTRATION	BUSINESS OFFICE	\$2,893.00
ADMINISTRATION	FRONT OFFICE	\$425.00
SENIOR CENTER	FRONT OFFICE	\$80.00
PRESCHOOL	FRONT OFFICE	\$250.00
RECREATION	CASH BANK	\$240.00
FITNESS CENTER	CASH BANK	\$130.00
WHEATSTACK/RIVERBEND	BUSINESS OFFICE	\$1,200.00
<b>TOTAL</b>		<u>\$5,218.00</u>

**GRAND TOTAL** \$5,153,503.34

Lisle Park District  
Fund Balance  
31-Dec-21

Fund	<b>AUDITED</b> Fund Balance	Revenue	Expenses	Net Income/(Loss)	Ending Fund Balance
10 Corporate	1,529,009.82	3,188,493.20	3,036,858.89	151,634.31	1,680,644.13
21 Recreation	792,748.38	2,389,444.19	1,517,914.94	871,529.25	1,664,277.63
22 Museum	49,552.64	9,542.33	39,979.94	(30,437.61)	19,115.03
23 IMRF	46,207.47	152,105.81	194,770.19	(42,664.38)	3,543.09
24 Audit	10,844.15	20,487.86	18,960.00	1,527.86	12,372.01
25 Insurance	76,109.87	243,851.14	209,389.52	34,461.62	110,571.49
26 Paving & Lighting	673.25	-	-	-	673.25
27 Spec. Recreation	183,029.28	561,732.95	413,705.99	148,026.96	331,056.24
28 Social Security	237,880.29	6,339.21	189,613.68	(183,274.47)	54,605.82
30 Debt Service	38,953.16	1,783,620.09	1,760,818.38	22,801.71	61,754.87
40 Capital Projects	970,418.13	689,424.19	767,421.06	(77,996.87)	892,421.26
51 Enterprise	3,965,485.78	929,700.69	602,688.01	327,012.68	4,292,498.46
98 General LTD	(6,332,477.35)	-	-	-	(6,332,477.35)
99 General FA	33,283,455.31	-	-	-	33,283,455.31
<b>Total</b>	<b>34,851,890.18</b>	<b>9,974,741.66</b>	<b>8,752,120.60</b>	<b>1,222,621.06</b>	<b>36,074,511.24</b>

**Lisle Park District  
Income Statement Comparison Summary**

Fund		YTD 12/21	YTD 12/20	YTD 12/19	Variance 2021 VS 2020	Variance 2021 VS 2019
<b>Corporate</b>	Revenue	3,188,493.20	3,142,599.97	3,185,986.11	45,893.23	2,507.09
	Expense	3,036,858.89	2,655,988.34	3,205,595.30	(380,870.55)	168,736.41
	Profit/(Loss)	151,634.31	486,611.63	(19,609.19)	(334,977.32)	171,243.50
<b>Recreation</b>	Revenue	2,389,444.19	1,146,150.23	2,655,873.16	1,243,293.96	(266,428.97)
	Expense	1,517,914.94	1,195,108.30	2,665,373.63	(322,806.64)	1,147,458.69
	Profit/(Loss)	871,529.25	(48,958.07)	(9,500.47)	920,487.32	881,029.72
<b>Museum</b>	Revenue	9,542.33	83,222.74	94,796.85	(73,680.41)	(85,254.52)
	Expense	39,979.94	44,322.12	91,261.17	4,342.18	51,281.23
	Profit/(Loss)	(30,437.61)	38,900.62	3,535.68	(69,338.23)	(33,973.29)
<b>IMRF</b>	Revenue	152,105.81	357,493.65	169,319.70	(205,387.84)	(17,213.89)
	Expense	194,770.19	324,797.40	181,753.42	130,027.21	(13,016.77)
	Profit/(Loss)	(42,664.38)	32,696.25	(12,433.72)	(75,360.63)	(30,230.66)
<b>Audit</b>	Revenue	20,487.86	26,094.40	25,086.57	(5,606.54)	(4,598.71)
	Expense	18,960.00	23,281.00	27,752.00	4,321.00	8,792.00
	Profit/(Loss)	1,527.86	2,813.40	(2,665.43)	(1,285.54)	4,193.29
<b>Liability Insurance</b>	Revenue	243,851.14	284,990.71	216,123.76	(41,139.57)	27,727.38
	Expense	209,389.52	304,820.92	326,781.77	95,431.40	117,392.25
	Profit/(Loss)	34,461.62	(19,830.21)	(110,658.01)	54,291.83	145,119.63
<b>Paving Lighting</b>	Revenue	0.00	0.00	0.00	0.00	0.00
	Expense	0.00	0.00	0.00	0.00	0.00
	Profit/(Loss)	0.00	0.00	0.00	0.00	0.00
<b>Special Recreation</b>	Revenue	561,732.95	540,583.85	521,679.30	21,149.10	40,053.65
	Expense	413,705.99	464,661.66	591,101.15	50,955.67	177,395.16
	Profit/(Loss)	148,026.96	75,922.19	(69,421.85)	72,104.77	217,448.81
<b>Social Security</b>	Revenue	6,339.21	297,476.47	279,684.97	(291,137.26)	(273,345.76)
	Expense	189,613.68	202,310.01	301,725.89	12,696.33	112,112.21
	Profit/(Loss)	(183,274.47)	95,166.46	(22,040.92)	(278,440.93)	(161,233.55)
<b>Debt Service</b>	Revenue	1,783,620.09	1,757,459.73	8,895,823.01	26,160.36	(7,112,202.92)
	Expense	1,760,818.38	1,768,462.31	8,883,219.47	7,643.93	7,122,401.09
	Profit/(Loss)	22,801.71	(11,002.58)	12,603.54	33,804.29	10,198.17
<b>Capital Projects</b>	Revenue	689,424.19	1,373,192.33	893,765.36	(683,768.14)	(204,341.17)
	Expense	767,421.06	1,674,890.42	885,422.12	907,469.36	118,001.06
	Profit/(Loss)	(77,996.87)	(301,698.09)	8,343.24	223,701.22	(86,340.11)
<b>Enterprise</b>	Revenue	929,700.69	1,255,740.95	2,276,670.19	(326,040.26)	(1,346,969.50)
	Expense	602,688.01	1,056,697.69	2,171,031.87	454,009.68	1,568,343.86
	Profit/(Loss)	327,012.68	199,043.26	105,638.32	127,969.42	221,374.36
<b>General LTD</b>	Revenue	0.00	0.00	0.00	0.00	0.00
	Expense	0.00	0.00	0.00	0.00	0.00
	Profit/(Loss)	0.00	0.00	0.00	0.00	0.00
<b>General FA</b>	Expense	0.00	0.00	0.00	0.00	0.00
	Profit/(Loss)	0.00	0.00	0.00	0.00	0.00
	Profit/(Loss)	0.00	0.00	0.00	0.00	0.00
<b>Total Municipal</b>	Revenue	9,974,741.66	10,265,005.03	19,214,808.98	(290,263.37)	(9,240,067.32)
	Expense	8,752,120.60	9,715,340.17	19,331,017.79	963,219.57	10,578,897.19
	Profit/(Loss)	1,222,621.06	549,664.86	(116,208.81)	672,956.20	1,338,829.87

LISLE PARK DISTRICT  
 SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: CORPORATE FUND  
 FOR 12 PERIODS ENDING DECEMBER 31, 2021

DEPARTMENT DESCRIPTION	DECEMBER BUDGET	DECEMBER ACTUAL	VARI-ANCE	%	FISCAL YEAR-TO-DATE BUDGET	FISCAL YEAR-TO-DATE ACTUAL	VARI-ANCE	%
REVENUES								
ADMINISTRATION	269,095.86	22,908.78	(91.4)		3,229,150.00	3,186,675.20	(1.3)	
PARKS	287.50	312.00	8.5		3,450.00	1,818.00	(47.3)	
TOTAL REVENUES	269,383.36	23,220.78	(91.3)		3,232,600.00	3,188,493.20	(1.3)	
EXPENSES								
ADMINISTRATION	84,012.03	724,026.98	(761.8)		1,008,143.32	1,601,280.50	(58.8)	
BUSINESS SERVICES	5,555.42	8,790.20	(58.2)		66,664.88	67,025.63	(0.5)	
IT	25,729.89	4,408.17	82.8		308,758.41	61,300.24	80.1	
CUSTOMER RELATIONS	12,292.93	21,644.24	(76.0)		147,515.00	179,514.95	(21.6)	
BOARD	37.50	0.00	100.0		450.00	207.90	53.8	
PARKS	61,137.87	63,267.77	(3.4)		733,653.52	734,997.64	(0.1)	
RECREATION PROGRAM	0.00	0.00	0.0		0.00	0.00	0.0	
AQUATICS	0.00	0.00	0.0		0.00	0.00	0.0	
FACILITIES	20,518.35	34,910.39	(70.1)		246,220.00	281,714.09	(14.4)	
FLEET	8,681.01	10,466.26	(20.5)		104,172.00	110,817.94	(6.3)	
TOTAL EXPENSES	217,965.00	867,514.01	(298.0)		2,615,577.13	3,036,858.89	(16.1)	

TOTAL FUND REVENUES	269,383.36	23,220.78	(91.3)		3,232,600.00	3,188,493.20	(1.3)	
TOTAL FUND EXPENSES	217,965.00	867,514.01	(298.0)		2,615,577.13	3,036,858.89	(16.1)	
SURPLUS (DEFICIT)	51,418.36	(844,293.23)	(1742.0)		617,022.87	151,634.31	(75.4)	

FOR FUND: RECREATION FUND  
 FOR 12 PERIODS ENDING DECEMBER 31, 2021

DEPARTMENT DESCRIPTION	DECEMBER BUDGET	DECEMBER ACTUAL	% VARI-ANCE	FISCAL YEAR-TO-DATE		% VARI-ANCE
				BUDGET	ACTUAL	
<b>REVENUES</b>						
ADMINISTRATIVE	97,733.34	6,458.41	(93.3)	1,172,800.00	1,133,026.78	(3.3)
COMMUNITY RELATIONS	0.00	0.00	0.0	0.00	0.00	0.0
RECREATION PROGRAM	54,103.08	67,475.45	24.7	649,235.00	914,917.82	40.9
AQUATICS	17,810.29	3,292.00	(81.5)	213,723.13	231,996.18	8.5
FITNESS CENTER	10,108.21	7,006.25	(30.6)	121,298.00	108,478.41	(10.5)
FACILITIES	200.00	60.00	(70.0)	2,400.00	1,025.00	(57.2)
<b>TOTAL REVENUES</b>	<b>179,954.92</b>	<b>84,292.11</b>	<b>(53.1)</b>	<b>2,159,456.13</b>	<b>2,389,444.19</b>	<b>10.6</b>
<b>EXPENSES</b>						
ADMINISTRATIVE	21,372.51	37,089.78	(73.5)	256,469.72	296,663.81	(15.6)
IT	6,334.17	1,475.00	76.7	76,010.00	25,918.40	65.9
COMMUNITY RELATIONS	0.00	1,425.00	100.0	0.00	5,990.70	100.0
RECREATION PROGRAM	46,409.71	81,066.83	(74.6)	556,910.97	652,923.89	(17.2)
AQUATICS	21,882.51	7,212.06	67.0	262,588.51	321,113.44	(22.2)
FITNESS CENTER	8,896.12	12,519.02	(40.7)	106,752.48	114,460.03	(7.2)
FACILITIES	8,588.02	16,217.07	(88.8)	103,056.00	100,844.67	2.1
<b>TOTAL EXPENSES</b>	<b>113,483.04</b>	<b>157,004.76</b>	<b>(38.3)</b>	<b>1,361,787.68</b>	<b>1,517,914.94</b>	<b>(11.4)</b>
<b>TOTAL FUND REVENUES</b>	<b>179,954.92</b>	<b>84,292.11</b>	<b>(53.1)</b>	<b>2,159,456.13</b>	<b>2,389,444.19</b>	<b>10.6</b>
<b>TOTAL FUND EXPENSES</b>	<b>113,483.04</b>	<b>157,004.76</b>	<b>(38.3)</b>	<b>1,361,787.68</b>	<b>1,517,914.94</b>	<b>(11.4)</b>
<b>SURPLUS (DEFICIT)</b>	<b>66,471.88</b>	<b>(72,712.65)</b>	<b>(209.3)</b>	<b>797,668.45</b>	<b>871,529.25</b>	<b>9.2</b>

FOR FUND: MUSEUM  
 FOR 12 PERIODS ENDING DECEMBER 31, 2021

DEPARTMENT DESCRIPTION	DECEMBER BUDGET	DECEMBER ACTUAL	% VARI-ANCE	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI-ANCE
<b>REVENUES</b>							
ADMINISTRATIVE	416.67	20.83	(95.0)	5,000.00	5,000.00	5,732.33	14.6
RECREATION PROGRAM	0.00	1,140.00	100.0	0.00	0.00	3,810.00	100.0
FACILITIES	0.00	0.00	0.0	0.00	0.00	0.00	0.0
<b>TOTAL REVENUES</b>	<b>416.67</b>	<b>1,160.83</b>	<b>178.5</b>	<b>5,000.00</b>	<b>5,000.00</b>	<b>9,542.33</b>	<b>90.8</b>
<b>EXPENSES</b>							
ADMINISTRATIVE	71.82	5,010.80	(6876.8)	861.76	861.76	14,474.82	(1579.6)
RECREATION PROGRAM	1,812.36	3,956.61	(118.3)	21,748.32	21,748.32	21,386.99	1.6
FACILITIES	533.34	5.72	98.9	6,400.00	6,400.00	4,118.13	35.6
<b>TOTAL EXPENSES</b>	<b>2,417.52</b>	<b>8,973.13</b>	<b>(271.1)</b>	<b>29,010.08</b>	<b>29,010.08</b>	<b>39,979.94</b>	<b>(37.8)</b>
<b>TOTAL FUND REVENUES</b>							
	416.67	1,160.83	178.5	5,000.00	5,000.00	9,542.33	90.8
<b>TOTAL FUND EXPENSES</b>							
	2,417.52	8,973.13	(271.1)	29,010.08	29,010.08	39,979.94	(37.8)
<b>SURPLUS (DEFICIT)</b>	<b>(2,000.85)</b>	<b>(7,812.30)</b>	<b>290.4</b>	<b>(24,010.08)</b>	<b>(24,010.08)</b>	<b>(30,437.61)</b>	<b>26.7</b>

LISLE PARK DISTRICT  
 SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: IMRF  
 FOR 12 PERIODS ENDING DECEMBER 31, 2021

DEPARTMENT DESCRIPTION	DECEMBER BUDGET	DECEMBER ACTUAL	% VARI-ANCE	FISCAL YEAR-TO-DATE BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI-ANCE
REVENUES						
ADMINISTRATIVE	12,500.00	578.12	(95.3)	150,000.00	152,105.81	1.4
TOTAL REVENUES	12,500.00	578.12	(95.3)	150,000.00	152,105.81	1.4
EXPENSES						
ADMINISTRATIVE	11,505.00	69,687.09	(505.7)	138,060.00	194,770.19	(41.0)
TOTAL EXPENSES	11,505.00	69,687.09	(505.7)	138,060.00	194,770.19	(41.0)
TOTAL FUND REVENUES	12,500.00	578.12	(95.3)	150,000.00	152,105.81	1.4
TOTAL FUND EXPENSES	11,505.00	69,687.09	(505.7)	138,060.00	194,770.19	(41.0)
SURPLUS (DEFICIT)	995.00	(69,108.97)	(7045.6)	11,940.00	(42,664.38)	(457.3)



FOR FUND: AUDIT  
 FOR 12 PERIODS ENDING DECEMBER 31, 2021

DEPARTMENT DESCRIPTION	DECEMBER BUDGET	DECEMBER ACTUAL	% VARI-ANCE	FISCAL YEAR-TO-DATE BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI-ANCE
REVENUES						
ADMINISTRATIVE	1,666.67	78.12	(95.3)	20,000.00	20,487.86	2.4
TOTAL REVENUES	1,666.67	78.12	(95.3)	20,000.00	20,487.86	2.4
EXPENSES						
ADMINISTRATIVE	1,505.17	3,600.00	(139.1)	18,062.00	18,960.00	(4.9)
TOTAL EXPENSES	1,505.17	3,600.00	(139.1)	18,062.00	18,960.00	(4.9)
TOTAL FUND REVENUES	1,666.67	78.12	(95.3)	20,000.00	20,487.86	2.4
TOTAL FUND EXPENSES	1,505.17	3,600.00	(139.1)	18,062.00	18,960.00	(4.9)
SURPLUS (DEFICIT)	161.50	(3,521.88)	(2280.7)	1,938.00	1,527.86	(21.1)

FOR FUND: LIABILITY INSURANCE  
 FOR 12 PERIODS ENDING DECEMBER 31, 2021

DEPARTMENT DESCRIPTION	DECEMBER BUDGET	DECEMBER ACTUAL	% VARI-ANCE	FISCAL YEAR-TO-DATE		ANNUAL BUDGET	FISCAL YEAR-TO-DATE		% VARI-ANCE
				BUDGET	BUDGET		ACTUAL	ACTUAL	
REVENUES									
ADMINISTRATIVE	20,425.00	895.82	(95.6)	245,100.00	245,100.00	245,100.00	243,851.14	(0.5)	
TOTAL REVENUES	20,425.00	895.82	(95.6)	245,100.00	245,100.00	245,100.00	243,851.14	(0.5)	
EXPENSES									
ADMINISTRATIVE	26,018.83	81,504.20	(213.2)	312,225.50	312,225.50	312,225.50	209,389.52	32.9	
TOTAL EXPENSES	26,018.83	81,504.20	(213.2)	312,225.50	312,225.50	312,225.50	209,389.52	32.9	
TOTAL FUND REVENUES	20,425.00	895.82	(95.6)	245,100.00	245,100.00	245,100.00	243,851.14	(0.5)	
TOTAL FUND EXPENSES	26,018.83	81,504.20	(213.2)	312,225.50	312,225.50	312,225.50	209,389.52	32.9	
SURPLUS (DEFICIT)	(5,593.83)	(80,608.38)	1341.0	(67,125.50)	(67,125.50)	(67,125.50)	34,461.62	(151.3)	

LISLE PARK DISTRICT  
 SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: PAVING & LIGHTING  
 FOR 12 PERIODS ENDING DECEMBER 31, 2021

DEPARTMENT DESCRIPTION	DECEMBER BUDGET	DECEMBER ACTUAL	% VARI-ANCE	FISCAL YEAR-TO-DATE BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI-ANCE
REVENUES						
ADMINISTRATIVE	0.00	0.00	0.0	0.00	0.00	0.0
TOTAL REVENUES	0.00	0.00	0.0	0.00	0.00	0.0
EXPENSES						
PARKS	0.00	0.00	0.0	0.00	0.00	0.0
FACILITIES	0.00	0.00	0.0	0.00	0.00	0.0
TOTAL EXPENSES	0.00	0.00	0.0	0.00	0.00	0.0
TOTAL FUND REVENUES	0.00	0.00	0.0	0.00	0.00	0.0
TOTAL FUND EXPENSES	0.00	0.00	0.0	0.00	0.00	0.0
SURPLUS (DEFICIT)	0.00	0.00	0.0	0.00	0.00	0.0

FOR FUND: SPECIAL RECREATION FUND  
 FOR 12 PERIODS ENDING DECEMBER 31, 2021

DEPARTMENT DESCRIPTION	DECEMBER BUDGET	DECEMBER ACTUAL	% VARI- ANCE	FISCAL YEAR-TO-DATE BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
REVENUES						
ADMINISTRATIVE	44,583.34	22,067.67	(50.5)	535,000.00	561,732.95	4.9
TOTAL REVENUES	44,583.34	22,067.67	(50.5)	535,000.00	561,732.95	4.9
EXPENSES						
ADMINISTRATIVE	35,184.35	102,269.98	(190.6)	422,212.00	409,565.99	2.9
PARKS	666.67	0.00	100.0	8,000.00	4,140.00	48.2
TOTAL EXPENSES	35,851.02	102,269.98	(185.2)	430,212.00	413,705.99	3.8
TOTAL FUND REVENUES	44,583.34	22,067.67	(50.5)	535,000.00	561,732.95	4.9
TOTAL FUND EXPENSES	35,851.02	102,269.98	(185.2)	430,212.00	413,705.99	3.8
SURPLUS (DEFICIT)	8,732.32	(80,202.31)	(1018.4)	104,788.00	148,026.96	41.2

FOR FUND: SOCIAL SECURITY  
 FOR 12 PERIODS ENDING DECEMBER 31, 2021

DEPARTMENT DESCRIPTION	DECEMBER BUDGET	DECEMBER ACTUAL	% VARI-ANCE	FISCAL YEAR-TO-DATE		ANNUAL BUDGET	FISCAL YEAR-TO-DATE		% VARI-ANCE
				BUDGET	BUDGET		ACTUAL	ACTUAL	
REVENUES									
ADMINISTRATION	416.67	20.83	(95.0)	5,000.00	5,000.00	5,000.00	6,339.21	6,339.21	26.7
TOTAL REVENUES	416.67	20.83	(95.0)	5,000.00	5,000.00	5,000.00	6,339.21	6,339.21	26.7
EXPENSES									
ADMINISTRATION	12,750.00	20,579.75	(61.4)	153,000.00	153,000.00	153,000.00	189,613.68	189,613.68	(23.9)
TOTAL EXPENSES	12,750.00	20,579.75	(61.4)	153,000.00	153,000.00	153,000.00	189,613.68	189,613.68	(23.9)
TOTAL FUND REVENUES	416.67	20.83	(95.0)	5,000.00	5,000.00	5,000.00	6,339.21	6,339.21	26.7
TOTAL FUND EXPENSES	12,750.00	20,579.75	(61.4)	153,000.00	153,000.00	153,000.00	189,613.68	189,613.68	(23.9)
SURPLUS (DEFICIT)	(12,333.33)	(20,558.92)	66.6	(148,000.00)	(148,000.00)	(148,000.00)	(183,274.47)	(183,274.47)	23.8

FOR FUND: DEBT SERVICE FUND  
 FOR 12 PERIODS ENDING DECEMBER 31, 2021

DEPARTMENT DESCRIPTION	DECEMBER BUDGET	DECEMBER ACTUAL	% VARI-ANCE	FISCAL YEAR-TO-DATE		% VARI-ANCE
				BUDGET	ACTUAL	
REVENUES						
ADMINISTRATIVE	146,740.84	6,807.19	(95.3)	1,760,890.00	1,783,620.09	1.2
TOTAL REVENUES	146,740.84	6,807.19	(95.3)	1,760,890.00	1,783,620.09	1.2
EXPENSES						
ADMINISTRATIVE	146,740.84	1,697,945.00	(1057.1)	1,760,890.00	1,760,818.38	0.0
TOTAL EXPENSES	146,740.84	1,697,945.00	(1057.1)	1,760,890.00	1,760,818.38	0.0
TOTAL FUND REVENUES	146,740.84	6,807.19	(95.3)	1,760,890.00	1,783,620.09	1.2
TOTAL FUND EXPENSES	146,740.84	1,697,945.00	(1057.1)	1,760,890.00	1,760,818.38	0.0
SURPLUS (DEFICIT)	0.00	(1,691,137.81)	100.0	0.00	22,801.71	100.0

FOR FUND: CAPITAL PROJECTS FUND  
 FOR 12 PERIODS ENDING DECEMBER 31, 2021

DEPARTMENT DESCRIPTION	DECEMBER BUDGET	DECEMBER ACTUAL	% VARI-ANCE	FISCAL YEAR-TO-DATE		ANNUAL BUDGET	FISCAL YEAR-TO-DATE		% VARI-ANCE
				BUDGET	BUDGET		ACTUAL	ACTUAL	
REVENUES									
ADMINISTRATIVE	17,875.01	600,000.00	3256.6	214,500.00	214,500.00	214,500.00	689,424.19	221.4	
TOTAL REVENUES	17,875.01	600,000.00	3256.6	214,500.00	214,500.00	214,500.00	689,424.19	221.4	
EXPENSES									
ADMINISTRATIVE	1,000.00	0.00	100.0	12,000.00	12,000.00	12,000.00	3,695.00	69.2	
PARKS	57,255.84	63,030.39	(10.0)	687,070.00	687,070.00	687,070.00	717,537.44	(4.4)	
AQUATICS	1,279.17	0.00	100.0	15,350.00	15,350.00	15,350.00	26,673.04	(73.7)	
FACILITIES	625.00	0.00	100.0	7,500.00	7,500.00	7,500.00	15,138.58	(101.8)	
FLEET	0.00	0.00	0.0	0.00	0.00	0.00	4,377.00	100.0	
TOTAL EXPENSES	60,160.01	63,030.39	(4.7)	721,920.00	721,920.00	721,920.00	767,421.06	(6.3)	
TOTAL FUND REVENUES	17,875.01	600,000.00	3256.6	214,500.00	214,500.00	214,500.00	689,424.19	221.4	
TOTAL FUND EXPENSES	60,160.01	63,030.39	(4.7)	721,920.00	721,920.00	721,920.00	767,421.06	(6.3)	
SURPLUS (DEFICIT)	(42,285.00)	536,969.61	(1369.8)	(507,420.00)	(507,420.00)	(507,420.00)	(77,996.87)	(84.6)	

FOR FUND: GOLF AND RESTAURANT  
 FOR 12 PERIODS ENDING DECEMBER 31, 2021

DEPARTMENT DESCRIPTION	DECEMBER BUDGET	DECEMBER ACTUAL	% VARI-ANCE	FISCAL YEAR-TO-DATE		% VARI-ANCE
				BUDGET	ACTUAL	
REVENUES						
ADMINISTRATIVE	0.00	0.00	0.0	0.00	0.00	0.0
GOLF	51,325.05	6,024.08	(88.2)	615,900.00	884,637.77	43.6
RESTAURANT	0.00	5,546.00	100.0	0.00	45,062.92	100.0
TOTAL REVENUES	51,325.05	11,570.08	(77.4)	615,900.00	929,700.69	50.9
EXPENSES						
ADMINISTRATIVE	0.00	0.00	0.0	0.00	0.00	0.0
GOLF	60,176.03	56,562.79	6.0	722,111.49	584,802.18	19.0
RESTAURANT	0.00	(56.78)	100.0	0.00	17,885.83	100.0
TOTAL EXPENSES	60,176.03	56,506.01	6.0	722,111.49	602,688.01	16.5
TOTAL FUND REVENUES	51,325.05	11,570.08	(77.4)	615,900.00	929,700.69	50.9
TOTAL FUND EXPENSES	60,176.03	56,506.01	6.0	722,111.49	602,688.01	16.5
SURPLUS (DEFICIT)	(8,850.98)	(44,935.93)	407.6	(106,211.49)	327,012.68	(407.8)



FOR FUND: GENERAL LONG TERM DEBT  
 FOR 12 PERIODS ENDING DECEMBER 31, 2021

DEPARTMENT DESCRIPTION	DECEMBER BUDGET	DECEMBER ACTUAL	% VARI- ANCE	FISCAL YEAR-TO-DATE BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
REVENUES						
ADMINISTRATION	0.00	0.00	0.0	0.00	0.00	0.0
TOTAL REVENUES	0.00	0.00	0.0	0.00	0.00	0.0
EXPENSES						
ADMINISTRATION	0.00	0.00	0.0	0.00	0.00	0.0
TOTAL EXPENSES	0.00	0.00	0.0	0.00	0.00	0.0
TOTAL FUND REVENUES	0.00	0.00	0.0	0.00	0.00	0.0
TOTAL FUND EXPENSES	0.00	0.00	0.0	0.00	0.00	0.0
SURPLUS (DEFICIT)	0.00	0.00	0.0	0.00	0.00	0.0

FOR FUND: CAPITAL ASSETS  
 FOR 12 PERIODS ENDING DECEMBER 31, 2021

DEPARTMENT DESCRIPTION	DECEMBER BUDGET	DECEMBER ACTUAL	% VARIANCE	FISCAL YEAR-TO-DATE BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARIANCE
REVENUES						
ADMINISTRATION	0.00	0.00	0.0	0.00	0.00	0.0
TOTAL REVENUES	0.00	0.00	0.0	0.00	0.00	0.0
EXPENSES						
ADMINISTRATION	0.00	0.00	0.0	0.00	0.00	0.0
TOTAL EXPENSES	0.00	0.00	0.0	0.00	0.00	0.0
TOTAL FUND REVENUES	0.00	0.00	0.0	0.00	0.00	0.0
TOTAL FUND EXPENSES	0.00	0.00	0.0	0.00	0.00	0.0
SURPLUS (DEFICIT)	0.00	0.00	0.0	0.00	0.00	0.0

MUNICIPAL REPORT TOTALS  
 FOR 12 PERIODS ENDING DECEMBER 31, 2021

DEPARTMENT DESCRIPTION	DECEMBER BUDGET	% VARI- ANCE		FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL		% VARI- ANCE
		DECEMBER ACTUAL				YEAR-TO-DATE ACTUAL		
TOTAL MUNICIPAL REVENUES	745,287.53	750,691.55	0.7	8,943,446.13	8,943,446.13	9,974,741.66	11.5	
TOTAL MUNICIPAL EXPENSES	688,572.46	3,128,614.32	(354.3)	8,262,855.88	8,262,855.88	8,752,120.60	(5.9)	
SURPLUS (DEFICIT)	56,715.07	(2,377,922.77)	(4292.7)	680,590.25	680,590.25	1,222,621.06	79.6	