



REGULAR MEETING
November 16, 2021



AGENDA

**REGULAR MEETING OF THE LISLE PARK DISTRICT BOARD OF PARK COMMISSIONERS IN THE
PARK DISTRICT RECREATION CENTER MULTIPURPOSE ROOM
1925 OHIO STREET, LISLE, ILLINOIS 60532.**

**Tuesday, November 16, 2021
7:00 p.m.**

Any individual with a disability requiring a reasonable accommodation to participate in this meeting should contact Dan Garvy within a reasonable time at the Lisle Park District Administrative offices, 1925 Ohio Street, Lisle, IL 60532 or call (630)964-3410 ext. 4310, Monday through Friday 8:30 am to 5:00 pm. Requests for a qualified interpreter require a five working day advance notice.

- I. CALL TO ORDER AND ROLL CALL**
- II. PLEDGE OF ALLEGIANCE**
- III. REMOTE ATTENDANCE AUTHORIZATION**
 - A. Permit the attendance and participation of Commissioner Altpeter by remote means
- IV. PRESENTATIONS**
- V. PUBLIC COMMENT**

Visitors are welcome to address the Board of Park Commissioners. You are asked to raise your hand and wait to be recognized by the Board President. When recognized, please state your name, address, and the item you wish to discuss. It is requested that one spokesperson for a group be appointed to present the views of the entire group, rather than have multiple individuals repeat similar opinions. There will be a 5-minute time limit per speaker.
- VI. APPROVE MEETING AGENDA**
- VII. CONSENT AGENDA ITEMS**
 - A. Approve Minutes of Regular Meeting of October 21, 2021.
 - B. Approve the November 2021 Voucher List in the amount of \$228,199.04.
 - C. Approve the 2022 Regular Meeting Dates of the Board of Park Commissioners.
- VIII. COMMUNICATIONS**
- IX. UNFINISHED BUSINESS**
 - A. 2022 Budget – Review and Discussion
- X. NEW BUSINESS**

- A. Resolution 111621 – A Resolution determining funds estimated to be raised by taxation for the year 2021.
- B. New Recreation Registration Software – discussion and possible action

XI. STAFF REPORTS

XII. PARTNERS FOR PARKS REPORT

XIII. SEASPAR REPORT

XIV. OFFICER REPORTS

- A. President, Commissioner Richter
- B. Treasurer, Commissioner Wessel
 - i. Financial Reports ending October 31, 2021.
- C. Commissioners' Reports

XV. ADJOURN OPEN MEETING

MISSION STATEMENT

It is the mission of the Lisle Park District to enrich the quality of life for people of all ages by providing constructive and creative leisure opportunities.



Memo

To: Board of Park Commissioners
From: Dan Garvy, Board Secretary, Director of Parks & Recreation
Date: November 11, 2021
Re: Commissioner Attendance by Remote Means

In accordance with Open Meetings Act Section 7 and the Lisle Park District's Remote Attendance Policy, Commissioner Altpeter recently informed me she will be unable to be physically present at the Regular Meeting of November 16, 2021. Therefore, the other Commissioners physically present at this meeting should consider Commissioner Altpeter's attendance by remote means.

In accordance with policy, the following protocol shall be observed:

- Every Board member shall be identified during all Board discussions so that each Board member is aware of which Board member is speaking at all times.
- The Board member attending a meeting by remote means shall:
 - be permitted to fully participate in the meeting as if he or she were physically present, subject to the Board's guidelines and procedures for conducting the meeting; and
 - advise the Secretary and Board if he or she leaves or returns from the meeting; and
 - advise the Secretary and Board of all other persons in the same room of the Board member attending by remote means and whether and to what extent such other persons are able to hear the discussions at the meeting.

In anticipation of Commissioner Altpeter's remote attendance, a Zoom link has been provided so she may access the meeting.

Recommended Motion: Move to permit Commissioner Altpeter's attendance at the November 16, 2021 meeting of the Board of Park Commissioners by remote means in accordance with Section 7 of the Open Meetings Act and the Lise Park District Remote Attendance Policy.

**THE LISLE PARK DISTRICT
JOURNAL OF PROCEEDINGS
REGULAR MEETING
OCTOBER 21, 2021**

I. CALL TO ORDER AND ROLL CALL: President Richter called the meeting to order at 7:00 p.m.

Director Garvy Called Roll:

Commissioners Present:

Richter
Altpeter
Costello
Hummel
Wessel

Commissioners Absent:

None.

Staff Present:

Director of Parks & Recreation
Superintendent of Finance
Superintendent of Recreation
Superintendent of Parks
Cultural Arts, Rental & Office Manager
Assistant Superintendent of Recreation

Garvy
Silver
Pratscher
Cerutti
Nadeau
Dale

II. PLEDGE OF ALLEGIANCE:

President Richter led those assembled in the Pledge of Allegiance.

III. PRESENTATIONS

- A. Introduction of new Museum Manger Grace Heiderman
- B. Introduction of new Recreation & Registration Assistant Melissa Grant

Superintendent Pratscher introduced the newest staff members, Grace and Melissa to the board. They both started full time on August 31st with the District.

IV. PUBLIC COMMENT

None.

V. APPROVE MEETING AGENDA

Commissioner Altpeter moved to approve the meeting agenda for the regular meeting for Thursday, October 21, 2021. Commissioner Costello seconded the motion.

There was no further discussion and the motion passed unanimously by voice vote.

VI. CONSENT AGENDA ITEMS

Commissioner Altpeter moved to approve consent agenda items A through C.

- A. Approve Minutes of Regular Meeting of September 16, 2021.
- B. Approve October 2021 Voucher List in the amount of \$555,548.94.
- C. Approve the reservation of Sunday, November 21, 2021 for the Lisle Area Chamber of Commerce Turkey Trot Tune Up 5K Walk/Run in Community Park.

Commissioner Wessel seconded the motion. There was no further discussion.

Roll Call:

Ayes: Altpeter, Wessel, Hummel, Costello, Richter

Absent: None.

Nays: None.

Motion passed unanimously by roll call vote.

VII. COMMUNICATIONS

None.

VIII. UNFINISHED BUSINESS

None.

IX. NEW BUSINESS

A. Ordinance 21-02 – an Ordinance amending certain provisions of the Lisle Park District's Board Member Policy Manual and adopting a remote attendance policy.

Commissioner Hummel moved to adopt Ordinance 21-02 – an Ordinance amending certain provisions of the Lisle Park District's Board Member Policy Manual and adopting a remote attendance policy. Commissioner Wessel seconded the motion.

There was no further discussion and the motion passed unanimously by voice vote.

B. 2022 Budget Draft – discussion

President Richter started the discussion by thanking staff for the detailed memo. He thanked board members who met with staff individually to go over questions and thanked Commissioner Hummel for submitting his questions ahead of time.

Superintendent Silver stated he was reminded that one of his responsibilities is to educate the board so they can make decisions with accurate information. He thanked Commissioners Altpeter, Wessel, Costello and President Richter for taking time out of their day to meet with him and Director Garvy to discuss the 2022 Budget, saying it's a valuable tool and lesson so that he can answer any and all questions they may have. He said it also allowed him to get a sense of what the Board is looking for in the budget, and he believes that after each meeting that each commissioner was supportive of the current budget as presented as no one asked him to make any adjustments. He said they are certainly welcome to offer further commentary as nothing was finalized other than trying to make sure staff answered all of their questions satisfactorily. He thanked Commissioner Hummel for taking time to review and submit questions as well. Superintendent Silver stated the tax levy is a major talking point that staff needs more clarification on.

He stated to Commissioner Hummel that he has made previous comments that he needs more clarification on so that he can better understand what his goals are. Superintendent Silver said Commissioner Hummel stated at the June 17th Board meeting that he would like to see a "flat levy" for the 2022 Budget, and he had mentioned to him after that meeting that he wanted to see the budget in a flat levy and that he didn't care if the following year that the tax levy was increased. He continued by saying some of Commissioner Hummel's questions on the 2022 budget raised questions that are tied to the tax levy. He asked Commissioner Hummel for clarification, saying he thinks this is a

critical discussion to have as a group so that we all understand each other, and he asked him what he means by a flat levy.

Commissioner Hummel stated the operating levy should be flat and the dollar amount shouldn't be higher than last year, with the exception that the debt payment causes the total dollar amount to increase.

Superintendent Silver stated in that scenario, then the Lisle Park District would not collect the new growth of the District and everyone would not be paying their fair share, which was a point of contention Commissioner Hummel had made earlier in opposition to the downtown TIF. Superintendent Silver stated if we levy to capture new growth, then everyone pays their fair share which he believes is one of Commissioner Hummel's priority.

President Richter stated if the district only levies an increase tied to the December 2020 CPI of 1.4% with inflation and the current CPI at over 5% the District will be forced to make further cuts and the board would essentially be starving out Park District funds.

Commissioner Costello said we are dealing with two complex things, accounting and the law. He said without a referendum, the District is only allowed to levy to the tax cap and inflation.

Superintendent Silver stated there is a compounding affect if the District exercises a flat levy even for only one year for a year, reporting that over twenty years there is a loss of over 4 million dollars in revenue the District could have collected to maintain its assets which total over \$37 million. He explained different scenarios available that would limit or eliminate this loss of revenue, and explained the District is likely to receive less than what his proposed levy requests, but he inflates his levy slightly to be sure he captures new growth and any increase in the EAV. He said the District is financially sound, it doesn't have huge fund balances, and the Lisle Park District has a track record of being good stewards of the taxpayer's money. He said the District is here to provide services to the community, and in his opinion the District needs these financial resources to maintain what the community has come to expect.

Director Garvy stated he understands the concern with rising property taxes and stated the park district is constantly faced with projects that require the accumulation of more funds a single year can provide, including the Arbor View Park renovations, protective canopy at the railroad track underpass in Community Park, the current pond study and likely costly recommendations that will follow, pickleball courts, expanding the community's bike paths, making drainage improvements to Community Park ballfield #5, and the yet to be determined priorities everyone needs to expect from the strategic master plan next year. He said the pandemic has reset perspective in many areas, not the least of which is parks and recreation and the value people place in it, yet the Lisle Park District had reduced full-time headcount by a third, reduced total headcount by two thirds, and reduced parks department labor by 94% in 2020 and 2021. He said restoring staff that this budget allows for has been driven by a demand for services and the 2022 budget aligns the District to deliver services the community has come to expect, all while chasing a 5.4% increase in prices over the past 12 months. He said the community at large supports the Lisle Park District's allocation of their tax investments and cited the absence of direct commentary when the levy request is presented, with the exception of one or two individuals, and when someone does attend a meeting, they are usually asking for more or better services rather than asking us to reduce them.

He stated the District's tax levy history has positioned the Board to maintain a forward-looking approach without accumulating large fund balances while maintaining the flexibility to be responsive to unexpected requests like pickleball, outdoor fitness stations, and other projects. He concluded by saying the result of this approach to the tax levy and wise allocation of tax dollars has resulted in an employment culture and service delivery history that has kept the board room and other public interactions supportive, complimentary, free from controversy, and progress focused.

Commissioner Hummel stated the enterprise fund debt payment comes off the books next year, the recreation fund has covered the payment for them for many years, and asked if there is a plan for the enterprise fund to pay back the recreation fund over time. He said he feels with the constraints of the restaurant gone and considering the park district chose not to address its performance while it continued to lose money, there are consequences to reopening the restaurant during a pandemic. He said the money that the restaurant has lost over the years should be paid back.

Commissioner Altpeter stated the board inherited that restaurant from a board close to 20 years ago and that is unfair to say that when you weren't on the board making that decision. She said the community values the parks and services we offer, one of the shining lights of this community is all the parks, and we have to be responsible and maintain these levels of service whether it's the golf course or other assets.

Commissioner Costello said looking at the budget the first thing he thought to cut was the fitness center, but then looking at the numbers, it covers itself. He said he believes we need to take advantage of the taxing authority coming out of a pandemic and you need to get back to building up what was reduced or removed previously. He said cutting anything would be park district malpractice and he feels the proposed budget is a reasonable budget.

Commissioner Wessel said everyone else made many of the points he was going to make and said he's not sure what's going to happen after the last two years, but he said he has no problems with the budget as presented as it will provide the flexibility to continue to address what is needed.

Commissioner Richter also said he is happy with the budget as is and feels if we cut anything now, we would be creating many more problems down the road.

Commissioner Hummel asked why commissioner conference expenses seem so high. Commissioner Altpeter stated the value in attending conferences is very high, especially for new members of the board. Commissioner Hummel said he is fine with state conference, but he doesn't feel the national conference is necessary.

President Richter said it depends where the conference is located and said in his opinion and experience the national conference provides the best in educational opportunities, networking, and learning about new industry products and services.

Commissioner Hummel stated he would like to see something in the budget for the enterprise fund paying back the recreation fund. President Richter said he likes the idea. Commissioner Hummel said it would be a little over time and he does know it will take a while. Superintendent Silver stated there are a lot of maintenance issues that need attention at the golf course because there has been a lot of heavy use the past two years, divots need to be fixed, and there are 53 trees that need to be removed and

many replaced. President Richter agrees we need to maintain the asset, but we also need to slowly give back. He asked what the history is of golf courses making a profit.

Director Garvy stated that golf is profitable, but the restaurant has drawn it down. He said the board can definitely decide that when the course generates positive revenue, part of that can be returned to recreation fund, for example, 75% remains within the Enterprise Fund while 25% funds other District projects. He said we all need to be cautious in that the District doesn't know what will happen with golf after the pandemic. Superintendent Silver also stated that the course is entirely in the floodplain and one bad flood can have a significant impact.

Commissioner Altpeter said maintenance at the course is key, and we don't want to get a reputation of being a course that isn't kept up.

Superintendent Cerutti reported the irrigation system is original to the course and over 30 years old. He stated parts have been extremely difficult to acquire and that is another facility component that most people think about when they think about pending maintenance needs.

Commissioner Hummel stated he would like to add in a line item and allocation for video equipment to record the board meetings. He said he wasn't looking for an official decision now, but if there's an allocation the board can discuss whether or not to move forward at some point in the future.

Commissioner Altpeter stated the board talked about that previously and wasn't interested in pursuing it. She said putting it in the budget would be seen as an end around and it gives the false impression that the rest of the board is supportive of the allocation.

Commissioner Hummel stated he recollects the previous discussion being the board would revisit it in the future, and he's bringing it up again here. He said video recording meetings is about improving transparency.

Discussion ensued with the consensus being to not include that allocation.

Commissioner Hummel stated his other comment was he was fine with the salary study for staff that is allocated in the budget draft however, the salaries should not be compared to the private sector as that artificially inflates them.

Commissioner Hummel stated he doesn't think we need to have two bands on July 4th and feels that one band and the fireworks is enough. He said the line item is fine but suggested allocating those funds to have a band on another night by extending the entertainment series. Commissioner Richter stated he feels two bands are good for a community event with fireworks afterwards. Commissioner Wessel agreed with President Richter, saying he spends his summers in the parks listening to concerts. Commissioner Costello also agreed with President Richter and supports the concerts as presented. Director Garvy also said the Lisle Partners for Parks Foundation will be considering fundraising opportunities for the summer entertainment series as a means to make up for not having Eyes to the Skies' opportunity.

Director Garvy recapped the next steps. He said the final budget will be presented in November for one more board review and based on tonight's discussion, it will likely be

the same budget you see here. He said it will then go on public display for 30 days, then it will be presented for final approval at the December board meeting. He thanked the commissioners for asking the questions they did, and specifically thanked Commissioner Hummel for his level of detail and interest in knowing what goes into many areas of park district operations.

X.STAFF REPORTS

Commissioner Hummel stated it's sad to continue to see vandalism in the parks. He said the DuPage Sheriff's Work Alternative Program team working to clean up the parks was nice to see and asked about the tennis courts project. Director Garvy reported the Community Park courts opened today and the Abbeywood Park courts are next as soon as conditions permit. He reported the support and flexibility from Lisle 202 coaches and Athletic Director in light of the exorbitant project delays has been wonderful.

XI.PARTNERS FOR PARKS REPORT

The Partners for Parks Report is included in the Board Packet. Commissioner Hummel asked if the foundation has discussed funding options to replace the loss from Eyes to the Skies yet. Director Garvy reported they briefly discussed it and opportunities that may be possible at the summer concerts, but they haven't decided anything yet.

XII.SEASPAR REPORT

The SEASPAR report is included in the Board Packet.

XIII. OFFICER REPORTS

A. President Richter

President Richter stated he attended Depot Days and he especially liked the 1961 tractor that was there. He reported the fitness trail donations are coming along well with their goal currently being about 50-60% funded.

B. Treasurer, Commissioner Wessel

i. Financial Reports ending, July 31, 2021

Superintendent Silver reported the investments are all collateralized or insured. Silver reported the account income statement is included in the board packet and he is happy to answer any questions. Commissioner Hummel asked about the enterprise fund credit of \$4,339, to which Superintendent Silver explained that was the park district's share of a cooler replacement.

C. Commissioners' Reports.

Commissioner Wessel reported he attended the Scarecrow Scramble event. Director Garvy thanked him for staying until the end of the event, saying it really showed support and interest to the staff.

Commissioner Altpeter reported she attended the senior bingo at the Senior Center and complimented Manager Breihan for collaborating with DuPage County with offering the booster shot opportunity to residents. She reported she also attended the DuPage County Museum annual meeting where long time Lisle Heritage Society volunteer Bob Goodwin received an award.

i. Village of Lisle TIF District Annual Joint Review Board Meeting

Commissioner Hummel stated he has concerns on the TIF in downtown Lisle and said now is the time to express an opinion if the park district has one. President Richter stated he is impressed with the stamina of the developer and would be happy if the Lisle Park District

could receive the impact fees of \$325,000 from the project rather than nothing if a residential component is not included in the development. He said there has been nothing there for so long he wants to support it, and the more people we get in downtown the more things will get moving. Commissioner Altpeter agreed with President Richter. She said the park district's role is not to tell other agencies what they can or can't do, plus she knows developers go to communities that offer these sorts of incentives. Commissioner Wessel agreed, saying he is supportive of development and thinks that is something the park district should support. Commissioner Hummel stated the 2002 TIF was shut down by the Library and District 202 and considering the Lisle Park District is on the Joint Review Board, we do have a voice and an opportunity to express our opinion. He said he feels a TIF is like stealing tax dollars from the community and giving it to the developer. He said he is fine with the project itself, just not that it's part of the TIF. Commissioner Costello agreed with President Richter and Commissioners Altpeter and Wessel and said it's important to maintain a good working relationship with the Village and to work to secure the impact fees this proposed development would provide the park district.

Superintendent Silver asked for clarification on the board's statement because he will be attending the joint review board meeting on Wednesday. President Richter stated based on this discussion, the board's official statement is the park district supports the proposed development and hopes it sparks interest and activity on the remaining parcels within the TIF.

XIV. ADJOURN OPEN MEETING

Commissioner Altpeter motioned to adjourn the open meeting. Commissioner Costello seconded the motion.

There was no further discussion and the motion passed unanimously by voice vote at 9:16 p.m.

DATE: 11/11/2021
 TIME: 08:35:49
 ID: AP450000.WOW

LISLE PARK DISTRICT
 PAID INVOICE LISTING

FROM 10/15/2021 TO 11/09/2021

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P. O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
BASBSOLU	100005674	01 RTU 1 REPAIR	211200036260	10/22/21		60958	11/09/21	189.52	189.52
								VENDOR TOTAL:	189.52
BATTERY+	P44791230	01 EMERGENCY LIGHT BATTERIES	250000006310	10/18/21		60959	11/09/21	143.80	143.80
								VENDOR TOTAL:	143.80
BURNETT&	21-465	01 PARKING LOT LIGHT FIXTURES	1006000026273	10/27/21		60960	11/09/21	1,441.21	1,441.21
								VENDOR TOTAL:	1,441.21
CEDARPAT	1931049	01 CEDAR PATH NURSERIES LLC		10/19/21		60961	11/09/21	540.00	540.00
								VENDOR TOTAL:	540.00
CHI	IN00367912	01 CHICAGO METROPOLITAN FIRE		09/30/21		60962	11/09/21	6,065.00	160.00
								VENDOR TOTAL:	160.00
	IN00367913	01 RB MAINT ALARM TEST/INSPECTION	250000006600	09/30/21		60962	11/09/21	6,065.00	293.00
								VENDOR TOTAL:	293.00
	IN00368006	01 BLACKSMITH SPRINKLR TEST/INSP	250000006600	09/30/21		60962	11/09/21	6,065.00	330.00
								VENDOR TOTAL:	330.00
	IN00368007	01 NETZLEY/YENDER SPRINKLR TEST/IN	250000006600	09/30/21		60962	11/09/21	6,065.00	330.00
								VENDOR TOTAL:	330.00
	IN00368008	01 DEPOT ALARM TEST/INSPECTION	250000006600	09/30/21		60962	11/09/21	6,065.00	160.00
								VENDOR TOTAL:	160.00
	IN00368009	01 DEPOT SPRINKLR TEST/INSPECTION	250000006600	09/30/21		60962	11/09/21	6,065.00	260.00
								VENDOR TOTAL:	260.00
	IN00368010	01 CC SPRINKLR TEST/INSPECTION	250000006600	09/30/21		60962	11/09/21	6,065.00	330.00
								VENDOR TOTAL:	330.00

DATE: 11/11/2021
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LISLE PARK DISTRICT
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VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P. O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
	IN00368011	01 RB SPRINKLR TEST/INSPECTION	250000006600	09/30/21		60962	11/09/21	6,065.00	330.00
	IN00368012	01 TAVERN SPRINKLR TEST/INSPECTION	250000006600	09/30/21		60962	11/09/21	6,065.00	330.00
	IN00368013	01 GARAGE SPRINKLR TEST/INSPECTION	250000006600	09/30/21		60962	11/09/21	6,065.00	260.00
	IN00368014	01 TAVERN ALARM TEST/INSPECTION	250000006600	09/30/21		60962	11/09/21	6,065.00	260.00
	IN00368015	01 NETZLEY/YENDER ALARM TEST/INSP	250000006600	09/30/21		60962	11/09/21	6,065.00	185.00
	IN00368063	01 GARAGE ALARM TEST/INSPECTION	250000006600	09/30/21		60962	11/09/21	6,065.00	160.00
	IN00368064	01 RB ALARM TEST/INSPECTION	250000006600	09/30/21		60962	11/09/21	6,065.00	160.00
	IN00368065	01 CC ANNUAL ALARM TEST & INSP	250000006600	09/30/21		60962	11/09/21	6,065.00	293.00
	IN00370539	01 OCT-DEC RB MAINT ALARM MONITOR	250000006600	10/16/21		60962	11/09/21	6,065.00	293.00
	IN00370540	01 OCT-DEC TAVERN ALARM MONITOR	250000006600	10/16/21		60962	11/09/21	6,065.00	1,067.00
	IN00370541	01 OCT-DEC NETZLEY/YENDER ALARM M	250000006600	10/16/21		60962	11/09/21	6,065.00	1,067.00
	IN00370542	01 OCT-DEC RB ALARM MONITORING	250000006600	10/16/21		60962	11/09/21	6,065.00	160.50
	IN00370543	01 OCT-DEC CC ALARM MONITORING	250000006600	10/16/21		60962	11/09/21	6,065.00	160.50
	IN00370544	01 OCT-DEC GARAGE ALARM MONITOR	250000006600	10/16/21		60962	11/09/21	6,065.00	160.50
	IN00370545	01 OCT-DEC DEPOT ALARM MONITORING	250000006600	10/16/21		60962	11/09/21	6,065.00	160.50

LISLE PARK DISTRICT
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VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	CHK DATE	CHECK #	CHECK AMT	INVOICE AMT/ ITEM AMT
1000370546	01	OCT-DEC BLACKSMITH ALARM MON	250000006600	10/16/21	11/09/21	60962	6,065.00	160.50 160.50
								VENDOR TOTAL: 6,065.00
COMMON		COMMONWEALTH EDISON						
102121	-0795009059	01 BEAUBIEN TAVERN	220700146601	10/21/21	10/29/21	60947	15,727.57	87.84 87.84
102121	-8114710000	01 DEPOI MUSEUM	220700186601	10/21/21	10/29/21	60947	15,727.57	102.55 102.55
102121	-8114711007	01 NETZLEY YENDER HSE	220700196601	10/21/21	10/29/21	60947	15,727.57	119.54 119.54
102121	-8198293004	01 CONNELLY PARK	100600026601	10/21/21	10/29/21	60947	15,727.57	56.12 56.12
102221	-0474252009	01 RB PUMP/ELECTRIC HEATER	100600026601	10/22/21	11/05/21	60948	435.94	379.94 379.94
102221	-1483087146	01 VETS MEMORIAL	220700156601	11/05/21	11/05/21	60948	435.94	26.64 26.64
102221	-5459044006	01 BLACKSMITH SHOP	220700156601	10/29/21	10/29/21	60947	15,727.57	30.25 30.25
102221	-8032707009	01 RIVER RD MAINT	101200056601	10/22/21	10/29/21	60947	15,727.57	214.24 214.24
102521	-0472134017	01 PONDS/STAGE/FOUNTAIN	100600026601	10/25/21	10/29/21	60947	15,727.57	11,836.11 707.24 1,131.26 3,393.79 727.01 261.00 264.06 69.76 139.44 365.43 84.41 1,368.19 443.85 443.85 250.38 481.01 852.71

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VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P. O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
	102521-0472134017	17 CC HEAT	211200016601	10/25/21		60947	10/29/21	15,727.57	11,836.11 852.72
	102521-21103066059	01 RB PROSHOP	511000106601	10/25/21		60947	10/29/21	15,727.57	2,960.27 444.04 2,516.23
	102521-4909038093	01 ALTA CT STREETLIGHTS	100600026601	10/25/21		60947	10/29/21	15,727.57	320.65 320.65
	102821-0459050125	01 WOODGLENN PARK	100600026601	11/05/21		60948	11/05/21	435.94	29.36 29.36
CONSERV	CONSERV FS INC						VENDOR TOTAL:		16,163.51
6411098	01	CIDE-KICK & POTTING SOIL	100600026325	10/27/21		60963	11/09/21	627.00	627.00 627.00
DREISILK	DREISILKER ELECTRIC MOTORS INC						VENDOR TOTAL:		627.00
I196530	01	RB BLOWER MOWER	511000106260	10/07/21		60964	11/09/21	403.72	243.84 243.84
I197174	01	REPAIR RTU #2	101200016260	10/15/21		60964	11/09/21	403.72	159.88 159.88
DRENDEL	DRENDEL PROPERTY MANAGEMENT						VENDOR TOTAL:		403.72
CM186	01	NOV 2021 RB MAINT	511000106260	11/01/21		60965	11/09/21	17,500.00	17,500.00 17,500.00
DUCOPU	DUPAGE COUNTY PUBLIC WORKS						VENDOR TOTAL:		17,500.00
210911-4300987101	01	CC SPRINKLER /CONCESSION STAND	100600026604	09/11/21		60930	10/22/21	20.34	20.34 20.34
EDWOCC	EDWARD OCCUPATIONAL HEALTH						VENDOR TOTAL:		20.34
00143454-00	01	SEP 2021 DRUG SCREENINGS	250000006125	10/31/21		60966	11/09/21	245.00	245.00 245.00

LISLE PARK DISTRICT
 PAID INVOICE LISTING

FROM 10/15/2021 TO 11/09/2021

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
13638	01	CONTRACT MOWING	100600006235	10/19/21		60972	11/09/21	21,670.00	5,840.00 5,840.00
13639	01	CONTRACT MOWING	100600006235	10/28/21		60972	11/09/21	21,670.00	5,840.00 5,840.00
VENDOR TOTAL: 21,670.00									
GRAINGER									
9058876583	01	HVAC BELTS	101200016260	10/11/21		60973	11/09/21	718.10	92.76 92.76
9073886815	01	HVAC FILTERS	511000106260	10/04/21		60973	11/09/21	718.10	127.32 127.32
9075433111	01	TOOLS	511000106260	10/05/21		60973	11/09/21	718.10	10.22 10.22
9080456032	01	LIGHT BULBS	100600026273	10/08/21		60973	11/09/21	718.10	42.36 42.36
9084406637	01	TRASH BAGS	211200036260	10/13/21		60973	11/09/21	718.10	8.25 8.25
9084406645	01	DRY WIPES	211200036225	10/13/21		60973	11/09/21	718.10	55.25 55.25
9085982487	01	EMERGENCY LIGHTS	250000006310	10/14/21		60973	11/09/21	718.10	100.20 100.20
9085982495	01	EXIT SIGN	250000006310	10/14/21		60973	11/09/21	718.10	27.11 27.11
9087272614	01	DRY WIPES	101200016225	10/15/21		60973	11/09/21	718.10	33.15 33.15
9090041204	01	HVAC FILTERS	101200016260	10/18/21		60973	11/09/21	718.10	221.48 221.48
VENDOR TOTAL: 718.10									
GUARD									
THE GUARDIAN LIFE INSURANCE CO									
NOV21VOLLLIFE	01	NOV 21 VOLUNTARY LIFE INS	100000002052	11/01/21		60974	11/09/21	275.60	275.60 275.60

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LISLE PARK DISTRICT
 PAID INVOICE LISTING

FROM 10/15/2021 TO 11/09/2021

VENDOR # INVOICE # ITEM DESCRIPTION ACCOUNT NUMBER INV. DATE P.O. NUM CHECK # CHK DATE CHECK AMT INVOICE AMT/ITEM AMT

VENDOR TOTAL: 275.60

HAYNESS SANDRA E HAYNES
 4274 01 ENTERTAINMENT 210770006303 10/08/21 60975 11/09/21 850.00 850.00
 850.00

VENDOR TOTAL: 850.00

HEIDERMA GRACE HEIDERMAN
 REIMB110221 01 EVENT FOOD REIMBURSEMENT 210770006303 11/02/21 60949 11/05/21 119.98 119.98
 119.98

VENDOR TOTAL: 119.98

HMDEPO HOME DEPOT CREDIT SERVICES
 3030428 01 TIMER TAGS 1012000016260 09/16/21 60938 10/29/21 121.18 13.25
 13.25

VENDOR TOTAL: 107.93

6030162 01 LIGHTS 1012000016260 09/13/21 60938 10/29/21 121.18 107.93
 107.93

VENDOR TOTAL: 121.18

ILLSOS ILLINOIS SECRETARY OF STATE
 100821 01 LPD LOGO TRADEMARK RENEWAL 100000006110 10/08/21 60976 11/09/21 5.00 5.00
 5.00

VENDOR TOTAL: 5.00

100821B 01 SCRAMBLE LOGO TRADEMARK RENEW 100000006110 10/28/21 60977 11/09/21 5.00 5.00
 5.00

VENDOR TOTAL: 5.00

100821C 01 SCARECROW SCRAMBLE TRADEMARK 100000006110 10/28/21 60978 11/09/21 5.00 5.00
 5.00

VENDOR TOTAL: 20.00

100821D 01 LPD SLOGAN TRADEMARK RENEWAL 100000006110 10/28/21 60979 11/09/21 5.00 5.00
 5.00

VENDOR TOTAL: 100.00

ILSTAT ILLINOIS STATE POLICE
 AUG2021 01 AUG 2021 BACKGROUND CHECKS 250000006115 10/16/21 60980 11/09/21 100.00 100.00
 100.00

VENDOR TOTAL: 100.00

JIMSTRUK JIM'S TRUCK INSPECTION LLC
 188250 01 UNIT #4 VEHICLE INSPECTION 1013000046330 10/06/21 60981 11/09/21 177.00 35.00
 35.00

LISLE PARK DISTRICT
 PAID INVOICE LISTING

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VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
20478	01	LIGHT REPAIR	101200016260	10/05/21		60939	10/29/21	1,697.73	39.38 39.38
20525	01	ANTIFREEZE	2108000066260	10/06/21		60939	10/29/21	1,697.73	16.14 16.14
20533	01	FENCE POSTS	4006000026260	10/06/21		60939	10/29/21	1,697.73	152.82 152.82
20575	01	CLEANING SUPPLIES	2112000036225	10/07/21		60939	10/29/21	1,697.73	129.86 129.86
20608	01	S HOOKS	1006000026273	10/08/21		60939	10/29/21	1,697.73	10.24 10.24
20832	01	CLEANING SUPPLIES	101200016225	10/13/21		60939	10/29/21	1,697.73	90.15 90.15
20849	01	WALL REPAIR SUPPLIES	101200016260	10/13/21		60939	10/29/21	1,697.73	19.79 19.79
20899	01	LIGHT BULBS	101200016260	10/14/21		60939	10/29/21	1,697.73	55.54 55.54
20907	01	LIGHT FIXTURE & TOOLS	101200016260	10/14/21		60939	10/29/21	1,697.73	70.51 70.51
21241	01	CLEANING SUPPLIES	2112000036225	10/21/21		60939	10/29/21	1,697.73	184.95 184.95
						VENDOR TOTAL:		1,697.73	
MEENZE	ADRIAN MENDEZ								
	BOOT2021	01 2021 SAFETY BOOT REIMBURSEMENT	250000006730	08/28/21		60933	10/22/21	100.00	100.00 100.00
						VENDOR TOTAL:		100.00	
	MOOKA	AMY L MOOK							
	50	01 OCT 21 YOGA & PILATES CLASSES	210930306430	10/22/21		60988	11/09/21	262.20	262.20 262.20
						VENDOR TOTAL:		262.20	
	MURPHY	MURPHY PAVING & SEALCOATING							
	21-5330	01 ASPHALT PAVING & REPAIRS	4006000026760	10/02/21		60989	11/09/21	65,970.00	65,970.00 62,113.00

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LISLE PARK DISTRICT
 PAID INVOICE LISTING

FROM 10/15/2021 TO 11/09/2021

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21-5330	02	ADDITIONAL PATCH & SEALCOAT	400600026760	10/02/21		60989	11/09/21	65,970.00	65,970.00 3,857.00
VENDOR TOTAL: 65,970.00									
NAPA		GENUINE PARTS COMPANY - NAPA							
4343-745619	01	CLEANING SUPPLIES	1013000046335	10/12/21		60990	11/09/21	352.12	85.09 85.09
4343-746075	01	BATTERY & CORE DEPOSITS	1013000046335	10/14/21		60990	11/09/21	352.12	157.69 157.69
4343-747303	01	WIPER BLADES	1013000046335	10/21/21		60990	11/09/21	352.12	109.34 109.34
VENDOR TOTAL: 352.12									
NCSI		SPORTSENGINE INC dba/NATIONAL							
15396	01	OCT VOL BACKGROUND CHECKS	210770006303	11/01/21		60991	11/09/21	18.50	18.50 18.50
VENDOR TOTAL: 18.50									
NICORG		NICOR GAS							
211005-45791010007	01	NETZLEY/YENDER HOUSE	220700196603	10/05/21		60934	10/22/21	807.44	43.99 43.99
211005-68420995661	01	SLAP	210800096603	10/05/21		60934	10/22/21	807.44	763.45 763.45
VENDOR TOTAL: 807.44									
NOSTALGI		MATTHEW T GRUEL							
102121	01	ENTERTAINMENT	210770006303	10/21/21		60940	10/29/21	425.00	425.00 425.00
VENDOR TOTAL: 425.00									
OPTIMAP		OPTIMA PLUMBING SUPPLY LLC							
52845	01	TOILET RETROFIT KIT	101200016260	09/28/21		60992	11/09/21	454.39	454.39 454.39
VENDOR TOTAL: 454.39									
PACKEY		PACKEY WEBB FORD							
158053	01	DOOR LATCH	1013000046335	10/14/21		60993	11/09/21	89.38	89.38 89.38

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LISLE PARK DISTRICT
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	OCT21=3952			10/10/21		60998	11/09/21	11,515.60	11,515.60
		11 SENIOR SUPPLIES	210770006303						190.28
		12 ALZHEIMER'S DONATION (REIMB)	210770006303						70.00
		13 FOOD HANDLING COURSE	210770006303						15.00
		14 MOVIE RENTAL	210770006303						3.00
		15 FOOD HANDLING COURSE	210770006303						15.00
		16 SOFTWARE	100300006720						839.76
		17 FB ADS	210750006410						85.00
		18 SUBSCRIPTION	100400006110						89.99
		19 FOREIGN EXCHANGE FEE	100400006110						2.52
		20 PRINTING	100000006300						22.40
		21 ZOOM MONTHLY FEE	100000006110						77.14
		22 NEWSPAPER SUBSCRIPTION	100000006110						27.72
		23 IPRA MEMBERSHIP	100000006110						264.00
		24 CONFERENCE EXPENSE	100000006120						422.00
		25 REC CTR INTERNET	100300006607						254.24
		26 REC CTR CABLE TV	100300006606						49.94
		27 REC CTR PHONE	100000006605						74.91
		28 REC CTR PHONE	210000006605						74.91
		29 RIVER RD MAINT INTERNET & PHON	100000006605						157.55
		30 CC TELEPHONE	100000006605						173.15
		31 CC TELEPHONE	210000006605						173.15
		32 CPF TELEPHONE	210900126605						121.85
		33 PARKS DEPT TELEPHONE	100600026605						44.89
		34 RB MAINT TELEPHONE	100600136605						25.65
		35 RB TELEPHONE	511000106605						83.37
		36 MUSEUM TELEPHONE	220700186605						19.24
		37 RB TELEPHONE	511000106605						420.64
		38 RB INTERNET	511000106607						153.35
		39 TAVERN INTERNET & PHONE	220700146605						151.20
		40 PARKS INTERNET	100600026607						456.75
		41 DEPOT PHONE	220700186605						169.00
		42 BLACKSMITH SHOP PHONE	220700156605						137.60
		43 NETZLEY/YENDER PHONE	220700196605						137.60
		44 CPF CABLE TV	210900126605						73.50
		45 AUG 2021 CELL PHONE CHARGES	100000006605						1,272.86
		46 CONE CUPS	511000106260						64.97
		47 MUSEUM COMPUTER	100300006730						718.21
		48 COFFEE	511000105000						37.66
		49 SEP 2021 RB MAINT TRASH & RECY	1006000266320						86.65
		50 SEP 2021 OPS GARAGE TRASH & RE	1006000266320						402.51
		51 SEP 2021 CC TRASH & RECYCLING	1006000266320						138.00
		52 SEP 2021 RC TRASH & RECYCLING	1006000266320						138.00
		53 IPRA MEMBERSHIP	100000006110						264.00
		54 CUPS	210900126265						64.97
		55 RESISTANCE BANDS	210930206303						40.98
		56 SWIFTERS	210900126265						35.62
		57 AMT TRAPS	210000006270						4.90

LISLE PARK DISTRICT
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VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P. O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
	OCT21=3952			10/10/21		60998	11/09/21	11,515.60	11,515.60
		58 AWARDS	210741306303						463.00
		59 NPRA MEMBERSHIP	210000006110						65.00
		60 TRAINING EXPENSE	210700006180						60.00
		61 SCARECROW BAGS	210741306303						189.90
		62 SCARECROW BAGS	210741306303						189.90
		63 CREDIT	210741306303						-113.94
		64 CREDIT	210741306303						-56.97
		65 CREDIT	210741306303						-75.96
		66 CREDIT	210741306303						-113.94
		67 CREDIT	210741306303						-18.99
		68 SUPPLIES	210741306303						37.99
		69 SUPPLIES	210741306303						17.94
		70 IPRA MEMBERSHIP	210000006110						264.00
		71 SUPPLIES	210741306303						26.98
		72 TRAINING EXPENSE	210700006180						30.00
		73 STAFF EXPENSE	100000006175						48.02
		74 LANDSCAPE MATERIAL	220700006265						175.00
		75 MM SUPPLIES	210741006303						40.12
		76 AMAZON PRIME	210000006270						59.50
		77 AMAZON PRIME	100000006270						59.50
		78 CREDIT	210741006303						-3.77
		79 SIGN POWER SUPPLY	211200036260						199.98
		80 SALES TAX CREDIT	210763904100						-7.97
		81 OFFICE SUPPLIES	210000006270						10.99
		82 OFFICE SUPPLIES	100000006270						5.99
		83 OFFICE SUPPLIES	210000006270						11.88
		84 OFFICE SUPPLIES	100000006270						42.94
		85 EDGE SUPPLIES	210761006303						39.55
								VENDOR TOTAL:	11,515.60
REACTC	REACT COMPUTER SERVICES, INC								
6600				11/01/21		60999	11/09/21	2,950.00	2,950.00
		01 NOV 2021 COMPUTER CONSULTING	100300006490						1,475.00
		02 NOV 2021 COMPUTER CONSULTING	210300006490						1,475.00
								VENDOR TOTAL:	2,950.00
REGTRU	REGIONAL TRUCK EQUIPMENT CO								
228932				10/28/21		61000	11/09/21	379.70	379.70
		01 SNOWPLOW PARTS	1013000046335						379.70
								VENDOR TOTAL:	379.70
REINDE	REINDERS INC								
4279536-00				06/04/21		61001	11/09/21	949.03	949.03
		01 IRRIGATION SYS PARTS	5110000106260						949.03



Memo

To: Board of Park Commissioners
From: Dan Garvy, Director of Parks & Recreation
Date: November 12, 2021
Re: 2022 Schedule of Regular Meetings

Absent any requests to the contrary, staff recommends the Board continue to hold Regular Meetings of the Board of Park Commissioners at 7:00 p.m. on the third Thursday of every month throughout 2022 with the exception of the November meeting. Similar to the 2021 meeting schedule, since the third Thursday of December is the 15th and the third Thursday of November is the 17th, we need to change the November meeting in order to satisfy the required 30 day public display period for the 2023 Tentative Budget & Appropriations Ordinance prior to its adoption, which historically occurs at your regular meeting in December.

Therefore, the recommended 2022 meeting dates are listed below:

- January 20, 2022
- February 17, 2022
- March 17, 2022
- April 21, 2022
- May 19, 2022
- June 16, 2022
- July 21, 2022
- August 18, 2022
- September 15, 2022
- October 20, 2022
- November 15, 2022*
- December 15, 2022

*November 15th is the 3rd Tuesday of November

Recommended Motion: Move to approve the 2022 Schedule of Regular Meetings of the Lisle Park District Board of Park Commissioners as presented.

Thank you.



Memo

To: Board of Park Commissioners
From: Dan Garvy, Director of Parks & Recreation
Date: November 11, 2021
Re: 2022 Budget Draft

The Board's initial review of the 2022 Budget Draft and discussion at the October 21 Regular Meeting did not result in any directed modifications. However, since the October 21 meeting, staff has received the engineer's cost opinion for the Arbor View Park Playground and Court Area Renovation Project in the amount of \$568,176. This is an increase to the \$500,000 target staff set last year when it was first proposed for consideration. We are informed this is a factor of rising costs our design and engineering team have seen in recently bid projects with similar project components.

In reviewing the scope of the Arbor View Park project, staff does not feel what is being proposed is excessive in any way. The playground area itself is being slightly downsized, and new components being introduced to the site include a small shade unit and accompanying concrete sitting area, three adult fitness stations, a drinking fountain, and two pickleball courts taking the place of one tennis court – all of which were requested and/or supported by the park's neighbors. One area that can be reconsidered however is the neighbor requested (and staff recommended) poured in place rubber playground surfacing. With a projected cost of close to \$90,000, removing this project component and replacing it with traditional wood mulch can potentially bring the total project cost in line with our original target of \$500,000 – but at the expense of accessibility to those with mobility limitations, ongoing maintenance expenses, and inferior fall protection.

Staff will coordinate the purchase and installation of both the playground equipment and playground surfacing through our cooperative purchasing program, which includes a 20% discount. Considering the cost of these two project components will be known in advance, they will not be included in the overall project bid package. If bids come in at an amount the Board feels is excessive, it can decide whether or not to continue with poured in place surfacing or switch to traditional wood mulch surfacing. However, considering the benefits of poured in place surfacing from a safety, accessibility, and aesthetics perspective, staff has increased the allocation in the Capital Project Fund from \$400,000 to \$475,000. Combined with the \$100,000 allocation within the Special Recreation Fund, the revised budget contains allocations for this project in the amount of \$575,000.

Additionally, staff recently met with CEMCON, the civil engineering firm tasked with creating a design for Community Park ballfield #5 drainage improvements, to review the topographic survey and strategize next steps. Considering the rising costs of excavation and material, as well as the concrete work that will be contemplated for the dugout area approaches and behind the backstop for improved accessibility, cleanliness, and aesthetics, staff has increased that allocation from \$75,000 to \$150,000 within the Capital Projects Fund. While we have not yet received an engineers estimate of probable cost and this remains a moving target, staff is confident this project will far exceed the original \$75,000 allocation.

Neither of these two changes results in a request for additional revenue and no other changes have been made. Therefore, the second draft of the 2022 Budget remains open for further discussion.

Thank you.

000010



ADMINISTRATION & RECREATION CENTER

1925 OHIO STREET | LISLE, IL 60532

PHONE: 630.964.3410 | FAX: 630.964.7448

TDD: 1.800.526.0857

WWW.LISLEPARKDISTRICT.ORG

Memo

To: Board of Park Commissioners

From: Scott M. Silver, Superintendent of Finance

Date: November 12, 2021

Re: Resolution 111621 – a Resolution determining funds estimated to be raised by taxation for the year 2021.

Prior to adopting the tax levy, the Illinois Truth in Taxation Law requires the Lisle Park District Board of Park Commissioners to adopt a Resolution Determining Funds Estimated to be raised by Taxation.

If the Park Board's estimate of the amount of the proposed 2021 aggregate levy exceeds the extension upon the 2020 aggregate levy by more than 5%, a public hearing must be held. If the proposed 2021 aggregate levy does *not* exceed 5%, no public hearing is required. Staff is not proposing a tax levy that meets this threshold therefore the following Resolution is presented for your consideration and approval.

Recommended Motion: Move to approve the Resolution Determining Funds Estimated to be raised by Taxation for the Year 2021.

000011

LISLE PARK DISTRICT

Resolution Number 111621

TRUTH IN TAXATION LAW RESOLUTION

RESOLVED, by the Board of Park Commissioners of the Lisle Park District, DuPage County, Illinois ("Park District") that, based upon the most recently ascertainable information, the following determinations are hereby made in accordance with the "Truth in Taxation Law":

1. The amount of real estate taxes, exclusive of election costs, public building commission leases and debt service levies, extended by the Park District, plus any amount abated by the Park District before extension, upon the final 2020 real estate tax levy of the Park District (2021 tax bill) is \$5,139,509.
2. The amount of real estate taxes, exclusive of election costs, public building commission leases and debt service levies, proposed to be levied by the Park District for 2021 (2022 tax bill) is \$5,396,000.
3. Based on the foregoing, the estimated percentage increase in the proposed 2021 aggregate levy over the amount of real estate taxes extended upon the final 2020 aggregate levy is 4.99%, and that, accordingly, no public hearing or publication is required under the Truth in Taxation Law.

AYES:

NAYS:

ABSENT:

Passed this 16TH day of November 2021.

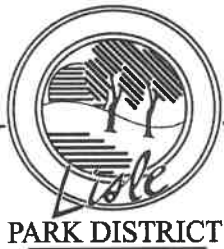
President, Board of Park Commissioners

Attested and Filed this 16TH day of November 2021.

Secretary, Board of Park Commissioners

Seal

000012



Memo

To: Board of Park Commissioners

From: Jon Pratscher, Superintendent of Recreation,
Jason Dale, Assistant Superintendent of Recreation

Date: November 16, 2021

Re: Registration Software - CivicRec

Administrative staff recommends the Board consider authorizing staff to move forward with the 2022 budgeted recreation program software migration in 2021. We fully recognize the 2022 budget is not approved and that there is likely more discussion to be had prior to its adoption in December, however beginning the transition sooner will best position the District to go live with the new program by April 1, in time for the Summer 2022 registration cycle – the District's busiest season. Details regarding existing system conditions and challenges, staff's research efforts, benefits of the new system both internally and externally, and implementation timeline are highlighted below.

Introduction

The Lisle Park District provides recreation services for approximately 33,000 residents. To continually offer residents lifelong leisure opportunities, the District is committed to providing quality programs, parks, and facilities. The platform for registering and managing all programs, daily admissions, memberships, and rentals is the District's registration software. The District typically processes more than 20,000 registration transactions annually through our system. Due to this high volume, it is imperative that the registration software is user-friendly, reliable, and efficient for both the community and the staff.

Current System Challenges

The District currently utilizes a registration software (e-Trak) that is no longer capable of meeting the needs of staff and the community. The present software has limited staff application due to system reliability issues, financial reporting errors, and inefficient operating processes.

The e-Trak software platform has been inconsistent, producing several system crashes with limited support and repair options. The software has also been the source of reporting errors when being linked with the District's financial software. Recreation management tools such as program creation, program rollovers (programs that occur season to season), and facility booking are either outdated or are not options within the current system, resulting in staff spending an exorbitant amount of time completing routine management tasks. The software also does not have the capability of producing an export of program information that can be downloaded into the seasonal program guide design software. Due to the lack of this function, marketing staff must duplicate information provided by program managers in order to manually enter information from the registration software into the program guide design software. This causes significant redundancies and ultimately increases the total amount of staff time required of producing each seasonal program guide and increases the potential for human error in this data entry process. In addition to these specific examples of problems/challenges that staff faces in managing the system "behind the scenes", there are important factors to consider that will improve the experience for our customers.

There are multiple examples of inconvenience to customers through our current software. Most notably, the software does not enable customers to have a direct link from our online registration brochure to our registration system. This causes extra steps for customers to navigate in order to register for a program and often generates confusion or a general roadblock to completing the transaction. The system

routinely fails to send automated receipts to customers who register online, causing them to contact staff to ask for one. Staff are not able to reliably mass communicate through the registration software due to random and unpredictable malfunctions, which causes a delay in customers receiving timely notifications. Customers also are not able to reset their own account passwords, which requires them to contact Lisle Park District customer service personnel to reset their password. Each of these items would be rectified with the proposed new software. The current software also does not provide an option to receive, store, and access electronic participation waivers, resulting in elongated registration processes for customers, inefficient waiver storage for the District, and an overabundance of printed paper.

Efforts to Investigate New System

Exploration of other software systems began in March of 2019, in which staff received demonstrations from four companies. Of the four, CivicRec was unanimously favored by recreation managers. Staff then spent time learning more about the software capabilities and several meetings took place to further evaluate the software. Staff reviewed the original proposal received back in 2019 and ultimately deferred further investigation to a future date and continued with e-Trak. As concerns with e-Trak have lingered throughout the last two years, staff have continued discussions with CivicRec. Based upon financial performance of programs and anticipated resumption of normal services, staff revisited the software proposal and renegotiated the price from an average annual price of \$64,430 over five years to the current average annual price of \$37,637. The one-time software set up fee paid on year one also was reduced from the original cost, lowering the total year one cost from \$82,750 to \$50,571.

In addition to securing what staff firmly believes is satisfactory pricing, a detailed live, in-person demonstration took place on September 22 to once again observe functionality of the software, as well as to shore up remaining questions from staff. Recreation, marketing, and finance staff were all in attendance in order to verify the system met the needs of the entire District. Staff also met with CivicRec representatives to specifically discuss marketing tasks and financial functions of the software, including deferred revenue reporting and processing. Staff spoke with references from other Districts and took the time to talk with the staff at Mokena Park District and Sandwich Park District, as well as other organizations across the country that utilize CivicRec.

Impact of Proposed New System

The CivicRec software will allow the District to optimize interactions with customers while increasing efficiencies, maintaining proactive fiscal management and implementing further sustainability efforts. Some of the most impactful improvements are as follows:

Process Improvements and Increased Efficiencies:

- Reduced staff time during program creation and program rollovers from one season to the next
- Integrated system promotes new activities online as they're created
- Automated report printing directly from activity management module
- Ability to contact participants in multiple ways directly from activity management such as email/text
- Enhanced environmental initiatives such as paper consumption reduction through electronic registration forms and participation waivers
- Rental availability viewable online, with ability to electronically initiate requests to rent, pay and sign waiver agreement virtually via the District website
- Creation of seating charts and selling of tickets for events, with ability to scan barcode of tickets

Customer Service

- Registration for programs directly from the website, improving the navigation process
- User-friendly interface, with simplified paths through website and the registration process
- Improved customer account accessibility, with ability to reset passwords to regain access
- Creation of auto-payment functions for ongoing/longer-ranging programs and memberships

Security/Reliability

- Secure credit card processing and digitally stored waiver information (elimination of manual process)
- 24/7 support help centers, live chat support and comprehensive "how-to videos"
- Daily system backups, regular upgrades, enhancements/patches, PCI compliance, dedicated client success manager to ensure ongoing satisfaction of service

Implementation Timeline

Time is of the essence regarding the goal of launching the software by April 1 in time for summer registration – our busiest season. While the first half of the annual payment would not be due until January 2022, six phases of implementation would occur between December 2021 and April 2022. Software configuration and staff training would begin as early as December and continue in strategized segments throughout the first quarter of 2022 until the go live date. During this time, staff would also facilitate a campaign to have customers create their new accounts and communicate important information about the update to the registration process to the public. The full implementation flow would occur in the following order:

Initiate:	Review contract, finalize statement of work, establish detailed project timeline
Analyze:	Financial configuration, import of general ledger codes, payment gateway setup
Design:	Public webpage development, membership and facility build out, configuration training
Educate:	Training of system, inclusive of facility management, rentals, activities, reporting, finances
Optimize:	Input of users, memberships, future reservations. Clear all test/training transaction history
Launch:	Removal of trial account, system fully utilized for public

In summary, staff appreciates the fact that the 2022 Budget has not been officially approved, however we feel authorizing staff to begin the process in 2021 is in the Lisle Park District's best interests – both for staff and the general public. Doing so in November will provide additional time to coordinate schedules; for system development, training, and testing; as well as provide some cushion for unexpected project challenges that will surely present themselves along the way. This does not affect the 2021 budget as we will not receive any invoicing until 2022. If the Board supports this course of action, below is a recommended motion.

Recommended Motion: Move to authorize the purchase of the CivicRec Recreation Management Software in the amount of \$50,571, which is inclusive of implementation fees and year one of the annual service.



Memo

To: Board of Park Commissioners
From: Aaron Cerutti, Superintendent of Parks and Facilities
Date: November 8, 2021
Re: Monthly Report

2021 Tennis Court Maintenance and Repairs

All work has been completed, except for the courts at Abbeywood Park. Due to material delays and then the weather, the contractor is not able to complete painting and striping the courts this year. The temperatures must stay above 60 degrees for at least 48 hours in between coats of paint in order for it to cure properly, and we are past that point in the season. They will finish the court, weather permitting, as early in spring as the weather conditions will allow.

2021 Pathway Maintenance and Repairs

All work has been completed.

Rott Creek Project

The work has been completed and awaiting final inspection from the Village of Lisle, which I believe is being scheduled the week of November 8th.

C5 Drainage Improvements

Preliminary work continues on Community Park C5 ballfield improvements. A site meeting was held with our civil engineer Mike May from CEMCON. This was to look at the site and the most recent topographic survey to review existing conditions in the field and start working on more detailed plans in regard to the actual work needed. This will lead to final design and cost estimation later this year.

Parks Department Wood Chip Pile

For those of you who are new to the board, it might be a nice little side adventure to come down to the Parks Department and see our gigantic mountain of wood chips! We used to purchase wood chips, aka mulch, by the truck load, and it had become very expensive. So, for the last 6 years or so, we take all the wood chips generated from our parks department tree work, as well as those from the Village of Lisle and our current tree contractor and store them behind the shop. Then twice a year, once in the spring and once in the fall, we hire a contractor to come on site and grind them all up and store them. We get better quality mulch than we can purchase, at about ½ the price, and its all recycled from our own town! And yes, we usually go through almost the whole pile every year. No work was done in 2020 due to the pandemic, so this year's mountain is a little bigger than normal, but we hope as normalcy sets in to get it all back out in the parks in 2022.



ADMINISTRATION & RECREATION CENTER

1925 OHIO STREET | LISLE, IL 60532

PHONE: 630.964.3410 | FAX: 630.964.7448

TDD: 1.800.526.0857

WWW.LISLEPARKDISTRICT.ORG

Memo

To: Board of Park Commissioners
From: Scott Hamilton, Parks Manager
Date: November 8, 2021
Re: Parks Update

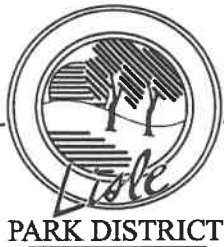
Ongoing Operations:

- Attend Scarecrow Scramble planning meetings
- Met resident for location of Memorial bench to be installed in Community Park
- Attended Zoom meeting with Chip Osborne from Osborne Organics and Ryan Anderson with IPM regarding the Stony FIELDS/Pesticide Free Pilot Program project at Leask Lane Park
- Conducted staff training and guidelines for snow removal and salting operations
- Install Memorial bricks at SLAP entrance
- Continue fall clean up at all sites as needed
- Trash removal completed weekly or as needed
- Vehicle and equipment inspections completed weekly
- Install salter and plow blade on truck in preparations of winter
- Prep and staff for Scarecrow Scramble
- Remove walnuts and leaves weekly at all District tennis courts
- Prep for Monster Madness
- Continue dormant pruning as needed
- Prep athletic fields as requested
- All staff completed PDRMA required three courses
- Park inspections completed biweekly
- Storm damaged tree removed at College Park
- Installed two Memorial trees and plaques at Valley Forge Park

Encroachments & Vandalism

None at his time

000017



Memo

To: Dan Garvy, Director of Parks and Recreation
Aaron Cerutti, Superintendent of Parks and Facilities

From: Adrian Mendez, Facilities and Safety Manager

Date: 11/7/21

Re: November Board Report

Sea Lion Aquatic Park

- Removed the old lockers from the breezeway and patched and painted the wall.
- Winterized all the pools.
- Turned off water to the bathhouse and concessions.
- Began winterizing the locker rooms.

Museums at Lisle Station Park

- Made temporary repairs to the damaged caused by a woodpecker on the Tavern and the Yender house.
- Cleaned the heater in the closet of the Blacksmith Shop.

River Bend/Wheatstack

- The air filters were change in the HVAC systems.
- The Proshop furnace was cleaned.
- Replaced the blower motor for the HVAC system in the Proshop.
- Adjusted the light timers for the parking lot.

Recreation Center (1925 Ohio Street)

- Patched and painted the holes in the walls of the Athletic Space.
- Installed a new sensor in the sink of Preschool room #5.
- Repaired a toilet in PS #4.
- Repaired leak and replaced the ceiling tiles in the men's room by the front desk.
- Reset the I-vu HVAC system.
- Change the belts and filters and performed maintenance on the HVAC units.
- Repaired the wall paneling in the back hallway.
- Replaced light bulbs outside door #1, Senior Center, Front Lobby, copy room and some offices.
- Replaced the LED power module for "Lisle Park District" sign on the front of the building.
- Repaired the toilet handle in the bathroom of MP4.
- Many setups and takedowns were done (Bingo, Canasta, Chess, Board meeting, Yoga, Theater, etc.)

Community Center (1825 Short Street)

- Replaced the belts and filters of HVAC unit #2.
- Performed regular maintenance on all 3 HVAC units.
- Replaced the economizer motor in HVAC unit #1.
- Replaced multiple light bulbs in the Fitness Center.
- Repaired the hair dryer in the men's locker room.
- Repaired the water dispenser in CPF.

Safety/Risk Management

- Installed a warning sign for falling walnuts at the tennis court at Connelly Park.
- Provided brooms to help clear walnuts off the tennis courts at Connelly Park.
- Attended PDRMA's Risk Management Institute virtual session for October.
- Repaired 3 emergency lights at 1925.

Other

- Installed two new sand diggers at Kingston Park.
- Repaired the split rail fencing at Kingston Park and River Road Park.
- Cleaned the North and South Shelters including the bathrooms.
- Repaired the woodwork on the steeple of the Woodglenn Park shelter.



Memo

To: Board of Park Commissioners

From: Jon Pratscher, Superintendent of Recreation
Jason Dale, Assistant Superintendent of Recreation

Date: November 16, 2021

Re: Recreation Department Report

Superintendent's Report

Monthly Registration Comparison				
October				
	2021	2020	2019	2021 vs 2019
Category				
Adult	2	0	9	-7
Aquatics (programs)	0	0	0	0
Cultural Arts	16	17	14	2
Early Childhood	112	55	110	2
Fitness Classes	147	156	17	130
Museum	0	0	0	0
Remote Enrichment Center	0	57	0	0
Senior Programs/Trips	467	23	1,068	-601
Special Events	279	55	12	267
Teens	1	6	11	-10
Youth	250	42	182	68
Transaction Total	1,274	411	1,423	-149
Revenue Total	\$45,462	\$29,314	\$53,276	-\$7,814

- Program registrations decreased by 149 (-10%) from October of 2019. The two leading categories of success for the month were senior programs/trips and youth programming. The corresponding revenue decreased by \$7,814 (-14%).
- While the senior programs/trips are leading registrations for October this year, there is a substantial difference between senior trip totals from 2019 to this year. In fact, trip registrations decreased by 281 (-87%) from 2019, which accounts for a revenue difference of \$21,596. With senior trips removed from the comparisons to 2019, revenue for October would be an increase of \$13,782 (+49% from 2019).
- Below is a three-year comparison of year-to-date registration totals, including a direct comparison of this year versus 2019. These totals include revenue from senior trips.

Year-To-Date 3 Year Registration Comparison				
1/1 - 10/31				
	2021	2020	2019	2021 vs 2019
Transaction Total	10,658	5,956	13,873	-3,215
Revenue Total	\$873,777	\$373,295	\$963,959	-\$90,182

Recreation and Fitness Manager, Jayne

Community Park Fitness

- There are currently 186 members (+4% from September 2021). The current membership base is -37% from October 2020 and -40% from October 2019.
- Group exercise classes continue to be offered virtually and onsite, with most participating in-person.
- Equipment repairs took place on two treadmills, two ellipticals, and the water rower.
- Met with the Marketing department to plan promotions for the remainder of 2021 and 2022. Some of these include cross promotions with seniors, preschool, and dance programs, as well as the annual Holiday Hustle and Black Friday membership specials.

Table 1: **Membership Analysis**

Memberships	October 2021	October 2020	October 2019	2021 vs 2019
Total Members	186	255	261	(75)
Continuous Memberships	129	145	163	(34)
Renewals	0	1	8	(8)
Expired	1	2	17	(16)
Suspensions	0	3	-	-
Cancellations	1	2	2	(1)

Table 2: **Memberships Sold**

Membership Types	October 2021	October 2020	October 2019	2021 vs 2019
Individual	1	3	8	(7)
Family	4	1	5	(1)
Senior	0	2	7	(7)
Student	2	1	0	2
Punch Cards Sold	0	2	4	(4)
Daily Admissions	1	0	1	-
TOTAL	8	9	25	(17)

Sea Lion Aquatic Park

- Met with the Marketing Department to plan promotion of 2022 passes, parties, rentals, and events.
- At this time, Sea Lion Aquatic Park is preparing to open all amenities for the 2022 season and resume normal operations. This includes opening all pools, concession stands, and resuming all programming. This is subject to change based on COVID-19 restrictions.
- Some changes to anticipate in the 2022 season include revamped group outings and birthday party structures, increased recruitment and retention efforts for staff, and new special events.
- SLAP memberships for the 2022 season will go on sale to residents on December 1 and non-residents on December 15.
- Working with Facility Manager Mendez to organize two job fairs in early 2022 to recruit employees for various positions at Sea Lion Aquatic Park.

Lisle Teens with Character

- Current registration for LTWC is 17 members. This continues to be a rebuilding year for LTWC, as efforts continue to recruit new members from Lisle and the surrounding schools.
- Recent service projects include Scarecrow Scramble & Monster Madness.

Senior Center Coordinator, Breihan

- 335 participants attended drop-in programs in October.
- 113 senior center memberships have been sold to date.
- 8 in-house programs took place, with a total of 231 participants, including a special outdoor concert with fire pits and s'mores (all snacks/prizes were sponsored).
- Met with Museum Manager Heiderman regarding cooperative programming in 2022.

- Co-chaired the Triad Fall Car Care Clinic at the Lisle Township Garage, where 65 cars were inspected for safety and winter preparedness. Secured Craig's BP and Amazon Fresh as sponsors for the event.
- Hosted the County Carevan Mobile Vaccine Clinic with County Board member Paula Deacon Garcia where 49 booster and/or vaccines were administered to community members.
- Accompanied Manager Wise on a School's Out Quest Field trip to the Pumpkin Farm.
- Ran the registration table and assisted with other duties and clean up at the Scarecrow Scramble.
- Assisted with set up/clean up and worked the concession stand at Monster Madness Event.
- Attended Virtual Lisle-Naperville TRIAD monthly meeting.
- Partnering with SASED transition students to assist with our monthly bunco parties. The group even brought candy and participated in the preschool trick or treating!
- Monthly Blood Pressure checks provided to seniors by Brookdale, Lisle.
- Monthly Medicare Help Desk provided by Sheril Hagie of Advocate Insurance.

Youth and Early Childhood Coordinator, Jehs

- Gentle Learning Preschool continues to safely welcome 102 students to school each week.
- There are six morning preschool classes and one afternoon class running currently.
- Stepping Stones has 12 students enrolled for the fall semester, which meets 2 days a week and is designed for those students who are 2 ½ years old but not yet ready for a preschool class.
- All By Myself has started a new session with 9 young students and meets one time each week.
- Gentle Learning Preschool Enrichment classes have been offered for the Fall semester. Thus far, we have run Crafty Creations, Makers and Builders and Super Science and Spooktacular Fun!
- Another successful preschool Halloween took place this year. Plans for an outside parade were rained out but teachers and staff quickly reorganized for a wonderfully spooky preschool parade!
- Registration for Kids Day Out, our preschool extended day offering, has picked up and welcomes at least 10 kids each day.
- The EDGE morning program welcomes at least 20 students per day to Lisle Elementary School and the afternoon program has 25-30 students join us at the Recreation Center.
- Both the AM and PM sessions of EDGE celebrated Halloween with fun crafts and treats. Counselors plan projects and activities each week to engage students' creativity and enjoyment of the program.
- All Star Sports late fall soccer and basketball classes have begun with full rosters for each class offered.
- Finalizing details for the annual Candy Cane Hunt on December 11. The most important visitor (Santa) has been secured! We are excited that over 40 people have already registered and looking forward to registering many more as the date draws closer.

Cultural Arts, Rental & Office Manager, Nadeau

- Our first Show Choir concert takes place on November 13.
- Concluded the Community Garden plot season with assistance from Manager Hamilton.
- Working on securing sound/lights, staging and bands for the Summer Entertainment Series.
- Finalized details for new Gallery on Main project with Trustee Sadat and Lisle Savings Bank.
- There are currently 5 people registered for the next session of Dungeon & Dragons.
- Fall Theatre Club wrapped up on November 10.
- Assisted Manager Breihan with creation of center pieces for Veterans Day luncheon.

Athletic and Youth Camp Manager, Wise

- Processed registrations of over 300 youth basketball participants.
- Conducted basketball evaluations in preparation of upcoming draft.
- Concluded fall softball leagues.
- Continued second session of fall programs such as Soccer Shooting Stars, All Star Basketball skills, IPV Volleyball skills, Kids Karate Club, etc.
- Held annual Monster Madness event on October 23. The event has been revamped and the new location of Woodglenn Park was a tremendous success, with 430 youth tickets sold and approximately 1,000 total people in attendance.
- Assisted Manager Breihan with Veterans Day Luncheon.
- Finalizing plans for events; Santa & Mrs. Claus home visits (sold out) and Cookies with Mrs. Claus.

Museums at Lisle Station Park

- Finalizing plans for annual Once Upon a Christmas event (December 4).
- Starting a monthly museum program with LPD EDGE afterschool program.
- Tours by appointment will begin in December.
- Launched *Catalogit*, the new cloud museum database to efficiently organize collections.
- Developing new docent program.
- New programs in 2022 include *Garden from Seeds: 1800's Vegetables and Tavern Nights*.



Memo

To: Board of Park Commissioners
 From: Tiffany Kosartes, Marketing Specialist
 Date: November 16, 2021
 Re: Marketing Department Monthly Board Report

Autumn 2021 Digital Program Guide

As programming in the Autumn Seasonal Program Guide has been added, updated, or cancelled, edits have been made accordingly to the digital guide and websites.

	Autumn 2021		
Statistics	August	September	October
Pageviews	29,249	12,948	12,267
Users	1,060	578	636
Average Session Duration	5 min, 52 sec	4 min, 38 sec	3 min, 44 sec
Average Pages/Session	15.83 pages	15.06 pages	13.44 pages

50+ Beyond Bingo Digital Program Guide

Created 50+ Beyond Bingo Guide for November & December to promote new senior programs, trips, memberships & daily drop-in activities, which was released on October 15. Printed copies for patron pick-up at Senior & Rec Center. Website updated with new guide, calendar & registration form. Produced & deployed eNewsletter on October 20 to approximately 650 senior center subscribers to and generated social media content to promote release of new guide.

	September-October 2021			November-December 2021
Statistics	August 31	September	October	October 15-31
Pageviews	118	3,563	343	2,870
Users	7	243	32	207
Average Session Duration	15 min, 43 sec	5 min, 34 sec	3 min, 31 sec	5 min, 28 sec
Average Pages/Session	11.8 pages	9.63 pages	8.79 pages	9.53 pages

Lisle Park District

- Created sign to display location of Boat Launch on DuPage River Water Trails Map
- Generated social media content to communicate DuPage CareVan at Community Center

Special Events

- Captured photos and video at Monster Madness
- Created (2) yard sign to acknowledge Boyce Chiropractic as sponsor at Monster Madness
- Updated, printed, and displayed posters for Veterans Day Ceremony, Candy Cane Hunt, Cookies with Mrs. Claus, Once Upon a Christmas, Take Note Holiday Concert, and Santa Visits
- Posted Halloween events to online local resource sites, including DuPage CVB, Kid List, Lisle Patch, Google, and sent information to local homeowner's associations
- Displayed Creature Double Feature and Monster Madness on Village of Lisle electronic sign
- Designed T-Shirt for Show Choir Performance of MTI's All Together Now!
- Created event page for registration to receive access to live stream of Veterans Day Ceremony
- Produced & deployed (2) eNewsletters to promote Halloween events, including Scarecrow Scramble, Monster Madness, Pumpkin Carving Contest, and need for volunteers
 - Email sent October 12 to approximately 2,400 park district & Scarecrow Scramble subscribers

- Email sent October 21 to approximately 1,300 park district subscribers
- Generated social media content for posts & stories to promote Creature Double Feature, Monster Madness, Pumpkin Carving Contest, and share photos from Monster Madness
- Created (2) Facebook & Instagram advertisements to promote Monster Madness

Lisle Partners for Parks Foundation

- Captured photos & video at Scarecrow Scramble
- Created sponsorship banner for display at event
- Finalized, proofed, and sorted race shirts
- Updated website with race day information, sponsors, course map, and links to results & photos
- Produced, printed, and laminated signage to display location of volunteer check-in, race day registration & packet pick-up, gear & ID check, and food & drinks
- Produced & deployed (3) eNewsletters for Scarecrow Scramble
 - Email sent October 7 to approximately 2,750 foundation & park district subscribers and past race participants to promote last early race registration deadline & savings
 - Email sent October 14 to 195 in-person race participants with packet pick-up and race information, race map, and race day schedule
 - Email sent October 14 to 8 virtual race participants with packet pick-up, race, and result submission information
- Generated social media content for posts & stories to promote Scarecrow Scramble early race registration deadline & savings, communicate need for volunteers and information for packet pick-up & race day registration, and share photos from the event

Senior Center

- Captured photos at Halloween Bunco and shared to social media page
- Created, printed, and displayed poster for Holiday Overnight Trip in Milwaukee
- Produced and printed table tent to thank sponsors for Veterans Day luncheon
- Designed flyer for TRIAD Bingo Jingo holiday event
- Generated social media content to promote Holiday Overnight & Pretty Woman Trip

Gentle Learning Preschool

- Captured photos and video at Gentle Learning Preschool Halloween parades & trick-or-treating
- Generated social media content to share Halloween activities at Rec Center with preschoolers

Community Park Fitness

- Designed, printed, and cut postcard for insert in Scarecrow Scramble race bags including offer to join fitness center with no enrollment fee

Wheatstack – A Midwestern Eatery & Tap

As part of the license agreement, we are to provide limited marketing support services for which we will be reimbursed. The following was performed in October:

- Redesigned posters for Black Wednesday live music, Turkey To-Go & Brunch with Santa
- Created TV display images for Black Wednesday live music, Turkey To-Go & Brunch with Santa
- Updated website with October 31 early closure, new featured event on home page, and changes to Dueling Pianos, Turkey To-Go, Brunch with Santa, and New Year's Eve special
- Edited Google business listing menu adding current menu items and prices
- Created Facebook & Instagram advertisement for October Dueling Pianos
- Produced & deployed (5) eNewsletters sent to approximately 3,775 restaurant subscribers
 - Email sent on October 2 to promote Dueling Pianos
 - Email sent on October 8 to promote Turkey To-Go
 - Email sent on October 14 to promote Dueling Pianos
 - Email sent on October 22 to promote private holiday parties & events
 - Email sent on October 29 to promote Turkey To-Go 8 or more meal deal
- Generated social media content to promote Dueling Pianos, Turkey To-Go, and private parties



Memo

To: Board of Park Commissioners
From: Scott Silver, Superintendent of Finance
Date: November 11, 2021
Re: Monthly Report

The business department presented the 2022 Budget.

Prepared the 2022 Budget & Appropriation Ordinance 21-03. A draft of the Park District's 2022 Budget and Appropriation Ordinance *in tentative form* is available at the district's administrative office during regular business hours and the park district website for public review and comment prior to its adoption in the same or amended form by the Park Board, which is scheduled for December 16, 2021.

Prepared the 2021 Tax Levy Ordinance 21-04

Prepared the Resolution Determining Funds estimated to be raised by Taxation for 2021.

The business department has started its preparation for the 2021 yearend audit.

The district filed third quarter 941 payroll reports with the Internal Revenue Services, IL-941 with the State and UI-3/40 with the Illinois Unemployment Insurance due October 31, 2021.

In the process of getting all district phones replaced as the current equipment is no longer supported and coordinating the installation of fiber optic cable from Comcast.

I attended two PDRMA webinars. "The Diamond of Care Approach to Loss Prevention and Liability" and the second being "Leading Before, During and After Crisis".

Superintendent Pratcher and I had a phone conversation with Amazon Business and what savings that might be to the park district.

Standard Monthly Report:

1. Completed the process of two payrolls.
2. Processed AP checks and special checks.
3. Prepared general ledger.
4. Completed and filed the sales tax return.



Memo

To: Board of Park Commissioners
From: Deb Culbertson, Golf Course Operations Manager
Date: November 18, 2021
Re: October 2021 Golf Department Report

Financial Update

- Revenue for the month of October is \$58,197 compared to October 2020 revenue of \$71,389. A decrease of \$13,192.
- Revenue year to date thru October is \$859,394 compared to October 2020 revenue of \$767,998. An increase of \$91,396.
- Year to date expenses is \$487,473 compared to \$421,360 an increase of \$66,113 in 2021.
- Year to date income as of October is \$371,921 compared to 2020 income of \$346,639. An increase of \$25,283.

Course Maintenance Update

- See attached report submitted by Drendel Property Management.

General Update

- Buying some hard goods for the proshop for 2022 with anticipation of price increases and possible supply chain problems.
- The Turkey shoot for November is sold out.

Course Update – October 2021

October was the first month in quite some time that the course received a substantial amount of rain. We had over 6 inches of rain spread out over the month. With the lack of rain we have had this year, the course really needed it.

Even with all the rain, we still experienced almost three weeks with above normal temperatures. The combination of rain and warm temperatures has done wonders for seed germination this fall. All the divots that we filled with seed and sand are all filling in wonderfully.

As far as work on the course, all fall fertilizer applications have been applied. All fall aerification has been complete and for the most part has healed in. Most of our free time is spent blowing and mulching leaves, which will continue until all the leaves have fallen from the trees.

Next month will be the last month to prepare the course for winter. The irrigation system will be blown out, all course supplies will come in, and all the dead trees will be removed from the course. We are going to rebuild the right bunker on #8 and #9 and we will continue to clean up the leaves on the course.



Memo

To: Board of Park Commissioners

From: Mary Liz Jayne, Lisle Partners for Parks Foundation

Date: November 9, 2021

Re: Lisle Partners for Parks Foundation Update

- The Board met on November 3, 2021. Highlights from the meeting include:
 - Approval of a Scholarship
 - Approval of 2022 meeting dates
 - Recap of Scarecrow Scramble
 - Discussion of fundraising opportunities at the Summer Entertainment Series
- Scarecrow Scramble recap:
 - Scarecrow Scramble took place on Saturday October 16th.
 - The final registration numbers are listed below:
 - 5K In Person - 266
 - 5K Virtual – 8
 - Youth Run – 36
 - Tot Dash – 26
 - Total – 336 (+70% from 2020)
 - The committee secured \$10,150 in sponsorships for the event.
 - The final fundraising total will be listed in the next board report when all expenses are paid.
- The Board will meet next on January 5th, 2022.

For the
Record
NOVEMBER 2021 NEWSLETTER



MISSION

SEASPAR provides dynamic recreation programs and quality services for its residents with disabilities



VISION

Discover Abilities
Achieve Potential
Realize Dreams



CORE VALUES

Fun • Excellence
Service • Respect
Accountability

000030

MESSAGE FROM THE DIRECTOR

Our fall season has been up and running and, to no surprise, exceeding our participation goals. Our excitement to see so many participants returning to in-person programs cannot be contained. We are eager to see this trend continue and hope its lasting effects are indefinite. Staff continued to shift and adapt to all challenges while seamlessly helping participants transition to in-person programs.

Planning for the winter/spring season is near completion, and one notable aspect will be the return of printed brochures. Though many of our families responded well to digital brochures, we understand there's an inherent need for a printed copy, which is why the decision was made. For many, a printed guide serves as a planner. Desired programs are circled for reference, and notes and reminders are scribbled directly on pages. And let's not forget the excitement of turning a page to find a lovely picture of a friend.

Challenges aren't a thing of the past. As restrictions change, the demand for more in-person programs rises. As part of our promise, we will continue to work tirelessly to create a workaround to get participants back into play and back into programs. I have the utmost confidence in our staff's ability, so I look forward to what is in store for the upcoming season. That said, I commend the SEASPAR team, both administrative and recreation, for going above expectations for the sake of our participants.

Although our participants take center stage, we cannot forget those responsible for making it all happen – our member entities. We have been working to reconnect with member agency staff through informal meetups. Our goal is to cement relationships between SEASPAR and member agencies' staff because I believe it is key to better serving our residents. Along with that, better relationships may result in future collaborations. In addition, we've reignited our initiative to have a SEASPAR presence included at member events. Typically, SEASPAR shows its support with an outreach table, though recently, you may have noticed our administrative staff, including me, at

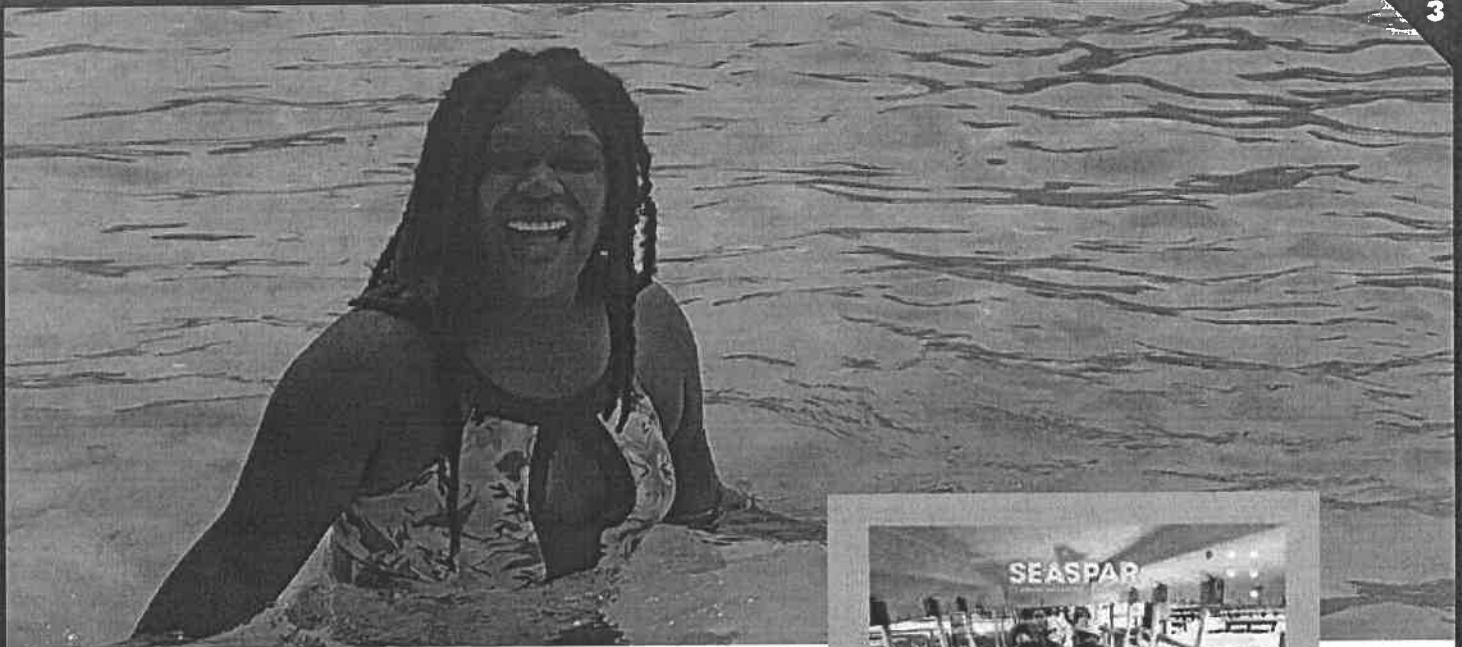


many of your commemorative events. We've had the pleasure of joining grand openings and facilities' showcases throughout the communities we serve. Our presence should serve as a reminder to residents that SEASPAR is here to serve them. Besides, opportunities like this allow us to soak in the energy from so many smiling faces, even if behind a mask.

I once again thank our members for their continued support. Their support allows us to focus on what is most important – providing quality programming in a safe environment for all. Because our staff and participants are SEASPAR's biggest assets, I vow to do everything in my power to continue making their safety and wellbeing our priority.

Matthew Corso
SEASPAR Executive Director

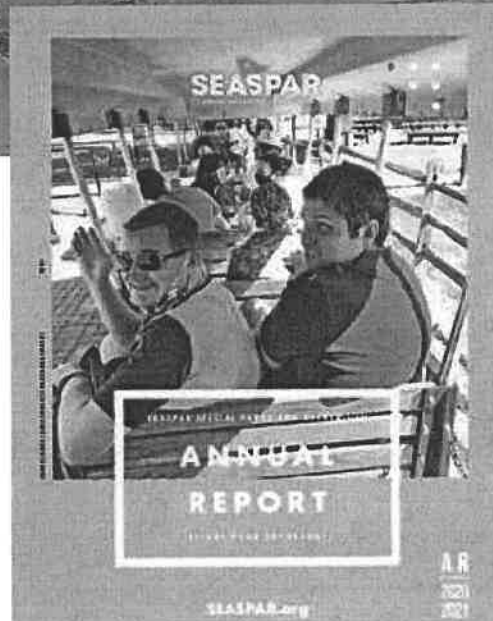
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SEASPAR REPORTING IN

Check one more financially responsible year off the list! SEASPAR's 2020-2021 fiscal year audit earned the top marks an agency can receive from an independent auditing firm. An independent auditor's responsibility involves performing procedures to obtain reasonable assurance about whether the financial statements provided are free of misstatement.

The audit's result came as no surprise. Our confidence in the presentation of the 2020-2021 fiscal year finances was of the highest, thanks to SEASPAR administrative staff who worked tirelessly to ensure SEASPAR's impeccable standings would be sustained. In addition, much effort was directed to prepare SEASPAR's financial operations and procedures to ensure a seamless transition to a calendar year fiscal year, which is set to begin in 2022.



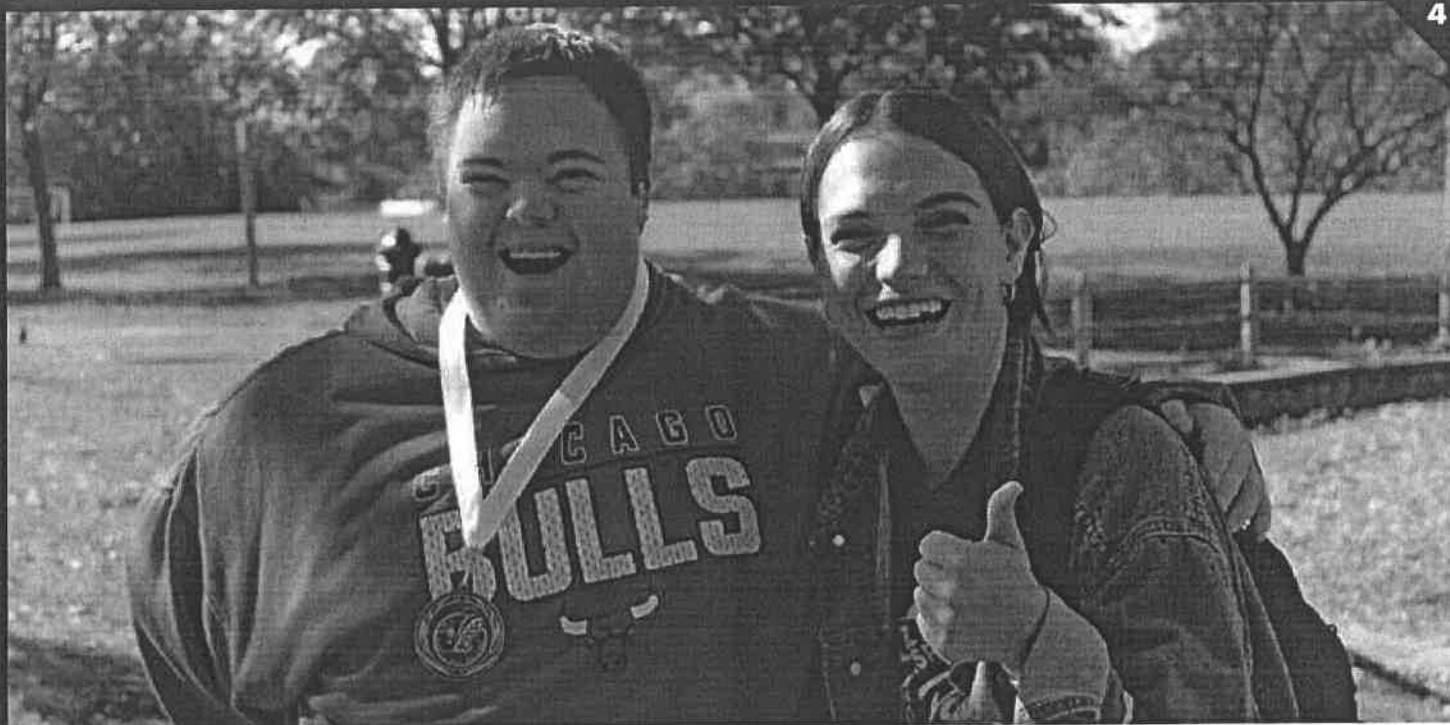
SEASPAR will present its findings of the fiscal year in the 2020-2021 Annual Report. The report features a snapshot of the year's finances, in addition to service hours, participant data, volunteer and staffing numbers, and a list of the year's donors and contributors. A copy of SEASPAR's 2020-2021 Annual Report will be available for pickup at the SEASPAR office or may be downloaded at SEASPAR.org.

■ A copy of SEASPAR's full 2020-2021 annual financial report is available to read or download at SEASPAR.org/FOIA.

ANNUAL REPORT

2020-2021 ANNUAL FINANCIAL REPORT

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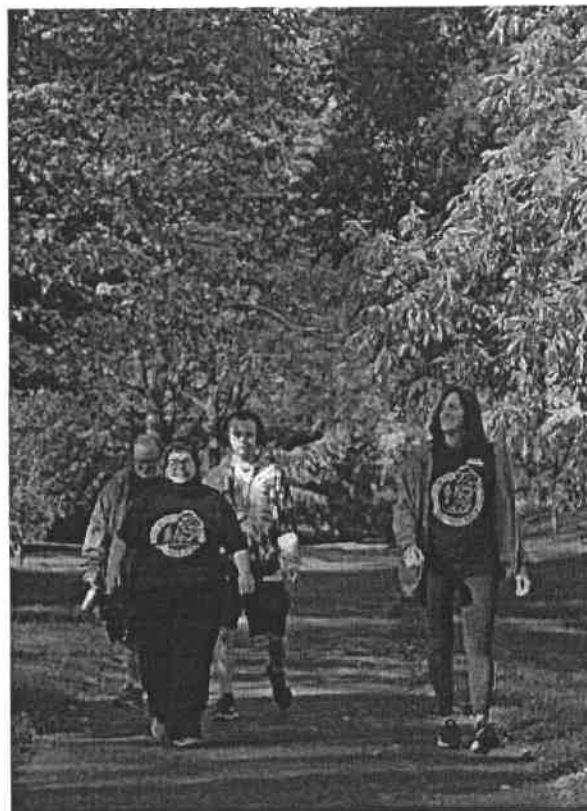


I WANT TO WALK, RUN, AND ROLL LIKE AN EAGLE

The EAGLES Walk, Run, and Roll annual event challenges EAGLES Adult Day Program participants to a 5-kilometer race. As the name implies, participants have the option of completing the race by walking, running, or rolling at a pace of their choosing. Although coordinators promote the event as a race, all participants receive equal praise for their accomplishments, which are always abundant.

This event is part of a SEASPAR initiative to promote healthy lifestyle choices among EAGLES participants. The event involves all four EAGLES sites and incorporates plenty of preparation. Leading up to the event, SEASPAR EAGLES site directors cater lesson plans to deliver health-conscious education, including activities that promote active living and cardio-based challenges.

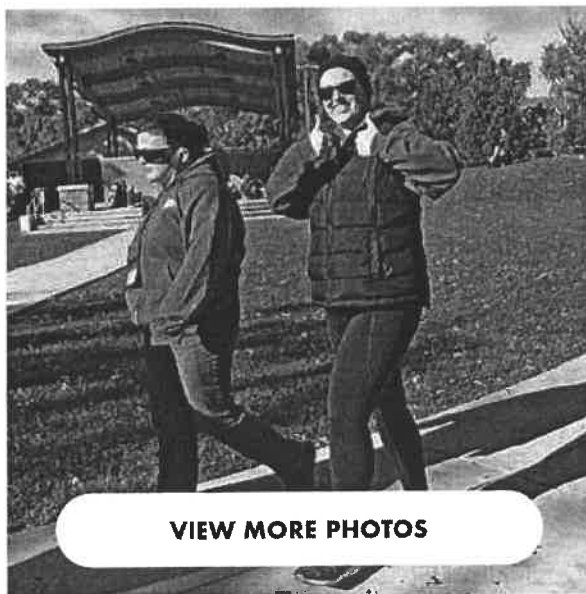
Normally held as a one-day event, the 2021 Walk, Run, and Roll event was deliberately hosted as a 4-day 5K. This year's event was hosted at various parks and walking paths throughout the communities SEASPAR serves. The decision to host the event on separate days and locations was a conscious choice to



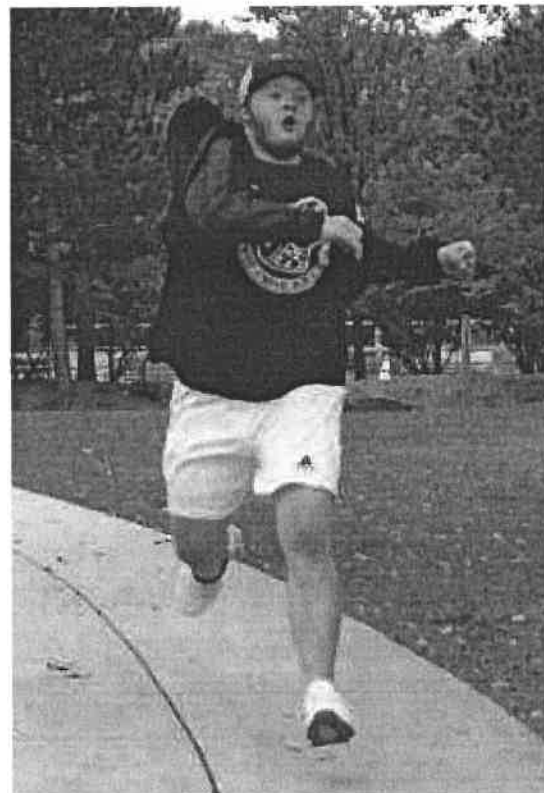
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promote social distancing by organizing participants into smaller groups.

The EAGLES Walk, Run, and Roll 5K was sponsored by The Service Club of Chicago, whose mission is to support positive growth in communities throughout the Chicagoland area through philanthropic support. We thank our wonderful sponsor for their generous support.



[VIEW MORE PHOTOS](#)



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MARATHON RYAN: A STORY OF DETERMINATION

We now take a moment to highlight the achievements of a SEASPAR participant who has overcome, achieved, and excelled. He is an example to us all and a testament to what one can accomplish when determined. His story is not only one that needs to be shared; it's an inspiration to us all.

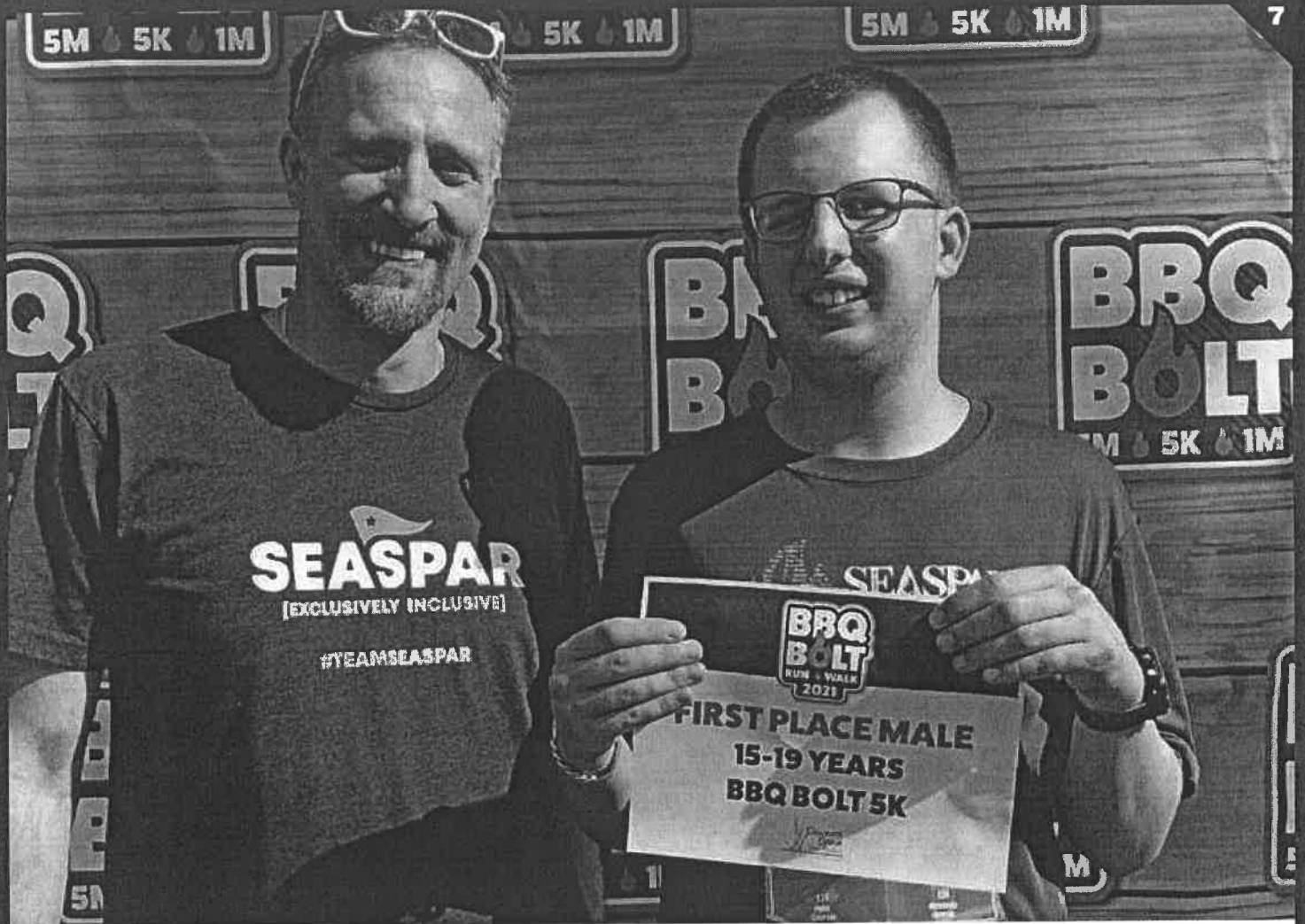
Ryan McGuire's career with SEASPAR began at the age of 8 with swim lessons. His love of exercise sparked! Not long after, Ryan was competing in tournaments as a member of the SEASPAR swim team. His devotion to training was so great, one could assume he enjoyed it more than competing. Whether that was true or not, one thing was apparent: Ryan was motivated.

Ryan began running in his freshman year at Lyons Township High School. He joined the cross country team, where he received plenty of support from his teammates and coaches. With help from para-professionals, Ryan trained tirelessly, and his efforts paid off. By the end of his freshman year, Ryan's best time completing a 3-mile run was 34 minutes, only 3-4 minutes more than the competition. Unknown to everyone then, those 3-4 minutes served as a motivation for Ryan, which fueled his drive even more.



By his junior year, Ryan was running a mile in under 5 minutes. Ryan finished his senior year in cross country with a 16:30, 3-mile conference meet run – finishing in the top 10% in his class. Ryan cut his time by more than half compared to his freshman year. It is said that Ryan is the most improved cross country runner in the 133-year history of Lyons Township High School.





Once a runner, always a runner. Ryan continues running, reaching new goals wherever possible. Ryan recently completed two half-marathon races in preparation for his run in the Chicago Marathon, which he completed while raising over \$2,000 for Best Buddies, a not-for-profit organization that offers one-to-one services to individuals with and without intellectual and developmental disabilities in Illinois. Ryan was able to run the Chicago Marathon course without supervision and finished in 3:32:05, which placed him in the top 11.5 percentile of runners. As an added bonus, the Chicago Marathon took place on Ryan's 20th birthday. His cake read "Happy B-Day Marathon Ryan."

Ryan can run a mile in under 5 minutes. Less than .02% of the entire world's population (roughly 1 person in a million) can relate.

Luckily, you won't have to travel too far to see Marathon Ryan in action. Ryan continues to run wherever he can, especially when it's local. Wherever there is a race, you're sure to see Ryan. He recently ran in the Downers Grove BBQ Bolt 5K Run event, where he placed first in his division. When Ryan is not running, he spends much of his time at his school's transition program and (believe it or not) can be seen walking to work at Trader Joe's – in record time, we're sure.

Thank you to Ryan for being such a great example to us all. We hope his story inspires anyone facing a remarkable journey, for Ryan is proof that determination fuels results.

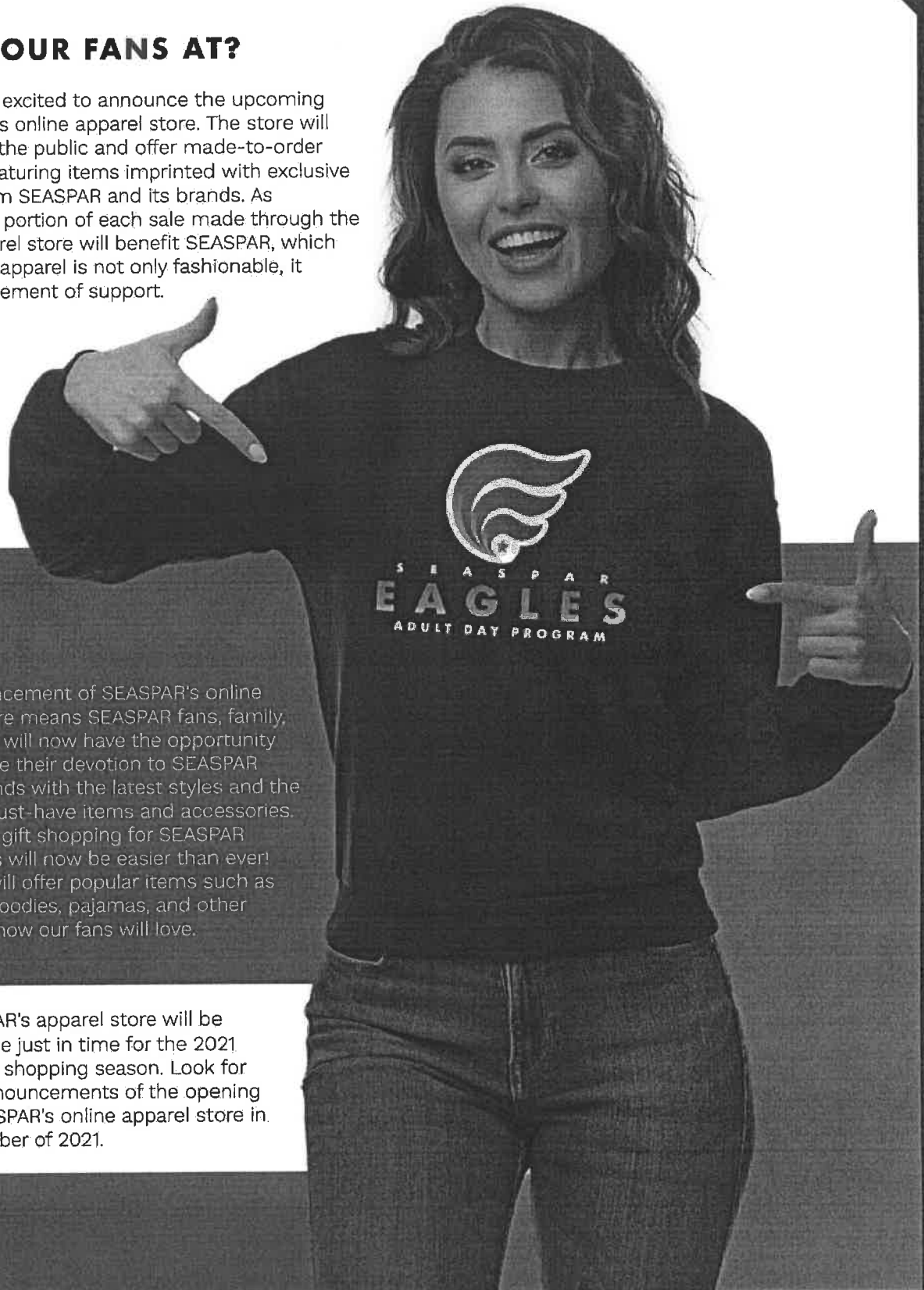
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WEAR OUR FANS AT?

SEASPAR is excited to announce the upcoming release of its online apparel store. The store will be open to the public and offer made-to-order products featuring items imprinted with exclusive artwork from SEASPAR and its brands. As expected, a portion of each sale made through the online apparel store will benefit SEASPAR, which means this apparel is not only fashionable, it holds a statement of support.

The announcement of SEASPAR's online apparel store means SEASPAR fans, family, and friends will now have the opportunity to showcase their devotion to SEASPAR and its brands with the latest styles and the season's must-have items and accessories. In addition, gift shopping for SEASPAR participants will now be easier than ever! The store will offer popular items such as sweaters, hoodies, pajamas, and other items we know our fans will love.

SEASPAR's apparel store will be available just in time for the 2021 holiday shopping season. Look for our announcements of the opening of SEASPAR's online apparel store in November of 2021.



COMING SOON

NOV 6

DINNER AND A MOVIE

Special Event - Darien Sportsplex

NOV 7

DANCE PARTY

Special Event - Expressions Dance Studio, Westmont

NOV 12

FALL HARVEST DANCE

Special Event - Benet Academy, Lisle

NOV 14

TURKEY SHOOT

Special Event - Lincoln Center, Downers Grove

NOV 21

FRIENDSGIVING

Special Event - Lisle Recreation Center

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PROGRAMS >

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Don't miss another moment!
Follow **SEASPAR** on your favorite
social media app for more news,
photos, videos, and the latest stories
about your favorite activities.

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SEASPAR
4500 Belmont Road
Downers Grove, IL 60515
630.960.7600 • Phone
630.960.7601 • Fax
711 • TRS

SEASPAR.org

Lisle Park District
Cash Balances
10/31/2021

Bank Name	Interest Rate	Investment Amount	Maturity	Term
NEW YORK COMMUNITY BANK	0.30%	\$101,000.00	7/3/2023	730 Days
TOTAL		<u>\$101,000.00</u>		

Bank Name	Type	Rate	Balance	For
HUNTINGTON BANK	CHECKING		\$108,946.32	PAYROLL
LISLE SAVINGS BANK	CHECKING		\$270,746.30	A/P
LISLE SAVINGS BANK	MONEY MARKET		\$5,693,956.90	CONCENTRATION
MULTI-BANK SECURITIES BANK	MONEY MARKET		\$1,077.00	GEN - SAVINGS
MAX SAFE	MONEY MARKET		\$1,044,348.16	GEN - SAVINGS
REPUBLIC BANK	MONEY MARKET		\$100,608.61	GEN - SAVINGS
BANK FINANCIAL	MONEY MARKET		\$101,142.06	GEN - SAVINGS
ILLINOIS PARK DISTRICT LIQUID ASSET FUND	MONEY MARKET		\$105.62	GEN - SAVINGS
TOTAL			<u>\$7,320,930.97</u>	

Location	Type	Balance
ADMINISTRATION	BUSINESS OFFICE	\$2,893.00
ADMINISTRATION	FRONT OFFICE	\$425.00
SENIOR CENTER	FRONT OFFICE	\$80.00
PRESCHOOL	FRONT OFFICE	\$250.00
RECREATION	CASH BANK	\$240.00
FITNESS CENTER	CASH BANK	\$130.00
WHEATSTACK/RIVERBEND	BUSINESS OFFICE	\$1,200.00
TOTAL		<u>\$5,218.00</u>

GRAND TOTAL \$7,427,148.97

Lisle Park District
Fund Balance
31-Oct-21

Fund	AUDITED Fund Balance	Revenue	Expenses	Net Income/(Loss)	Ending Fund Balance
10 Corporate	1,529,009.82	3,115,789.20	1,966,970.81	1,148,818.39	2,677,828.21
21 Recreation	792,748.38	2,241,651.15	1,255,799.29	985,851.86	1,778,600.24
22 Museum	49,552.64	8,339.91	25,513.20	(17,173.29)	32,379.35
23 IMRF	46,207.47	150,374.00	113,396.76	36,977.24	83,184.71
24 Audit	10,844.15	20,253.84	15,360.00	4,893.84	15,737.99
25 Insurance	76,109.87	241,167.62	120,235.78	120,931.84	197,041.71
26 Paving & Lighting	673.25	-	-	-	673.25
27 Spec. Recreation	183,029.28	535,539.02	302,609.20	232,929.82	415,959.10
28 Social Security	237,880.29	6,276.81	155,346.10	(149,069.29)	88,811.00
30 Debt Service	38,953.16	1,763,228.45	62,873.38	1,700,355.07	1,739,308.23
40 Capital Projects	970,418.13	31,659.70	673,355.34	(641,695.64)	328,722.49
51 Enterprise	3,965,485.78	893,233.39	503,967.49	389,265.90	4,354,751.68
98 General LTD	(6,332,477.35)	-	-	-	(6,332,477.35)
99 General FA	33,283,455.31	-	-	-	33,283,455.31
Total	34,851,890.18	9,007,513.09	5,195,427.35	3,812,085.74	38,663,975.92

**Lisle Park District
Income Statement Comparison Summary**

Fund		YTD 10/21	YTD 10/20	YTD 10/19	Variance 2021 VS 2020	Variance 2021 VS 2019
Corporate	Revenue	3,115,789.20	2,995,825.43	3,124,863.94	119,963.77	(9,074.74)
	Expense	1,966,970.81	2,016,341.44	2,292,094.03	49,370.63	325,123.22
	Profit/(Loss)	1,148,818.39	979,483.99	832,769.91	169,334.40	316,048.48
Recreation	Revenue	2,241,651.15	1,066,554.35	2,392,064.25	1,175,096.80	(150,413.10)
	Expense	1,255,799.29	1,034,569.33	2,088,124.95	(221,229.96)	832,325.66
	Profit/(Loss)	985,851.86	31,985.02	303,939.30	953,866.84	681,912.56
Museum	Revenue	8,339.91	81,962.60	82,464.01	(73,622.69)	(74,124.10)
	Expense	25,513.20	39,658.98	67,672.80	14,145.78	42,159.60
	Profit/(Loss)	(17,173.29)	42,303.62	14,791.21	(59,476.91)	(31,964.50)
IMRF	Revenue	150,374.00	351,924.69	165,378.46	(201,550.69)	(15,004.46)
	Expense	113,396.76	144,215.89	144,218.74	30,819.13	30,821.98
	Profit/(Loss)	36,977.24	207,708.80	21,159.72	(170,731.56)	15,817.52
Audit	Revenue	20,253.84	25,687.92	25,917.51	(5,434.08)	(5,663.67)
	Expense	15,360.00	20,781.00	22,112.00	5,421.00	6,752.00
	Profit/(Loss)	4,893.84	4,906.92	3,805.51	(13.08)	1,088.33
Liability Insurance	Revenue	241,167.62	257,029.99	193,764.30	(15,862.37)	47,403.32
	Expense	120,235.78	184,513.47	212,598.76	64,277.69	92,362.98
	Profit/(Loss)	120,931.84	72,516.52	(18,834.46)	48,415.32	139,766.30
Paving Lighting	Revenue	0.00	0.00	0.00	0.00	0.00
	Expense	0.00	0.00	0.00	0.00	0.00
	Profit/(Loss)	0.00	0.00	0.00	0.00	0.00
Special Recreation	Revenue	535,539.02	512,474.30	493,667.05	23,064.72	41,871.97
	Expense	302,609.20	364,056.57	477,367.23	61,447.37	174,758.03
	Profit/(Loss)	232,929.82	148,417.73	16,299.82	84,512.09	216,630.00
Social Security	Revenue	6,276.81	292,842.44	272,751.03	(286,565.63)	(266,474.22)
	Expense	155,346.10	178,551.08	259,862.99	23,204.98	104,516.89
	Profit/(Loss)	(149,069.29)	114,291.36	12,888.04	(263,360.65)	(161,957.33)
Debt Service	Revenue	1,763,228.45	1,730,082.38	1,713,024.62	33,146.07	50,203.83
	Expense	62,873.38	87,605.08	188,705.25	24,731.70	125,831.87
	Profit/(Loss)	1,700,355.07	1,642,477.30	1,524,319.37	57,877.77	176,035.70
Capital Projects	Revenue	31,659.70	1,362,353.15	432,709.98	(1,330,693.45)	(401,050.28)
	Expense	673,355.34	1,584,248.71	698,976.17	910,893.37	25,620.83
	Profit/(Loss)	(641,695.64)	(221,895.56)	(266,266.19)	(419,800.08)	(375,429.45)
Enterprise	Revenue	893,233.39	1,047,165.70	1,860,532.67	(153,932.31)	(967,299.28)
	Expense	503,967.49	926,088.29	1,748,430.20	422,120.80	1,244,462.71
	Profit/(Loss)	389,265.90	121,077.41	112,102.47	268,188.49	277,163.43
General LTD	Revenue	0.00	0.00	0.00	0.00	0.00
	Expense	0.00	0.00	0.00	0.00	0.00
	Profit/(Loss)	0.00	0.00	0.00	0.00	0.00
General FA	Expense	0.00	0.00	0.00	0.00	0.00
	Profit/(Loss)	0.00	0.00	0.00	0.00	0.00
	Profit/(Loss)	0.00	0.00	0.00	0.00	0.00
Total Municipal	Revenue	9,007,513.09	9,723,902.95	10,757,137.82	(716,389.86)	(1,749,624.73)
	Expense	5,195,427.35	6,580,629.84	8,200,163.12	1,385,202.49	3,004,735.77
	Profit/(Loss)	3,812,085.74	3,143,273.11	2,556,974.70	668,812.63	1,255,111.04

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LISLE PARK DISTRICT
 SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: CORPORATE FUND
 FOR 10 PERIODS ENDING OCTOBER 31, 2021

DEPARTMENT DESCRIPTION	OCTOBER BUDGET	OCTOBER ACTUAL	% VARI- ANCE	FISCAL YEAR-TO-DATE BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
REVENUES						
ADMINISTRATION	269,095.86	25,414.05	(90.5)	2,690,958.28	3,114,686.20	(3.5)
PARKS	287.50	455.00	58.2	2,875.00	1,103.00	(68.0)
TOTAL REVENUES	269,383.36	25,869.05	(90.3)	2,693,833.28	3,115,789.20	(3.6)
EXPENSES						
ADMINISTRATION	84,012.03	77,396.64	7.8	840,119.26	804,198.03	20.2
BUSINESS SERVICES	5,555.42	5,068.40	8.7	55,554.04	52,578.81	21.1
IT	25,729.89	5,645.79	78.0	257,298.63	50,688.58	83.5
CUSTOMER RELATIONS	12,292.93	12,744.79	(3.6)	122,929.14	143,861.71	2.4
BOARD	37.50	0.00	100.0	375.00	207.90	53.8
PARKS	61,137.87	83,371.23	(36.3)	611,377.78	600,326.11	18.1
RECREATION PROGRAM	0.00	0.00	0.0	0.00	0.00	0.0
AQUATICS	0.00	0.00	0.0	0.00	0.00	0.0
FACILITIES	20,518.35	22,356.26	(8.9)	205,183.30	225,827.88	8.2
FLEET	8,681.01	8,045.61	7.3	86,809.98	89,281.79	14.2
TOTAL EXPENSES	217,965.00	214,628.72	1.5	2,179,647.13	1,966,970.81	24.7

TOTAL FUND REVENUES	269,383.36	25,869.05	(90.3)	2,693,833.28	3,115,789.20	(3.6)
TOTAL FUND EXPENSES	217,965.00	214,628.72	1.5	2,179,647.13	1,966,970.81	24.7
SURPLUS (DEFICIT)	51,418.36	(188,759.67)	(467.1)	514,186.15	1,148,818.39	86.1

FOR FUND: RECREATION FUND
 FOR 10 PERIODS ENDING OCTOBER 31, 2021

DEPARTMENT DESCRIPTION	OCTOBER BUDGET	OCTOBER ACTUAL	% VARI- ANCE	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
REVENUES							
ADMINISTRATIVE	97,733.34	9,095.90	(90.6)	977,333.32	1,172,800.00	1,116,177.99	(4.8)
COMMUNITY RELATIONS	0.00	0.00	0.0	0.00	0.00	0.00	0.0
RECREATION PROGRAM	54,103.08	66,431.15	22.7	541,028.84	649,235.00	801,245.47	23.4
AQUATICS	17,810.29	0.00	100.0	178,102.55	213,723.13	228,722.78	7.0
FITNESS CENTER	10,108.21	6,958.75	(31.1)	101,081.58	121,298.00	95,099.91	(21.5)
FACILITIES	200.00	60.00	(70.0)	2,000.00	2,400.00	405.00	(83.1)
TOTAL REVENUES	179,954.92	82,545.80	(54.1)	1,799,546.29	2,159,456.13	2,241,651.15	3.8
EXPENSES							
ADMINISTRATIVE	21,372.51	27,016.40	(26.4)	213,724.70	256,469.72	235,301.22	8.2
IT	6,334.17	1,475.00	76.7	63,341.66	76,010.00	22,968.40	69.7
COMMUNITY RELATIONS	0.00	1,095.45	100.0	0.00	0.00	3,490.95	100.0
RECREATION PROGRAM	46,409.68	47,798.09	(2.9)	464,091.55	556,910.97	512,983.49	7.8
AQUATICS	21,882.50	3,808.85	82.5	218,823.50	262,588.51	310,045.04	(18.0)
FITNESS CENTER	8,896.12	8,221.55	7.5	88,960.24	106,752.48	93,938.26	12.0
FACILITIES	8,588.02	8,097.74	5.7	85,879.96	103,056.00	77,071.93	25.2
TOTAL EXPENSES	113,483.00	97,513.08	14.0	1,134,821.61	1,361,787.68	1,255,799.29	7.7
TOTAL FUND REVENUES	179,954.92	82,545.80	(54.1)	1,799,546.29	2,159,456.13	2,241,651.15	3.8
TOTAL FUND EXPENSES	113,483.00	97,513.08	14.0	1,134,821.61	1,361,787.68	1,255,799.29	7.7
SURPLUS (DEFICIT)	66,471.92	(14,967.28)	(122.5)	664,724.68	797,668.45	985,851.86	23.5

FOR FUND: MUSEUM
 FOR 10 PERIODS ENDING OCTOBER 31, 2021

DEPARTMENT DESCRIPTION	OCTOBER BUDGET	OCTOBER ACTUAL	% VARI- ANCE	FISCAL		ANNUAL BUDGET	FISCAL		% VARI- ANCE
				YEAR-TO-DATE BUDGET	YEAR-TO-DATE ACTUAL		YEAR-TO-DATE BUDGET	YEAR-TO-DATE ACTUAL	
REVENUES									
ADMINISTRATIVE	416.67	41.49	(90.0)	4,166.66	5,669.91	5,000.00	5,669.91	13.3	
RECREATION PROGRAM	0.00	0.00	0.0	0.00	2,670.00	0.00	2,670.00	100.0	
FACILITIES	0.00	0.00	0.0	0.00	0.00	0.00	0.00	0.0	
TOTAL REVENUES	416.67	41.49	(90.0)	4,166.66	8,339.91	5,000.00	8,339.91	66.7	
EXPENSES									
ADMINISTRATIVE	71.82	3,522.64	(4804.8)	718.12	6,156.82	861.76	6,156.82	(614.4)	
RECREATION PROGRAM	1,812.36	1,324.39	26.9	18,123.60	15,392.30	21,748.32	15,392.30	29.2	
FACILITIES	533.34	0.00	100.0	5,333.32	3,964.08	6,400.00	3,964.08	38.0	
TOTAL EXPENSES	2,417.52	4,847.03	(100.4)	24,175.04	25,513.20	29,010.08	25,513.20	12.0	
TOTAL FUND REVENUES	416.67	41.49	(90.0)	4,166.66	8,339.91	5,000.00	8,339.91	66.7	
TOTAL FUND EXPENSES	2,417.52	4,847.03	(100.4)	24,175.04	25,513.20	29,010.08	25,513.20	12.0	
SURPLUS (DEFICIT)	(2,000.85)	(4,805.54)	140.1	(20,008.38)	(17,173.29)	(24,010.08)	(17,173.29)	(28.4)	

LISLE PARK DISTRICT
 SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: IMRF
 FOR 10 PERIODS ENDING OCTOBER 31, 2021

DEPARTMENT DESCRIPTION	OCTOBER BUDGET	OCTOBER ACTUAL	% VARI-ANCE	FISCAL YEAR-TO-DATE BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI-ANCE
REVENUES						
ADMINISTRATIVE	12,500.00	1,151.27	(90.7)	125,000.00	150,374.00	0.2
TOTAL REVENUES	12,500.00	1,151.27	(90.7)	125,000.00	150,374.00	0.2
EXPENSES						
ADMINISTRATIVE	11,505.00	11,639.09	(1.1)	115,050.00	113,396.76	17.8
TOTAL EXPENSES	11,505.00	11,639.09	(1.1)	115,050.00	113,396.76	17.8
TOTAL FUND REVENUES	12,500.00	1,151.27	(90.7)	125,000.00	150,374.00	0.2
TOTAL FUND EXPENSES	11,505.00	11,639.09	(1.1)	115,050.00	113,396.76	17.8
SURPLUS (DEFICIT)	995.00	(10,487.82)	(1154.0)	9,950.00	36,977.24	209.6

LISLE PARK DISTRICT
 SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: AUDIT
 FOR 10 PERIODS ENDING OCTOBER 31, 2021

DEPARTMENT DESCRIPTION	OCTOBER BUDGET	OCTOBER ACTUAL	% VARI- ANCE	FISCAL YEAR-TO-DATE BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
REVENUES						
ADMINISTRATIVE	1,666.67	155.58	(90.6)	16,666.66	20,253.84	1.2
TOTAL REVENUES	1,666.67	155.58	(90.6)	16,666.66	20,253.84	1.2
EXPENSES						
ADMINISTRATIVE	1,505.17	0.00	100.0	15,051.66	15,360.00	14.9
TOTAL EXPENSES	1,505.17	0.00	100.0	15,051.66	15,360.00	14.9
TOTAL FUND REVENUES	1,666.67	155.58	(90.6)	16,666.66	20,253.84	1.2
TOTAL FUND EXPENSES	1,505.17	0.00	100.0	15,051.66	15,360.00	14.9
SURPLUS (DEFICIT)	161.50	155.58	(3.6)	1,615.00	4,893.84	152.5

FOR FUND: LIABILITY INSURANCE
 FOR 10 PERIODS ENDING OCTOBER 31, 2021

DEPARTMENT DESCRIPTION	OCTOBER BUDGET	OCTOBER ACTUAL	% VARI- ANCE	FISCAL YEAR-TO-DATE BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
REVENUES						
ADMINISTRATIVE	20,425.00	1,783.94	(91.2)	204,250.00	241,167.62	(1.6)
TOTAL REVENUES	20,425.00	1,783.94	(91.2)	204,250.00	241,167.62	(1.6)
EXPENSES						
ADMINISTRATIVE	26,018.83	9,397.51	63.8	260,187.84	120,235.78	61.4
TOTAL EXPENSES	26,018.83	9,397.51	63.8	260,187.84	120,235.78	61.4
TOTAL FUND REVENUES	20,425.00	1,783.94	(91.2)	204,250.00	241,167.62	(1.6)
TOTAL FUND EXPENSES	26,018.83	9,397.51	63.8	260,187.84	120,235.78	61.4
SURPLUS (DEFICIT)	(5,593.83)	(7,613.57)	36.1	(55,937.84)	(20,931.84)	(280.1)

FOR FUND: PAVING & LIGHTING
 FOR 10 PERIODS ENDING OCTOBER 31, 2021

DEPARTMENT DESCRIPTION	OCTOBER BUDGET	OCTOBER ACTUAL	% VARI- ANCE	FISCAL YEAR-TO-DATE BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
REVENUES						
ADMINISTRATIVE	0.00	0.00	0.0	0.00	0.00	0.0
TOTAL REVENUES	0.00	0.00	0.0	0.00	0.00	0.0
EXPENSES						
PARKS	0.00	0.00	0.0	0.00	0.00	0.0
FACILITIES	0.00	0.00	0.0	0.00	0.00	0.0
TOTAL EXPENSES	0.00	0.00	0.0	0.00	0.00	0.0
TOTAL FUND REVENUES	0.00	0.00	0.0	0.00	0.00	0.0
TOTAL FUND EXPENSES	0.00	0.00	0.0	0.00	0.00	0.0
SURPLUS (DEFICIT)	0.00	0.00	0.0	0.00	0.00	0.0

FOR FUND: SPECIAL RECREATION FUND
 FOR 10 PERIODS ENDING OCTOBER 31, 2021

DEPARTMENT DESCRIPTION	OCTOBER BUDGET	OCTOBER ACTUAL	% VARI- ANCE	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
REVENUES							
ADMINISTRATIVE	44,583.34	4,117.59	(90.7)	445,833.32	535,000.00	535,539.02	0.1
TOTAL REVENUES	44,583.34	4,117.59	(90.7)	445,833.32	535,000.00	535,539.02	0.1
EXPENSES							
ADMINISTRATIVE	35,184.35	12,808.72	63.5	351,843.30	422,212.00	298,469.20	29.3
PARKS	666.67	0.00	100.0	6,666.66	8,000.00	4,140.00	48.2
TOTAL EXPENSES	35,851.02	12,808.72	64.2	358,509.96	430,212.00	302,609.20	29.6
TOTAL FUND REVENUES	44,583.34	4,117.59	(90.7)	445,833.32	535,000.00	535,539.02	0.1
TOTAL FUND EXPENSES	35,851.02	12,808.72	64.2	358,509.96	430,212.00	302,609.20	29.6
SURPLUS (DEFICIT)	8,732.32	(8,691.13)	(199.5)	87,323.36	104,788.00	232,929.82	122.2

FOR FUND: SOCIAL SECURITY
 FOR 10 PERIODS ENDING OCTOBER 31, 2021

DEPARTMENT DESCRIPTION	OCTOBER BUDGET	OCTOBER ACTUAL	% VARI-ANCE	FISCAL YEAR-TO-DATE BUDGET	FISCAL YEAR-TO-DATE ACTUAL	VARI-ANCE
REVENUES						
ADMINISTRATION	416.67	41.49	(90.0)	4,166.66	6,276.81	25.5
TOTAL REVENUES	416.67	41.49	(90.0)	4,166.66	6,276.81	25.5
EXPENSES						
ADMINISTRATION	12,750.00	13,742.81	(7.7)	127,500.00	155,346.10	(1.5)
TOTAL EXPENSES	12,750.00	13,742.81	(7.7)	127,500.00	155,346.10	(1.5)
TOTAL FUND REVENUES	416.67	41.49	(90.0)	4,166.66	6,276.81	25.5
TOTAL FUND EXPENSES	12,750.00	13,742.81	(7.7)	127,500.00	155,346.10	(1.5)
SURPLUS (DEFICIT)	(12,333.33)	(13,701.32)	11.0	(123,333.34)	(149,069.29)	0.7

LISLE PARK DISTRICT
 SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: DEBT SERVICE FUND
 FOR 10 PERIODS ENDING OCTOBER 31, 2021

DEPARTMENT DESCRIPTION	OCTOBER BUDGET	OCTOBER ACTUAL	% VARI-ANCE	FISCAL YEAR-TO-DATE BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI-ANCE
REVENUES						
ADMINISTRATIVE	146,740.84	13,555.89	(90.7)	1,467,408.32	1,763,228.45	0.1
TOTAL REVENUES	146,740.84	13,555.89	(90.7)	1,467,408.32	1,763,228.45	0.1
EXPENSES						
ADMINISTRATIVE	146,740.84	0.00	100.0	1,467,408.32	62,873.38	96.4
TOTAL EXPENSES	146,740.84	0.00	100.0	1,467,408.32	62,873.38	96.4
TOTAL FUND REVENUES	146,740.84	13,555.89	(90.7)	1,467,408.32	1,763,228.45	0.1
TOTAL FUND EXPENSES	146,740.84	0.00	100.0	1,467,408.32	62,873.38	96.4
SURPLUS (DEFICIT)	0.00	13,555.89	100.0	0.00	1,700,355.07	100.0

FOR FUND: CAPITAL PROJECTS FUND
 FOR 10 PERIODS ENDING OCTOBER 31, 2021

DEPARTMENT DESCRIPTION	OCTOBER BUDGET	OCTOBER ACTUAL	% VARI- ANCE	FISCAL YEAR-TO-DATE BUDGET	FISCAL YEAR-TO-DATE ACTUAL	ANNUAL BUDGET	% VARI- ANCE
REVENUES							
ADMINISTRATIVE	17,875.01	0.00	100.0	178,749.98	31,659.70	214,500.00	(85.2)
TOTAL REVENUES	17,875.01	0.00	100.0	178,749.98	31,659.70	214,500.00	(85.2)
EXPENSES							
ADMINISTRATIVE	1,000.00	0.00	100.0	10,000.00	0.00	12,000.00	100.0
PARKS	57,255.84	97,759.66	(70.7)	572,558.32	639,821.05	687,070.00	6.8
AQUATICS	1,279.17	0.00	100.0	12,791.66	22,401.04	15,350.00	(45.9)
FACILITIES	625.00	0.00	100.0	6,250.00	6,756.25	7,500.00	9.9
FLEET	0.00	4,261.00	100.0	0.00	4,377.00	0.00	100.0
TOTAL EXPENSES	60,160.01	102,020.66	(69.5)	601,599.98	673,355.34	721,920.00	6.7
TOTAL FUND REVENUES	17,875.01	0.00	100.0	178,749.98	31,659.70	214,500.00	(85.2)
TOTAL FUND EXPENSES	60,160.01	102,020.66	(69.5)	601,599.98	673,355.34	721,920.00	6.7
SURPLUS (DEFICIT)	(42,285.00)	(102,020.66)	141.2	(422,850.00)	(641,695.64)	(507,420.00)	26.4

LISLE PARK DISTRICT
 SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: GOLF AND RESTAURANT
 FOR 10 PERIODS ENDING OCTOBER 31, 2021

DEPARTMENT DESCRIPTION	OCTOBER BUDGET	OCTOBER ACTUAL	% VARI-ANCE	FISCAL YEAR-TO-DATE BUDGET	FISCAL YEAR-TO-DATE ACTUAL	ANNUAL BUDGET	ANNUAL ACTUAL	% VARI-ANCE
REVENUES								
ADMINISTRATIVE	0.00	0.00	0.0	0.00	0.00	0.00	0.00	0.0
GOLF	51,325.05	58,196.94	13.3	513,249.90	859,394.47	615,900.00	859,394.47	39.5
RESTAURANT	0.00	5,240.00	100.0	0.00	33,838.92	0.00	33,838.92	100.0
TOTAL REVENUES	51,325.05	63,436.94	23.5	513,249.90	893,233.39	615,900.00	893,233.39	45.0
EXPENSES								
ADMINISTRATIVE	0.00	0.00	0.0	0.00	0.00	0.00	0.00	0.0
GOLF	60,176.03	45,162.58	24.9	601,759.43	487,473.11	722,111.49	487,473.11	32.4
RESTAURANT	0.00	1,837.83	100.0	0.00	16,494.38	0.00	16,494.38	100.0
TOTAL EXPENSES	60,176.03	47,000.41	21.8	601,759.43	503,967.49	722,111.49	503,967.49	30.2
TOTAL FUND REVENUES	51,325.05	63,436.94	23.5	513,249.90	893,233.39	615,900.00	893,233.39	45.0
TOTAL FUND EXPENSES	60,176.03	47,000.41	21.8	601,759.43	503,967.49	722,111.49	503,967.49	30.2
SURPLUS (DEFICIT)	(8,850.98)	16,436.53	(285.7)	(88,509.53)	389,265.90	(106,211.49)	389,265.90	(466.5)

FOR FUND: GENERAL LONG TERM DEBT
 FOR 10 PERIODS ENDING OCTOBER 31, 2021

DEPARTMENT DESCRIPTION	OCTOBER BUDGET	OCTOBER ACTUAL	% VARI-ANCE	FISCAL YEAR-TO-DATE BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI-ANCE
REVENUES						
ADMINISTRATION	0.00	0.00	0.0	0.00	0.00	0.0
TOTAL REVENUES	0.00	0.00	0.0	0.00	0.00	0.0
EXPENSES						
ADMINISTRATION	0.00	0.00	0.0	0.00	0.00	0.0
TOTAL EXPENSES	0.00	0.00	0.0	0.00	0.00	0.0
TOTAL FUND REVENUES	0.00	0.00	0.0	0.00	0.00	0.0
TOTAL FUND EXPENSES	0.00	0.00	0.0	0.00	0.00	0.0
SURPLUS (DEFICIT)	0.00	0.00	0.0	0.00	0.00	0.0

FOR FUND: CAPITAL ASSETS
 FOR 10 PERIODS ENDING OCTOBER 31, 2021

DEPARTMENT DESCRIPTION	OCTOBER BUDGET	OCTOBER ACTUAL	% VARI- ANCE	FISCAL YEAR-TO-DATE BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
REVENUES						
ADMINISTRATION	0.00	0.00	0.0	0.00	0.00	0.0
TOTAL REVENUES	0.00	0.00	0.0	0.00	0.00	0.0
EXPENSES						
ADMINISTRATION	0.00	0.00	0.0	0.00	0.00	0.0
TOTAL EXPENSES	0.00	0.00	0.0	0.00	0.00	0.0
TOTAL FUND REVENUES	0.00	0.00	0.0	0.00	0.00	0.0
TOTAL FUND EXPENSES	0.00	0.00	0.0	0.00	0.00	0.0
SURPLUS (DEFICIT)	0.00	0.00	0.0	0.00	0.00	0.0

LISLE PARK DISTRICT
 SUMMARIZED REVENUE & EXPENSE REPORT

MUNICIPAL REPORT TOTALS
 FOR 10 PERIODS ENDING OCTOBER 31, 2021

DEPARTMENT DESCRIPTION	OCTOBER BUDGET	OCTOBER ACTUAL	% VARI-ANCE	FISCAL YEAR--TO-DATE		% VARI-ANCE
				BUDGET	ACTUAL	
TOTAL MUNICIPAL REVENUES	745,287.53	192,699.04	(74.1)	7,452,871.07	9,007,513.09	0.7
TOTAL MUNICIPAL EXPENSES	688,572.42	513,598.03	25.4	6,885,710.97	5,195,427.35	37.1
SURPLUS (DEFICIT)	56,715.11	(320,898.99)	(665.8)	567,160.10	3,812,085.74	460.1