



REGULAR MEETING
February 20, 2020



AMENDED AGENDA

REGULAR MEETING OF THE LISLE PARK DISTRICT BOARD OF PARK COMMISSIONERS IN THE PARK DISTRICT RECREATION CENTER MULTIPURPOSE ROOM 1925 OHIO STREET, LISLE, ILLINOIS 60532.

**Thursday, February 20, 2020
7:00 p.m.**

Any individual with a disability requiring a reasonable accommodation to participate in this meeting should contact Dan Garvy within a reasonable time at the Lisle Park District Administrative offices, 1925 Ohio Street, Lisle, IL 60532 or call (630)964-3410 ext. 4310, Monday through Friday 8:30 am to 5:00 pm. Requests for a qualified interpreter require a five working day advance notice.

I. CALL TO ORDER AND ROLL CALL

II. PLEDGE OF ALLEGIANCE

III. PRESENTATIONS

IV. PUBLIC COMMENT

Visitors are welcome to address the Board of Park Commissioners. You are asked to raise your hand and wait to be recognized by the Board President. When recognized, please state your name, address and the item you wish to discuss. It is requested that one spokesperson for a group be appointed to present the views of the entire group, rather than have multiple individuals repeat similar opinions. There will be a 5 minute time limit per speaker.

V. APPROVE MEETING AGENDA

VI. CONSENT AGENDA ITEMS

- A. Approve Minutes of Regular Meeting of January 16, 2020.
- B. Approve the February 2020 Voucher List in the amount of \$318,435.90.
- C. Approve the reservation of Saturday, September 26, 2020 and Sunday, September 27, 2020 for the DuPage Humane Society's Barkapalooza dog walk in Community Park.
- D. Approve the reservation of Saturday, June 6, 2020 for the Love>Fear walk in Community Park.
- E. Approve the 2020 License Agreement between the Lisle Park District and the Lisle Eyes to the Skies Festival Committee.
- F. Ordinance 20-02, An Ordinance amending certain provisions of the Lisle Park District's non-discrimination and anti-harassment policy.
- G. Approve updates to the Lisle Park District Equal Employment Opportunity Policy and the Victims Economic Security and Safety Act.

VII. COMMUNICATIONS

VIII. UNFINISHED BUSINESS

- A. Ordinance 20-01, an ordinance providing for the issue of \$1,139,000 Taxable General Obligation Limited Tax Park Bonds, Series 2020, of the District for the building, maintaining, improving and protecting of the existing land and facilities of the District and for the payment of the

expenses incident thereto, providing for the levy of a direct annual tax to pay the principal and interest on the bonds and authorizing the sale of the bonds to the Corporate Fund of the District.

IX. NEW BUSINESS

- A. Community Park Boat Launch Bid Results – possible action
- B. Volunteer Snow Removal – discussion

X. STAFF REPORTS

- A. 2019 Community Park Fitness Year End Report
- B. 2019 Sea Lion Aquatic Park Year End Report
- C. 2019 River Bend Golf Club & Wheatstack Year End Report

XI. PARTNERS FOR PARKS REPORT

XII. SEASPAR REPORT

XIII. OFFICER REPORTS

- A. President, Commissioner Cook
- B. Treasurer, Commissioner Altpeter
 - i. Financial Reports ending January 31, 2020.
- C. Commissioners' Reports

XIV. CLOSED SESSION

A closed session is called pursuant to the Open Meetings Act Section 2(c)(1) The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body and Section 2(c)(21): Discussion of minutes lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06.

XV. OPEN MEETING

XVI. CALL TO ORDER AND ROLL CALL

XVII. ACTION ON CLOSED SESSION ITEMS

- A. Director of Parks & Recreation Employment Agreement.
- B. Approve certain closed session meeting minutes.
- C. Release certain closed session meeting minutes.
- D. Authorize the destruction of certain verbatim recordings of closed session meetings.

XVIII. ADJOURN OPEN MEETING

MISSION STATEMENT

It is the mission of the Lisle Park District to enrich the quality of life for people of all ages by providing constructive and creative leisure opportunities.

**THE LISLE PARK DISTRICT
JOURNAL OF PROCEEDINGS
REGULAR MEETING
January 16, 2020**

I. CALL TO ORDER AND ROLL CALL: President Cook called the meeting to order at 7:00 p.m. in the Lisle Park District Recreation Multipurpose Room, 1925 Ohio Street, Lisle, IL 60532.

Director Garvy Called Roll:

Commissioners Present:

Altpeter
Cook
Ferron
Olson
Richter

Also Present:

Director	Garvy
Superintendent of Recreation	Pratscher
Superintendent of Finance	Silver
Cultural Arts, Rental & Office Manager	Nadeau
Superintendent of Restaurant & Golf	Shamberg
Superintendent of Marketing & Fund Development	Leone
Superintendent of Parks	Cerutti
Museum Curator	Gibson
Recreation and Fitness Manager	Jayne

II. PLEDGE OF ALLEGIANCE: President Cook led those assembled in the Pledge of Allegiance.

III. PRESENTATIONS

Commissioner Cook presented the 2019 photo contest winners to the audience and Board. He thanked all the winners for their participation.

IV. PUBLIC COMMENT

None.

V. APPROVE MEETING AGENDA

Commissioner Altpeter moved to approve the meeting agenda for the regular meeting for Thursday, January 16, 2020 with an addition of item C under staff reports, Tate Woods School playground discussion. Commissioner Richter seconded the motion. There was no further discussion and the motion passed unanimously by voice vote.

VI. CONSENT AGENDA ITEMS

Commissioner Altpeter moved to approve consent agenda items A, B, C, D, E and F.

- A. Approve the Minutes of Special Meeting of December 19, 2019.
- B. Approve the Minutes of Regular Meeting of December 19, 2019.
- C. Approve the December January 2020 Voucher List in the amount of \$216,181.85.
- D. Approve the reservation of June 29, 2020 to July 6, 2020 for the annual Eyes to the Skies Festival in Community Park.

- E. Authorize the purchase of one (1) 2020 Chevy Equinox from National Auto Fleet Group, Watsonville, CA in an amount not to exceed \$22,901.62
- F. Award 2020 Routine Turf Maintenance Services to G and G Lawncare, Inc. in the amount of \$4,420 per mow cycle for the 2020, 2021 and 2022 seasons.

Commissioner Richter seconded the motion.

Roll Call:

Ayes: Altpeter, Richter, Olson, Ferron, Cook

Absent: None

Nays: None

VII. COMMUNICATIONS

None.

VIII. UNFINISHED BUSINESS

None.

IX. NEW BUSINESS

None.

X. STAFF REPORTS

A. Intergovernmental Agreement Between the Lisle Park District and Lisle Community Unit School District 202 – discussion

Director Garvy stated the memo is in the board packet and he is happy to address any questions or concerns. He said the intent is the agreement will be reviewed on an annual basis due to revenue and overtime fluctuations from year to year.

Commissioner Olson stated he has comfort in the annual renewal but does not want the audit on either end to become too burdensome.

Commissioner Altpeter raised questions regarding the revenue share for circumstances such as using the school for a rain location only and how that affects the revenue percentage that is shared differently than programs consistently housed at a school. Director Garvy replied that it is his belief and understanding that the revenue share would be for programs and activities that are wholly or mostly reliant on school facilities.

B. Strategic Master Plan Development – discussion

Director Garvy stated the memo is in the board packet and he is happy to address any questions or concerns. He reported staff on the review committee is himself, Superintendent Pratscher, Superintendent Leone, Superintendent Silver and Recreation and Fitness Manager Jayne. Commissioner Altpeter and Commissioner Ferron both stated they are interested in being on the committee as well.

C. Tate Woods School – discussion

Director Garvy gave a recap of the Village of Lisle Planning and Zoning Commission meeting from the previous evening. He reported Kindi Academy's legal counsel previously contacted him inquiring about the Park District's willingness to maintain the playground and open space on the school property, to which he reported he replied that the Park District is not interested in maintaining private property and could not readily justify that allocation of resources. He said he had asked about sub dividing the property and giving the playground and adjacent turf area to the Park District but the

owner doesn't appear interested in sub dividing it. Director Garvy stated that the owner is willing to allow unrestricted public access to the park but only if the Park District would assume its maintenance and the accompanying liability. It was pointed out that it is a slippery slope whenever a public entity takes on the responsibility of maintaining private property, even if there is a perceived public benefit.

Commissioner Altpeter said she is concerned with the cost to maintain the private property, the accompanying liability exposure, and stated there is already a park within walking distance to that neighborhood.

Commissioner Olson said he is open to whatever accommodations are within reason, whether a transfer of parcel or long term lease. He stated he would like the District to explore it the best they can. He is surprised that we live in a community where the Planning and Zoning board struggles with a school site that has been operating as a school for decades continuing to be operated a school. He stated he is concerned if the Park District maintains it, what's to stop another private entity with a park or other amenity with a perceived public benefit asking the Park District to maintain it as well. He said he feels there still should be a conversation about it.

Director Garvy said it was brought up at the Planning and Zoning about the drainage tile from the playground daylighting on private property at the fenceline to the east of the school parcel. He said he does not believe that to be true as it was also stated that the existing fence separating the properties is between five and 15 feet onto the school property, so even if the drain tile extends to the fence, it remains on the school parcel by between five and 15 feet. Superintendent Cerutti said he doesn't believe it is on the property line but he will verify once the ground thaws. He said if it was misplaced, the Parks Department will act to rectify it promptly.

Director Garvy recommended that himself, Park District legal counsel, Kindi Academy, and their counsel meet to discuss this in more detail to see if there are any opportunities to work something out.

Commissioner Olson suggested that when Director Garvy meets with counsel that all pertinent facts are pointed out. He believes Planning and Zoning is trying to find reasons not to approve it. He asked if Kindi Academy wants the Park District to maintain the site due to Tort Immunity, to which Director Garvy said he believes that to be the case. He added that the assumption is that their insurance would not cover public use and therefore is the reason they are asking the Park District to step in. He reported tort immunity only applies to property owned or leased by a public body and there would need to be some sort of transfer of ownership or lease agreement.

President Cook asked if and when Kindi Academy takes it over will they fence it off. Director Garvy said he has not had that discussion but believes it would probably be in their best interest.

President Cook stated he feels the park is the number one priority, but he would hate to see the District have to jump through hoops with Planning and Zoning or set a precedent with maintaining private property.

Director Garvy said will meet with both counsels and Kindi Academy and report back to the board. He asked about the willingness of the Park Board to conduct a Special Meeting if needed. The general consensus was yes.

Superintendent Shamberg reported there is a correction to his board report, the compared to year, listed as 2017 should be 2018.

President Cook asked what the "Friends of the Museum" is. Museum Manager Gibson explained the program is sponsorships and donations.

Commissioner Altpeter thanked Recreation and Fitness Manager Jayne for a great job at the Fitness Center.

Commissioner Altpeter asked for an update on the Heritage Society agreement and the new committee set up. Superintendent Pratscher reported he has had communication with Society board member Joe Bennett and is hoping to attend their upcoming meeting to introduce himself to those he has not met and to stress the Park District's continued commitment to the Society and site. He said it is important to get off on the right foot, to get the joint committee formed, a list of key holders and to foster open communication. He said this first meeting will be telling, as it relates to the Society's willingness to comply with the terms of the agreement but he is hopeful we can get off on the right foot.

XI. PARTNERS FOR PARKS REPORT

Superintendent Leone's foundation report is included in the Board Packet

XII. SEASPAR REPORT

The SEASPAR report is included in the Board Packet.

XIII. OFFICER REPORTS

A. President, Commissioner Cook

President Cook reported he attended the Chamber of Commerce State of the Village Luncheon and volunteered at the museum.

B. Treasurer, Financial Reports ending November 30, 2018

Superintendent Silver stated the District's investments are all collateralized or FDIC insured. He reported the District's financial position is comparable to 2018 at this time and the District stayed within budget overall.

C. Commissioners' Reports

Commissioner Altpeter reported she attended the Chamber of Commerce State of the Village Luncheon, the Partners for Parks board meeting and Itty Bitty New Years. Commissioner Olson reported he volunteered at the museum and thanked staff for their work there. Commissioner Richter attended the Chamber of Commerce State of the Village Luncheon as well.

XIV. Adjourn OPEN MEETING

Commissioner Olson moved to adjourn the meeting at 8:02 pm and Commissioner Richter seconded. There was no further discussion and the motion passed unanimously by voice vote.

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 TIME: 13:48:57
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LISLE PARK DISTRICT
 PAID INVOICE LISTING

FROM 01/10/2020 TO 02/13/2020

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
930210	02	DEC 19 COMPUTER CONSULTING	210300006490	01/02/20		58300	01/30/20	3,531.00	3,531.00
									1,766.00
								VENDOR TOTAL:	3,531.00
ALLEGRA	AMUHSMENT INC dba								
31757	01	PAR'S PRINTING	100000006270	01/10/20		58352	02/13/20	356.76	356.76
	02	PAR'S PRINTING	210000006270						178.38
									178.38
								VENDOR TOTAL:	356.76
ALLSTA	ALL STAR SPORTS INSTRUCTION								
201021	01	ALL STAR SPORTS INSTRUCTION	210713206430	02/03/20		58353	02/13/20	1,026.00	1,026.00
									1,026.00
								VENDOR TOTAL:	1,026.00
AMCOMP	AMERICAN COMPRESSED GASES, INC								
1668048	01	CO2 & NITRO CO2 TANKS	511100115201	01/14/20		58354	02/13/20	246.00	246.00
	02	CO2 & NITRO CO2 TANKS	511100115204						123.00
									123.00
								VENDOR TOTAL:	246.00
AQUAPU	AQUA PURE ENTERPRISES, INC								
0130203-IN	01	STENNER PUMP PARTS	210800066260	01/23/20		58355	02/13/20	163.51	163.51
									163.51
122645	01	SHAFT REPLACEMENT	210800066260	12/19/19		58301	01/30/20	138.57	138.57
									138.57
								VENDOR TOTAL:	302.08
ASCAP	ASCAP								
100005426947	01	MUSIC LICENSE FEE	511100116506	12/20/19		58356	02/13/20	363.00	363.00
									363.00
								VENDOR TOTAL:	363.00
AT&T C	AT&T								
200105-5119422509	01	BACKUP T1 LINE	100000006605	01/05/20		58290	01/17/20	476.56	476.56
	02	BACKUP T1 LINE	210000006605						238.28
									238.28
								VENDOR TOTAL:	476.56

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VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
AURORA	229117	01 TRUCK REPAIRS	101300046330	01/03/20		58357	02/13/20	1,417.66	1,417.66
							VENDOR TOTAL:	1,417.66	1,417.66
BASESOLU	126301	01 RTU REPAIR PARTS	211200036260	01/06/20		58358	02/13/20	170.57	170.57
							VENDOR TOTAL:	170.57	170.57
BASICIRR	26442	01 FOUNTAIN REPAIR	100600026273	01/29/20		58359	02/13/20	684.00	684.00
							VENDOR TOTAL:	684.00	684.00
BATTERY+	P23742063	01 LIGHT BULBS	211200036260	01/30/20		58360	02/13/20	166.00	166.00
							VENDOR TOTAL:	166.00	166.00
BGUNT	76778	01 NAME TAGS	100000006270	02/04/20		58361	02/13/20	40.60	40.60
							VENDOR TOTAL:	40.60	40.60
BODYBUIL	1775877	01 FITNESS EQUIPMENT	210900126730	02/05/20		58362	02/13/20	2,171.00	2,171.00
		02 FITNESS EQUIPMENT	210930006303					1,668.00	1,668.00
		03 FITNESS EQUIPMENT	210930106303					197.00	197.00
							VENDOR TOTAL:	306.00	306.00
BREAKTHR	334558203	01 LIQUOR	511100115202	01/02/20		58291	01/17/20	1,352.13	1,352.13
		02 WINE	511100115203					111.00	1,205.13
		03 N/A BEVERAGES	511100115204					36.00	111.00
							VENDOR TOTAL:	932.11	36.00
	334763145	01 LIQUOR	511100115202	01/23/20		58331	02/03/20	932.11	932.11
		02 WINE	511100115203					410.62	410.62
								521.49	521.49

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VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
	334836344	01 LIQUOR	511100115202	01/30/20		58341	02/07/20	324.04	324.04
	334919242	01 LIQUOR 02 WINE	511100115202 511100115203	02/06/19		58363	02/13/20	1,102.68	1,102.68 810.18 292.50
							VENDOR TOTAL:		3,710.96
BURNETT&		SPIRAL SERVICES LLC							
	20-523	01 OUTLET REPLACEMENT	511100116260	01/10/20		58364	02/13/20	1,567.41	325.41
	20-524	01 LIGHT POLE REPAIRS	100600026273	01/29/20		58364	02/13/20	1,567.41	1,242.00
							VENDOR TOTAL:		1,567.41
CARYN		CARYN BORGETTI							
	267A	01 MUSICREATORS INSTRUCTION	210751706430	02/10/20		58365	02/13/20	852.00	852.00
CHI		CHICAGO METROPOLITAN FIRE							
	00325731	01 GOLF MAINT ALARM MONITORING	250000006600	01/18/20		58366	02/13/20	1,284.00	160.50
	IN00325732	01 BEAUBIEN TAVERN ALARM MONITORI	250000006600	01/18/20		58366	02/13/20	1,284.00	160.50
	IN00325733	01 923 SCHOOL ST ALARM MONITORING	250000006600	01/18/20		58366	02/13/20	1,284.00	160.50
	IN00325734	01 RB ALARM MONITORING	250000006600	01/18/20		58366	02/13/20	1,284.00	160.50
	IN00325735	01 CC ALARM MONITORING	250000006600	02/10/20		58366	02/13/20	1,284.00	160.50
	IN00325736	01 PARKS GARAGE ALARM MONITORING	250000006600	01/18/20		58366	02/13/20	1,284.00	160.50
	IN00325737	01 DEPOT ALARM MONITORING	250000006600	01/18/20		58366	02/13/20	1,284.00	160.50

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IN00325738	01	BLACKSMITH ALARM MONITORING	250000006600	01/18/20		58366	02/13/20	1,284.00	160.50 160.50
COMMON	COMMONWEALTH EDISON							VENDOR TOTAL:	1,284.00
012720-0795009059	01	BEAUBIEN TAVERN	220700146601	01/27/20		58342	02/07/20	14,440.29	100.05 100.05
012720-5459044006	01	BLACKSMITH SHOP	220700156601	01/27/20		58342	02/07/20	14,440.29	84.88 84.88
012720-8114710000	01	DEPOT MUSEUM	220700186601	01/27/20		58342	02/07/20	14,440.29	954.17 954.17
012720-8114711007	01	NETZLEY/YENDER HOUSE	220700196601	01/27/20		58342	02/07/20	14,440.29	284.06 284.06
012720-8198293004	01	CONNELLY PARK	100600026601	01/27/20		58342	02/07/20	14,440.29	47.31 47.31
012820-0474252009	01	RB PUMP/ELECTRIC HEATER	100600026601	01/28/20		58342	02/07/20	14,440.29	359.07 359.07
012820-1483087146	01	VETS MEMORIAL	220700156601	01/28/20		58342	02/07/20	14,440.29	27.45 27.45
012820-8032707009	01	RIVER RD MAINT	101200056601	01/28/20		58342	02/07/20	14,440.29	202.23 202.23
012920-0472134017	01	PONDS/STAGE/FOUNTAIN	100600026601	01/29/20		58342	02/07/20	14,440.29	9,688.64 425.03 1,034.41 3,103.24 150.29 257.68 312.03 31.05 11.18 43.82 15.76 319.72 319.72 180.36 766.55 1,358.89 1,358.91

LISLE PARK DISTRICT
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VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	F.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
	012920-2103066059	01 RB PROSHOP	5111000106601	01/29/20		58342	02/07/20	14,440.29	2,149.38
		02 WS	511100116601						859.75
									1,289.63
	012920-4909038093	01 ALTA CT STREETLIGHTS	100600026601	01/29/20		58342	02/07/20	14,440.29	316.41
	020320-0459050125	01 WOODGLENN PARK	100600026601	02/03/20		58342	02/07/20	14,440.29	226.64
								VENDOR TOTAL:	14,440.29
COMPUTEX	SALCOM INC								
	CELPD070819	01 ROCK N ROLL ROBOTICS	210764606430	01/14/20		58302	01/30/20	252.00	252.00
CORK&KERR	CORK & KERRY WELDING								
	578	01 REPAIR RB BRIDGE	511000106260	01/14/20		58367	02/13/20	13,685.00	13,685.00
								VENDOR TOTAL:	252.00
COSMOP	COSMOPOLITAN TEXTILE								
	1057710	01 LINENS	511100116308	01/24/20		58368	02/13/20	420.33	13.50
	1169444	01 LINENS	511100116308	01/03/20		58368	02/13/20	420.33	84.33
	1170674	01 LINENS	511100116257	01/10/20		58368	02/13/20	420.33	84.33
	1171750	01 LINENS	511100116257	01/17/20		58368	02/13/20	420.33	72.45
	1172834	01 LINENS	511100116308	01/24/20		58368	02/13/20	420.33	72.45
	1173917	01 LINENS	511100116308	01/31/20		58368	02/13/20	420.33	72.45
	S1057429	01 LINENS	511100116257	01/17/20		58368	02/13/20	420.33	72.45
								VENDOR TOTAL:	19.10

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S1057971	01	LINENS	511100116308	01/31/20		58368	02/13/20	420.33	13.60 13.60
VENDOR TOTAL: 420.33									
DARIO	DANIEL DARIO GIRALDO			01/19/20		58298	01/24/20	800.00	800.00 800.00
338B	01	DUELING PIANOS	511100116150						
339	01	FEB 2020 DUELING PIANOS	511100116150	02/04/20		58343	02/07/20	800.00	800.00 800.00
VENDOR TOTAL: 1,600.00									
DELTA DEN	DELTA DENTAL OF ILLINOIS			01/01/20		58292	01/17/20	3,745.58	3,745.58 2,599.55 721.92 276.72 58.58 88.81
1304476	01	JAN 2020 DENTAL INSURANCE	100000006160						
	02	JAN 2020 DENTAL INSURANCE	210000006160						
	03	JAN 2020 DENTAL INSURANCE	511100116160						
	04	JAN 2020 DENTAL INSURANCE	511000106160						
	05	JAN 2020 DENTAL INSURANCE	210800096160						
1313259	01	FEB 2020 DENTAL INSURANCE	100000006160	02/01/20		58369	02/13/20	3,567.96	3,567.96 2,421.93 721.92 276.72 58.58 88.81
	02	FEB 2020 DENTAL INSURANCE	210000006160						
	03	FEB 2020 DENTAL INSURANCE	511100116160						
	04	FEB 2020 DENTAL INSURANCE	511000106160						
	05	FEB 2020 DENTAL INSURANCE	210800096160						
VENDOR TOTAL: 7,313.54									
DISCOVER	PO HOLDINGS LLC			12/31/19		58303	01/30/20	182.00	182.00 182.00
0001107449-IN	01	DEC 2019 FSA & HRA FEES	100000006160						
1119435-IN	01	FEB 2020 FSA/HRA ADMIN FEES	100000006160	01/31/20		58370	02/13/20	186.50	186.50 186.50
VENDOR TOTAL: 368.50									
DOOR	DOOR SYSTEMS INC			01/31/20		58371	02/13/20	995.00	995.00 497.50 497.50
879550	01	DOOR CRASH BAR	101200016260						
	02	CORR CRASH BAR	210900126265						

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9171941561	01	RC BALLAST	211200036260	05/10/19		58306	01/30/20	468.50	49.51 49.51
9171941579	01	5 RC BALLASTS	211200036260	06/09/19		58306	01/30/20	468.50	247.55 247.55
9205691380	01	LION KING HATS	210746106303	07/14/19		58306	01/30/20	468.50	45.12 45.12
9316836387	01	RC TRASH BAGS	211200036225	11/07/19		58306	01/30/20	468.50	21.30 21.30
9390985233	01	LIGHT SENSOR	211200036260	12/19/19		58306	01/30/20	468.50	101.40 101.40
9401154555	01	AIR FILTER & BAGS	511100116260	01/06/20		58380	02/13/20	462.66	29.41 29.41
9401154563	01	BAGS	210800066225	01/06/20		58380	02/13/20	462.66	8.65 8.65
9401913398	01	TRASH BAGS	210800066225	01/06/20		58380	02/13/20	462.66	21.30 21.30
9404633217	01	LIGHT BULBS	211200036260	01/06/20		58380	02/13/20	462.66	48.24 48.24
9405528192	01	V BELTS	511100116260	01/09/20		58380	02/13/20	462.66	89.80 89.80
9410642533	01	CREDIT	211200036260	01/14/20		58380	02/13/20	462.66	-89.80 -89.80
9410915137	01	V BELTS	511100116260	01/14/20		58380	02/13/20	462.66	68.04 68.04
9412341183	01	FLOURESCENT BULBS	211200036260	01/15/20		58380	02/13/20	462.66	45.12 45.12
9415081893	01	TRASH BAGS	211200036225	01/17/20		58380	02/13/20	462.66	93.50 93.50
9420248545	01	LOTION	211200036225	01/23/20		58380	02/13/20	462.66	10.67 10.67

LISLE PARK DISTRICT
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VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
	9420248552	01 DRILL BITS	511000106260	01/23/20		58380	02/13/20	462.66	18.94 18.94
	9420738396	01 HVAC MOTOR	511100116260	01/23/20		58380	02/13/20	462.66	55.85 55.85
	9421446106	01 CREDIT	211200036260	01/24/20		58380	02/13/20	462.66	-55.85 -55.85
	9423517144	01 HVAC MOTOR	511100116260	01/27/20		58380	02/13/20	462.66	118.79 118.79
							VENDOR TOTAL:		931.16
GUARD		THE GUARDIAN LIFE INSURANCE CO							
	FEB20VOLLIFE	01 FEB 2020 VOLUNTARY LIFE NS	10000002052	02/01/20		58345	02/07/20	184.00	184.00 184.00
							VENDOR TOTAL:		184.00
GWBERK		G W BERKHEIMER CO INC							
	600425	01 KEYS	100600026335	01/15/20		58381	02/13/20	7.65	7.65 7.65
							VENDOR TOTAL:		7.65
HALOGE		HALOGEN SUPPLY CO							
	00546038	01 FILTER PARTS	210800066260	01/20/20		58382	02/13/20	533.89	472.81 472.81
	00546338	01 FILTER WRENCH	210800066260	01/31/20		58382	02/13/20	533.89	61.08 61.08
							VENDOR TOTAL:		533.89
HINCKLEY		DS SERVICES OF AMERICA INC							
	17039803011020	01 CC DRINKING WATER	210000006270	01/10/20		58383	02/13/20	32.06	32.06 16.03 16.03
		02 CC DRINKING WATER	100000006270						
							VENDOR TOTAL:		32.06
HMDEPO		HOME DEPOT CREDIT SERVICES							
	3020860	01 SCREWS & ANCHORS	221200166260	12/16/19		58307	01/30/20	42.56	7.08 7.08

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VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
	6012660	01 HOOKS	221200166260	12/13/19		58307	01/30/20	42.56	35.48 35.48
	6032617	01 BRACKETS	221200166260	12/13/19		58307	01/30/20	42.56	3.47 3.47
	6193681	01 BRACKETS	221200166260	12/13/19		58307	01/30/20	42.56	-3.47 -3.47
								VENDOR TOTAL:	42.56
HUFFNPUF	106400	01 JAN 2020 PREVENTIVE MAINTENANC	210900126730	02/05/20		58384	02/13/20	974.00	974.00 974.00
								VENDOR TOTAL:	974.00
HUNTINGT	19DEC	HUNTINGTON NATIONAL BANK		01/15/20		58289	01/15/20	16,218.74	16,218.74
		01 TRIP MEAL	210774006430						30.00
		02 TRIP MEAL	210774006430						478.13
		03 CLUB ARCADE TICKETS	210774006430						1,350.00
		04 DRURY LANE TICKETS	210774006430						766.21
		05 TRIP MEAL	210774006430						172.25
		06 TRIP MEAL	210774006430						1,228.82
		07 TRIP MEAL	210774006430						75.00
		08 HOLIDAY CARDS	210774006303						153.00
		09 POSTAGE	210774006303						165.00
		10 TRIP MEAL	210774006430						744.94
		11 LODGING	210774006430						6,201.08
		12 BLUE GATE THEATRE TICKETS	210774006430						671.40
		13 LODGING	210774006430						200.00
		14 DRURY LANE TICKETS	210774006430						123.62
		15 NOV-DEC TRASH & RECYCLING	100600026320						548.92
		16 NOV-DEC RIVER RD TRASH & RECYC	100600026320						349.52
		17 OCT 2019 RB/WS TRASH & RECYCL	100600026320						548.92
		18 DEC 2019 RC TRASH & RECYCLING	100600026320						535.92
		19 CREDIT	100600026320						-587.66
		20 DEC 2019 RB/WS TRASH & RECYCL	100600026320						464.23
		21 NOV 2019 OPS GARAGE TRASH & RE	100600026320						497.48
		22 LAMP	220700006303						54.55
		23 CRAFT SUPPLIES	220782006303						48.31
		24 MUSEUM SUPPLIES	220782006303						22.46
		25 MUSEUM SUPPLIES	220782006303						59.94
		26 MUSEUM SUPPLIES	220782006303						27.39
		27 MUSEUM SUPPLIES	220782006303						37.23
		28 MUSEUM SUPPLIES	220700006303						66.88

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LISLE PARK DISTRICT
 PAID INVOICE LISTING

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VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
19DEC				01/15/20		58289	01/15/20	16,218.74	16,218.74
		29 PETTING ZOO	220782006303						1,127.50
		30 RADIO	220700006303						21.98
		31 MUSEUM SUPPLIES	220700006303						35.72
19DEC-012720				01/27/20		58346	02/07/20	18,512.61	148.32
		01 SIGNS	221200166260						148.32
20JAN				01/27/20		58346	02/07/20	18,512.61	18,364.29
		01 AASLH MEMBERSHIP	220700006110						118.00
		02 AAM MEMBERSHIP	220700006110						5.00
		03 VOLUTERR RECOGNITION	220700006265						53.47
		04 MUSEUM SUPPLIES	220700006303						17.73
		05 TABLE	221200166260						14.92
		06 SCANNER	220700006303						217.98
		07 TRAINING	210700006120						195.00
		08 BUNGIE CORDS	220700006303						22.99
		09 CREDIT	220700006303						-33.99
		10 MUSEUM SUPPLIES	220700006303						16.49
		11 FLIGHT SIMULATION	210774006430						121.75
		12 THEATER TICKETS	210774006430						148.75
		13 TRIP MEAL	210774006430						40.10
		14 LODGING	210774006430						2,572.50
		15 TRIP MEAL	210774006303						325.00
		16 LODGING	210774006430						275.00
		17 LODGING	210774006430						275.00
		18 WHITE SOX TICKETS	210774006430						546.00
		19 TRIP MEAL	210774006303						14.09
		20 THEATER TICKETS	210774006430						45.00
		21 FLIGHT SIMULATION	210774006430						398.40
		22 CONCERT TICKETS	210774006430						375.00
		23 CUBS TICKETS	210774006430						1,846.00
		24 MUSEUM ADMISSIONS	210774006430						120.00
		25 TRIP MEAL	210774006430						470.76
		26 MUSEUM ADMISSIONS	210774006430						310.00
		27 TRIP MEAL	210774006430						1,432.44
		28 TRIP MEAL	210774006430						1,368.60
		29 TRIP MEAL	210774006430						35.71
		30 CONSERVATORY ADMISSIONS	210774006430						248.00
		31 TRIP MEAL	210774006430						783.58
		32 TRIP MEAL	210774006430						14.56
		33 PARAMOUNT THEATER TICKETS	210774006430						648.00
		34 TRIP MEAL	210774006430						9.52
		35 TRIP MEAL	210774006430						988.71
		36 WHITE SOX TICKETS	210774006430						599.00
		37 LODGING	210774006430						2,152.95
		38 JAN 2020 CC TRASH & RECYCLING	100610026320						261.46
		39 JAN 2020 RB/WS TRASH & RECYCL	100610026320						579.64

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VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
20JAN				01/27/20		58346	02/07/20	18,512.61	18,364.29
	40	JAN 2020 RIVER RD MAINT TRASH	100610026320						161.76
	41	JAN 2020 OPS GARAGE TRASH & RE	100610026320						261.46
	42	JAN 2020 RC TRASH & RECYCLING	100610026320						267.96
IMPACTNE IMPACT NETWORKING LLC									
	1661237			01/07/20		58385	02/13/20	2,134.30	2,134.30
	01	2020 COPY PAPER ORDER	100000006270						1,067.15
	02	2020 COPY PAPER ORDER	210000006270						1,067.15
JDWORKS JD WORKS LLC									
	100	01 BOOK DISCUSSION	210770006303	01/08/20		58293	01/17/20	50.00	50.00
JEFFEL JEFF ELLIS & ASSOCIATES, INC									
	20096595	01 INSTRUCTOR LICENSE RENEWAL	210800096180	01/29/20		58386	02/13/20	325.00	325.00
JIMSTRUK JIM'S TRUCK INSPECTION LLC									
	180597	01 UNIT #25 VEHICLE INSPECTION	101300046330	01/03/20		58387	02/13/20	140.00	35.00
	180686	01 UNIT #20 VEHICLE INSPECTION	101300046330	01/08/20		58387	02/13/20	140.00	35.00
	180715	01 UNIT #19 VEHICLE INSPECTION	101300046330	01/09/20		58387	02/13/20	140.00	35.00
	180852	01 UNIT#7 VEHICLE INSPECTION	101300046330	01/17/20		58387	02/13/20	140.00	35.00
JOHNSTSU RMA SUPPLY									
	4036961	01 SPA DAMPER	210800066260	04/08/19		58308	01/30/20	18.98	4.23
	4036962	01 SPA DAMPERS	210800066260	04/08/19		58308	01/30/20	18.98	14.75

VENDOR TOTAL: 34,731.35

VENDOR TOTAL: 2,134.30

VENDOR TOTAL: 50.00

VENDOR TOTAL: 325.00

VENDOR TOTAL: 50.00

VENDOR TOTAL: 140.00

VENDOR TOTAL: 140.00

VENDOR TOTAL: 140.00

VENDOR TOTAL: 140.00

LISLE PARK DISTRICT
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VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
	5007552233			10/04/19		58311	01/30/20	6,536.00	6,536.00
		06 PARKS COPIER LEASE	100600026460						188.13
		07 MUSEUM COPIER LEASE	220000196460						215.45
	5008717063			01/05/20		58390	02/13/20	6,536.00	6,536.00
		01 COPIER LEASE 11/20-02/19/20	210000036460						582.00
		02 COPIER LEASE 11/20-02/19/20	100000016460						2,648.88
		03 COPIER LEASE 11/20-02/19/20	210000016460						2,648.88
		04 COPIER LEASE 11/20-02/19/20	511000106460						126.33
		05 COPIER LEASE 11/20-02/19/20	511000116460						126.33
		06 COPIER LEASE 11/20-02/19/20	100600026460						188.13
		07 COPIER LEASE 11/20-02/19/20	220000196460						215.45

VENDOR TOTAL: 13,072.00

KOSARTES TIFFANY KOSARTES

REIMB013020		01 CONFERENCE EXPENSE REIMB	100400006120	01/30/20		58333	02/03/20	40.22	40.22
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VENDOR TOTAL: 40.22

LITECONS LITE CONSTRUCTION

2018-008.2		01 PARKS GARAGE PAYOUT #2	400600026760	01/09/20		58391	02/13/20	27,900.00	27,900.00
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VENDOR TOTAL: 27,900.00

MAASHA MAAS HAULING & EXCAVATING

18-9681012-20		01 PLAYGROUND STONE	400600026760	01/08/20		58392	02/13/20	425.00	425.00
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VENDOR TOTAL: 425.00

MAJESKIM MICHELE A MAJESKI

739064		01 JAN 2020 BODY BLAST CLASS	210930006430	02/05/20		58393	02/13/20	960.00	960.00
		02 JAN 2020 CYCLING INSTRUCTION	210930106430						240.00
									720.00

VENDOR TOTAL: 960.00

MANAUC MANAU CUTLERY

216932		01 KNIFE SHARPENING SERVICE	511100116260	01/29/20		58394	02/13/20	70.00	70.00
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VENDOR TOTAL: 70.00

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VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
MENARB									
	82437	01 LEVEL	211200036260	12/16/19		58312	01/30/20	135.37	3.99 3.99
	82588	01 BALLAST	211200036260	12/18/19		58312	01/30/20	135.37	36.47 36.47
	82950-B	01 MUSEUM HEATER	221200166260	12/23/19		58312	01/30/20	135.37	94.91 94.91
	83773	01 GREEN TREAT & SUPPLIES	100600026265	01/06/20		58294	01/17/20	905.59	780.74 780.74
	83811	01 BATTERIES & CHARGER	101200016260	01/07/20		58395	02/13/20	296.63	119.34 119.34
	83871	01 PLAYGROUND STONE	400600026700	01/08/20		58395	02/13/20	296.63	29.70 29.70
	83945	01 CREDIT	211200036260	01/09/20		58395	02/13/20	296.63	-89.82 -89.82
	83951	01 FENCE POSTS	100600026273	01/09/20		58294	01/17/20	905.59	93.09 93.09
	84216	01 POTTING SOIL	100600026265	01/13/20		58294	01/17/20	905.59	31.76 31.76
	84361	01 DUCT TAPE	211200036260	01/15/20		58395	02/13/20	296.63	18.38 18.38
	84889	01 SAFETY GLASSES	250000006730	01/22/20		58395	02/13/20	296.63	59.44 59.44
	84963	01 TOILET FLAPPER	221200166260	01/23/20		58395	02/13/20	296.63	10.74 10.74
	84984	01 PTRAP	511100116260	01/23/20		58395	02/13/20	296.63	26.14 26.14
	85455	01 FILTER BAGS	210800066260	01/30/20		58395	02/13/20	296.63	61.41 61.41
	86057	01 SUPPLIES	100600026265	02/07/20		58395	02/13/20	296.63	61.30 61.30

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LISLE PARK DISTRICT
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VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
	4343-645877	01 SPARK PLUGS	101300046335	01/24/20		58401	02/13/20	259.32	3.49
	4343-646165	01 WIPER BLADES	101300046335	01/27/20		58401	02/13/20	259.32	74.73
	4343-646813	01 SUPPLIES	101300046335	01/30/20		58401	02/13/20	259.32	52.48
	4343645878	01 PLUG GAUGE & GAPPER	101300046335	01/24/20		58401	02/13/20	259.32	9.71
								VENDOR TOTAL:	259.32
NAPCO	NAPCO STEEL INC								
	435740	01 BRIDGE STEEL	511000106260	01/22/20		58402	02/13/20	205.00	205.00
								VENDOR TOTAL:	205.00
NICORG	NICOR GAS								
	200106-17068900004	01 REIVER RD MAINT HEAT	100600136603	01/06/20		58313	01/30/20	11,191.51	449.53
	200106-73146389108	01 WHEATSTACK	511100116603	01/06/20		58313	01/30/20	11,191.51	932.22
		02 RB PROSHOP	511000106603						792.39
									139.83
	200107-45791010007	01 NETZLEY YENDER HOUSE	220700196603	01/07/20		58313	01/30/20	11,191.51	167.62
									167.62
	200107-63070010002	01 BEAUBIEN TAVERN	220700146603	01/07/20		58313	01/30/20	11,191.51	116.29
	200107-68838438759	01 REC CTR	210000006603	01/07/20		58313	01/30/20	11,191.51	930.95
		02 REC CTR	100000006603						698.21
									232.74
	200113-68420995661	01 SLAP	210800096603	01/13/20		58313	01/30/20	11,191.51	8,026.02
									8,026.02
	200701-00029900008	01 PARKS GARAGE HEAT	100600026603	01/07/20		58313	01/30/20	11,191.51	568.88
								VENDOR TOTAL:	11,191.51

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NORR		NORRIS PEST CONTROL							
	JAN2020B	01 CC ANNUAL PEST CONTROL	101200016240	01/02/20		58403	02/13/20	10,776.24	2,682.72 2,682.72
	JAN2020C	01 MUSEUM ANNUAL PEST CONTROL	221200166240	01/02/20		58403	02/13/20	10,776.24	3,116.88 3,116.88
	JAN20A	01 RE CTR ANNUAL PEST CONTROL	211200036260	01/02/20		58403	02/13/20	10,776.24	4,976.64 4,976.64
							VENDOR TOTAL:	10,776.24	
NPVREA		NAPERVILLE READY MIX, INC							
	68807	01 PLAYGROUND CONCRETE	400600026700	01/14/20		58404	02/13/20	537.50	315.00 315.00
	68815	01 PLAYGROUND CONCRETE	400600026700	01/16/20		58404	02/13/20	537.50	222.50 222.50
							VENDOR TOTAL:	537.50	
NTLSEE		NATIONAL SEED COMPANY							
	583677SI	01 SALT	100600026265	01/10/19		58405	02/13/20	2,937.80	384.65 384.65
	592614SI	01 ROCK SALT	100600026265	01/06/20		58405	02/13/20	2,937.80	213.15 213.15
	592674SI	01 SALT	100600026265	01/10/20		58405	02/13/20	2,937.80	213.15 213.15
	592707SI	01 SNOW SHOVEL	100600026265	01/13/20		58405	02/13/20	2,937.80	20.00 20.00
	592797SI	01 SALT	100600026265	01/20/20		58405	02/13/20	2,937.80	213.15 213.15
	592904SI	01 SALT	100600026265	01/23/20		58405	02/13/20	2,937.80	213.15 213.15
	592905SI	01 SALT	100600026265	01/23/20		58405	02/13/20	2,937.80	384.65 384.65
	592981SI	01 ICE AWAY	100600026225	02/03/20		58405	02/13/20	2,937.80	213.15 213.15

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VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
	593111SI	01 ICE MELT	100600026265	02/03/20		58405	02/13/20	2,937.80	384.65 384.65
	593118SI	01 SALT 02 HERBICIDE	100600026265 100600026280	01/27/20		58405	02/13/20	2,937.80	484.95 213.15 271.80
	593214SI	01 SALT	100600026265	02/07/20		58405	02/13/20	2,937.80	213.15 213.15
							VENDOR TOTAL:	2,937.80	
OFFICEES		OFFICE ESSENTIALS INC							
	0056521-00	01 OFFICE SUPPLIES 02 OFFICE SUPPLIES	100000006270 210000006270	01/23/20		58334	02/03/20	78.53	78.53 39.26 39.27
							VENDOR TOTAL:	78.53	
ONESTEP		ONE STEP INC							
	154541	01 PRIME TIMES PRINTING	210000036490	01/31/20		58406	02/13/20	1,460.00	1,460.00 1,460.00
							VENDOR TOTAL:	1,460.00	
PADD		PADDOCK PUBLICATIONS INC							
	39721	01 BOAT LAUNCH LEGAL NOTICE	100000006300	01/18/20		58407	02/13/20	92.00	92.00 92.00
							VENDOR TOTAL:	92.00	
PARKRE		PARKREATION							
	6500	01 SIGN & ENGINEERED DRAWINGS	400600026760	02/03/20		58408	02/13/20	13,780.00	13,780.00 13,780.00
							VENDOR TOTAL:	13,780.00	
PATLIN		PATLIN, INC							
	73784-1	01 BOLT HARDWARE	1013000046335	02/10/20		58409	02/13/20	273.47	273.47 273.47
							VENDOR TOTAL:	273.47	
PEPSIC		PEPSI-COLA GENERAL BOTTLETS							
	51040160	01 PEPSI PRODUCTS	511100115204	01/28/20		58410	02/13/20	310.28	310.28 310.28

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R&DTREE		R & D TREE CORPORATION						138.02
	120319	01 CONTRACT TREE WORK	100600026325	12/03/19	01/30/20	58316	2,550.00	2,550.00
							VENDOR TOTAL:	2,550.00
RAMPRO		RAMPRO FACILITIES SERVICES						
	127	01 HOOD/KITCHEN CLEANERS	511000106260	01/27/20	02/13/20	58416	500.00	500.00
							VENDOR TOTAL:	500.00
RBSCIT		RBS CITIZENS N.A.						
	DEC-011020B			01/10/20	02/13/20	58417	20,853.04	8,535.15
		01 CC INTERNET	100300006607					149.85
		02 STAFF EXPENSE	100000006175					36.01
		03 REC CTR INTERNET	100300006607					198.22
		04 REC CTR CABLE	100300006606					38.93
		05 REC CTR PHONE	100000006605					58.40
		06 REC CTR PHONE	210000006605					58.40
		07 WS INTERNET	511100116607					75.93
		08 RB INTERNET	511000106607					75.92
		09 RIVER RD MAINT INTERNET & PHON	100000056605					139.18
		10 CORP TELEPHONE	100000006605					171.07
		11 REC TELEPHONE	210000006605					171.07
		12 CPF TELEPHONE	210900126605					44.35
		13 PARKS DEPT TELEPHONE	10060026605					25.34
		14 RB MAINT TELEPHONE	100600136605					38.02
		15 RB TELEPHONE	511000106605					44.35
		16 WS TELEPHONE	511100116605					19.02
		17 MUSEUM TELEPHONE	220700186605					189.64
		18 WS TELEPHONE	511100116605					189.63
		19 RB TELEPHONE	511000106605					91.93
		20 MEETING EXPENSE	100000006175					149.70
		21 TAVERN PHONE & INTERNET	220700146605					-3.68
		22 CREDIT	100000006175					260.00
		23 CC TELEPHONE	100000006605					165.73
		24 WS TELEPHONE	511100116605					165.72
		25 RB TELEPHONE	511000106605					119.23
		26 NETZLEY/YENDER PHONE	220700196605					119.23
		27 BLACKSMITH SHOP PHONE	220700156605					160.63
		28 DEPOT MUSEUM PHONE	220700186605					220.11
		29 STAFF EXPENSE	100000006140					2,125.00
		30 SENIOR EVENT FOOD	210771006303					63.88
		31 STAFF EXPENSE	100000006140					

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	DEC-011020B			01/10/20		58417	02/13/20	20,853.04	8,535.15
		32 MEETING EXPENSE	210745806303						91.15
		33 CPR TRAINING	210745806430						110.00
		34 EDGE SUPPLIES	210761006303						62.47
		35 CRAFT SUPPLIES	210761006303						35.88
		36 CREDIT	210761006303						-0.81
		37 EDGE SUPPLIES	210761006303						150.00
		38 STAFF EXPENSE	210900126265						120.00
		39 NEW YEARS EVE SUPPLIES	210741206303						9.06
		40 DUST MOP	210711806303						29.99
		41 HOLIDAY CARDS	210762006303						110.50
		42 ADMISSION TICKETS	210760006430						252.00
		43 FIELD TRIP	210760006430						288.00
		44 BB TOURNEY FEE	210711706430						210.00
		45 FIELD TRIP	210760006430						300.58
		46 BASKETBALL HOOPS	210711806303						143.68
		47 OFFICE SUPPLIES	211200036260						32.98
		48 REPAIR PARTS	511100116260						26.98
		49 NEW YEARS SUPPLIES	210741206303						14.97
		50 OFFICE SUPPLIES	210700006270						7.48
		51 OFFICE SUPPLIES	21000006270						7.48
		52 NEW YEARS SUPPLIES	210741206303						13.00
		53 SNOWMAN CONTEST SUPPLIES	210741206303						39.01
		54 NEW YEARS EVE SUPPLIES	210741206303						9.97
		55 ART CLASS SUPPLIES	210753606303						45.77
		56 ART CLASS SUPPLIES	210753606303						33.30
		57 ART CLASS SUPPLIES	210753606303						19.26
		58 NEW YEARS EVE SUPPLIES	210741206303						39.97
		59 DRYCLEANING	511100116308						39.98
		60 HIGHCHAIRS	511100116308						203.76
		61 CREDIT	511100116606						-26.95
		62 BAR CHAIR	511100116308						64.69
		63 STAFF EXPENSE	511000106165						222.82
		64 DRYCLEANING	511100116308						19.99
		65 FRYER OIL	511100115100						312.00
		66 DRYCLEANING	511100116308						14.99
	DEC19-011020A			01/10/20		58417	02/13/20	20,853.04	8,091.61
		01 NEWSPAPER SUBSCRIPTION	210770006303						84.40
		02 SENIOR SUPPLIES	210770006303						84.85
		03 SENIOR SUPPLIES	210770006303						17.48
		04 EVENT FOOD	210770006303						273.92
		05 SENIOR SUPPLIES	210770006303						55.97
		06 TRIP MEAL	210770006303						327.36
		07 NEW YEARS EVE SUPPLIES	210771006303						26.91
		08 NEW YEARS EVE SUPPLIES	210770006303						29.98
		09 HOLIDAY CARDS	210770006303						23.76
		10 SENIOR SUPPLIES	210770006303						26.96

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	DEC19-011020A			01/10/20		58417	02/13/20	20,853.04	8,091.61
		11 SENIOR SUPPLIES	210770006303						95.05
		12 SENIOR SUPPLIES	210771006303						123.08
		13 NEW YEARS EVE SUPPLIES	210741206303						8.97
		14 EDGE SUPPLIES	210761006303						8.97
		15 NEW YEARS EVE SUPPLIES	210771006303						24.99
		16 SENIOR SUPPLIES	210770006303						13.00
		17 SENIOR SUPPLIES	210770006303						17.96
		18 NEW YEARS EVE SUPPLIES	210771006303						30.94
		19 IPRA MEMBERSHIP	10000006110						264.00
		20 STAFF EXPENSE	21070006175						165.00
		21 STAFF EXPENSE	10000006140						300.00
		22 PRESCHOOL SUPPLIES	210750006303						74.00
		23 IPASS AUTO REPLENISH	10000006190						100.00
		24 STAFF EXPENSE	10000006140						241.87
		25 NEWSPAPER SUBSCRIPTION	10000006110						7.96
		26 IPRA MEMBERSHIP	10040006110						264.00
		27 VOLUNTEER RECOGNITION	511000106480						167.95
		28 VOLUNTEER RECOGNITION	10000006480						403.08
		29 IPRA MEMBERSHIP	10040006110						264.00
		30 SNAPCHAT ADS	210900126410						10.70
		31 SNAPCHAT ADS	210900126410						25.19
		32 SNAPCHAT ADS	210900126410						25.69
		33 SNAPCHAT ADS	210900126410						25.12
		34 SNAPCHAT ADS	210900126410						25.30
		35 SNAPCHAT ADS	210900126410						9.20
		36 SNAPCHAT ADS	210900126410						34.16
		37 SNAPCHAT ADS	210900126410						25.08
		38 SNAPCHAT ADS	210900126410						55.10
		39 SNAPCHAT ADS	210900126410						50.78
		40 SNAPCHAT ADS	210900126410						44.85
		41 SNAPCHAT ADS	210900126410						33.03
		42 SNAPCHAT ADS	210900126410						18.41
		43 SNAPCHAT ADS	210900126410						17.37
		44 IPRA MEMBERSHIP	10040006110						264.00
		45 VILLAGE SIGN ADS	210700006410						11.00
		46 EMPLOYEE RECOGNITION	10000006140						87.00
		47 IPRA MEMBERSHIP	10040006110						279.00
		48 FB ADS	210900126410						382.95
		49 FB ADS	210741256410						100.49
		50 FB ADS	210741206410						140.00
		51 FB ADS	210791006410						99.22
		52 FB ADS	21070006410						177.34
		53 MARKETING EXPENSE	10000006480						6.85
		54 THE KNOT AD	511100116410						688.00
		55 SNAPCHAT ADS	10000006410						47.45
		56 SNAPCHAT ADS	10000006410						91.55
		57 SNAPCHAT ADS	10000006410						86.97

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	DEC19-011020A			01/10/20		58417	02/13/20	20,853.04	8,091.61
58		SNAPCHAT ADS	100000006410						82.51
59		SNAPCHAT ADS	100000006410						80.74
60		SNAPCHAT ADS	100000006410						0.07
61		FB AD	100000006410						1.14
62		FB AD	210900126410						22.66
63		EMAIL/WEB HOSTING	100300006607						280.01
64		MARKETING EXPENSE	210000006480						428.47
65		MARKETING EXPENSE	210000006480						901.80
66		CREDIT	210774006430						-104.00
67		VILLAGE SIGN ADS	210741206410						10.00
	JAN20-3952			01/10/20		58417	02/13/20	20,853.04	4,226.28
01		NEWSPAPER SUBSCRIPTION	210770006303						84.40
02		SENIOR SUPPLIES	210770006303						34.98
03		OFFICE SUPPLIES	210000006270						9.18
04		OFFICE SUPPLIES	100000006270						9.18
05		GIFT CARDS	100000006175						100.00
06		PRESCHOOL SUPPLIES	210750006303						6.99
07		CHAMBER LUNCHEON	100000006165						180.00
08		CONFERENCE EXPENSE	100400006120						300.00
09		CONFERENCE EXPENSE	100400006120						300.00
10		DRURY LANE TICKETS	210774006430						61.81
11		NOTARY PUBLIC RENEWAL	100000006110						88.00
12		GFOA CONFERENCE REGISTRATION	100000006180						420.00
13		CPF CABLE TV	210900126605						139.23
14		BEAUBIEN TAVERN PHONE	220700146605						65.00
15		CONFERENCE EXPENSE	210700006120						4.17
16		CPF SUPPLIES	210930006303						4.17
17		CPF SUPPLIES	210930106303						4.18
18		CPF SUPPLIES	210930206303						4.17
19		CPF SUPPLIES	210930306303						4.17
20		CPF SUPPLIES	210930406303						8.96
21		CPF SUPPLIES	210930306303						13.98
22		BALL PUMP	210930206303						607.80
23		2020 MOTION PICTURE LICENSE	210770006303						28.55
24		REIMBURSED EXPENSE	100000004404						30.99
25		KEYBOARD & MOUSE	210000006270						21.63
26		REIMBURSED EXPENSE	100000004404						28.68
27		REIMBURSED EXPENSE	100000004404						16.63
28		REIMBURSED EXPENSE	100000004404						22.34
29		REIMBURSED EXPENSE	100000004404						28.58
30		REIMBURSED EXPENSE	100000004404						364.50
31		FIELD TRIP	210760006430						119.92
32		SCOREBOOKS	210711806303						35.00
33		PDMA TRAINING	210700006120						114.99
34		PRINTER INK	511100116270						467.56
35		FRYER OIL	511100115100						

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	JAN20-3952			01/10/20		58417	02/13/20	20,853.04	4,226.28
		36 FRYER OIL	511100115100						131.49
		37 DIRECT TV SUBSCRIPTION	511100116606						247.48
		38 MARKETING EXPENSE	511100116480						105.17
								VENDOR TOTAL:	20,853.04
REFSIN	BOB MORROW								
	JAN20			02/03/20		58418	02/13/20	3,961.25	3,961.25
		01 JAN 20 VOLLEYBALL REFEREES	210712106430						532.50
		02 JAN 20 BASKETBALL REFEREES	210711706430						1,038.00
		03 JAN 20 BASKETBALL REFEREES	210711806430						2,390.75
								VENDOR TOTAL:	3,961.25
REGTRU	REGIONAL TRUCK EQUIPMENT CO								
	220560			01/21/20		58419	02/13/20	96.90	96.90
		01 FLOW CURB GUARD	101300046335						96.90
								VENDOR TOTAL:	96.90
RJNSUP	RJN SUPPLIES, INC								
	20422			12/18/19		58317	01/30/20	420.50	420.50
		01 PAPER PRODUCTS	211200036225						420.50
	20445			01/03/20		58420	02/13/20	5,842.00	483.50
		01 PAPER TOWELS	101200016225						483.50
	20455			01/08/20		58420	02/13/20	5,842.00	4,200.00
		01 TRASH BAGS	100600026320						4,200.00
	20492			01/21/20		58420	02/13/20	5,842.00	675.50
		01 PAPER PRODUCTS	211200036225						675.50
	20520			01/29/20		58420	02/13/20	5,842.00	483.00
		01 PAPER PRODUCTS	211200036225						483.00
								VENDOR TOTAL:	6,262.50
ROCK	ROCK 'N' KIDS INC								
	LISWI20			01/30/20		58421	02/13/20	240.00	240.00
		01 KID ROCK INSTRUCTION	210751806430						240.00
								VENDOR TOTAL:	240.00
RUSSOP	RUSSO POWER EQUIPMENT								
	10074999			01/13/20		58422	02/13/20	725.83	79.98
		01 SNOW SHOVELS	100600026265						79.98

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	10080553	01 REPAIR PARTS	1013000046335	01/21/20		58422	02/13/20	725.83	46.99 46.99
	10090542	01 SALT SPREADERS	100600026335	02/02/20		58422	02/13/20	725.83	523.98 523.98
	SPI10079356	01 SMALL ENGINE PARTS	1013000046335	01/20/20		58422	02/13/20	725.83	12.97 12.97
	SPI10084759	01 SMALL ENGINE PARTS	1013000046335	01/27/20		58422	02/13/20	725.83	39.96 39.96
	SPI10084770	01 FUEL LINE & FILTER	1013000046335	01/27/20		58422	02/13/20	725.83	21.95 21.95
SAMSCL	SAM'S CLUB DIRECT							VENDOR TOTAL:	725.83
	JAN20	01 EDGE SUPPLIES	210761006303	01/20/20		58340	02/03/20	151.84	151.84 151.84
	JAN20-012020	01 EDGE SUPPLIES	210761006303	01/20/20		58335	02/03/20	401.61	401.61 167.94 82.36 21.96 23.12 106.23
		02 CPF SUPPLIES	210900126265						
		03 SUPPLIES	210800096303						
		04 STAFF EXPENSE	10000006180						
		05 EDGE SUPPLIES	210761006303						
SCHAMB	SCHAMBERGER BROTHERS, INC							VENDOR TOTAL:	553.45
	524137	01 BOTTLED BEER	511100115200	01/23/20		58423	02/13/20	424.85	254.85 54.85 200.00
		02 BOTTLED BEER	511100115201						
	524345	01 DRAFT BEER	511100115201	02/06/20		58423	02/13/20	424.85	170.00 170.00
SCHSUP	SCHULTZ SUPPLY CO, INC.							VENDOR TOTAL:	424.85
	294782C	01 CREDIT	511100116308	11/01/19		58424	02/13/20	2,104.03	-59.95 -59.95
	306093	01 OPERATING SUPPLIES	511100116308	01/03/20		58424	02/13/20	2,104.03	477.61 477.61

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	307491	01 OPERATING SUPPLIES	511100116308	01/10/20		58424	02/13/20	2,104.03	364.34 364.34
	307492	01 OPERATING SUPPLIES	511100116308	01/10/20		58424	02/13/20	2,104.03	47.73 47.73
	308589	01 OPERATING SUPPLIES	511100116308	01/17/20		58424	02/13/20	2,104.03	86.58 86.58
	308735	01 OPERATING SUPPLIES	511100116308	01/17/20		58424	02/13/20	2,104.03	411.94 411.94
	309887	01 OPERATING SUPPLIES	511100116308	01/24/20		58424	02/13/20	2,104.03	330.38 330.38
	309890	01 OPERATING SUPPLIES	511100116308	01/24/20		58424	02/13/20	2,104.03	79.93 79.93
	311081	01 OPERATING SUPPLIES	511100116308	01/31/20		58424	02/13/20	2,104.03	332.97 332.97
	311214	01 OPERATING SUPPLIES	511100116308	01/31/20		58424	02/13/20	2,104.03	32.50 32.50
SEASPA	SEASPAR						VENDOR TOTAL:		2,104.03
	2019FALL	01 FALL 2019 INCLUSION SERVICES	270000006430	01/22/20		58318	01/30/20	11,040.60	11,040.60 11,040.60
SERVICE	SERVICE SANITATION INC						VENDOR TOTAL:		11,040.60
	7859072	01 MONTHLY SANITATION SERVICES	270000006430	12/13/19		58319	01/30/20	780.00	130.00 130.00
	7859073	01 MONTHLY SANITATION SERVICES	270000006430	12/13/19		58319	01/30/20	780.00	260.00 260.00
	7859074	01 MONTHLY SANITATION SERVICE	270000006430	01/21/20		58319	01/30/20	780.00	130.00 130.00
	7859075	01 MONTHLY SANITATION SERVICE	270000006430	12/13/19		58319	01/30/20	780.00	260.00 260.00

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SHAM	7870829	01 MONTHLY SANITATION SERVICE	270000006430	01/10/20		58425	02/13/20	780.00	130.00 130.00
	7870830	01 MONTHLY SANITATION SERVICE	270000006430	01/10/20		58425	02/13/20	780.00	260.00 260.00
	7870831	01 MONTHLY SANITATION SERVICE	270000006430	01/10/20		58425	02/13/20	780.00	130.00 130.00
	7870832	01 MONTHLY SANITATION SERVICE	270000006430	01/10/20		58425	02/13/20	780.00	260.00 260.00
VENDOR TOTAL: 1,560.00									
SHAM	TODD SHAMBERG								
	PC012720	01 FOOD	511100115100	01/27/20		58347	02/07/20	236.67	236.67
		02 OPERATING SUPPLIES	511100116308						18.12
		03 FOOD	511100115100						12.00
		04 OPERATING SUPPLIES	511100116308						12.74
		05 OPERATING SUPPLIES	511100116308						17.95
		06 OPERATING SUPPLIES	511100116308						68.37
		07 FOOD	511100115100						12.95
	08 RB MAINTENANCE	511000106260						14.19	
VENDOR TOTAL: 236.67									
SHAW	SHAW MEDIA								
	121910072694	01 SUBURBAN LIFE AD	210700006410	12/31/19		58320	01/30/20	300.00	300.00
	02 SUBURBAN LIFE AD	210800096410						150.00	
VENDOR TOTAL: 300.00									
SHERWI	SHERWIN WILLIAMS								
	3445-9	01 CREDIT	100600026265	01/09/20		58426	02/13/20	113.96	-15.03
	3595-1	01 RC PAINT	211200036260	01/13/20		58426	02/13/20	113.96	-15.03
VENDOR TOTAL: 113.96									
SMITHE	SMITHEREEN PEST MANAGEMENT								
	2075485	01 WILDLIFE CONTROL	100600006235	10/07/19		58321	01/30/20	350.00	350.00
VENDOR TOTAL: 350.00									

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	901322440	01 TRUCK WASH	100600136225	01/06/20		58430	02/13/20	990.35	412.55 412.55
	901342484	01 CLEANING SUPPLIES	210800066225	01/21/20		58430	02/13/20	990.35	394.56 394.56
	901342586	01 SOAP	210900126225	01/21/20		58430	02/13/20	990.35	183.24 183.24
							VENDOR TOTAL:		1,577.01
STPIPSO		STEVE PIPER AND SONS, INC.							
	14457	01 RB TREE REMOVAL	511000106260	12/30/19		58324	01/30/20	964.00	964.00 964.00
							VENDOR TOTAL:		964.00
STUEVE		STUEVER & SONS, INC							
	2020	01 202 BEER LINE CLEANING	511100116235	12/30/19		58431	02/13/20	1,690.00	1,690.00 1,690.00
							VENDOR TOTAL:		1,690.00
SUBDOO		SUBURBAN DOOR CHECK							
	121087	01 KEY RINGS & TAGS	1013000046335	01/28/20		58432	02/13/20	49.20	24.60 24.60
	521982	01 PADLOCK	250000006260	01/02/20		58325	01/30/20	48.75	48.75 48.75
	IN523302	01 KEY RINGS & TUBES	210800066260	01/31/20		58432	02/13/20	49.20	24.60 24.60
							VENDOR TOTAL:		97.95
SUPBEV		SUPERIOR BEVERAGE							
	510113	01 BOTTLED BEER	511100115200	02/06/20		58433	02/13/20	388.05	196.80 196.80
	519662	01 BOTTLED BEER	511100115200	01/02/20		58433	02/13/20	388.05	191.25 191.25
							VENDOR TOTAL:		388.05
SUPERSR		SUPERIOR SERVICE SOLUTIONS INC							
	3873	01 WINDOW CLEANING	511100116260	01/17/20		58434	02/13/20	125.00	125.00 125.00

LISLE PARK DISTRICT
 PAID INVOICE LISTING

FROM 01/10/2020 TO 02/13/2020

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
324845141	01	CREDIT	511100115100	01/09/20		58436	02/13/20	29,604.16	-22.01 -22.01
324845246	01	FOOD	511100115100	01/09/20		58436	02/13/20	29,604.16	3,759.83
	02	N/A BEVERAGES	511100115204						3,728.85 30.98
324850620	01	FOOD	511100115100	01/13/20		58436	02/13/20	29,604.16	1,491.75 1,491.75
324862312	01	FOOD	511100115100	01/16/20		58436	02/13/20	29,604.16	3,394.75
	02	OPERATING SUPPLIES	511100116308						3,296.40
	03	N/A BEVERAGES	511100115204						80.95 17.40
324867015	01	FOOD	511100115100	01/20/20		58436	02/13/20	29,604.16	2,006.50
	02	N/A BEVERAGES	511100115204						2,001.60 4.90
324878699	01	FOOD	511100115100	01/23/20		58436	02/13/20	29,604.16	4,290.78
	02	OPERATING SUPPLIES	511100116308						3,991.64 299.14
324883438	01	N/A BEVERAGES	511100115204	01/25/20		58436	02/13/20	29,604.16	118.70 118.70
324884978	01	FOOD	511100115100	01/27/20		58436	02/13/20	29,604.16	2,320.94
	02	OPERATING SUPPLIES	511100116308						2,226.16 94.78
324897094	01	FOOD	511100115100	01/30/20		58436	02/13/20	29,604.16	2,856.27 2,856.27
324905801	01	FOOD	511100115100	02/03/20		58436	02/13/20	29,604.16	2,951.92
	02	OPERATING SUPPLIES	511100116308						2,752.08 81.14
	03	N/A BEVERAGES	511100115204						118.70
32917215	01	FOOD	511100115100	02/06/20		58436	02/13/20	29,604.16	2,678.85 2,678.85
OBCL324174624	01	CREDIT	511100115100	10/22/19		58436	02/13/20	29,604.16	-43.90 -43.90
OBCL324240544	01	CREDIT	511100115100	10/22/19		58436	02/13/20	29,604.16	-70.59 -70.59

LISLE PARK DISTRICT
 PAID INVOICE LISTING

FROM 01/10/2020 TO 02/13/2020

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
674554967	01	BREAD PRODUCTS	511100115100	01/25/20		58438	02/13/20	1,340.15	125.01 125.01
674558796	01	BREAD PRODUCTS	511100115100	01/27/20		58438	02/13/20	1,340.15	30.98 30.98
674572964	01	BREAD PRODUCTS	511100115100	02/01/20		58438	02/13/20	1,340.15	268.98 268.98
800364184	01	BREAD PRODUCTS	511100115100	01/06/20		58438	02/13/20	1,340.15	143.42 143.42
800367111	01	BREAD PRODUCTS	511100115100	01/29/20		58438	02/13/20	1,340.15	128.25 128.25
							VENDOR TOTAL:	1,340.15	
UMBANK	UMB BANK NA								
713292	01	ADMIN FEES	300000006501	01/02/20		58439	02/13/20	744.07	247.33 247.33
721752	01	BOND SERIES 2010A ADMIN FEES	300000006501	01/29/20		58439	02/13/20	744.07	248.37 248.37
721753	01	BOND SERIES 2010B ADMIN FEES	511000106501	01/29/20		58439	02/13/20	744.07	248.37 124.18 124.19
	02	BOND SERIES 2010B ADMIN FEES	511000116501						
							VENDOR TOTAL:	744.07	
UOFILL	UNIVERSITY OF ILLINOIS								
96934	01	PESTICIDE CERT TESTING	100600006130	01/15/20		58440	02/13/20	50.00	50.00 50.00
UP	THE UPS STORE IN LISLE								
24223	01	BLUPRINT COPIES	400600026760	09/24/19		58327	01/30/20	32.50	32.50 32.50
							VENDOR TOTAL:	32.50	
VERIZON	VERIZON WIRELESS								
9845410773	01	DEC 2019 CELL PHONE CHARGES	100000006605	01/01/20		58297	01/17/20	2,081.30	2,081.30 2,081.30

LISLE PARK DISTRICT
PAID INVOICE LISTING

DATE: 02/13/2020
TIME: 13:48:57
ID: AP450000.WOW

FROM 01/10/2020 TO 02/13/2020

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
	012720-12331501	01 RB PROSHOP WATER	511000106604	01/27/20		58348	02/07/20	874.59	22.89 22.89
	012720-12492501	01 OLD TAVERN RD WATER	100600026604	01/27/20		58348	02/07/20	874.59	19.89 19.89
	012720-13100501	01 NETZLEY/YENDER HOUSE WATER	220700196604	01/27/20		58348	02/07/20	874.59	22.89 22.89
	012720-13100601	01 DEPOT MUSEUM WATER	220700186604	01/27/20		58348	02/07/20	874.59	22.89 22.89
	012720-13100701	01 BEAUBIEN TAVERN WATER	220700146604	01/27/20		58348	02/07/20	874.59	22.89 22.89
	012720-14007001	01 SURREY RIDGE PK WATER	100600026604	01/27/20		58348	02/07/20	874.59	19.89 19.89
	2200009887	01 PARKS GARAGE ENGINEERING	400600026700	01/09/20		58328	01/30/20	137.88	137.88 137.88
	2200009889	01 PLAYGROUND ENGINEERING REVIEW	400600026760	01/29/20		58329	01/30/20	687.92	687.92 687.92
	FUEL-JAN20	01 JAN 2020 PARKS/ADMIN FUEL	101300046602	02/04/20		58441	02/13/20	1,490.44	1,490.44 1,490.44
								VENDOR TOTAL:	3,190.83
WALMAR	SYNCHRONY BANK								
	DEC19-012420	01 CREDIT	210741206303	01/24/20		58338	02/03/20	306.92	71.45 -10.96 69.69 12.72
		02 NEW YEARS EVE SUPPLIES	210741206303						
		03 NEW YEARS EVE SUPPLIES	210761006303						
	JAN20-0329	01 PRESCHOOL SUPPLIES	210750006303	01/24/20		58338	02/03/20	306.92	235.47 38.07 67.52 5.00 61.43 7.83 55.62
		02 SENIOR SUPPLIES	210770006303						
		03 SENIOR SUPPLIES	210770006303						
		04 LARGE GROUP SUPPLIES	210745806303						
		05 EDGE SUPPLIES	210761006303						
		06 PAINT	100000006270						
								VENDOR TOTAL:	306.92

LISLE PARK DISTRICT
PAID INVOICE LISTING

DATE: 02/13/2020
TIME: 13:48:57
ID: AP450000.WOW

FROM 01/10/2020 TO 02/13/2020

VENDOR #	INVOICE #	ITEM DESCRIPTION	ACCOUNT NUMBER	INV. DATE	P.O. NUM	CHECK #	CHK DATE	CHECK AMT	INVOICE AMT/ ITEM AMT
WELGEP	TRACY WELGE								
	CELL SEP-DEC 2019			12/31/19		58330	01/30/20	120.00	120.00
	01 SEP-DEC 2019 CELL PHONE REIMB	100000006605							120.00
							VENDOR TOTAL:		120.00
WILLIA	WILLIAMS ARCHITECTS								
	19649			01/16/20		58442	02/13/20	852.13	852.13
	01 PARKS GARAGE ARCHITECT FEES	400600026700							852.13
							VENDOR TOTAL:		852.13
WORTHING	WORTHINGTON DIRECT HOLDINGS								
	349892LIS028			01/14/20		58443	02/13/20	940.42	940.42
	01 BREAKROOM TABLES	100600136260							940.42
							VENDOR TOTAL:		940.42
							TOTAL --- ALL INVOICES:		318,435.90



ADMINISTRATION & RECREATION CENTER

1925 OHIO STREET | LISLE, IL 60532

PHONE: 630.964.3410 | FAX: 630.964.7448

TDD: 1.800.526.0857

WWW.LISLEPARKDISTRICT.ORG

Memo

To: Board of Park Commissioners
From: Wendy Nadeau, Cultural Arts, Rental & Office Manager
Date: January 20, 2020
Re: DuPage Humane Society, Barkapalooza

The following communication from DuPage Humane Society is requesting the reservation of Saturday, September 26, 2020 for set up and Sunday, September 27, 2020 for their Barkapalooza, dog walk in Community Park. Staff has spoken with representatives from the DuPage Humane Society to discuss potential dates for 2020 as well as the special events checklist requirements. Staff will work closely with the organization to ensure that the requirements of the special event check list as specified and approved by the Board are met.

Recommended Motion: Move to approve the reservation date of Saturday, September 26, 2020 for set up and Sunday, September 27, 2020 for the DuPage Humane Society's Barkapalooza dog walk in Community Park.

Thank you for your consideration.

000005

Love is a Pet Away

West Suburban Humane Society



1901 W. Ogden Ave. • Downers Grove, IL 60515 • 630-960-9600

January 20, 2020

Wendy Nadeau
Office Manager and Event Coordinator
Lisle Park District
1925 Ohio Street
Lisle, IL 60532

Dear Wendy,

I would like to request the use of Lisle Community Park for our biggest fundraiser of the year, Barkapalooza Dog Walk and Pet Expo. We would like to request the park for Saturday, September 26th and Sunday, September 27th. We would use the park for signage set up on Saturday, September 26th from 3 to 7 pm. The event itself would be on Sunday, September 27th from 10 am to 2 pm. We would arrive to set up on that Sunday around 7:30 am and will be out of the park by 3:00 pm.

The event is a dog walk around the park. We also have breed specific rescue groups, dog related vendors, food vendors and entertainment.

We would need access to power at the band shell, the bathrooms outside of the Aquatic Center and to the water outside of the Aquatic Center.

Please let me know if you have any questions or need any additional information.

Thank you for your consideration.

Sincerely,

Carolyn Mossberger
Executive Director

/cjm



Adoption Center • 1901 West Ogden Avenue • Downers Grove, IL 60515 • 630-960-9600

000006



ADMINISTRATION & RECREATION CENTER

1925 OHIO STREET | LISLE, IL 60532

PHONE: 630.964.3410 | FAX: 630.964.7448

TDD: 1.800.526.0857

WWW.LISLEPARKDISTRICT.ORG

Memo

To: Board of Park Commissioners
From: Wendy Nadeau, Cultural Arts, Rental and Office Manager
Date: January 20, 2020
Re: Love>Fear 5K run/walk, Reclaim 13

The following communication from Reclaim 13 is requesting the reservation of Saturday, June 6, 2020 for their Love>Fear 5K run/walk in Community Park. Staff has spoken with representatives from Reclaim 13 to discuss potential dates for 2020 as well as the special events checklist requirements. Staff will work closely with the organization to ensure that the requirements of the special event check list as specified and approved by the Board are met.

Recommended Motion: Move to approve the reservation dates of Saturday, June 6, 2020 for the Love>Fear walk in Community Park.

Thank you for your consideration.

000007

January 17th, 2020

Lisle Park District
1925 Ohio Street
Lisle, IL 60532

Dear Board of Park Commissioners,

I am requesting that our 2020 Love>Fear 5K run/walk be held at Community Park in Lisle on Saturday, June 6th, 2020.

On event day, volunteers will arrive at 6:00am for setup, registration will begin at 7:00am, the run/walk will occur from 8:00-9:30am, followed by a picnic and family-friendly activities until 11:00am. Clean up and tear down will last until noon. Based on previous years, we anticipate our event will have around 350 participants along with 50 volunteers from surrounding communities.

Reclaim13's mission is to end the cycle of sexual abuse and exploitation of children. Working in our three strategic areas of prevention/education, healing, and community engagement, Reclaim13 operates Cherish House, the only safe house in Illinois for minor victims (ages 10-17) recovered from trafficking. Cherish House offers a trauma-informed therapeutic environment for holistic healing, so girls with highly traumatized histories can heal and move into productive futures. We are also actively working on opening our second home later this year. This new transitional home will continue our commitment to provide healing services to trafficking survivors and will house young women ages 18-25.

Since our 2012 inception, we have engaged more than 13,000 individuals and organizations in the Chicago urban and suburban community in the fight to end trafficking, and have forged meaningful relationships with law enforcement, FBI, and DCFS. Our volunteers are passionate in helping spread awareness and healing, logging more than 15,000 volunteer hours in 2019 alone.

Our goal of our Love>Fear 5K is to help spread awareness about trafficking and to raise funds to support Cherish House and our new transitional living program. Working together, we are committed to ending the cycle of abuse and exploitation and to provide healing care and services.

Please feel free to contact me directly at 630.536.4089 or via email at jenny@reclaim13.org with any questions. Thank you for your consideration.

Warmly,



Jenny Scorza
Director of Strategic Events
Reclaim13



Memo

To: Board of Park Commissioners
From: Dan Garvy, Director of Parks & Recreation
Date: February 13, 2020
Re: 2020 Eyes to the Skies License Agreement

At the Park Board's meeting of July 19, 2019 then Eyes to the Skies Festival Chair Roger Leone requested the Board consider waiving the rental fee of Community Park for the 2020 festival. After a brief discussion, it was the informal consent of the Board to honor that request.

Below is the language from previous agreements followed by proposed language reflective of the discussion from last January:

Previous:

Licensee shall pay Park District Four Thousand Five Hundred and 00/100 Dollars (\$4,500.00) for the Rental/Usage fee for use of the License Space for the License Term. This amount is due thirty (30) days before the commencement of the Event (on or before June 1st, 2019).

Proposed:

In lieu of a Rental/Usage Fee for use of the Licensed Space for the License Term, Licensee shall list the Lisle Park District as an Event sponsor on all publications and media where Event sponsors are identified.

There are no other recommended changes other than updating the dates to reflect the 2020 festival which is all incorporated in the following draft. Eyes to the Skies Board reviewed the slightly revised agreement and they have offered their consent and appreciation of the Park Board's formal consideration. These have been one-year agreements in the past and that is not expected to change, at least not in the immediate future. Therefore, should there be any concern moving forward the Board can revisit this.

Recommended Motion: Move to approve the 2020 License Agreement between the Lisle Park District and the Lisle Eyes to the Skies Festival Committee as presented.

LICENSE AGREEMENT

EYES TO THE SKIES 2020

This License Agreement ("Agreement") made this ____ day of _____ 2020, by and between the **LISLE PARK DISTRICT**, an Illinois unit of local government ("Park District") and **Lisle Eyes to the Skies Festival Committee**, a not-for-profit Illinois Corporation ("Licensee"). Park District and Licensee are hereinafter sometimes individually referred to as "Party" and collectively as the "Parties."

RECITALS

- a. Park District owns property commonly known as Community Park located in Lisle, Illinois (the "Park").
- b. Licensee desires to use various sites within the Park to stage the Lisle Eyes to the Skies Festival (the "Event").
- c. Park District is willing to grant to Licensee permission to access and use the Park to conduct the Event, based on and subject to the terms and conditions of this Agreement.

NOW, THEREFORE, in consideration of the mutual covenants hereinafter contained and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties agree as follows:

1. The foregoing recitals are hereby incorporated into this Agreement, and made a part hereof, and all covenants, terms, conditions and provisions hereinafter contained shall be interpreted and construed in accordance therewith.
2. Subject to the terms and conditions contained in this Agreement, Park District grants to Licensee a non-exclusive license (the "License") to access and use portions of the Park as designated by the Park District on **Exhibit A**, attached to and made a part of this Agreement (the "Licensed Space"), to conduct the Event on the dates and during the hours specified on **Exhibit B**, (the "License Term") attached to and made part of this Agreement.
3. In lieu of a Rental/Usage Fee for use of the Licensed Space for the License Term, Licensee shall list the Lisle Park District as an Event sponsor on all publications and media where Event sponsors are identified.
4. Licensee shall reimburse Park District for all expenses incurred by Park District in connection with the Event, including but not limited to all labor and materials supplied by Park District for the Event. Payment of such expenses shall be made by Licensee within five (5) days of a written invoice therefor from Park District.
5. The Term of this Agreement shall commence on April 1, 2020 and, unless terminated earlier as provided herein, shall terminate on September 30, 2020.

6. The Park District will provide the Community Park East parking lot for dignitaries, volunteers, vendors, officials or other individuals deemed necessary by the Licensee for the Event. During the Event, all vehicular traffic will be restricted as designated by the Park District and Lisle Police Department. Said restriction will not apply to emergency service vehicles, Park District employees, participants and customers, or to the employees, customers and contractors of businesses in the corporate park.

Securing parking areas for the Event will be the responsibility of Licensee.

7. Park District shall designate handicap-accessible parking spaces in the Recreation Center East parking lot for the Event. Licensee shall not permit vehicles other than vehicles displaying authorized handicap license plates or placards to park in the spaces designated for handicap parking.
8. Licensee shall be solely responsible for providing security police officers in a number reasonably sufficient to provide adequate security to enforce the rules and regulations applicable to the Event, and to monitor and regulate the conduct of Event participants during all operating hours of the Event. Security police officers will be uniformed, sworn police officers, having jurisdiction within the corporate limits of the Village of Lisle. The Village of Lisle Police Department shall approval all on-site security plans.
9. Licensee shall obtain, at its sole cost and expense, off-site parking.
10. All barricades for street closure shall be provided at the sole cost and expense of Licensee. The Park District will provide and erect snow fencing for crowd control at the Event.
11. All vehicles requiring access to Park turf must be authorized by the Park District's Superintendent of Parks, or his designee, prior to such access.
12. Licensee shall provide sanitation facilities adequate in numbers with an appropriate number of ADA compliant units in a designated sanitation area in the form of portable units. Licensee shall be responsible for servicing and maintaining these units, including cleaning the interior of the units and restocking supplies. Licensee shall provide a suitable number of hand washing units in the sanitation area and shall be responsible for servicing and maintaining all hand washing units and for providing lighting to the sanitation and hand washing areas to the extent reasonably possible.
13. The Park District will provide garbage cans and picnic tables throughout the Park during the Event. The Park District will also provide the labor to empty garbage cans and pick-up litter during Event hours.
14. Licensee shall establish a written emergency evacuation plan for the Event in case of inclement weather. This plan must be reviewed and approved by the Park District Safety Committee staff and, upon approval, Licensee shall provide copies of said plan to all persons associated with the operation of the Event, including but not limited to the Lisle Police Department and Park District. This plan shall be attached to and incorporated as part of this Agreement as **Exhibit F**.

15. Licensee will promptly notify Park District and the Lisle Police Department of any occurrences or possible changes in the conduct of the Event, which might affect the scope of the Event, or increase the responsibilities or liabilities, or the costs to the Village of Lisle, Lisle Police Department or Park District. Licensee shall not make or permit any such change without prior written approval of all such affected entities and, if approved, shall be responsible for any and all increased costs incurred by each such entity resulting from such change. Licensee shall comply fully with any and all conditions placed on the approval of any such change.
16. Licensee shall be solely responsible and liable for any damage done to Park District property beyond normal wear and tear resulting from the Event, including any such damage caused in the course of the set-up and tear down of the Event and the Fireworks Display, and shall fully reimburse Park District for all costs incurred by Park District in remedying same, promptly upon demand by Park District.
17. Licensee shall have the sole responsibility and authority for contracting with the Event vendors and exhibitors, and shall determine the fees to be charged Event vendors and exhibitors. Park District reserves the right to inspect the operations of any and all Event vendors and/or exhibitors prior to and during the Event with respect to their compliance with this Agreement.

Licensee shall require all Event vendors and exhibitors of the Event to meet all applicable local, state and federal laws, regulations and ordinances including, but not limited to: (ROT) Retailers' Occupational Tax (Sales Tax); (LCO) Licensed Charitable Organizations; (IDR) Illinois Department of Revenue requisites; provisions for "BINGO" as applicable; and any other applicable local, state and federal laws, regulations and ordinances.

All Event vendors and exhibitors are independent contractors of Licensee and are not employees or agents of Licensee or Park District and Licensee shall require each Event vendor and exhibitor to execute and sign a certificate and/or contract confirming this independent contractor relationship. Every Event vendor and exhibitor shall also acknowledge that said vendor or exhibitor is a third party and not a party to this Agreement.

18. As part of the Event, the Park District agrees to allow Licensee to construct and operate a fireworks display ("Fireworks Display") at a site located in the Park as designated on **Exhibit A** (the "Fireworks Site").
 - a. Licensee shall perform all services generally relating to or affecting the delivery of the Fireworks Display. Licensee shall discharge the Fireworks Display in a diligent and safe manner consistent with generally accepted practices in the firework display industry in the United States. The Fireworks Display shall be under the supervision and direction of Licensee and not the Park District. The Park District shall have no responsibility for such supervision or direction.

- b. The Fireworks Display will be conducted in accordance with the schedule set forth in **Exhibit B**.
- c. Licensee shall require the vendor selected to exhibit the Fireworks Display to provide and maintain, at said vendor's own cost and expense, insurance coverage in accordance with **Exhibit E**, attached to and incorporated as part of this Agreement, and shall require the vendor to otherwise comply with the requirements of Section 19 of this Agreement with respect to providing said insurance.
- d. Licensee shall require the vendor selected to exhibit the Fireworks Display to indemnify and hold harmless the Park District and its respective elected and appointed officials, officers, employees, volunteers and agents in accordance with **Exhibit E, Section II**.
- e. Construction drawings and specifications for placement of protective fence, mortar holes and ground displays shall be provided to the Park District for its review and approval four (4) weeks prior to the commencement of any construction or changes to the Park. Inspection of the Fireworks Site will be made by the Park District and the Village of Lisle to ensure compliance of construction drawings and specifications with Village ordinances.
- f. Licensee shall be responsible, at its sole cost and expense, for the selection and procurement of a vendor to exhibit the Fireworks Display. Licensee is responsible for providing a trained and experienced lead pyrotechnician who is properly licensed in the State of Illinois to supervise the Fireworks Display's setup, discharge, post firing, and cleanup, and shall provide such additional technicians and assistants as may be necessary for the safe and timely setup, discharge, and post-firing clean-up of the Fireworks Display. Licensee shall pay all wages, federal and state taxes, occupational license tax, benefits, (including unemployment, disability, social security) of said pyrotechnician, additional technicians and any other individuals hired to perform the Fireworks Display. Licensee shall indemnify and hold the Park District harmless against any liability for any such payments.
- g. Licensee shall procure, and timely provide the Park District with evidence of validly existing appropriate fireworks permit for the Fireworks Display as required by law. Licensee shall, at its own expense, procure and timely provide the Park District with evidence of all other federal, state, and local permits and licenses necessary for the transportation, storage and discharge of pyrotechnic materials for the Fireworks Display. Licensee shall be responsible for and shall comply with all laws, rules, ordinances, or regulations of any and all governmental authorities having jurisdiction over the Fireworks Display, including, but not limited to, the Illinois Fireworks Use Act (425 ILCS 35) and the Pyrotechnic Distribution and Operation Licensing Act (225 ILCS 227). Licensee shall have sole and

complete responsibility for safety conditions at the Fireworks Site during setup, discharge, and cleanup of the Fireworks Site.

Licensee shall comply with the performance requirements for the Outdoor Display of Fireworks as established by the National Fire Protection Association (NFPA).

- h. Licensee shall be responsible for the timely transportation of all pyrotechnic materials to the Fireworks Site in full compliance with all applicable federal, state, and local regulations and ordinances regarding the transportation of explosive materials. Licensee shall make no claims against the Park District for any damage or loss relating to the transportation or storage of pyrotechnic materials.
 - i. Licensee shall keep the Fireworks Site free from waste or nuisance. The Park District shall provide 50-gallon waste containers to be placed at designated sites as determined by the Park District, which upon being filled will be removed by the Park District.
 - j. At the conclusion of the Fireworks Display, Licensee shall ensure that the Fireworks Site is thoroughly inspected by and that all undischarged pyrotechnic materials and other fireworks-related debris are safely removed from the Fireworks Site and properly disposed of in accordance with all applicable laws, ordinances and regulations. Licensee shall also remove all equipment and related materials from the Fireworks Site. Any hazardous materials shall be disposed of in accordance with law.
 - k. Licensee will provide the Park District with a list of names of all persons qualified to set off the fireworks. No one whose name does not appear on the list will be allowed behind the fence in the Fireworks Site. Each person shall have the proper identification displayed on his or her person. Anyone in the area in which the Fireworks Display is to be set off without proper identification shall be subject to arrest.
 - l. The Lisle-Woodridge Fire Protection District will reasonably determine if conditions are safe to begin the Fireworks Display. If the Lisle-Woodridge Fire Protection District determines that the conditions are not safe, the Park District shall reserve the right solely to reschedule the Fireworks Display with Licensee.
19. Licensee shall provide and maintain at its cost, insurance coverage in accordance with **Exhibit C** attached to and made part of this Agreement. Except as provided in Section 18c of this Agreement regarding the insurance requirements for the Fireworks Display vendor, Licensee shall require all other contractors, vendors and exhibitors participating in the Event to provide and maintain at their own cost and expense, insurance coverage in accordance with **Exhibit D**, attached to and incorporated as part of this Agreement.

Proof of all insurance, including the insurance requirements for the Fireworks Display vendor specified in Section 18c, shall be submitted to Park District prior to May 31, 2019. Failure to provide said proof of insurance as provided herein may result in Park District's immediate termination of this Agreement and the License granted hereunder.

20. Licensee shall indemnify and hold harmless the Park District and its elected and appointed officials, officers, employees, volunteers and agents in accordance with **Exhibit C, Section II.**

Additionally, Licensee shall indemnify and hold harmless the Park District, its commissioners, officers, employees, volunteers and agents against and from any damages caused directly or indirectly by a cancellation and/or cessation of the Event.

Licensee shall require all Event vendors and exhibitors to indemnify and hold harmless the Park District and its respective elected and appointed officials, officers, employees, volunteers and agents in accordance with **Exhibit D, Section II.**

21. In conducting the Event, Licensee shall comply fully and shall cause its officers, employees, agents, contractors, volunteers and invitees to comply fully with all applicable federal, state, county and local laws, rules and regulations, including without limitation, Village ordinances regarding sound amplification and noise levels. Licensee authorizes Park District staff to require redirection of music or other sound or noise levels. Licensee shall obtain and cause all contractors, vendors and exhibitors participating in the Event to obtain all necessary licenses, permits, approvals and inspections to conduct the Event, including but not limited to any said license, permits, inspections or approvals required from the DuPage County Public Health Department. Licensee shall provide Park District with written confirmation of compliance with and/or copies of such licenses, permits, inspections not less than five (5) days prior to the commencement of the Event.

Each food vendor is solely responsible for items which the vendor offers for sale and Licensee shall cause said food vendors to sign an affirmation certificate and/or contract expressing that independence. Park District shall have no responsibility to confirm this information with each vendor.

22. Park District reserves the right to alter the terms and conditions of the License, or to terminate the License at any time, for purposes deemed necessary for public safety or preservation of property or because Licensee has breached any of its obligations under this Agreement. This Agreement may also be terminated upon written mutual agreement of the Parties, upon twenty-one (21) days prior written notice by Park District to Licensee, or as provided for in Section 21 of this Agreement. In the event of said termination, Licensee shall not be entitled to any fees or damages and the Park District shall have no liability associated with said termination.
23. Prior to arranging for the use of any private parking lot, Licensee shall contact the owner(s) in writing to notify said business of the Event and to seek permission for Event attendees, volunteers and staff to park their vehicles in

said businesses' parking lot(s) during the Event. If permission is not obtained from a business, Licensee shall seek the recommendation of, and cooperate with, the business in developing and enforcing a plan for preventing parking of vehicles in its parking lot during the Event. Licensee shall provide Park District and the Village of Lisle Police Department with all written correspondence with each of the businesses, including the responses from said businesses, for the purposes set forth in this paragraph.

24. Licensee shall provide appropriate levels of Emergency Medical Service Care as designated by the Lisle/Woodridge Fire Protection District.
25. Audio communication must be provided at the expense of the Licensee and remain intact for the License Term with Park District staff and with security police officers.
26. Licensee shall provide one (1) 10 x 20 food booth/tent in the Riverview Food Court for the Park District's Restaurant, Wheatstack, A Midwestern Eatery & Tap. This booth will include the right to serve approved food and one (1) Licensee approved alcoholic beverage during the duration of the Event. Wheatstack will follow the standard vendor Food & Beverage Agreement.
27. No waiver by the Parties of any default, breach, or variance of any terms, conditions, and/or covenants of this Agreement shall be deemed to be a waiver of any omission, breach, default, and/or variance of the total Agreement or of any other term, condition, or covenant contained in this Agreement.
28. This Agreement is entered into solely for the benefit of the contracting parties, and nothing in this Agreement is intended, either expressly or impliedly, to provide any right or benefit of any kind whatsoever to any person and/or entity who is not a party to this Agreement or to acknowledge, establish or impose any legal duty to any third party. Nothing herein shall be construed as an express and/or implied waiver of any common law and/or statutory immunities, defenses and/or privileges of the Park District and/or Licensee, and/or any of their respective officials, officers and/or employees.
29. All notices, covenants, requests, authorization and approvals permitted or required under this Agreement shall be in writing, signed and personally delivered, or sent by registered or certified mail, return receipt requested, to the appropriate parties.
30. This Agreement shall be governed by and construed in accordance with the laws of the State of Illinois. Any suit or action arising under this Agreement shall be commenced in the Circuit Court of DuPage County, Illinois.
31. The invalidity of any section, paragraph or subparagraph of this Agreement shall not impair the validity of any other section, paragraph or subparagraph. If any provision of this Agreement is determined to be unenforceable, such provision shall be deemed severable and the Agreement may be enforced with such provision severed or as modified by such court.

IN WITNESS WHEREOF, each of the Parties has caused this Agreement to be executed by a duly authorized officer thereof as of the date first above written.

Dan Gavy, Director
LISLE PARK DISTRICT

Lisle Eyes to the Skies Festival Committee
Representative

EXHIBIT A

LICENSED SPACE/SITE PLAN

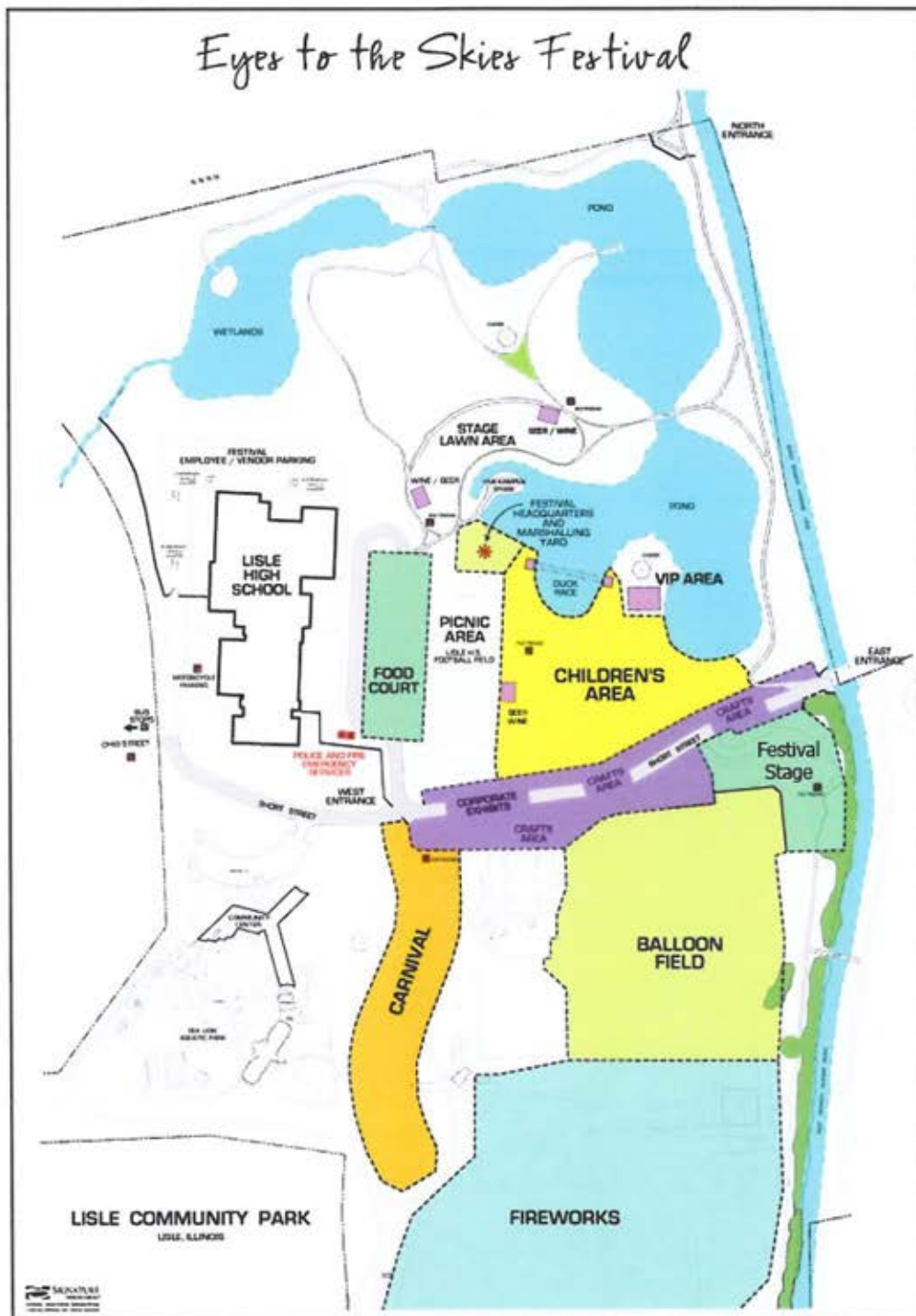


EXHIBIT B

LICENSE TERM/SCHEDULE FOR EVENT

Monday, June 29-Tuesday July 30th

Setting up and logistics. Move equipment in and installing fencing. Carnival will also begin their set up on Monday.

Wednesday, July 1st

The carnival will be the only aspect of the festival open on this day. Times need to be finalized however, we have discussed a 5:00 pm opening and an 11:00 pm closing.

This day will also be used to set up for festival activities, support systems and materials.

Thursday, July 2nd

The morning will be used to continue preparation for opening the festival on time. We are currently planning for the festival to open at 3:00 pm with an 11:00 pm closing. Fireworks are planned for approximately 9:45 pm.

Friday, July 3rd

We are currently planning for the festival to open at 11:00 am with an 11:00 pm closing. Fireworks are planned for approximately 9:45 pm. The morning will be used for park clean up, repairs or necessary modifications.

Saturday, July 4th

We are currently planning for the festival to open at 11:00 am with an 11:00 pm closing. Fireworks are planned for approximately 9:45 pm. The morning will be used for park clean up, repairs or necessary modifications.

Sunday, July 5th

We will be using this day to break down and clean up Community Park.

Monday, July 6th

We will be using this day to break down and begin the final clean-up of Community Park. Our objective would be to have the clean-up complete. Our goal will be to have the park property back to an "as moved in condition" by the close of business day on Tuesday, July 7th.

In the event of rain or other inclement weather, the Event will be shut down and re-opened as determined by the Licensee and Park District, in consultation with the Village of Lisle Police Department and the Lisle-Woodridge Fire Protection District. The Event, and any portion thereof, will not be rescheduled if shut down due to inclement weather or for any other reason.

EXHIBIT C

LICENSEE INSURANCE AND INDEMNIFICATION REQUIREMENTS

I. Insurance

Licensee shall obtain insurance of the types and in the amounts listed below for the purposes of insuring the Lisle Park District, Village of Lisle, and Lisle Community School District 202.

A. Commercial General and Umbrella Liability Insurance

Licensee shall maintain commercial general liability (CGL) and, if necessary, commercial umbrella insurance with a limit of not less than \$1,000,000 each occurrence. If such CGL insurance contains a general aggregate limit, it shall apply separately to this location.

CGL insurance shall be written on Insurance Services Office (ISO) occurrence form CG 00 01 10 93, or a substitute form providing equivalent coverage, premises, operations, independent contractors, products-completed operations, personal injury and advertising injury, and liability assumed under an insured contract (including the tort liability of another assumed in a business contract).

Liquor liability coverage shall also be provided with a limit of not less than \$1,000,000 per occurrence.

Park District shall be included as an insured under the CGL, using ISO additional insured endorsement CG 20 26 or a substitute providing equivalent coverage, and under the commercial umbrella, if any. This insurance shall apply as primary insurance with respect to any other insurance or self-insurance afforded to Park District.

B. Business Auto and Umbrella Liability Insurance

If applicable, Licensee shall maintain business auto liability and, if necessary, commercial umbrella liability insurance with a limit of not less than \$1,000,000 each accident. Such insurance shall cover liability arising out of any auto including owned, hired and non-owned autos.

Business auto insurance shall be written on Insurance Services Office (ISO) form CA 00 01, CA 00 05, CA 00 12, CA 00 20, or a substitute form providing equivalent liability coverage. If necessary, the policy shall be endorsed to provide contractual liability coverage equivalent to that provided in the 1990 and later editions of CA 00 01.

C. Workers Compensation Insurance (If applicable)

If applicable, Licensee shall maintain workers compensation and employers liability insurance. The commercial umbrella and/or employers

liability limits shall not be less than \$1,000,000 each accident for bodily injury by accident or \$1,000,000 each employee for bodily injury by disease.

If Park District has not been included as an insured under the CGL using ISO additional insured endorsement CG 20 26 under the Commercial General and Umbrella Liability Insurance required in this Contract, the Licensee waives all rights against Park District and its officers, officials, employees, volunteers and agents for recovery of damages arising out of or incident to the Licensee's use of the premises.

D. General Insurance Provisions

1. Evidence of Insurance

Prior to using the Park, Licensee shall furnish Park District with a certificate(s) of insurance and applicable policy endorsement(s), executed by a duly authorized representative of each insurer, showing compliance with the insurance requirements set forth above.

All certificates shall provide for 30 days written notice to Park District prior to the cancellation or material change of any insurance referred to therein. Written notice to Park District shall be by certified mail, return receipt requested.

Failure of Park District to demand such certificate, endorsement or other evidence of full compliance with these insurance requirements or failure of Park District to identify a deficiency from evidence that is provided shall not be construed as a waiver of Licensee's obligation to maintain such insurance.

Park District shall have the right, but not the obligation, of prohibiting Licensee from occupying the Park until such certificates or other evidence that insurance has been placed in complete compliance with these requirements is received and approved by Park District.

Failure to maintain the required insurance may result in termination of this Agreement at Park District's option.

Licensee shall provide certified copies of all insurance policies required above within 10 days of Park District's written request for said copies.

2. Acceptability of Insurers

For insurance companies which obtain a rating from A.M. Best, that rating should be no less than A VII using the most recent edition of the A.M. Best's Key Rating Guide. If the Best's rating is less than A VII or a Best's rating is not obtained, the Park District has the right to reject insurance written by an insurer it deems unacceptable.

3. Cross-Liability Coverage

If Licensee's liability policies do not contain the standard ISO separation of insureds provision, or a substantially similar clause, they shall be endorsed to provide cross-liability coverage.

4. Deductibles and Self-Insured Retentions

Any deductibles or self-insured retentions must be declared to the Park District. At the option of the Park District, the Licensee may be asked to eliminate such deductibles or self-insured retentions as respects the Park District, its officers, officials, employees, volunteers and agents or required to procure a bond guaranteeing payment of losses and other related costs including but not limited to investigations, claim administration and defense expenses.

II. Indemnification

Licensee shall indemnify and hold harmless the Park District and its officers, officials, employees, volunteers and agents from and against all claims, damages, losses and expenses, including but not limited to legal fees (attorney's and paralegals' fees and court costs), arising from or in any way connected with (i) the use of the Park or of any business or activity thereon, or any work or thing whatsoever done, or condition created in or about the Park during the use; (ii) any act, omission, wrongful act or negligence of Licensee or any Licensee's contractors or subcontractors, or the partners, directors, officers, agents, employees, invitees of Licensee or Licensee's contractors or subcontractors; (iii) any accident, injury or damage whatsoever occurring in or at the Park regardless of whether or not it is caused in part by a party indemnified hereunder. Such obligation shall not be construed to negate, abridge or otherwise reduce any other right or obligation of indemnity which would otherwise exist as to any party or person described in this Paragraph. Licensee shall similarly protect, indemnify and hold and save harmless the Park District, its officers, employees, volunteers and agents against and from any and all claims, costs, causes, actions and expenses including but not limited to legal fees, incurred by reason of Licensee's breach of any of its obligations under or Licensee's default of any provision of the Agreement.

EXHIBIT D

VENDOR INSURANCE AND INDEMNIFICATION REQUIREMENTS

I. Insurance

Licensee shall require all vendors and exhibitors participating in the Event (collectively, "Vendor") to obtain and maintain insurance of the types and in the amounts listed below.

A. Commercial General and Umbrella Liability Insurance

Vendor shall maintain commercial general liability (CGL) and, if necessary, commercial umbrella insurance with a limit of not less than \$1,000,000 each occurrence. If such CGL insurance contains a general aggregate limit, it shall apply separately to this location.

CGL insurance shall be written on Insurance Services Office (ISO) occurrence from CG 00 01 10 93, or a substitute form providing equivalent coverage, and shall cover liability arising from premises, operations, independent contractors, products-completed operations, personal injury and advertising injury, and liability assumed under an insured contract (including the tort liability of another assumed in a business contract).

Vendor shall name the Park District, its commissioners, officers, employees, volunteers and agents as additional insureds. Park District shall be included as an insured under the CGL, using ISO additional insured endorsement CG 20 11 or a substitute providing equivalent coverage, and under the commercial umbrella, if any. This insurance shall apply as primary insurance with respect to any other insurance or self-insurance afforded to Park District.

Liquor Liability

If Vendor will be selling, serving or furnishing alcoholic beverages, liquor liability coverage is also to be provided with a limit not less than \$1,000,000 per occurrence.

B. Business Auto and Umbrella Liability Insurance

If applicable, Vendor shall maintain business auto liability and, if necessary, commercial umbrella liability insurance with a limit of not less than \$1,000,000 each accident. Such insurance shall cover liability arising out of any auto including owned, hired and non-owned autos.

Business auto insurance shall be written on Insurance Services Office (ISO form CA 00 01, CA 00 05, CA 00 12, CA 00 20, or a substitute form providing equivalent liability coverage. If necessary, the policy shall be endorsed to provide contractual liability coverage equivalent to that provided in the 1990 and later editions of CA 00 01.

C. Workers Compensation Insurance (If Applicable)

If applicable, Vendor shall maintain workers compensation and employers liability insurance. The commercial umbrella and/or employers liability limits shall not be less than \$1,000,000 each accident for bodily injury by accident or \$1,000,000 each employee for bodily injury by disease.

If Park District has not been included as an insured under the CGL using ISO additional insured endorsement CG 20 11 under the Commercial General and Umbrella Liability Insurance required in this Contract, the Vendor waives all rights against Park District and its commissioners, officers, officials, employees, volunteers and agents for recovery of damages arising out of or incident to the Vendor's use of the Park.

D. General Insurance Provisions

1. Evidence of Insurance

Prior to the Commencement Date, Vendor shall furnish Park District with a certificate(s) of insurance and applicable policy endorsement(s), executed by a duly authorized representative of each insurer, showing compliance with the insurance requirements set forth above.

All certificates shall provide for 30 days' written notice to Park District prior to the cancellation or material change of any insurance referred to therein. Written notice to Park District shall be by certified mail, return receipt requested.

Failure of Park District to demand such certificate, endorsement or other evidence of full compliance with these insurance requirements or failure of Park District to identify a deficiency from evidence that is provided shall not be construed as a waiver of Vendor's obligation to maintain such insurance.

Park District shall have the right, but not the obligation, of prohibiting Vendor from occupying the Park until such certificates or other evidence that insurance has been placed in complete compliance with these requirements and is received and approved by Park District.

Failure to maintain the required insurance may result in termination of this Agreement at Park District's option.

Vendor shall provide certified copies of all insurance policies required above within 10 days of Park District's written request for said copies.

2. Acceptability of Insurers

For insurance companies which obtain a rating from A.M. Best, that rating should be no less than A VII using the most recent edition of the A.M. Best's Key Rating Guide. If the Best's rating is less than A VII or a Best's rating is not obtained, the Park District has the right to reject insurance written by an insurer it deems unacceptable.

3. Cross-Liability Coverage

If Vendor's liability policies do not contain the standard ISO separation of insured's provision, or a substantially similar clause, they shall be endorsed to provide cross-liability coverage.

4. Deductibles and Self-Insured Retentions

Any deductibles or self-insured retentions must be declared to the Park District. At the option of the Park District, the Vendor may be asked to eliminate such deductibles or self-insured retentions as respects the Park District, its commissioners, officers, officials, employees, volunteers and agents or required to procure a bond guaranteeing payment of losses and other related costs including but not limited to investigations, claims administration and defense expenses.

II. Indemnification

To the extent permitted by law, Vendor shall indemnify and hold harmless the Park District, and the Village of Lisle, their elected and appointed officials and officers and their employees, volunteers and agents from and against all claims, damages, losses and expenses, including but not limited to legal fees (attorneys' and paralegals' fees and court costs), arising out of or resulting from the Vendor's activities and obligations pursuant to this Agreement, provided that any such claim, damage, loss or expense (i) is attributable to bodily injury, sickness, disease or death, or injury to or destruction of tangible property, and (ii) is caused in whole or in part by any negligent or wrongful act or omission of the Vendor, or the Vendor's directors, officers, agents, employees, volunteers, invitees or anyone for whose acts any of them may be liable, regardless of whether or not it is caused in part by a Party indemnified hereunder. Such obligation shall not be construed to negate, abridge or otherwise reduce any other right or obligation of indemnity which would otherwise exist as to any party or person described in this paragraph. Vendor shall similarly protect, indemnify and hold and save harmless the Park District, its commissioners, officers, employees, volunteers and agents against and from any and all claims, costs, causes, actions and expenses including but not limited to legal fees, incurred by reason of Vendor's breach of any of its obligations under or Vendor's default of any provision of the Agreement.

EXHIBIT E

FIREWORKS DISPLAY VENDOR INSURANCE AND INDEMNIFICATION REQUIREMENTS

I. Insurance

Licensee shall require the vendor selected to exhibit the Fireworks Display (the "Vendor") to obtain and maintain insurance of the types and in the amounts listed below.

A. Commercial General and Umbrella Liability Insurance

Vendor shall maintain commercial general liability (CGL) and, if necessary, commercial umbrella insurance with a limit of not less than \$5,000,000 each occurrence, and specifically including liability arising out of pyrotechnic/fireworks display. If such CGL insurance contains a general aggregate limit, it shall apply separately to this location.

CGL insurance shall be written on Insurance Services Office (ISO) occurrence from CG 00 01 10 93, or a substitute form providing equivalent coverage, and shall cover liability arising from pyrotechnic/fireworks displays, premises, operations, independent contractors, products-completed operations, personal injury and advertising injury, and liability assumed under an insured contract (including the tort liability of another assumed in a business contract).

Vendor shall name the Park District, its commissioners, officers, employees, volunteers and agents as additional insureds. Park District shall be included as an insured under the CGL, using ISO additional insured endorsement CG 20 11 or a substitute providing equivalent coverage, and under the commercial umbrella, if any. This insurance shall apply as primary insurance with respect to any other insurance or self-insurance afforded to Park District.

B. Business Auto and Umbrella Liability Insurance

If applicable, Vendor shall maintain business auto liability and, if necessary, commercial umbrella liability insurance with a limit of not less than \$1,000,000 each accident. Such insurance shall cover liability arising out of any auto including owned, hired and non-owned autos.

Business auto insurance shall be written on Insurance Services Office (ISO form CA 00 01, CA 00 05, CA 00 12, CA 00 20, or a substitute form providing equivalent liability coverage. If necessary, the policy shall be endorsed to provided contractual liability coverage equivalent to that provided in the 1990 and later editions of CA 00 01.

C. Workers Compensation Insurance (If Applicable)

If applicable, Vendor shall maintain workers compensation and employers liability insurance. The commercial umbrella and/or employers liability limits shall not be less than \$1,000,000 each accident for bodily injury by accident or \$1,000,000 each employee for bodily injury by disease.

If Park District has not been included as an insured under the CGL using ISO additional insured endorsement CG 20 11 under the Commercial General and Umbrella Liability Insurance required in this Contract, the Vendor waives all rights against Park District and its commissioners, officers, officials, employees, volunteers and agents for recovery of damages arising out of or incident to the Vendor's use of the Park.

D. General Insurance Provisions

1. Evidence of Insurance

Prior to the Commencement Date, Vendor shall furnish Park District with a certificate(s) of insurance and applicable policy endorsement(s), executed by a duly authorized representative of each insurer, showing compliance with the insurance requirements set forth above.

All certificates shall provide for 30 days' written notice to Park District prior to the cancellation or material change of any insurance referred to therein. Written notice to Park District shall be by certified mail, return receipt requested.

Failure of Park District to demand such certificate, endorsement or other evidence of full compliance with these insurance requirements or failure of Park District to identify a deficiency from evidence that is provided shall not be construed as a waiver of Vendor's obligation to maintain such insurance.

Park District shall have the right, but not the obligation, of prohibiting Vendor from occupying the Park until such certificates or other evidence that insurance has been placed in complete compliance with these requirements and is received and approved by Park District.

Failure to maintain the required insurance may result in termination of this Agreement at Park District's option.

Vendor shall provide certified copies of all insurance policies required above within 10 days of Park District's written request for said copies.

2. Acceptability of Insurers

For insurance companies which obtain a rating from A.M. Best, that rating should be no less than A VII using the most recent edition of the A.M. Best's Key Rating Guide. If the Best's rating is less than A VII or a Best's rating is not obtained, the Park District has the right to reject insurance written by an insurer it deems unacceptable.

3. Cross-Liability Coverage

If Vendor's liability policies do not contain the standard ISO separation of insured's provision, or a substantially similar clause, they shall be endorsed to provide cross-liability coverage.

4. Deductibles and Self-Insured Retentions

Any deductibles or self-insured retentions must be declared to the Park District. At the option of the Park District, the Vendor may be asked to eliminate such deductibles or self-insured retentions as respects the Park District, its commissioners, officers, officials, employees, volunteers and agents or required to procure a bond guaranteeing payment of losses and other related costs including but not limited to investigations, claims administration and defense expenses.

II. Indemnification

To the extent permitted by law, Vendor shall indemnify and hold harmless the Park District, and the Village of Lisle, their elected and appointed officials and officers and their employees, volunteers and agents from and against all claims, damages, losses and expenses, including but not limited to legal fees (attorneys' and paralegals' fees and court costs), arising out of or resulting from the Vendor's activities and obligations pursuant to this Agreement, provided that any such claim, damage, loss or expense (i) is attributable to bodily injury, sickness, disease or death, or injury to or destruction of tangible property, and (ii) is caused in whole or in part by any negligent or wrongful act or omission of the Vendor, or the Vendor's directors, officers, agents, employees, volunteers, invitees or anyone for whose acts any of them may be liable, regardless of whether or not it is caused in part by a Party indemnified hereunder. Such obligation shall not be construed to negate, abridge or otherwise reduce any other right or obligation of indemnity which would otherwise exist as to any party or person described in this paragraph. Vendor shall similarly protect, indemnify and hold and save harmless the Park District, its commissioners, officers, employees, volunteers and agents against and from any and all claims, costs, causes, actions and expenses including but not limited to legal fees, incurred by reason of Vendor's breach of any of its obligations under or Vendor's default of any provision of the Agreement.

EXHIBIT F

2020 LISLE EYES TO THE SKIES FESTIVAL EMERGENCY EVACUATION PLAN

Activation

The Emergency Evacuation Plan (EEP) will be activated by the Lisle Eyes to the Skies Festival Committee upon notification from the Lisle Police Department and/or the Lisle-Woodridge Fire Protection District. Members of the Committee who can be notified include Chairman, Co-Chair, and Past Chairman. One or more of these Committee members will be on site and reachable through our headquarters trailer at all times.

Method of Notifying the Public

The attendees at the Eyes to the Skies Festival will be notified in five ways in the event of an emergency and the need to evacuate the premises:

1. Loudspeaker announcements:
Committee representatives at the stages will be notified by Chairman or one of the afore-mentioned Committee members to begin making announcements.
 - Loudspeaker announcements will be relayed throughout the park from our headquarters office trailer located in the High School parking lot just west of the food court. A new high-tech wireless public address system will allow us to relay messages throughout the park using more than 15 pre-installed speakers.
 - The Officer of the Day will make the announcements from our headquarters trailer. The Officers of the Day are committee members who work four-hour shifts coordinating all festival activities. An Officer of the Day has been assigned according to the following schedule:
 - Wednesday, July 1: 3:00 PM to 11:00PM
 - Thursday, July 2: 12:00 PM to 11:00 PM
 - Friday, July 3: 12:00 PM to 11:00 PM
 - Saturday, July 4: 12:00 PM to 11:00 PM

Security Headquarters, located next to the Festival Headquarters trailer, will be notified in person by the Officer of the Day to close down the entrances to the park so that no additional visitors are admitted. Experienced security officers with police training will always be on site to coordinate any emergency actions required.

At least one security person is located at each gate entering the festival. Along with stopping admittance, Security will be sure each gate is opened and the ticket booths moved to the side (if necessary) so that visitors can leave the park unimpeded. Each member of the security staff carries a two-way radio and is reachable from the security headquarters.

2. The Festival headquarters trailer will notify its staff on duty at the remote parking lots to stop buses loading in the parking lots for trips to the Festival. Instead, the buses will be directed to go directly to the festival site to help in bringing visitors back to their cars in the remote parking lots.
3. Chairman or the Officer of the Day will notify the carnival management and staff to close the rides so that visitors can begin leaving the carnival area. Lisle police

will send a uniformed representative to the carnival site to be sure the rides are shut down.

4. Festival committee members on site will be notified by cell phone or two-way radio and word-of-mouth to begin personally notifying groups of visitors of the need to leave the site and direct them to the nearest exit or closest shuttle bus stop.

Emergency Exits

Security and festival volunteers will open emergency exits upon notification via their cell phones or two-way radios by Palmer or Berg. Security personnel staff each of the gates listed below during festival operating hours.

In the event of extreme weather, Fire District personnel will open the Lisle Senior High School for use by festival visitors, workers, and staff.

South Area

- A gated 20-foot wide emergency exit will be opened at the southwest corner at the end of the bike path on the west side of the DuPage River.
- The 8-foot wide wooden bridge south of Short Street on the east side will have its gate opened for emergency evacuation. There is no fence in this area. The river is used as a border.

Short Street

- The 10-foot wide foot bridge 100 yards south of Short Street will be used. Security will move the tables used to control entrance and exit from the festival and move the tickets booths (if necessary) so that the maximum number of people possible can exit. There are no gates at this entrance.
- The 40-foot wide main festival entrance on the west side of Short Street will be used. All barriers, including the ticket booths and tables, will be moved so that the maximum number of people possible can exit. There are no gates at this entrance.

Carnival

- The north, south and west sides of the carnival are open for disbursement throughout the park. There are no gates.

North Area

- Security personnel will remove the tables used to control entry across the path that runs alongside the Metra train tracks; there is no gate at this entrance.
- At the North Music Hill, tables set out to control the east and west side entrances to the area will be moved to allow easy exit from the hill area. There will be no gates at either of these locations.
- At the North Music Hill, the wooden bridge over the ponds will be utilized as another exit.
- Visitors can also leave the park through the Lisle Senior High School.

West Area

- Security personnel will direct both the concert goers and visitors to the food court to exit using both sides of the parking lot in front of the high school to the east entrance to the festival and to the entrance to the vendor lot on the east side of the High School.

Bus Pick Ups

A fleet of school buses will be activated to help crowds leave the area. These buses will pick up passengers at the intersection of University Avenue and Short Street. The Bus Coordinator, under the direction from the Officer of the Day and the Lisle Police Department, will coordinate these buses and their safe passage back to the parking lots that we are using this year.

Committee volunteers who have cell phones will staff the two parking lots continually. They will coordinate directing the traffic safely from each parking lot to the street where Lisle Police will then take control of traffic management.

Security

Security personnel hired by the festival and additional volunteers will be instrumental in making this plan functional. They are experts at crowd control and they will be stationed at each exit to be sure people leave the park in an orderly manner. They will also work with the Lisle Police to aid in traffic control both leaving the park and in directing automobiles leaving the parking lots.

**2020 Lisle Eyes to the Skies Festival
Emergency Plan to Clear the Floodway in case of Flood Threat**

Activation

The Emergency Plan to Clear the Floodway in Case of Flood Threat will be activated by the Lisle Eyes to the Skies Festival Committee upon notification from the Lisle Police Department and/or the Lisle-Woodridge Fire Protection District. Members of the Committee who can be notified include Chairman, Co-Chair, and Past Chairman. One or more of these Committee members will be on site and reachable through our headquarters trailer at all times. One or more phone numbers for this Committee that are available 24/7 are required to be provided to the Lisle Police Department prior to the start of the event.

The floodway must be cleared if Community Park is in danger of flooding, since water within the floodway moves swiftly and will cause equipment and supplies to be swept downstream. This equipment and supplies may create a blockage to flow and thus worsen flooding and cause damage to life, health or property that would not otherwise exist, or may cause environmental contamination. The floodway is depicted in pink on the attached map. Areas shaded blue are in the flood fringe.

Method of Notifying Vendors and Festival Participants

The vendors or others at the Eyes to the Skies Festival who have equipment erected or stored with floodway areas will be notified by the Lisle Eyes to the Skies Festival Committee in the event that flooding threatens Community Park and the need to clear the floodway areas. Once notified, all equipment and supplies such as tents, coolers, refrigerators, cooking equipment, food service supplies, food, etc. shall be removed from the floodway area within 3 hours of notification.

It shall be the responsibility of the Lisle Eyes to the Skies Festival Committee to clear the floodway upon notification. All items should be removed to high ground, outside of the floodplain (pink and blue areas on map) if at all possible, but at least to outside of the floodway (outside of the pink area), per the attached map. Areas outside of the floodplain that are readily accessible to Community Park are the parking lot located north of and west of the Community Center at 1825 Short Street and the parking lot located north of the Lisle Senior High School at 1800 Short Street.



Memo

To: Board of Park Commissioners

From: Dan Garvy, Director of Parks & Recreation

Date: February 18, 2020

Re: Ordinance 20-02, an ordinance amending certain provisions of the Lisle Park District's Non-Discrimination and Anti-Harassment Policy

There are three mandated revisions required for our Employee Handbook. They are:

- Updating our anti-harassment policy to include elected officials.
- Equal Employment Opportunity Policy to address gender identity
- Victims Economic Security and Safety Act to provide greater clarification for the employee.

The Non-Discrimination and Anti-Harassment Policy requires the adoption of ordinance, which immediately follows this memo.

Recommended Motion: Move to adopt Ordinance 20-02, an ordinance amending certain provisions of the Lisle Park District's Non-Discrimination and Anti-Harassment Policy

**LISLE PARK DISTRICT
ORDINANCE NO. 20-02**

AN ORDINANCE AMENDING CERTAIN PROVISIONS OF LISLE PARK DISTRICT'S NON-DISCRIMINATION AND ANTI-HARASSMENT POLICY

WHEREAS, the Illinois General Assembly recently enacted Public Act 101-0221, effective August 9, 2019, which creates the Workplace Transparency Act ("Act"); and

WHEREAS, pursuant to the Act, within 6 months from the effective date, every governmental unit not subject to the jurisdiction of a State or local Inspector General shall adopt an ordinance or resolution amending its sexual harassment policy to provide for a mechanism for the reporting and independent review of allegations of sexual harassment made against an elected official of the governmental unit by another elected official of the governmental unit; and

WHEREAS, the Lisle Park District ("Park District") previously adopted an Employee Handbook, as revised from time to time, that, among other things, contains a Non-Discrimination and Anti-Harassment Policy; and

WHEREAS, the Park District, a governmental unit as that term is defined under the Act, desires to amend its Non-Discrimination and Anti-Harassment Policy to in order to comply with the Act and implement a process for reporting and reviewing claims of sexual harassment by and between elected officials.

NOW, THEREFORE be it and it is hereby ordained by the Board of Park Commissioners of the Lisle Park District, DuPage County, Illinois, as follows:

Section 1: The Park Board hereby finds that all of the recitals contained in the preamble to this Ordinance are true and correct and hereby incorporates said preambles in this Ordinance as if fully set forth herein.

Section 2: The Non-Discrimination and Anti-Harassment Policy located in the Park District's Employee Handbook is hereby amended by adding the following language:

Harassment Allegations By Elected Officials Against Other Elected Officials

Alleged harassment by one elected official against another can be reported to the District's Board President. If the Board President is the person reporting the harassment or is implicated by the allegation, the report can be made to any other District commissioner. If a complaint is made against an elected official of the District by another elected official of the District under this Section, the matter must be referred to the District's legal counsel. The allegations of the complaint will be thoroughly investigated through an independent review, which may include referring the matter to a qualified, independent attorney or consultant to review and investigate the allegations. Further, if warranted (as determined, where possible, by a committee of the

other commissioners who are not the reporting official or the official who is the subject of the complaint), reasonable remedial measures will be taken.

The foregoing changes, and all other proposed changes, are included in the revised Non-Discrimination and Anti-Harassment Policy attached hereto as Exhibit A, and are hereby approved.

Section 3: This Ordinance shall be in full force and effect from and after its passage, as provided by law.

Section 5: All prior ordinances, resolutions, motions, and orders in conflict herewith are hereby repealed to the extent of the conflict.

Passed this 20th day of February, 2020, upon roll call vote as follows:

Ayes: _____

Nays: _____

Absent: _____

Abstain: _____

President, Board of Park Commissioners
Lisle Park District

Attest:

Secretary, Board of Park Commissioners
Lisle Park District

State of Illinois)
) ss.
County of DuPage)

SECRETARY'S CERTIFICATE

I, the undersigned, do hereby certify that I am Secretary of the Board of Park Commissioners of the Lisle Park District, DuPage County, Illinois, and as such official, I am keeper of the records, ordinances, files and seal of said Park District.

I further certify that the foregoing is a full, true and complete copy of Ordinance No. _____, titled,

AN ORDINANCE AMENDING CERTAIN PROVISIONS OF LISLE PARK DISTRICT'S NON-DISCRIMINATION AND ANTI-HARASSMENT POLICY

adopted at a duly called Regular Meeting of the Board of Park Commissioners of the Lisle Park District, held at Lisle, Illinois, in said District at 7:00 p.m. on the 20th day of February, 2020.

I do further certify that the deliberations of the Board on the adoption of said ordinance were conducted openly, that the vote on the adoption of said ordinance was taken openly, that said meeting was held at a specified time and place convenient to the public, that notice of said meeting was duly given to all of the news media requesting such notice, that an agenda for said meeting was posted at the location at which said meeting was held and at the principal office of the Board at least 48 hours in advance of the holding of said meeting, that said meeting was called and held in strict compliance with the provisions of the Open Meetings Act of the State of Illinois, as amended, and with the provisions of the Park District Code of the State of Illinois, as amended, and that the Board has complied with all of the provisions of said Act and said Code and with all of the procedural rules of the Board.

in witness whereof, I hereunto affix my official signature and the seal of said Lisle Park District, Illinois, this 20th day of February, 2020.

Secretary, Board of Park Commissioners
Lisle Park District

EXHIBIT A

Revised Non-Discrimination and Anti-Harassment Policy



Memo

To: Board of Park Commissioners
From: Dan Garvy, Director of Parks & Recreation
Date: February 13, 2020
Re: Employee Handbook Revisions

There are three mandated revisions required for our Employee Handbook. They are:

- Updating our anti-harassment policy to include elected officials.
- Equal Employment Opportunity Policy to address gender identity
- Victims Economic Security and Safety Act to provide greater clarification for the employee.

All three policy revisions have been made by Park District Management Agency (PDRMA). The non-discrimination and anti-harassment policy requires adoption by ordinance. The others can be made through an ordinary motion, follow this memo and are presented for your consideration.

Recommended Motion: Move to approve the Equal Employment Opportunity Policy and Victims Economic Security and Safety Act as presented.

Non-Discrimination and Anti-Harassment Policy

Introduction

The District is committed to a work environment in which all individuals are treated with respect and dignity. Each individual has the right to work in a professional atmosphere that prohibits discriminatory practices, including harassment. Therefore, the District expects that all relationships among persons in the workplace will be business-like and free of bias, prejudice and harassment.

It is the responsibility of each and every employee, intern, officer, official, commissioner or board member, agent, volunteer, and vendor of the District, as well as anyone using the District's facilities, to refrain from sexual and other harassment. The District will not tolerate sexual or any other type of harassment of or by employees, interns, elected officials, or any other person in an employee's work environment. Actions, words, jokes, or comments based on an individual's actual or perceived gender (including gender identity or expression), sex, race, color, national origin, citizenship status, ancestry, marital status, veteran status, genetic information, unfavorable discharge from military service or military status, age, religion, disability, sexual orientation, civil union partnership, order of protection status, pregnancy, childbirth, or a medical condition related to pregnancy or childbirth, or any other legally protected characteristic will not be tolerated.

This policy should not, and may not, be used as a basis for excluding or separating individuals because of his or her actual or perceived gender (including gender identity or expression), sex, sexual orientation, civil union partnership, race, color, national origin, citizenship status, ancestry, marital status, veteran status, genetic information, unfavorable discharge from military service or military status, age, religion, disability, order of protection status, pregnancy, childbirth, or a medical condition related to pregnancy or childbirth, or any other protected characteristic, from participating in business or work-related social activities or discussions in order to avoid allegations of harassment. The law and policies of the District prohibit disparate treatment based on an individual's actual or perceived gender (including gender identity or expression), sex, sexual orientation, civil union partnership, race, color, national origin, citizenship status, ancestry, marital status, veteran status, genetic information, unfavorable discharge from military service or military status, age, religion, disability, order of protection status, pregnancy, childbirth, or a medical condition related to pregnancy or childbirth, or any other protected characteristic, with regard to terms, conditions, privileges and prerequisites of employment. The prohibition against harassment, discrimination and retaliation are intended to complement and further these policies, not to form the basis of an exception to them.

In addition to this Policy and the agency's EEO Policy, the District provides training on discrimination, harassment and retaliation to its employees at or near the time of hire and annually thereafter.

Definitions of Harassment

1. **Sexual harassment** may occur whenever there are unwelcome sexual advances, requests for sexual favors, or any other verbal, physical, or visual conduct of a sexual nature when:
 - a. Submission to the conduct is made either implicitly or explicitly a condition of the individual's employment;

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- b. Submission to or rejection of the conduct is used as the basis for an employment decision affecting the individual; or
 - c. The harassment has the purpose or effect of interfering with the individual's work performance or creating an environment that is intimidating, hostile, or offensive to the individual.

Sexual harassment may include a range of subtle and not so subtle behaviors and may involve individuals of the same or different gender or sex. Depending on the circumstances, these behaviors may include, but are not limited to: unwanted sexual advances or requests for sexual favors; sexual jokes and innuendo; verbal abuse of a sexual nature; commentary about an individual's body, sexual prowess or sexual deficiencies; leering; catcalls or touching; insulting or obscene comments or gestures; display or circulation in the workplace of sexually suggestive objects or pictures (including through e-mail); and other physical, verbal or visual conduct of a sexual nature.

2. **Harassment on the basis of any other protected characteristic** is also strictly prohibited. Under this policy, harassment is unwelcome verbal or physical conduct that denigrates or shows hostility or aversion toward an individual because of an individual's actual or perceived race, color, religion, gender (including gender identity or expression), sex, sexual orientation, civil union partnership, age, national origin, citizenship status, ancestry, marital status, veteran status, genetic information, unfavorable discharge from military service or military status, disability, order of protection status, pregnancy, childbirth, or a medical condition related to childbirth or pregnancy, or any other characteristic protected by law, or that of an individual's relatives, friends or associates, and that: (i) has the purpose or effect of creating an intimidating, hostile or offensive work environment; (ii) has the purpose or effect of unreasonably interfering with an individual's work performance; or (iii) otherwise adversely affects an individual's employment opportunities.

Harassing conduct includes, but is not limited to: epithets, slurs or negative stereotyping; threatening, intimidating or hostile acts; denigrating jokes and display or circulation in the workplace of written or graphic material that denigrates or shows hostility or aversion toward an individual or group (including through e-mail).

Conduct prohibited by these policies is unacceptable in the workplace and in any work-related setting outside the workplace, such as during business trips, professional conferences, business meetings, business-related social events and any other location where the individual is assigned to perform his or her job duties.

Note | Any employee/ intern engaging in practices or conduct constituting sexual harassment, discrimination, harassment, or retaliation (as discussed later in this policy) of any kind will be subject to disciplinary action, up to and including discharge.

Retaliation Is Prohibited

The District prohibits retaliation against any individual because he or she reports discrimination, harassment, or retaliation, participates in an investigation of such reports, and/or who files a charge of discrimination, harassment, or retaliation. Retaliation against an individual for reporting harassment, discrimination, or retaliation, for participating in an investigation of a claim of harassment, discrimination, or retaliation, or for filing a charge of discrimination, harassment, or retaliation is a serious violation of this policy and, like harassment or discrimination itself, will be subject to disciplinary action, up to and including termination of employment.

In addition to the District's prohibition on retaliation, various state and federal laws prohibit retaliation for reports of discrimination, harassment, or retaliation. For instance, protections against retaliation exist under

the Illinois Human Rights Act, and, depending on the circumstances, protections against retaliation may exist under the Illinois Whistleblower Act and/or the State Officials and Employee Ethics Act.

Complaint Reporting Procedure

The District strongly urges the reporting of all incidents of discrimination, harassment or retaliation, regardless of the offender's identity or position. This policy applies to all full-time, part-time, temporary, and seasonal employees and interns. Early reporting and intervention have proven to be the most effective method of resolving actual or perceived incidents of harassment, discrimination, or retaliation. Therefore, while no fixed reporting period has been established, the Park District strongly urges the prompt reporting of complaints or concerns so that rapid and constructive action can be taken.

The availability of this reporting procedure does not preclude individuals who believe they are being subjected to harassing, discriminatory, or retaliatory conduct from promptly advising the offender that the offender's behavior is unwelcome and requesting that it be discontinued. However, nothing in this policy will require individuals who believe they are being subjected to harassing, discriminatory, or retaliatory behavior to so advise the offender.

If you experience or witness harassment, discrimination, or retaliation of any kind, you should deal with the incident(s) as directly and firmly as possible by clearly communicating your position to your immediate supervisor, your department head, the Human Resources Manager and/or the Director. You should also document or record each incident (what was said or done, by whom, the date, time and place, and any witnesses to the incident). Written records such as letters, notes, memos, texts, social media postings, tweets, e-mails, and telephone messages can strengthen documentation. It is not necessary that the discrimination, harassment, or retaliation be directed at you to make a complaint.

- **Direct Communication with Offender:** If there is harassing, discriminatory, or retaliatory behavior in the workplace, and if you feel comfortable doing so, you should directly and clearly express your objection to the offending person(s) regardless of whether the behavior is directed at you. If you are the harassed individual, and if you feel comfortable doing so, you should also clearly state that the conduct is unwelcome and the offending behavior must stop. However, you are **not** required to directly confront the person who is the source of your report, question, or complaint before notifying any of those individuals listed below. Further, you are **not** required to directly confront the person who is the source of your report, question, or complaint if you feel uncomfortable doing so. The initial message may be oral or written, but documentation of the notice should be made. If subsequent messages are needed, they should be put in writing.
- **Report to Supervisory and Administrative Personnel:** At the same time direct communication is undertaken, or in the event you feel threatened or intimidated by the offending person, you should promptly report the offending behavior to your immediate supervisor, your Department Head or the Superintendent of the Department. If you feel uncomfortable doing so, or if your immediate supervisor and/or Department Head and/or Superintendent are the source of the problem, condones the problem or ignores the problem, please report the conduct directly to the Human Resources Manager. If the Human Resources Manager is the source of the problem, condones the problem, or ignores the problem, you should immediately report the incident or incidents in writing directly to the Director.
- **Report to Director/President of the Board:** An individual may also report incidents of harassment, discrimination, or retaliation directly to the Director. If your complaint alleges harassment, discrimination, or retaliation by the Director, or if the Director condones the problem or ignores the problem, you should immediately report the incident or incidents in writing directly to the President of the Board.

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- **Complaint Against A Board Member:** If a complaint is made about alleged discrimination, harassment or retaliation by an elected official of the District, such as a Commissioner, the allegations should be reported to the Human Resources Manager, the Director, the President of the Board, or any other Board member not involved in the alleged discrimination, harassment or retaliation. If a complaint is made against an elected official of the District under this Section, the matter must be referred to the District's legal counsel. The complaint and any investigation into the complaint will be thoroughly investigated by the Human Resources Manager (or his or her designee) or an independent attorney or consultant and will be independently reviewed by a committee made up of other Board members who are not the subject of the allegations.

When an allegation of discrimination, harassment, or retaliation is reported, an investigation will be conducted within a prompt period of time and appropriate remedial action will be taken when an allegation is determined to be substantiated. At no time will personnel involved in the alleged discrimination, harassment, or retaliation conduct the investigation.

Nothing in this policy precludes a report of discrimination, harassment, or retaliation to the Illinois Department of Human Rights, which is the State agency responsible for enforcing the Illinois Human Rights Act, as described in the "Conclusion" section below. Further, the IDHR maintains a hotline for confidential reports of sexual harassment: 877-236-7703.

Harassment Allegations Against Non-Employees/Third Parties

If you make a complaint alleging harassment, discrimination, or retaliation against an agent, vendor, supplier, contractor, volunteer or person using District programs or facilities, the Director (or his or her designee) will promptly investigate the incident(s) and determine the appropriate remedial action, if any. The District will take reasonable efforts to protect you from further contact with such persons when warranted or will take other reasonable steps to remediate the situation.

Important Notice To All Employees

Individuals who have experienced conduct they believe is contrary to this policy have an obligation to take advantage of the complaint reporting procedure.

Harassment Allegations By Elected Officials Against Other Elected Officials

Alleged harassment by one elected official against another can be reported to the District's Board President. If the Board President is the person reporting the harassment or is implicated by the allegation, the report can be made to any other District commissioner. If a complaint is made against an elected official of the District by another elected official of the District under this Section, the matter must be referred to the District's legal counsel. The allegations of the complaint will be thoroughly investigated through an independent review, which may include referring the matter to a qualified, independent attorney or consultant to review and investigate the allegations. Further, if warranted (as determined, where possible, by a committee of the other commissioners who are not the reporting official or the official who is the subject of the complaint), reasonable remedial measures will be taken.

Harassment Of Non-Employees

Harassment of non-employees by employees is strictly forbidden and will be subject to discipline, up to and including termination. If a non-employee has a complaint of harassment, the non-employee should notify the Park District's Human Resources Manager. If the Human Resources Manager is implicated by the allegation,

the report can be made to the Director of the District. If both the Human Resources Manager and the Director are implicated by the allegation, the report can be made to the Board President. The allegations of the complaint will be thoroughly investigated by the Human Resources Manager, Director, or Board President (or his or her designee) as appropriate and, if warranted, reasonable remedial measures will be taken. For the purposes of this Section, "non-employee" means a person who is not otherwise an employee of the agency and is directly performing services for the employer pursuant to a contract with the employer; it includes contractors and consultants.

Responsibility of Supervisors and Witnesses

Any supervisory or managerial employee who becomes aware of any possible sexual or other harassment, discrimination, and/or retaliation of or by any individual should immediately advise the Human Resources Manager, and the Human Resources Manager (or his or her designee) will investigate the conduct promptly and take prompt remedial action if the allegations are substantiated.

All individuals are encouraged to report incidents of harassment, discrimination, and retaliation, regardless of who the offender may be or whether or not you are the intended victim.

The Investigation

Any reported allegations of harassment, discrimination, or retaliation will be investigated promptly. The District will make every reasonable effort to conduct an investigation in a responsible and confidential manner. However, it is impossible to guarantee absolute confidentiality, as the District must be able to fully investigate and take prompt remedial action when necessary. The investigation may include individual interviews with the parties involved, and where necessary, with individuals who may have observed the alleged conduct or may have other knowledge relevant to the allegations. The District reserves the right and hereby provides notice that third parties may be used to investigate claims of harassment, discrimination, or retaliation. You must cooperate in any investigation of workplace wrongdoing or risk disciplinary action, up to and including termination of employment.

Responsive Action

After investigation, the District will determine whether a complaint of harassment, discrimination or retaliation has been substantiated or not based on a review of the facts and circumstances of each situation. Misconduct constituting a violation of this policy (such as engaging in harassment, discrimination, or retaliation), will be dealt with appropriately. Appropriate responsive action for a substantiated complaint may include, by way of example only: training, referral to counseling, and/or disciplinary action (such as warning, reprimand, withholding of a promotion or pay increase, reassignment, temporary suspension without pay or termination of employment), as the District believes appropriate under the circumstances.

False and Frivolous Complaints

Given the possibility of serious consequences for an individual accused of sexual or other harassment, discrimination, or retaliation, complaints made in bad faith or otherwise false and frivolous charges are considered severe misconduct and may result in disciplinary action, up to and including dismissal.

Conclusion

In summary, employees have a right to: be free from unlawful discrimination, harassment or retaliation in the workplace (see this Policy and the agency's EEO Policy); file a charge of discrimination, harassment or retaliation (see this Policy); and obtain reasonable accommodations, such as those based on pregnancy, childbirth, or medical conditions related to pregnancy or childbirth (see the agency's ADA Policy and Pregnancy Discrimination Policy).

While we hope to be able to resolve any complaints of discrimination, harassment, or retaliation within the District, we acknowledge your right to contact the Illinois Department of Human Rights (IDHR) at the James R. Thompson Center, 100 West Randolph Street, Suite 10-100, Chicago, Illinois 60601, about filing a formal complaint. The IDHR also has a reporting hotline, which includes a method for the intake of anonymous phone calls regarding allegations of sexual harassment. If the IDHR determines that there is sufficient evidence of harassment to proceed further, it will file a complaint with the Illinois Human Rights Commission (HRC), located at the same address on the fifth floor. If the IDHR does not complete its investigation within 365 days, you may file a complaint directly with the HRC between the 365th and the 395th day.

Equal Employment Opportunity Policy

Equal Employment Opportunity has been, and will continue to be, a fundamental principle at the District, where employment is based upon personal capabilities and qualifications without discrimination because of an individual's actual or perceived race, color, religion, sex, gender (including gender identity and expression), age, national origin, citizenship status, ancestry, marital status, veteran status, disability, sexual orientation, genetic information, unfavorable discharge from military service or military status, civil union partnership, order of protection status, pregnancy, childbirth, or a medical condition related to pregnancy or childbirth, or any other protected characteristic as established by law.

In accordance with federal, state and local laws, it is the policy of the District to provide equal employment opportunities to all qualified persons. All of our personnel policies, procedures and decisions pertaining to hire, promotion, transfer, layoff, rates of pay, discipline, discharge and other terms and conditions of employment are made and executed without regard to an individual's actual or perceived race, color, religion, sex, gender (including gender identity and expression), national origin, citizenship status, ancestry, age, marital status, veteran status, civil union partnership, order of protection status, genetic information, disability, unfavorable discharge from military service or military status, sexual orientation, pregnancy, childbirth, or a medical condition related to pregnancy or childbirth, or any other category protected by law.

We make reasonable accommodations when necessary for all employees and/or applicants with disabilities, provided the individual is otherwise qualified to perform the essential functions of the job. Such individuals are encouraged to discuss their need for a reasonable accommodation with the Human Resources Department (See ADA Policy).

The Human Resources Manager has overall responsibility for this policy and maintains reporting and monitoring procedures. Employees' questions or concerns should be referred to the Human Resources Manager. If the employee is uncomfortable reporting to the the Human Resources Manager, the employee should report to his or her Department Head, Executive Director or President of the Board of Commissioners. (For the full complaint reporting procedure, see the agency's Non-Discrimination and Anti-Harassment Policy)

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Victims' Economic Security and Safety Act

Introduction

This section briefly summarizes rights and regulations under the Victims' Economic Security and Safety Act ("VESSA").

VESSA provides employees with up to twelve (12) workweeks of unpaid leave during a twelve (12)-month period to address the consequences of actual or threatened domestic, sexual, or gender violence to themselves or their family or household member who is a victim of actual or threatened domestic, sexual, or gender violence.

Basis of Leave

The District will provide up to **twelve (12) weeks of unpaid leave** from work on a continuous, intermittent or reduced work schedule basis to an employee who is a victim of actual or threatened domestic, sexual, or gender violence (or who has a family or household member who is a victim of actual or threatened domestic, sexual, or gender violence) to address the violence if the employee is:

- (A) **seeking medical attention** for, or recovering from, physical or psychological injuries caused by actual or threatened domestic, sexual, or gender violence to the employee or the employee's family or household member;
- (B) **obtaining services from a victim services organization** for the employee or the employee's family or household member;
- (C) **obtaining psychological or other counseling** for the employee or the employee's family or household member;
- (D) **participating in safety planning, temporarily or permanently relocating**, or taking other actions to increase the safety of the employee or the employee's family or household member from future domestic, sexual, or gender violence or ensure economic security; or
- (E) **seeking legal assistance or remedies** to ensure the health and safety of the employee or the employee's family or household member, including preparing for or participating in any civil or criminal legal proceeding related to or derived from actual or threatened domestic, sexual, or gender violence.

"Family or household member" means a spouse, civil union partner, parent, son, daughter, and persons jointly residing in the same household whose interests are not adverse to the employee as it relates to the domestic, sexual, or gender violence.

"Parent" means the biological parent of an employee or an individual who stood in *loco parentis* to an employee when the employee was a son or daughter. "Son or daughter" means a biological, adopted, or foster child, a stepchild, a legal ward, or a child of a person standing in *loco parentis*, who is under 18 years of age, or is 18 years of age or older and incapable of self-care because of a mental or physical disability.

Period of Leave

Employee will be entitled to a total of twelve (12) workweeks of unpaid leave during any twelve (12)-month period. (This policy does not create a right for an employee to take unpaid leave that exceeds the unpaid leave time allowed under, or is in addition to the unpaid leave time permitted by, the federal Family and Medical Leave Act.)

Existing Leave

The employee may use any available paid or unpaid leave (including family, medical, sick, annual, personal, etc.) from employment, in substitution for any period of such leave for an equivalent period of leave.

Notice

The employee will provide the District with **at least forty-eight (48) hours' advance notice** of the employee's intention to take the leave, unless providing such notice is not practicable.

When an unscheduled absence occurs, the District will not take any action against the employee if the employee, **within a reasonable period after the absence** (generally defined herein as fifteen (15) days) provides certification as shown under the next section.

Certification

The District may require the employee to provide certification to the District that:

- (A) the employee or the employee's family or household member is a victim of actual or threatened domestic, sexual, or gender violence; and
- (B) the leave is for one of the purposes enumerated in the above "Basis" paragraph.

The employee will provide such certification to the District within a reasonable period after the District requests certification.

An employee may satisfy the above certification requirement by providing to the District a **signed and dated statement** of the employee, and upon obtaining such documents the employee will provide:

- (A) **documentation** from an employee, agent, or volunteer of a victim services organization, an attorney, a member of the clergy, or a medical or other professional from whom the employee or the employee's family or household member has sought assistance in addressing actual or threatened domestic, sexual or gender violence and the effects of the violence;
- (B) a **police or court record**; or
- (C) **other corroborating evidence**.

Confidentiality

All information provided to the District, including a statement of the employee or any other documentation, record, or corroborating evidence, and the fact that the employee has requested or obtained leave pursuant to this policy, will be **retained in the strictest confidence by the District**, except to the extent that disclosure is: (1) requested or consented to in writing by the employee; or (2) otherwise required by applicable law.

Restoration to Position

In general, an employee who takes leave under this policy will be entitled, on return from such leave:

- (i) to be restored by the District to the position of employment held by the employee when the leave commenced; or
- (ii) to be restored to an equivalent position with equivalent employment benefits, pay, and other terms and conditions of employment.

Loss of Benefits

The taking of leave under this policy will not result in the loss of any employment benefit accrued prior to the date on which the leave commenced. However, the employee is not entitled to:

- the accrual of any seniority or employment benefits during any period of unpaid leave; or
- any right, benefit, or position of employment other than any right, benefit, or position to which the employee would have been entitled had the employee not taken the leave.

Reporting to the District

The District may require an employee on leave under this policy to **report periodically to the District** on the status and intention of the employee to return to work.

Maintenance of Health Benefits

Except as provided under "Loss of Benefits," during any period that an employee takes leave under this policy, the District will maintain coverage for the employee and any family or household member under any group health plan for the duration of such leave at the level and under the conditions coverage would have been provided if the employee had continued in employment continuously for the duration of such leave.

Failure to Return From Leave

The District may recover the premium that the agency paid for maintaining coverage for the employee and the employee's family or household member under such group health plan during any period of leave under this policy if:

- (i) the employee **fails to return** from leave under this policy after the period of leave to which the employee is entitled has expired; and
- (ii) the employee **fails to return** to work for a reason other than: (a) the continuation, recurrence, or onset of actual or threatened domestic, sexual, or gender violence that entitles the employee to leave; (b) the need for other job-protected leave under an applicable law; or (c) other circumstances beyond the control of the employee.

The District may require an employee who claims that the employee is unable to return to work because of a reason described above to provide, within a reasonable period after making the claim, certification to the District that the employee is unable to return to work because of that reason.

An employee may satisfy the certification requirement of clause by providing to the District:

- a sworn statement of the employee;

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- documentation from an employee, agent, or volunteer of a victim services organization, an attorney, a member of the clergy, or a medical or other professional from whom the employee has sought assistance in addressing actual or threatened domestic, sexual or gender violence and the effects of that violence;
 - a police or court record; or
 - other corroborating evidence.

The District will not: (a) fail or refuse to hire, discharge, or harass any individual for exercising their rights under this policy; (b) otherwise discriminate against any individual exercising their rights under this policy with respect to the compensation, terms, conditions, or privileges of employment of the individual; or (c) retaliate against an individual in any form or manner for exercising their rights under this policy.

Reporting to the District

In response to an actual or perceived threat of domestic, sexual or gender violence, an employee may qualify for a reasonable accommodation, which may include adjustment to a job structure, workplace facility, modified schedule, leave, a changed telephone number or seating assignment, installation of a lock, implementation of a safety procedure and/or assistance in documenting actual or threatened domestic, sexual or gender violence that occurs at the workplace or in a work-related setting, unless the accommodation would create an undue hardship for the District.

FRIDAY, JANUARY 24, 2020

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Day of Service



COURTESY OF JENNIFER LAUERMANN

A dozen students from Lisle Teens with Character hand pack dry-food meals at Feed My Starving Children in Aurora as part of the MLK Day of Service. Feed My Starving Children is a Christian, nonprofit organization that coordinates the packaging and distribution of food to people in developing nations. Founded in 1987, it has reached out to more than 70 countries. Meals are donated to food partners around the world.



ADMINISTRATION & RECREATION CENTER

1925 OHIO STREET | LISLE, IL 60532

PHONE: 630.964.3410 | FAX: 630.964.7448

TDD: 1.800.526.0857

WWW.LISLEPARKDISTRICT.ORG

Memo

To: Board of Park Commissioners

From: Scott M. Silver, Superintendent of Finance

Date: February 13, 2020

Re: Ordinance 20-01 issue approximately \$1,139,000 Taxable General Obligation Limited Tax Park Bonds, Series 2020

In 2010 when the District purchased 1925 Ohio Street building, the District made a conscience effort to leave enough room in the Debt Service Extension Base (DSEB) to issue two year bonds that will be used to maintain the yearly capital projects for a two year period. The District has issued two year bonds in 2010, 2012, 2014, 2016, and 2018. We are now coming back to issue the 2020 bonds. The proceeds of which will be used to continue to fund park district capital needs over the next two years.

Recommended Motion: Move to adopt Lisle Park District Ordinance 20-01, an Ordinance providing for the issue of approximately \$1,139,000 Taxable General Obligation Limited Tax Park Bonds, Series 2020, of the Park District, for the payment of land for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of the Park District and for the payment of the expenses incident thereto and providing for the levy of a direct annual tax to pay the principal and interest on said bonds.

ORDINANCE NO. 20-01

AN ORDINANCE providing for the issue of \$1,139,000 Taxable General Obligation Limited Tax Park Bonds, Series 2020, of the Lisle Park District, DuPage County, Illinois, for the building, maintaining, improving and protecting of the existing land and facilities of said Park District and for the payment of the expenses incident thereto, providing for the levy of a direct annual tax to pay the principal and interest on said bonds and authorizing the sale of said bonds to the Corporate Fund of said Park District.

* * *

WHEREAS, the Lisle Park District, DuPage County, Illinois (the "*District*"), is a duly organized and existing Park District created under the provisions of the laws of the State of Illinois, and is now operating under the provisions of the Park District Code of the State of Illinois (the "*Act*"), and all laws amendatory thereof and supplementary thereto; and

WHEREAS, the needs of the District require the expenditure of not less than the sum of \$1,200,000 for the building, maintaining, improving and protecting of the existing land and facilities of the District and for the payment of the expenses incident thereto (the "*Project*"), all in accordance with the preliminary plans and estimate of cost heretofore approved by the Board of Park Commissioners of the District (the "*Board*") and now on file in the office of the Secretary of the Board (the "*Secretary*"); and

WHEREAS, the Board finds that it does not have sufficient funds on hand for the purpose aforesaid, and that the cost thereof will be not less than \$1,139,000, and that it is necessary and for the best interests of the District that it borrow the sum of \$1,139,000 and issue bonds of the District to evidence the borrowing; and

WHEREAS, pursuant to and in accordance with the provisions of the Bond Issue Notification Act of the State of Illinois, as amended, the President of the Board (the "*President*"), on the 8th day of January, 2018, executed an Order calling a public hearing (the "*Hearing*") for the 25th day of

January, 2018, concerning the intent of the Board to sell bonds in the amount of \$2,000,000 for the Project; and

WHEREAS, notice of the Hearing was given (i) by publication at least once not less than seven (7) nor more than thirty (30) days before the date of the Hearing in the *Daily Herald*, the same being a newspaper of general circulation in the District, and (ii) by posting at least 48 hours before the Hearing a copy of said notice at the principal office of the Board, which notice was continuously available for public review during the entire 48-hour period preceding the Hearing; and

WHEREAS, the Hearing was held on the 25th day of January, 2018, and at the Hearing, the Board explained the reasons for the proposed bond issue and permitted persons desiring to be heard an opportunity to present written or oral testimony within reasonable time limits; and

WHEREAS, the Hearing was finally adjourned on the 25th day of January, 2018; and

WHEREAS, the District has previously issued bonds in the amount of \$860,100 pursuant to the Hearing and the District does hereby find and determine that it is authorized at this time to issue additional bonds in the amount of \$1,139,900 for the Project; and

WHEREAS, the Board deems it advisable, necessary and for the best interests of the District that \$1,139,000 of the bonds so authorized be issued at this time; and

WHEREAS, the Board does hereby find and determine that (a) said bonds shall be issued as limited bonds under the provisions of the Local Government Debt Reform Act of the State of Illinois, as amended (the "*Debt Reform Act*"), and (b) upon the issuance of the \$1,139,000 Taxable General Obligation Limited Tax Park Bonds, Series 2020, now proposed to be issued, the aggregate outstanding unpaid bonded indebtedness of the District, including said bonds, will not exceed .575% of the total assessed valuation of all taxable property in the District as last equalized and determined, and pursuant to the provisions of the Debt Reform Act and Section 6-4 of the Act, it is

not necessary to submit the proposition of issuing said bonds to the voters of the District for approval:

NOW, THEREFORE, Be It Ordained by the Board of Park Commissioners of the Lisle Park District, DuPage County, Illinois, as follows:

Section 1. Incorporation of Preambles. The Board hereby finds that all of the recitals contained in the preambles to this Ordinance are full, true and correct and does incorporate them into this Ordinance by this reference.

Section 2. Authorization. It is hereby found and determined that the District has been authorized by law to borrow the sum of \$1,139,900 upon the credit of the District and as evidence of such indebtedness to issue bonds of the District to said amount, the proceeds of said bonds to be used for the purpose of paying the cost of the Project, and it is necessary and for the best interests of the District that there be issued at this time \$1,139,000 of the bonds so authorized.

Section 3. Bond Details. There be borrowed on the credit of and for and on behalf of the District the sum of \$1,139,000 for the purpose aforesaid; and that bonds of the District (the "Bonds") shall be issued in said amount and shall be designated "Taxable General Obligation Limited Tax Park Bonds, Series 2020." The Bonds shall be dated March 11, 2020, and shall also bear the date of authentication, shall be in fully registered form, shall be in minimum denominations of \$100,000 and integral multiples of \$100 in excess thereof (but no single Bond shall represent installments of principal maturing on more than one date), shall be numbered 1 and upward, and the Bonds shall become due and payable serially on December 30 of each of the years, in the amounts and bearing interest per annum as follows:

YEAR OF MATURITY	PRINCIPAL AMOUNT	RATE OF INTEREST
2020	\$584,000	1.70%
2021	555,000	1.80%

The Bonds shall bear interest from their date or from the most recent interest payment date to which interest has been paid or duly provided for, until the principal amount of the Bonds is paid, such interest (computed upon the basis of a 360-day year of twelve 30-day months) being payable on June 30 and December 30 of each year, commencing on December 30, 2020. Interest on each Bond shall be paid by check or draft of the Treasurer of the Board (the "*Treasurer*"), as bond registrar and paying agent (the "*Bond Registrar*"), payable upon presentation in lawful money of the United States of America, to the person in whose name such Bond is registered at the close of business on the 15th day of the month of the interest payment date. The principal of the Bonds shall be payable in lawful money of the United States of America at the office of the Bond Registrar.

The Bonds shall be signed by the manual or facsimile signatures of the President and Secretary, and shall be countersigned by the manual or facsimile signature of the Treasurer, as they shall determine, and the seal of the District shall be affixed thereto or printed thereon, and in case any officer whose signature shall appear on any Bond shall cease to be such officer before the delivery of such Bond, such signature shall nevertheless be valid and sufficient for all purposes, the same as if such officer had remained in office until delivery. If the Secretary or the Treasurer is unable to perform the duties of his or her respective office, then their duties under this Ordinance shall be performed by the Assistant Secretary or the Assistant Treasurer of the Board, respectively.

All Bonds shall have thereon a certificate of authentication substantially in the form hereinafter set forth duly executed by the Bond Registrar as authenticating agent of the District and showing the date of authentication. No Bond shall be valid or obligatory for any purpose or be

entitled to any security or benefit under this Ordinance unless and until such certificate of authentication shall have been duly executed by the Bond Registrar by manual signature, and such certificate of authentication upon any such Bond shall be conclusive evidence that such Bond has been authenticated and delivered under this Ordinance.

Section 4. Registration of Bonds; Persons Treated as Owners. The District shall cause books (the "*Bond Register*") for the registration and for the transfer of the Bonds as provided in this Ordinance to be kept at the office of the Bond Registrar, which is hereby constituted and appointed the registrar of the District for the Bonds. The District is authorized to prepare, and the Bond Registrar shall keep custody of, multiple Bond blanks executed by the District for use in the transfer and exchange of Bonds.

Upon surrender for transfer of any Bond at the office of the Bond Registrar, duly endorsed by, or accompanied by a written instrument or instruments of transfer in form satisfactory to the Bond Registrar and duly executed by, the registered owner or his or her attorney duly authorized in writing, the District shall execute and the Bond Registrar shall authenticate, date and deliver in the name of the transferee or transferees a new fully registered Bond or Bonds of the same maturity of authorized denominations, for a like aggregate principal amount. Any fully registered Bond or Bonds may be exchanged at said office of the Bond Registrar for a like aggregate principal amount of Bond or Bonds of the same maturity of other authorized denominations. The execution by the District of any fully registered Bond shall constitute full and due authorization of such Bond and the Bond Registrar shall thereby be authorized to authenticate, date and deliver such Bond, *provided, however,* the principal amount of outstanding Bonds of each maturity authenticated by the Bond Registrar shall not exceed the authorized principal amount of Bonds for such maturity less previous retirements.

The Bond Registrar shall not be required to transfer or exchange any Bond during the period beginning at the close of business on the 15th day of the month of any interest payment date on such Bond and ending at the opening of business on such interest payment date.

The person in whose name any Bond shall be registered shall be deemed and regarded as the absolute owner thereof for all purposes, and payment of the principal of or interest on any Bond shall be made only to or upon the order of the registered owner thereof or his or her legal representative. All such payments shall be valid and effectual to satisfy and discharge the liability upon such Bond to the extent of the sum or sums so paid.

No service charge shall be made for any transfer or exchange of Bonds, but the District or the Bond Registrar may require payment of a sum sufficient to cover any tax or other governmental charge that may be imposed in connection with any transfer or exchange of Bonds.

Section 5. Form of Bond. The Bonds shall be in substantially the following form; *provided, however,* that if the text of the Bond is to be printed in its entirety on the front side of the Bond, then paragraph [2] and the legend, "See Reverse Side for Additional Provisions", shall be omitted and paragraphs [6] through [9] shall be inserted immediately after paragraph [1]:

[Form of Bond - Front Side]

REGISTERED
No. _____

REGISTERED
\$ _____

UNITED STATES OF AMERICA

STATE OF ILLINOIS

COUNTY OF DUPAGE

LISLE PARK DISTRICT

TAXABLE GENERAL OBLIGATION LIMITED TAX PARK BOND, SERIES 2020

See Reverse Side for
Additional Provisions

Interest
Rate: ____%

Maturity
Date: December 30, 20__

Dated
Date: March 11, 2020

Registered Owner: CORPORATE FUND OF THE LISLE PARK DISTRICT, DUPAGE COUNTY,
ILLINOIS

Principal Amount:

[1] KNOW ALL PERSONS BY THESE PRESENTS, that the Lisle Park District, DuPage County, Illinois (the "District"), hereby acknowledges itself to owe and for value received promises to pay to the Registered Owner identified above, or registered assigns as hereinafter provided, on the Maturity Date identified above, the Principal Amount identified above and to pay interest (computed on the basis of a 360-day year of twelve 30-day months) on such Principal Amount from the date of this Bond or from the most recent interest payment date to which interest has been paid at the Interest Rate per annum set forth above on June 30 and December 30 of each year, commencing December 30, 2020, until said Principal Amount is paid. Principal of this Bond is payable in lawful money of the United States of America upon presentation and surrender hereof at the office of the Treasurer of the Board of Park Commissioners of the District, as bond registrar and paying agent (the "Bond Registrar"). Payment of the installments of interest shall be made to the

Registered Owner hereof as shown on the registration books of the District maintained by the Bond Registrar at the close of business on the 15th day of the month of each interest payment date and shall be paid by check or draft of the Bond Registrar, payable upon presentation in lawful money of the United States of America, mailed to the address of such Registered Owner as it appears on such registration books or at such other address furnished in writing by such Registered Owner to the Bond Registrar.

[2] Reference is hereby made to the further provisions of this Bond set forth on the reverse hereof and such further provisions shall for all purposes have the same effect as if set forth at this place.

[3] It is hereby certified and recited that all conditions, acts and things required by law to exist or to be done precedent to and in the issuance of this Bond did exist, have happened, been done and performed in regular and due form and time as required by law; that the indebtedness of the District, including the issue of bonds of which this is one, does not exceed any limitation imposed by law; and that provision has been made for the collection of a direct annual tax to pay the interest hereon as it falls due and also to pay and discharge the principal hereof at maturity. Although this Bond constitutes a general obligation of the District and no limit exists on the rate of said direct annual tax, the amount of said tax is limited by the provisions of the Property Tax Extension Limitation Law of the State of Illinois, as amended (the "*Law*"). The Law provides that the annual amount of the taxes to be extended to pay the issue of Bonds of which this Bond is one and all other limited bonds (as defined in the Local Government Debt Reform Act of the State of Illinois, as amended) heretofore and hereafter issued by the District shall not exceed the debt service extension base (as defined in the Law) of the District (the "*Base*"), as more fully described in the proceedings of the District providing for the issue of this Bond. Payments on the Bonds from the Base will be made on a parity with the payments on the outstanding limited bonds heretofore

issued by the District. The District is authorized to issue from time to time additional limited bonds payable from the Base, as permitted by law, and to determine the lien priority of payments to be made from the Base to pay the District's limited bonds.

[4] This Bond shall not be valid or become obligatory for any purpose until the certificate of authentication hereon shall have been signed by the Bond Registrar.

[5] IN WITNESS WHEREOF, said Lisle Park District, DuPage County, Illinois, by its Board of Park Commissioners, has caused this Bond to be signed by the manual or duly authorized facsimile signatures of the President and Secretary of said Board of Park Commissioners, and to be countersigned by the manual or duly authorized facsimile signature of the Treasurer thereof, and has caused the seal of the District to be affixed hereto or printed hereon, all as of the Dated Date identified above.

(SEAL)

SPECIMEN
President, Board of Park Commissioners

Countersigned:

SPECIMEN
Secretary, Board of Park Commissioners

SPECIMEN
Treasurer, Board of Park Commissioners

Date of Authentication: March 11, 2020

CERTIFICATE
OF
AUTHENTICATION

Bond Registrar and Paying Agent:
Treasurer, Board of Park Commissioners,
Lisle Park District, DuPage County, Illinois

This Bond is one of the Bonds described in the within mentioned ordinance and is one of the Taxable General Obligation Limited Tax Park Bonds, Series 2020, of the Lisle Park District, DuPage County, Illinois.

SPECIMEN

Treasurer, Board of Park Commissioners, as
Bond Registrar

[Form of Bond - Reverse Side]

LISLE PARK DISTRICT

DUPAGE COUNTY, ILLINOIS

TAXABLE GENERAL OBLIGATION LIMITED TAX PARK BOND, SERIES 2020

[6] This Bond is one of a series of bonds issued by the District for the building, maintaining, improving and protecting of the existing land and facilities of the District and for the payment of the expenses incident thereto, pursuant to and in all respects in full compliance with the provisions of the Park District Code of the State of Illinois, and the Local Government Debt Reform Act of the State of Illinois, and all laws amendatory thereof and supplementary thereto, and is authorized by the Board of Park Commissioners of the District by an ordinance duly and properly adopted for that purpose, in all respects as provided by law.

[7] This Bond is transferable by the Registered Owner hereof in person or by his or her attorney duly authorized in writing at the office of the Bond Registrar in Lisle, Illinois, but only in the manner, subject to the limitations and upon payment of the charges provided in the authorizing ordinance, and upon surrender and cancellation of this Bond. Upon such transfer a new Bond or

Bonds of authorized denominations of the same maturity and for the same aggregate principal amount will be issued to the transferee in exchange therefor.

[8] The Bonds are issued in fully registered form in minimum denominations of \$100,000 and integral multiples of \$100 in excess thereof. This Bond may be exchanged at the office of the Bond Registrar for a like aggregate principal amount of Bonds of the same maturity of other authorized denominations, upon the terms set forth in the authorizing ordinance. The Bond Registrar shall not be required to transfer or exchange any Bond during the period beginning at the close of business on the 15th day of the month of any interest payment date on such Bond and ending at the opening of business on such interest payment date.

[9] The District and the Bond Registrar may deem and treat the Registered Owner hereof as the absolute owner hereof for the purpose of receiving payment of or on account of principal hereof and interest due hereon and for all other purposes and neither the District nor the Bond Registrar shall be affected by any notice to the contrary.

(ASSIGNMENT)

FOR VALUE RECEIVED, the undersigned sells, assigns and transfers unto _____

(Name and Address of Assignee)

the within Bond and does hereby irrevocably constitute and appoint _____

attorney to transfer the said Bond on the books kept for registration thereof with full power of substitution in the premises.

Dated: _____

Signature guaranteed: _____

NOTICE: The signature to this assignment must correspond with the name of the registered owner as it appears upon the face of the within Bond in every particular, without alteration or enlargement or any change whatever.

Section 6. Sale of Bonds. Pursuant to the Investment of Municipal Funds Act of the State of Illinois, as amended, the District is authorized to use the money in its funds to purchase bonds issued by the District. In view of the balances in the District's Corporate Fund, there is no need for current funds in the Corporate Fund in the amount of the purchase price of the Bonds, the same being equal to the par amount of the Bonds. The Corporate Fund may prudently be invested for the term of the Bonds and as such the Corporate Fund of the District is the purchaser of the Bonds. The purchase of the Bonds is deemed to be an amendment to the District's Investment Policy to the extent said purchase is not expressly permitted by said Investment Policy.

Section 7. Tax Levy. In order to provide for the collection of a direct annual tax to pay the interest on the Bonds as it falls due, and also to pay and discharge the principal thereof at maturity, there be and there is hereby levied upon all the taxable property within the District a direct annual tax for each of the years while the Bonds or any of them are outstanding, and that there be and there is hereby levied upon all of the taxable property in the District, the following direct annual tax, to-wit:

FOR THE YEAR	A TAX TO PRODUCE THE SUM OF:	
2019	\$599,989.73	for interest and principal up to and including December 30, 2020
2020	\$564,990.00	for interest and principal

Principal or interest maturing at any time when there are not sufficient funds on hand from the foregoing tax levy to pay the same shall be paid from the general funds of the District, and the fund from which such payment was made shall be reimbursed out of the taxes hereby levied when the same shall be collected.

The District covenants and agrees with the purchasers and the holders of the Bonds that so long as any of the Bonds remain outstanding, the District will take no action or fail to take any action which in any way would adversely affect the ability of the District to levy and collect the foregoing tax levy and the District and its officers will comply with all present and future applicable laws in order to assure that the foregoing taxes will be levied, extended and collected as provided herein and deposited in the fund established to pay the principal of and interest on the Bonds.

Section 8. Filing of Ordinance. Forthwith upon the passage of this Ordinance, the Secretary is hereby directed to file a certified copy of this Ordinance with the County Clerk of The County of DuPage, Illinois (the "*County Clerk*"), and it shall be the duty of the County Clerk to annually in and for each of the years 2019 and 2020 ascertain the rate necessary to produce the tax herein levied, and extend the same for collection on the tax books against all of the taxable property within the District in connection with other taxes levied in each of said years for general park purposes, in order to raise the respective amounts aforesaid and in each of said years such annual tax shall be computed, extended and collected in the same manner as now or hereafter provided by law for the computation, extension and collection of taxes for general park purposes of the District, and when collected, the taxes hereby levied shall be placed to the credit of a special fund to be designated "Park Bond and Interest Fund of 2020" (the "*Bond Fund*"), which taxes are hereby irrevocably pledged to and shall be used only for the purpose of paying the principal of and interest on the Bonds.

Section 9. Limitation on Extension; General Obligation Pledge; Additional Obligations. Notwithstanding any other provision of this Ordinance, the annual amount of the taxes to be extended by the County Clerk to pay the Bonds and all other limited bonds (as defined in the Debt Reform Act) heretofore and hereafter issued by the District shall not exceed the debt service

extension base (as defined in the Property Tax Extension Limitation Law of the State of Illinois, as amended) of the District (the “*Base*”).

No limit, however, exists on the rate of the direct annual tax levied herein, and the Bonds shall constitute a general obligation of the District.

Payments on the Bonds from the Base will be made on a parity with the payments on the District’s outstanding General Obligation Limited Refunding Park Bonds, Series 2019, dated November 15, 2019. The District is authorized to issue from time to time additional limited bonds payable from the Base, as permitted by law, and to determine the lien priority of payments to be made from the Base to pay the District’s limited bonds.

Section 10. Use of Bond Proceeds. The principal proceeds of the Bonds are hereby appropriated to pay the costs of issuance of the Bonds and costs of the Project, and that portion thereof not needed to pay such costs of issuance is hereby ordered deposited into the Capital Improvement Account of the District. At the time of the issuance of the Bonds, the costs of issuance of the Bonds shall be paid from the proceeds of the Bonds.

Section 11. List of Bondholders. The Bond Registrar shall maintain a list of the names and addresses of the holders of all Bonds and upon any transfer shall add the name and address of the new Bondholder and eliminate the name and address of the transferor Bondholder.

Section 12. Duties of Bond Registrar. The obligations and duties of the Bond Registrar hereunder may include the following:

- (a) to act as bond registrar, authenticating agent, paying agent and transfer agent as provided herein;
- (b) to maintain a list of Bondholders as set forth herein and to furnish such list to the District upon request, but otherwise to keep such list confidential;
- (c) to cancel and/or destroy Bonds which have been paid at maturity or submitted for exchange or transfer;

(d) to furnish the District at least annually a certificate with respect to Bonds cancelled and/or destroyed; and

(e) to furnish the District at least annually an audit confirmation of Bonds paid, Bonds outstanding and payments made with respect to interest on the Bonds.

Section 13. Severability. If any section, paragraph, clause or provision of this Ordinance shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph, clause or provision shall not affect any of the remaining provisions of this Ordinance.

[REMAINDER OF PAGE INTENTIONALLY LEFT BLANK]

Section 14. Repeal. All ordinances, resolutions or parts thereof in conflict herewith be and the same are hereby repealed and this Ordinance shall be in full force and effect forthwith upon its adoption.

Adopted February 20, 2020.

President, Board of Park Commissioners

Attest:

Secretary, Board of Park Commissioners

Park Commissioner _____ moved and Park Commissioner _____ seconded the motion that said ordinance as presented and read by title be adopted.

After a full discussion thereof, the President directed that the roll be called for a vote upon the motion to adopt said ordinance.

Upon the roll being called, the following Park Commissioners voted AYE: _____

The following Park Commissioners voted NAY: _____

Whereupon the President declared the motion carried and said ordinance adopted, approved and signed the same in open meeting and directed the Secretary to record the same in full in the records of the Board of Park Commissioners of the Lisle Park District, DuPage County, Illinois, which was done.

Other business not pertinent to the adoption of said ordinance was duly transacted at said meeting.

Upon motion duly made, seconded and carried, the meeting was adjourned.

Secretary, Board of Park Commissioners

STATE OF ILLINOIS)
) SS
COUNTY OF DUPAGE)

CERTIFICATION OF MINUTES AND ORDINANCE

I, the undersigned, do hereby certify that I am the duly qualified and acting Secretary of the Board of Park Commissioners of the Lisle Park District, DuPage County, Illinois (the "Board"), and as such official am the keeper of the records and files of the Board.

I further certify that the foregoing is a full, true and complete transcript of that portion of the minutes of the meeting of the Board held on the 20th day of February, 2020, insofar as the same relates to the adoption of Ordinance No. 20-01 entitled:

AN ORDINANCE providing for the issue of \$1,139,000 Taxable General Obligation Limited Tax Park Bonds, Series 2020, of the Lisle Park District, DuPage County, Illinois, for the building, maintaining, improving and protecting of the existing land and facilities of said Park District and for the payment of the expenses incident thereto, providing for the levy of a direct annual tax to pay the principal and interest on said bonds and authorizing the sale of said bonds to the Corporate Fund of said Park District.

a true, correct and complete copy of which said ordinance as adopted at said meeting appears in the foregoing transcript of the minutes of said meeting.

I do further certify that the deliberations of the Board on the adoption of said ordinance were conducted openly, that the vote on the adoption of said ordinance was taken openly, that said meeting was held at a specified time and place convenient to the public, that notice of said meeting was duly given to all of the news media requesting such notice, that an agenda for said meeting was posted at the location where said meeting was held and at the principal office of the Board at least 48 hours in advance of the holding of said meeting, that at least one copy of said agenda was continuously available for public review during the entire 48-hour period preceding said meeting, that a true, correct and complete copy of said agenda as so posted is attached hereto as *Exhibit A*, that said meeting was called and held in strict compliance with the provisions of the Open Meetings Act of the State of Illinois, as amended, and with the provisions of the Park District Code of the State of Illinois, as amended, and that the Board has complied with all of the provisions of said Act and said Code and with all of the procedural rules of the Board.

IN WITNESS WHEREOF, I hereunto affix my official signature and seal of said Park District, this 20th day of February, 2020.

Secretary, Board of Park Commissioners

(SEAL)

000064

STATE OF ILLINOIS)
) SS
COUNTY OF DUPAGE)

FILING CERTIFICATE

I, the undersigned, do hereby certify that I am the duly qualified and acting County Clerk of The County of DuPage, Illinois, and as such official I do further certify that on the ____ day of February, 2020, there was filed in my office a duly certified copy of Ordinance No. 20-01 entitled:

AN ORDINANCE providing for the issue of \$1,139,000 Taxable General Obligation Limited Tax Park Bonds, Series 2020, of the Lisle Park District, DuPage County, Illinois, for the building, maintaining, improving and protecting of the existing land and facilities of said Park District and for the payment of the expenses incident thereto, providing for the levy of a direct annual tax to pay the principal and interest on said bonds and authorizing the sale of said bonds to the Corporate Fund of said Park District.

duly adopted by the Board of Park Commissioners of the Lisle Park District, DuPage County, Illinois, on the 20th day of February, 2020, and that the same has been deposited in the official files and records of my office.

IN WITNESS WHEREOF, I hereunto affix my official signature and the seal of said County, this ____ day of February, 2020.

County Clerk of The County of DuPage, Illinois

(SEAL)



Memo

To: Board of Park Commissioners
From: Dan Garvy, Director of Parks & Recreation
Date: February 13, 2020
Re: Community Park Boat Launch – Bid Results

The public bid opening for the Community Park Boat Launch project was conducted at 10:00 am on February 12, 2020. Staff had sent plans and specifications to 16 contractors and six (6) submitted bids. The results are as follows:

- Semper Fi Land Service, Inc. \$142,500
- Copenhaver Construction \$174,000
- V3 \$155,500
- Foundation Mechanics, LLC \$188,000
- Misfits Construction \$157,565
- Life Construction \$187,244

As you see, Semper Fi Land Service, Inc. is the low bidder with a bid of \$142,500. This is \$31,850 less than the low bid of \$174,350 from last August and \$37,500 below the 2020 budget allocation of \$180,000. Staff has contacted their references and all have nothing but positive things to say about their abilities, professionalism, and overall performance. Staff has also discussed the project with Semper Fi directly to verify their understanding of the scope of work and ability to meet the project specifications and they are entirely comfortable, confident, and looking forward to working together.

The original 2014 cost estimate for this project was \$118,454. This was the budget submitted as part of the Illinois Department of Natural Resources Boat Access Area Development grant application. Also included in the 2020 Budget is the \$80,000 grant from the Illinois Department of Natural Resources as well as a \$15,000 commitment from the Lisle Partners for Parks Foundation. Considering the low bid and the aforementioned alternative revenue, the total outlay from the Park District for the construction of this project would be \$47,500.

Following this memo are various letters of support this project has received over the years, including letters from the Illinois Paddling Council, previous State Representative Jeanne Ives, previous State Senator Michael Connelly, the Conservation Foundation, and Openlands. As you know, this would be the first public launch on the East Branch of the DuPage River in DuPage County and will afford many new opportunities for the public, both planned and spontaneous. As reported previously, I have had conversations with representatives from the Forest Preserve District of DuPage County and Bolingbrook Park District about cooperative programs and events, and as you will read in Ms. Pilgrim's letter of support from the Illinois Paddling Council, there are several paddling clubs and a number of outfitters that can offer instructional programs, too.

This project has been in the works for almost 13 years and through a number of circumstances outside the Park District's control we have been unable to move forward. However now that we have the grant agreement from the IDNR, the financial commitment from the Lisle Partners for Parks Foundation,

adequate funding in the Park District's 2020 Budget and now a low bid that is within current budget allocations, it appears the stars have finally aligned.

Recommended Motion: Move to award the Community Park Boat Launch Construction Project to Semper Fi Land Service, Inc. in the amount of \$142,500.



**WATER TRAILS & ACCESS POINTS - ADVOCACY - SAFETY & EDUCATION - STEWARDSHIP -
COMPETITION - INFORMATION RESOURCE**

December 18, 2019

Mr. Dan Garvy, MS, CPRP
Director of Parks & Recreation
Lisle Park District
1925 Ohio Street
Lisle, IL 60532

Dear Mr. Garvy,

On behalf of Illinois' growing paddling community, I wanted express our support for your efforts to establish the first public launch on the East Branch of the DuPage River in DuPage County.

Paddlesport is among the fastest growing outdoor activities and having a public access in your Community Park provides a wonderful opportunity to offer instructional programs in a controlled environment. This is especially important given the many low-cost recreational boats currently sold by major big box stores that provide little, if any, safety information to their customers.

Paddlesport provides a unique opportunity to introduce everyone, young and old, including people with special needs to experience the beauty of the outdoors. *One cannot protect, what isn't valued, and one cannot value, what isn't known....* So an excursion in a canoe or kayak in the beauty of the natural river environment often leads to a lifelong appreciation and environmental stewardship.

I understand that having a launch site at your Community Park Ponds also would provide an opportunity to establish collaboration with your Park District and other organizations, such as the Forest Preserve District of DuPage County, the Bolingbrook Park District and possibly others as well. The Chicago area has several paddling clubs and a number of outfitters that can offer instructional programs as well.

In short, getting access to the river offers many educational, environmental and even economic benefits to your community,

I will be happy to answer any questions that you may have or provide additional resource information if required.

Thank you for the efforts to establish a launch site at the East Branch of the DuPage River which on behalf of the paddling community I hope will become reality.

Sincerely,


Sigrid Pilgrim
Director
Illinois Paddling Council
spconsult@comcast.net
224-420-0949

000068

DISTRICT OFFICE
1725 S. NAPERVILLE ROAD, SUITE 200
WHEATON, ILLINOIS 60189
(630) 384-1108



SPRINGFIELD OFFICE
230-N STRATTON BUILDING
SPRINGFIELD, ILLINOIS 62706
(217) 558-1037

JEANNE IVES
STATE REPRESENTATIVE · 42ND DISTRICT

August 27, 2014

Illinois Department of Natural Resources
Division of Grant Administration
One Natural Resource Way
Springfield, Illinois 62702

Re: Boat Access Area Development Grant

To Whom It May Concern:

The Lisle Park District's Canoe-Kayak Launch has my full and enthusiastic support. Connecting our constituents with nature in a fun, safe and inviting manner is of the utmost importance and providing access to our communities' natural resources, including water trails, is vital to promoting the importance of our local ecology and personal responsibility. As increased emphasis is placed on water quality, flood control and environmental stewardship, projects like Lisle Park District's Canoe-Kayak Launch are as important as ever.

The popularity of paddle sports in the Chicagoland area is strong; however currently there is no access to a launch anywhere on the East Branch of the DuPage River in DuPage County. The public launch the Lisle Park District is proposing will be well received by paddling enthusiasts and the community at large alike. This particular launch's handicapped accessibility will create wonderful opportunities for individuals with disabilities of all kinds to have access to the river and the sport of paddling. Understanding the park district will also offer "learn to paddle" programs in the nearby ponds yields a unique opportunity to introduce paddling to even the most conservative and cautious individuals. This project will truly open the door to countless opportunities to the Lisle community and the surrounding area.

Lisle's Community Park is a gem of the community and this public launch will help bring our citizens to a currently un-used amenity and expand the awareness of and appreciation for our local natural resources. I applaud the Lisle Park District for their dedication to providing recreation opportunities of all kinds and look forward to this project's completion.

Sincerely,

A handwritten signature in cursive script that reads "Jeanne M. Ives".

DISTRICT OFFICE
1725 S. NAPERVILLE ROAD, SUITE 200
WHEATON, ILLINOIS 60189
(630) 682-8101
(630) 682-8108 FAX



SPRINGFIELD OFFICE
M103C STATE HOUSE
SPRINGFIELD, ILLINOIS 62706
(217) 782-8192
(217) 782-0586 FAX

MICHAEL CONNELLY

STATE SENATOR
21ST DISTRICT

August 21, 2014

Illinois Department of Natural Resources
Division of Grant Administration
One Natural Resource Way
Springfield, Illinois 62702

Re: Lisle Park District's Canoe/Kayak Launch

To Whom It May Concern:

I am writing to express my enthusiastic support for the Lisle Park District's application for a Boat Access Area Development grant through the Illinois Department of Natural Resources. Their proposed canoe/kayak launch on the East Branch of the DuPage River is a huge step forward in our collective commitment to connecting as many citizens as possible with the natural resources available to them.

While the project will provide another opportunity to local and regional paddlers, what truly excites me about Lisle Park District's project is that it will appeal to citizens who otherwise would not consider paddling as an available, local recreation option here in Lisle. Further, the fact that this launch would be handicapped accessible will enable a whole new group of individuals the opportunity to partake in an activity to which they have severely limited local options. Having been associated with the Lisle Park District for many years, you can trust that they are responsible stewards of the funding they receive and they have done some truly terrific things for our community. To know they are focused on providing safe, legitimate access to a recognized yet underutilized water trail is refreshing and exciting.

We have a wonderful opportunity to open the door to a resource we have in our community that to date remains completely inaccessible by any safe and responsible means. In speaking with Lisle Park District staff about this canoe/kayak launch project and appreciating all of the benefits it will bring to our community and the region, I couldn't be more excited to play a part in making it become a reality. I urge the IDNR to find favor in the Lisle Park District's application for funding through the Boat Access Area Development Grant.

Sincerely,

A handwritten signature in cursive script that reads "Michael H. Connelly".

Michael Connelly
State Senator, District 21

We save land. We save rivers.



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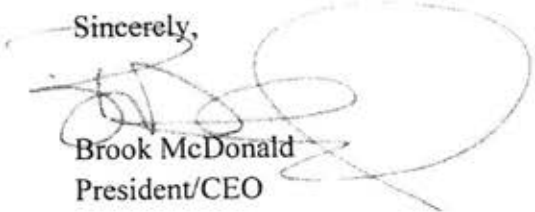
August 20, 2014

Mr. Dan Garvey
Lisle Park District
1825 Short Street
Lisle, IL 60532

Dear Mr. Garvey:

The Conservation Foundation strongly supports the Lisle Park District's interest in building a canoe/kayak launch on the East Branch DuPage River in Community Park. This project helps to further the goals of the DuPage River Watershed Plan and the work of the DuPage River Salt Group to increase the ecological value and recreational use of the East Branch. The launch is planned on the areas water trails map and will provide the only public launch to the waterway. The implementation comes at a time when there has been a notable increase in interest in waterway recreation and water quality, with strides being made in both areas. Enhancing the ability for residents to experience the river from a totally different perspective is very valuable as we try to re-connect people with nature. Please let us know if there are any other opportunities for The Conservation Foundation to support this project.

Sincerely,


Brook McDonald
President/CEO

000071



openlands

conserving nature for life

Suite 1650 | 25 East Washington Street | Chicago, IL 60602-1708 | Tel: 312-863-6250 | Fax: 312-863-6251 | www.openlands.org

August 18, 2014

Dan Garvy
Director
Lisle Park District
1825 Short Street
Lisle, IL 60532

Dear Mr. Garvy,

I am writing in support of your application for funding to construct a canoe and kayak launch in Lisle on the East Branch DuPage River. The East Branch DuPage River is one of the waterways prioritized for canoeing and kayaking by the *Northeastern Illinois Regional Water Trail Plan*, adopted by the Northeastern Illinois Planning Commission in 1999, which establishes a framework for providing non- motorized boating on our region's waterways. There are currently very few water trail access sites on the East Branch DuPage River, and there are currently none in DuPage County, making the construction of an access site by the Lisle Park District a very important step in the development of the water trail on this branch of the river.

Furthermore, your vision of providing programming for beginning paddlers will be valuable in terms of getting younger paddlers out on the waterways. In a survey of people who lived in Northeastern Illinois and had canoes or kayaks registered with the Illinois Department of Natural Resources that Friends of the Chicago River, Openlands and the Northeastern Illinois Water Trail Council undertook in 2006, the average age of survey respondents was 52, which may indicate that canoe and kayak ownership and the access to non-motorized boating that goes along with it, is less prevalent among younger residents. Programming is an excellent way to encourage use among those who do not currently have ready or easy access.

Openlands, a co-author of the *Northeastern Illinois Regional Water Trail Plan*, has worked for many years to encourage implementation of the plan and we are excited that the Lisle Park District is moving forward with this project. Water trails add to quality of life by providing high quality recreational opportunities, and encourage citizens to become stewards of our region's waterways.

Sincerely,

Laura Barghusen
Associate Greenways Director
312-863-6253

000072



Memo

To: Board of Park Commissioners
From: Dan Garvy, Director of Parks & Recreation
Date: February 13, 2020
Re: Volunteer Snow Removal

A number of residents in the Green Trails subdivision support the removal of snow from select park trails by volunteers and seek the Park District's authorization. Staff also received a request from a resident in the Oak Hill subdivision seeking the same authorization.

While the Lisle Park District currently utilizes volunteers for a number of programs and facilities, we do not condone or authorize the use of personal mechanical equipment. In the case of snow removal, the use of personal shovels, snow blowers and lawn tractors with snow removal attachments are obviously the preferred tools/equipment needed to complete such an endeavor however current Lisle Park District waivers do not contemplate this sort of arrangement. In the interest of working together with park neighbors – neighbors whose desire is to provide for more park use and enjoyment in the winter months – Park District staff worked with Park District Risk Management Agency (PDRMA) to develop a specific waiver for snow removal activities. A copy of this draft waiver follows this report. The bulk of the document contains our standard waiver language however certain conditions specific to snow removal have been added. These conditions include:

1. Snow may only be removed during daylight hours and only from paved, designated paths.
2. Cleared snow may not create a hazard in another location.
3. Volunteer must be courteous of and yield the right of way to other park users.
4. Only shovels, snow blowers, and small tractors with snow blades are allowed on paths and only for snow removal.
5. Volunteer is responsible for damage to their own equipment.

Our standard volunteer waivers are renewed each year and should the Park Board support this request staff recommends that volunteer snow removal waivers be reviewed, renewed and executed annually as well.

Staff is not in the position to conduct such activities considering other winter projects and priorities and we do not see that changing without the purchase of additional equipment and shifting away from other typical winter activities. Further, staff is not in a position to monitor this activity on a daily basis. However, a Parks Department employee is in every park twice a month performing basic site inspections. At these times volunteer snow removal can be monitored, any concerns noted and remediation efforts initiated. It would obviously be somewhat of an honor system where we will expect that anyone clearing snow on Park District property has signed our waiver. We can provide verification like a copy of the signed waiver itself or we can issue some sort of ID card. Should staff observe someone clearing snow without having received Park District authorization they will be confronted and asked to cease until they have done so. If there is refusal or continued disregard to our requests, the Lisle Police will be notified and asked to intervene. If unauthorized snow removal results in property damage or personal injury, it would be responded to, treated like, and defended just like any other unauthorized activity occurring in the parks.

Should the Park Board support this endeavor, Park District staff can communicate this new volunteer opportunity and requirement of a signed volunteer waiver via social media, the Park District website, eNews, and with the cooperation of the Green Trails Homeowners Association, their Pathfinder newsletter.

Please share your thoughts at the meeting of February 20 and provide direction to staff on how you would like to proceed.

Thank you.

VOLUNTEER WAIVER & RELEASE OF ALL CLAIMS

IMPORTANT INFORMATION

The Lisle Park District is committed to providing safe facilities and amenities, and to conducting its recreation programs and activities in a safe manner and holds the safety of volunteers in high regard. The Park District continually strives to reduce risks to patrons, staff and volunteers, and asks that all volunteers follow safety rules and instructions that are designed to protect the volunteer's safety. However, volunteers must recognize that there is an inherent risk of injury when choosing to volunteer for any activity or program, including assisting the Park District with the inspection and maintenance of its property.

The Park District provides only limited medical accident coverage for volunteers; therefore, it is strongly urged that all volunteers review their own health insurance policy for coverage. Additionally, each volunteer is solely responsible for determining if he/she is physically fit and/or properly skilled for any volunteer activity. It is always advisable, especially if the volunteer is pregnant, disabled in any way or has recently suffered an illness, injury or impairment, to consult a physician before undertaking any physical activity.

CONDITIONS OF VOLUNTEER SNOW REMOVAL

1. Snow may only be removed during daylight hours and only from paved, designated paths.
2. Cleared snow may not create a hazard in another location.
3. Volunteer must be courteous of and yield the right of way to other park users.
4. Only shovels, snow blowers, and small tractors with snow blades are allowed on paths and only for snow removal.
5. Volunteer is responsible for damage to their own equipment.

WARNING OF RISK

Despite careful and proper preparation, instruction, medical advice, conditioning and equipment, there is still a risk of serious injury when providing volunteer services. Understandably, not all hazards and dangers can be foreseen. Volunteers must understand that depending upon the volunteer services, certain risks, dangers and injuries exist, including but not limited to: risks resulting from acts of God, inclement weather, slip and falls, inadequate or defective equipment or equipment failures, inadequate supervision or instruction, premises defects, horseplay, carelessness, lack of skill or technique, and all other circumstances inherent to the particular volunteer services or activities. In this regard, it must be recognized that it is impossible for the Park District to guarantee the volunteer's safety.

WAIVER AND RELEASE OF ALL CLAIMS AND ASSUMPTION OF RISK

Please read this form carefully and be aware that in consideration for providing volunteer services, you will be expressly assuming the risk and legal liability and waiving and releasing all claims against the Lisle Park District, its officials, officers, employees, agents, servants and volunteers (collectively, "the Releasees") for injuries, damages or losses which you may sustain as a result of participating in any and all activities connected with, associated with, arising out of or related to your volunteer services (including transportation services, and vehicle or equipment operations, when provided).

As a volunteer, I recognize and acknowledge that there are certain risks of physical injury to volunteers in this program/activity, and I voluntarily agree to assume the full risk of any and all injuries, damages or loss, regardless of severity, that I may sustain as a result of my volunteer services. I further agree to waive and relinquish any and all claims I may have (or accrue to me) against the Releasees as a result of my volunteer services.

I have read and fully understand the above important information, warning of risk, assumption of risk and waiver and release of all claims. If registering on-line or via fax, my on-line or facsimile signature shall substitute for and have the same legal effect as an original form signature.

PLEASE PRINT

Volunteer's Name _____

Volunteer's Signature _____

Date _____

<p>PARTICIPATION WILL BE DENIED If the signature of the volunteer and date are not on this waiver.</p>
--

F:\LRNFax\WAIVERS\420 VOLUNTEER GENERIC WAIVER.DOC



2019

Year End Report



SUBMITTED BY:

Mary Liz Jayne, CPRP
Recreation & Fitness Manager

Jon Pratscher, CPRP
Superintendent of Recreation

000077



2019 Year End Report

This report serves as an outline of the year at Community Park Fitness. Below are tables to present membership sales, revenues and expenses, and attendance trends for the year 2019. The information presented will guide staff's decisions for the year 2020.

Table 1: **Memberships Sold per Month**

Month	2019	2018
January	25	46
February	41	30
March	37	24
April	19	24
May	22	35
June	22	26
July	8	15
August	25	13
September	21	21
October	26	55
November	59	18
December	32	48
Total	337	355

- Table 1 lists the total membership sales per month. Total membership sales are down 5% from 2018 to 2019, with most of the negative trends being in January and again from April-July. These are months where more marketing efforts will take place to improve numbers for 2020.

Table 2: **Type of Memberships Sold**

Membership Types	2019	2018
Individual	62	68
One Month	29	27
Three Month	8	25
One Year	14	13
Continuous	11	3
Family	102	97
One Month	36	22
Three Month	13	24
One Year	25	31
Continuous	28	20
Senior	146	149
One Month	42	31
Three Month	50	53
One Year	47	57
Continuous	7	8

Student	38	38
One Month	28	28
Three Month	8	10
One Year	0	0
Continuous	2	0
Misc. Memberships		
Corporate Memberships	4	5
Local Gov't Memberships	4	3
Punch Cards Sold	34	51
Daily Admissions	47	33

- Table 2 breaks down each type of membership sold, by age and membership type.
- The largest membership base is seniors, age 50+ (43% of membership)
- Continuous memberships experienced the most growth with a 55% increase. One month memberships also increased by 25%.
- Corporate memberships continue to be an underperforming category requiring additional focus in 2020 in order to attract local businesses to the facility.

Table 3: **Monthly Retention Rates**

Month	2019		2018	
	Total Members	Retention Rate	Total Members	Retention Rate
January	268	87%	231	84%
February	261	88%	237	84%
March	269	90%	230	89%
April	277	85%	226	89%
May	254	87%	229	90%
June	245	89%	241	88%
July	243	95%	240	95%
August	238	95%	242	87%
September	247	87%	221	89%
October	239	87%	218	83%
November	233	90%	233	94%
December	268	92%	239	92%
Average	253	89%	232	88%

- Table 3 includes the monthly member totals and corresponding retention rates.
- The fitness industry recommends an 80% retention rate and Community Park Fitness consistently remained above that rate for the entire year.
- The average total members for 2019 increased 9% from 2018, despite the decline in membership sales. This is due to the larger number of members on continuous memberships that auto-renew.

Table 4: Monthly Revenue & Expenses – Fitness Center Operations (excludes program revenue)

Month	2019			2018		
	Revenues	Expenses	Surplus (Deficit)	Revenues	Expenses	Surplus (Deficit)
January	6,019.99	4,062.99	1,957	7,423.20	10,032.88	(2,609.68)
February	5,861.12	7,136.36	(1,275.24)	6,975.94	6,359.73	616.21
March	6,410.51	10,544.90	(4,134.39)	4,646.29	7,609.74	(2,963.45)
April	6,185.79	9,451.26	(3,265.47)	5,529.00	7,475.62	(1,946.62)
May	4,868.23	7,247.91	(2,379.68)	4,394.55	6,151.02	(1,756.47)
June	4,861.02	5,299.93	(438.91)	4,715.39	5,970.61	(1,255.22)
July	4,999.23	5,448.26	(449.03)	5,093.05	5,605.32	(512.27)
August	4,676.10	8,258.51	(3,582.41)	4,874.84	8,585.61	(3,710.77)
September	4,229.25	6,456.94	(2,227.69)	4,478.59	5,197.66	(719.07)
October	4,606.71	5,646.54	(1,039.83)	3,165.05	5,194.98	(2,029.93)
November	3,600.83	5,999.54	(2,398.71)	4,759.03	6,796.10	(2,037.07)
December	8,453.36	10,503.51	(2,050.15)	8,954.67	8,362.54	592.13
Total	64,772.14	86,056.65	(21,284.51)	65,009.60	83,341.81	(18,332.21)

- Table 4 shows a net loss in Community Fitness Operations from 2019. This is due to an increase of expenses, particularly in equipment repairs and new equipment.
- Staff is attempting to strategically manage expenses, while also finding ways to recruit and retain members with new equipment and facility improvements.
 - Repairs in the amount of \$3,303 were spent on treadmill, bike, and elliptical repairs.
 - New equipment was purchased in the amount of \$4,142.
 - Facility improvements totaling \$1,916 included:
 - Improved lighting throughout the facility.
 - Adjusted treadmills to a safer position and relocated TVs to better serve needs.
 - Improved advertising and signage in the Community Center Lobby.
 - Dryer repairs and ultimately the purchase of a new dryer.

Table 5: Monthly Revenue & Expenses – Fitness Center Operations & Programming

Month	2019			2018		
	Revenues	Expenses	Surplus (Deficit)	Revenues	Expenses	Surplus (Deficit)
January	12,849.03	4,756.76	8,092.27	11,765.20	10,274.13	1,491.07
February	12,316.12	10,987.93	1,328.19	11,695.94	8,797.53	2,898.41
March	7,938.01	12,398.49	(4,460.48)	5,874.29	9,020.74	(3,146.45)
April	14,105.79	13,325.71	780.08	9,948.00	10,285.42	(337.42)
May	6,750.73	11,509.62	(4,758.89)	6,483.55	9,027.42	(2,543.87)
June	12,032.52	7,308.45	4,724.07	10,039.39	6,413.61	3,625.78
July	12,780.73	10,829.31	1,951.42	9,756.05	7,840.12	1,915.93
August	8,240.60	9,923.31	(1,682.71)	7,759.84	12,510.46	(4,750.62)
September	15,337.75	10,644.14	4,693.61	10,603.59	6,736.28	3,867.31
October	13,735.59	10,846.99	2,888.60	9,713.89	7,324.18	2,389.71
November	4,669.83	8,837.34	(4,167.51)	5,268.53	9,705.00	(4,436.47)
December	14,203.60	18,239.94	(4,036.34)	12,439.97	13,096.87	(656.90)
Total	134,960.30	129,607.99	5,352.31	111,348.24	111,031.76	316.48

- Table 5 includes revenues and expenses of Community Park Fitness Operations and Fitness Programming. CPF Programming includes personal and group training, as well as all group exercise classes. Net revenue increased significantly from 2018 to 2019. This is due to the increased participation in Group Exercise Classes and Personal Training.

Table 6: Community Park Fitness Visits by Month

Month	2019	2018
January	1,480	1,576
February	1,568	1,559
March	1,775	1,600
April	1,799	1,516
May	1,518	1,277
June	1,372	1,145
July	1,312	1,065
August	1,390	1,228
September	1,315	1,153
October	1,496	1,427
November	1,470	1,309
December	1,686	1,478
Total	18,181	16,333

- Table 6 displays the number of membership scans completed each month. This does not demonstrate the amount of individual members that attended the facility, but does account for the number of members that visit each day.
- Visits to Community Park Fitness increased by 18% from the previous year.

Table 7: Group Exercise and Personal Training Participants

	2019	2018
Personal Training – 1 Session	2	1
Personal Training – 5 Sessions	5	3
Personal Training – 10 Sessions	3	0
Group Exercise Participants	1,296	1,062
Total	1,306	1,066

- Table 7 shows the number of participants in Community Park Fitness Programming, which includes personal training and Group Exercise (23% increase from previous year).

New in 2019:

- Bi-monthly staff meetings and safety trainings
- March Mania Fitness Challenge
- Spring Break Shape Up and Home for the Holidays student memberships
- Member Appreciation Days
- Wall decals in the Community Center lobby to improve visibility of Community Park Fitness
- Improved storage of equipment at CPF to declutter the fitness floor

New in 2020:

- Group X Punch Cards to allow drop in participants to the group exercise programs.
- Redesign of Room B into a Functional Training studio
- Increased attention to equipment management and preventative maintenance
- Member Appreciation events



2019

Year End Report



SUBMITTED BY:

Laura Cavazos
Aquatic & Special Event Manager
Jon Pratscher, CPRP
Superintendent of Recreation

The 2019 Sea Lion Aquatic Park End of Season report contains an overview of the various aquatics services, including a breakdown of memberships, programming and a variety of participation and financial data.

2019 was packed with hot weather days, as well as new meal deals at the snack shack, more special events and additional aquatics programming time options.

2019 Season Overview (May 25 - September 2)

Operating Rate

- Total Scheduled Operating Days: 96
- Total Actual Operating Days: 93
- Of those 96 operating days, the facility experienced just 3 days of full closures (97% operating rate).

Weather

- Average high temperature over the 93 operating days was 76 degrees.
- June average high temperature: 78 degrees
- July average high temperature: 85 degrees
- August average high temperature: 80 degrees

Season Passes and Attendance

Resident season pass sales experienced a slight increase from the 2018 season but non-resident pass sales continued to decrease. Downers Grove residents accounted for 43% of all non-resident pass sales. This is also the town that has experienced the most significant decrease over the past few years. During the 2020 season Downers Grove residents are being specifically targeted in marketing efforts to promote season pass sales.

Table 1: Overall Memberships - 3 Year Comparison

Memberships	2019	2018	2017
Resident	611	556	579
Nonresident	188	192	251
Total Memberships	799	748	830

Table 2: Individual Membership - 3 Year Comparison

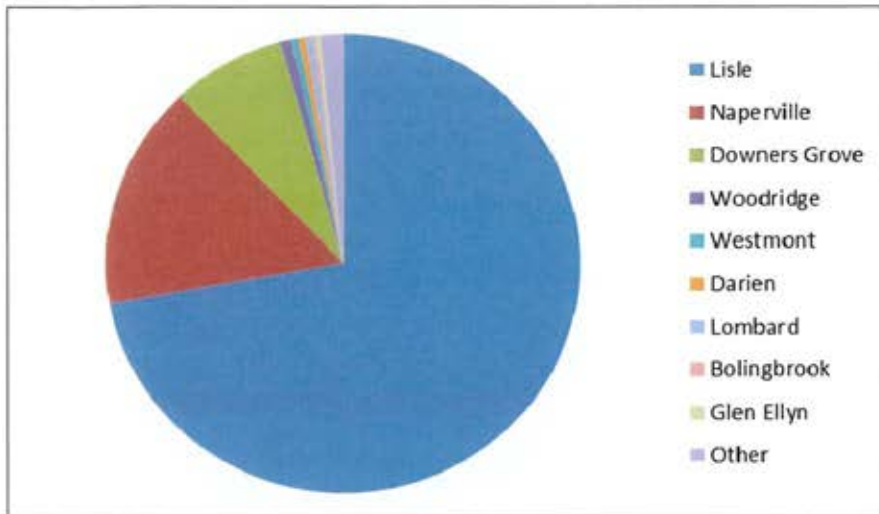
Individual Members	2019	2018	2017
Resident	1,957	1,776	1,843
Nonresident	577	578	769
Total Members	2,145	2,354	2,612

Table 3: Resident and Non-Resident Season Pass Breakdown - Comparison to Previous Year

Resident Passes	2019	2018	Change
Individual	20	19	1
Individual Senior	37	38	(1)
Student	11	7	4
Nanny/Babysitter	6	4	2
2 Person Family	100	94	6
3 Person Family	170	146	24
4 Person Family	182	180	0
5 Person Family	69	57	12
6 Person Family	10	8	2
7 Person Family	5	2	3
8 Person Family	0	0	0
9 Person Family	1	1	0

Non-Resident Passes	2019	2018	Change
Individual	10	8	2
Individual Senior	7	8	(1)
Student	1	2	(1)
Nanny/Babysitter	6	8	(2)
2 Person Family	27	29	(2)
3 Person Family	67	72	(5)
4 Person Family	50	46	4
5 Person Family	18	16	2
6 Person Family	1	2	(1)
7 Person Family	0	1	(1)
8 Person Family	0	0	0
9 Person Family	0	0	0

Chart 1: Season Pass Holders by Town



Lisle	591
*Naperville	129
Downers Grove	64
Woodridge	6
Westmont	4
Darien	4
Lombard	4
Bolingbrook	2
Glen Ellyn	2
Other	13

* Of the 129 Naperville memberships sold during the 2019 season, 80 of those passes were sold at the resident rate due to those members being Lisle Park District residents.

Table 4: Pool Pass Sales – 5 Year Comparison

Pool Pass Sales	2019	2018	2017	2016	2015
Resident	\$89,952.20	\$85,392.20	\$97,904.62	\$98,252.98	\$95,139.04
Nonresident	\$49,475.80	\$50,648.90	\$81,556.67	\$83,539.48	\$89,677.73
Senior Resident	\$4,206.00	\$4,893.00	\$3,330.00	\$4,298.00	\$3,268.00
Senior Non-resident	\$1,255.00	\$6,244.00	\$3,596.00	\$4,600.00	\$3,924.00
Babysitter	\$1,080.00	\$1,188.00	\$1,140.00	\$1,320.00	\$768.00
Student	\$1,480.00	\$1,185.00	-	\$2,149.50	\$2,285.00
Total Season Pass Revenue	\$147,449.00	\$149,551.10	\$187,527.29	\$194,159.96	\$195,061.77

- To address the downward trend of non-resident pool pass sales, a 2020 promotional campaign will be aimed at non-residents, including a "neighbor discount" for surrounding communities without an aquatic facility in their home town. Downers Grove will be the primary target for this promotion.

Daily Attendance

- 2019 daily attendance broke the ten year record set in 2018 by nearly 3%.
- July's consistent warm weather this year led to the second highest monthly admission total in 10 years.

Table 5: Daily Attendance Trends – 10 Year Comparison

Attendance Trends	2019	2018	2017	2016	2015	2014	2013	2012	2011	2010
May	2,002	8,856	1,080	2,160	657	2,537	126	2,777	907	1,693
June	17,985	15,473	17,875	15,949	10,733	12,835	12,398	18,535	13,407	14,351
July	21,121	15,762	13,370	15,407	22,548	13,736	15,408	19,688	20,681	19,232
August	9,288	10,781	5,425	9,551	11,131	11,242	11,807	9,725	12,251	15,057
September	1,749	502	957	777	2,593	466	1,163	1,198	1,494	335
Groupon	7,610	6,676	6,398	6,658	6,708	4,324	-	-	-	-
Total Attendance	59,755	58,050	45,105	50,502	54,370	45,140	40,902	51,923	48,740	50,668

Daily Admission sales continued to increase for the 2019 season. This seems to be a common trend among seasonal aquatic facilities. The commitment of purchasing a pass and visiting enough times to get your money's worth can be a hindrance to many patrons committing to a full season. The patrons who do not want to commit to a season pass contributed to the increase in daily admission revenue. In addition to daily admission sales, a total of 2,878 Groupons were sold, resulting in revenue of \$35,826.

Table 6: Daily Admission Revenue - 5 Year Comparison

Daily Admission Revenue	2019	2018	2017	2016	2015
Resident	\$48,613.70	\$46,578.70	\$46,297.00	\$49,816.00	\$49,389.00
*Nonresident	\$133,589.31	\$125,251.05	\$117,552.91	\$128,267.70	\$110,207.59
Total Daily Admission Revenue	\$182,203.01	\$171,829.75	\$163,849.91	\$178,083.70	\$159,596.59

*Groupon revenue is included in non-resident daily admission revenue

Concessions and Birthday Parties

- Concessions revenue increased by 13% from the 2018 season.
- The concessions and birthday party profit increased by \$10,137 (+33%)
- The increased cost of food, paper products and other concessions supplies also caused an increase in expenses. Staff will be searching for new food vendors for 2020 to decrease expenses and ideally find a more reliable food vendor.

Table 1: Concessions Revenue - 5 Year Comparison

Concessions	2019	2018	2017	2016	2015
Sales	\$77,753.83	\$73,859.26	\$72,553.24	\$80,540.52	\$81,818.96
Birthday Parties	\$27,512.00	\$18,847.75	\$20,529.00	\$21,818.97	\$18,631.28
Sales Tax	\$5,408.73	\$5,159.61	\$4,952.56	\$5,616.83	\$5,833.75
Total Revenue	\$110,674.56	\$97,866.62	\$98,034.80	\$107,976.32	\$106,283.99
Food and Beverage	\$36,702.74	\$30,326.56	\$28,180.52	\$33,735.44	\$30,070.38
Wages	\$26,529.09	\$24,913.57	\$21,824.53	\$26,243.10	\$24,842.37
Uniforms	\$239.20	\$152.25	\$139.20	\$212.50	\$10.00
Cleaning/Kitchen/ Office Supplies/ Birthday supplies	\$1,348.65	\$6,820.65	\$6,994.67	\$8,100.55	\$4,940.60
Permits	\$243.36	\$233.00	\$228.00	\$255.00	\$255.00
Maintenance	\$0.00	\$133.60			
Sales Tax	\$5,257.00	\$5,069.00	\$4,999.00	\$5,554.00	\$5,755.00
Total Expenses	\$70,320.04	\$67,648.63	\$62,365.92	\$74,100.59	\$65,873.35
Total Profit	\$40,354.52	\$30,217.99	\$35,668.88	\$33,875.73	\$40,410.63

Birthday party revenue experienced a significant increase from the 2018 season due to a change in the pricing structure of the parties. As an added benefit, the birthday child also received a custom Sea Lion Aquatic Park birthday party shirt that all of their guests could sign. Thanks to the Parks Departments repairing the birthday party area at the end of the 2018 season, we had fewer issues with water retention in the party area.

Miscellaneous Revenue Sources

Table 1: Rental and Group Outing Revenue - 5 Year Comparison

Misc. Revenue Sources	2019	2018	2017	2016	2015
Group Outings	\$18,537.00	\$14,756.81	\$13,023.00	\$17,220.00	\$20,531.00
Rentals	\$2,500.00	\$2,369.00	\$2,385.00	\$1,961.00	\$1,545.00
Total	\$21,037.00	\$17,125.81	\$15,408.00	\$19,181.00	\$22,076.00

Group outing revenue increased 25% from the 2018 season due to an increase in pricing for the not-for-profit groups visiting the facility, which comprise the majority of the groups visiting Sea Lion annually.

Table 2: Merchandise Revenue - Prior Year Comparison

Misc. Revenue Sources	2019	2018
Merchandise Sales	\$2,907.00	\$1,195.00
Lock Rentals	\$519.00	\$555.00
Total	\$3,426.00	\$1,750.00

Sea Lion Aquatic Park has a variety of merchandise for sale at the front desk. Googles and lock rentals are the two most frequently purchased items. New for 2019, patrons were able to purchase souvenir cups at both the admissions office and concessions stand.

Aquatic Programming

Aquatic programming registration is an area of focus for 2020. Cross promotion, increased class offerings and revised program formats will be closely monitored to measure the effectiveness of our services.

Table 1: Swim Team - 3 Year Comparison

Swim Team	2019	2018	2017
Registration	71	87	91
Net Revenue	\$3,833.26	\$6,329.06	\$6,628.55
Profit Margin	31%	43%	43%
Intro to Swim Team	2019	2018	2017
Registration	7	15	22
Net Revenue	\$705.25	\$1,221.32	\$2,388.55
Profit Margin	77%	57%	89%
Stroke Clinic	2019	2018	2017
*Registration	24	27	27

* Stroke clinic revenue and expenses are accounted for under the swim team account. This program has been a good addition to the swim team specific programming over the past few seasons

Table 2: Youth Programming - 3 Year Comparison

Tot and General Swim Lessons	2019	2018	2017
Registration	564	680	675
Net Revenue	\$13,586.38	\$20,928.10	\$15,961.51
Profit Margin	50%	\$67%	59%
Parent & Tot Lessons	2019	2018	2017
Registration	59	74	50
Net Revenue	\$2,242.81	\$3,480.60	\$2,471.33
Profit Margin	80%	90%	83%
Private Lessons	2019	2018	2017
Registration	47	43	41
Net Revenue	\$3,633.83	\$3,736.65	\$4,007.00
Profit Margin	57%	64%	72%
Semi-Private Lessons	2019	2018	2017
Registration	64	47	42
Net Revenue	\$3,781.69	\$3,752.39	\$2,698.46
Profit Margin	62%	93%	76%

The average high temperature in June was 78 degrees. However, most swim lessons take place before 11am and the cooler temperatures greatly impacted those lessons.

Table 3: Adult Programming – 3 Year Comparison

Adult Learn to Swim	2019	2018	2017
Registration	9	6	6
Net Revenue	\$363.40	\$344.50	\$373.25
Profit Margin	81.20%	76.22%	100%

Table 4: Total Programming – 5 Year Comparison

	2019	2018	2017	2016	2015
Total Registration	915	952	927	917	915
Total Net Revenue Aquatic Programs	\$28,1452.62	\$39,792.62	\$34,528.65	\$31,303.20	\$28,068.56

Season Summary**Table 1: Sea Lion Total Profit/loss – 5 Year Comparison**

Sea Lion Total P/L	2019	2018	2017	2016	2015
Total Fund Revenue	\$542,482.36	\$527,644.98	\$547,956.34	\$592,920.25	\$573,458.83
Total Fund Expenses	\$572,000.63	\$548,628.16	\$516,494.59	\$531,496.88	\$525,801.12
Fund Surplus/Deficit	(\$29,518.27)	(\$20,983.18)	\$31,461.75	\$61,423.37	\$47,657.71

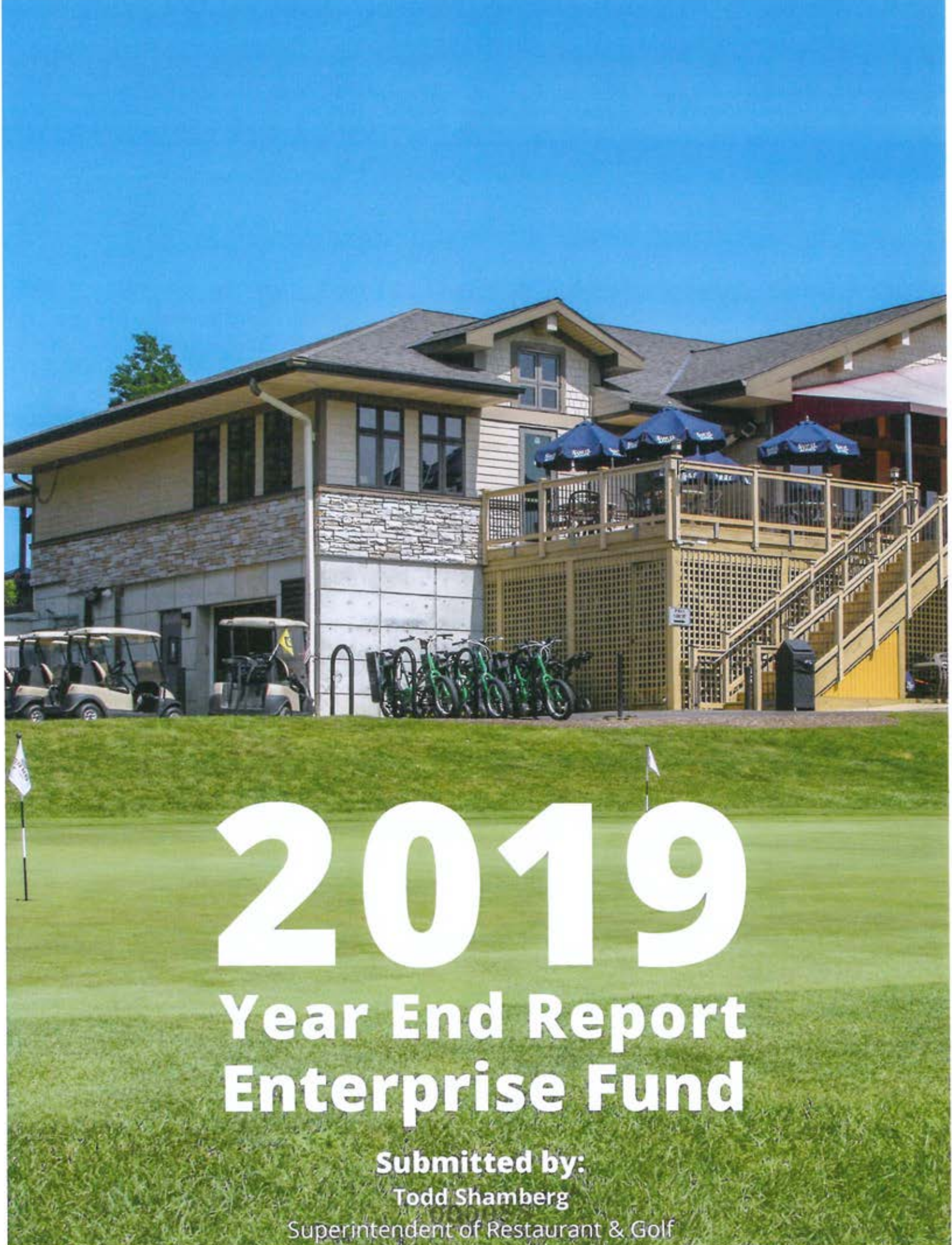
- Total revenue increased by nearly 3% from the 2018.
- Expenses for Sea Lion increased by \$23,372 from the previous year, which greatly impacted the bottom line.
- The largest discrepancies in expenses from previous year are below:
 - Aquatics Maintenance expenses increased by \$16,333 from 2018, including an increase of \$14,160 for Part Time Class 2 Wages.
 - Aquatics Concession Cashier Wages increased by \$3,860

2019 Accomplishments

- Served as location for World’s Largest Swim lesson on June 20.
- Conducted two SLAP pass holder appreciation nights, which included a DJ and activities.
- Offered additional private, semi-private and parent-tot swim lesson times. Added adult private lessons and a second deep water aerobics timeslot on Saturday mornings.
- Held the 5th annual Cardboard Boat Regatta on August 3
- New items at Sammy’s Snack Shack included string cheese, apples, M &M’s and Skinny pop popcorn.
- Conducted the Christmas in July celebration on July 25, offered a Father’s Day Special on June 16, provided free admission for residents on July 4 and provided Throwback Thursday pricing at Sammy’s snack shack on August 8
- New Sea Lion Aquatic Park Souvenir cups were available for purchase. Patrons who purchased a souvenir cup received discounted fountain drink refills during the 2019 season.

New in 2020

- 10 punch guest passes will be available for sale to all patrons. Members will receive an additional discount from the 10 punch pass price (10 visits for the price of 7). Punch card pricing was also increased.
- Implemented a new “neighbor” rate for surrounding communities without a public aquatic facility
- Developed additional private, semi-private and parent-tot swim lesson times
- Hosting the 6th annual Cardboard Boat Regatta on Saturday, August 8
- 2020 Sea Lion memberships come with more perks than past seasons. Perks include: 3 free daily admission passes, a SLAP tote bag, free entry to new early morning tot swim times and other Lisle Park District swag. These are in addition to special member pricing on aquatics programs and rentals.
- In response to the 2019 season member survey, staff will offer a tot swim time on Tuesday and Thursday mornings prior to open swim at 11:30am. This exclusive time will be free for season pass holders and a nominal fee for non-pass holders. Patrons who enter the facility during this time will have access to the tot pool and the sand area.



2019

Year End Report Enterprise Fund

Submitted by:

Todd Shamberg

Superintendent of Restaurant & Golf

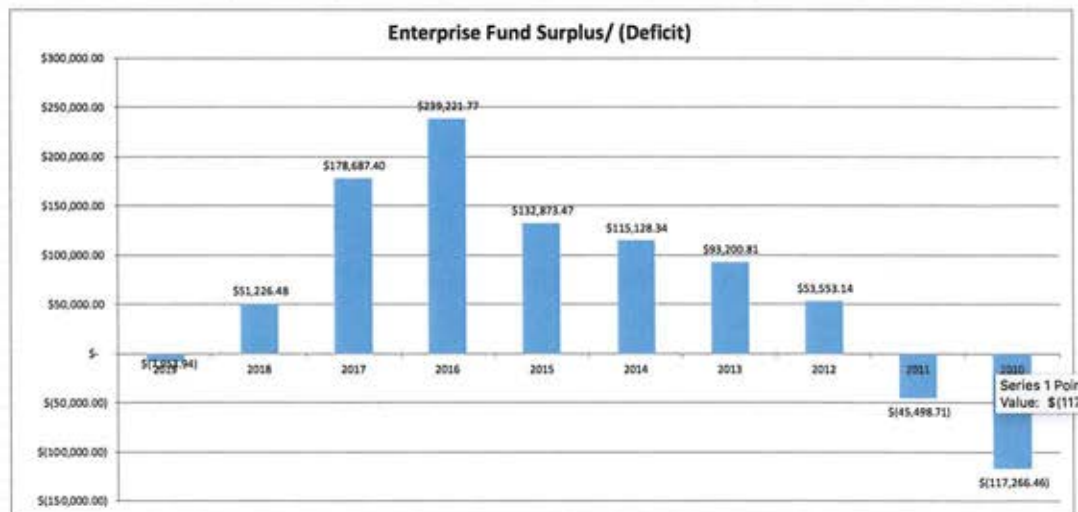
The purpose of this 2019 report is to show the performance of the Enterprise Fund, including both River Bend Golf Club and Wheatstack. The report will follow the profit and loss statement for easy reference and conclude with other notable's.

Financial Recap- Enterprise Fund

The Enterprise Fund revenue YTD in 2019 was \$2,098,830 compared to \$2,205,110 in 2018. That's a decrease \$106,280 or 5%.

2019 YTD expenses were \$2,106,784 compared to 2,153,884 in 2018. That's a decrease of \$47,100. The YTD deficit was (\$7,953) in 2019 compared to profit of \$51,226 in 2018. This is a decrease of \$59,179. The Fund summary comparison below highlights the fund's performance over time.

Enterprise Fund Surplus/(Deficit)										
	2019	2018	2017	2016	2015	2014	2013	2012	2011	2010
Revenue										
Golf	\$ 551,632.53	\$ 588,723.89	\$ 620,021.33	\$ 683,319.14	\$ 639,014.07	\$ 598,673.38	\$ 712,758.47	\$ 628,553.08	\$ 593,009.08	\$ 612,729.53
Wheatstack	\$ 1,547,198.40	\$ 1,616,387.02	\$ 1,654,281.21	\$ 1,523,411.35	\$ 1,386,426.18	\$ 1,322,219.77	\$ 1,167,446.45	\$ 1,124,312.16	\$ 1,186,779.70	\$ 1,109,213.63
	\$ 2,098,830.93	\$ 2,205,110.91	\$ 2,274,302.54	\$ 2,206,730.49	\$ 2,025,440.25	\$ 1,920,893.15	\$ 1,880,204.92	\$ 1,752,865.24	\$ 1,779,788.78	\$ 1,721,943.16
Expense										
Golf	\$ 494,979.76	\$ 487,099.20	\$ 494,308.07	\$ 491,685.57	\$ 498,276.54	\$ 470,550.58	\$ 558,581.54	\$ 497,772.10	\$ 480,910.06	\$ 580,328.93
Wheatstack	\$ 1,611,805.11	\$ 1,666,785.23	\$ 1,601,307.07	\$ 1,475,823.15	\$ 1,394,290.24	\$ 1,335,214.23	\$ 1,228,422.57	\$ 1,201,540.00	\$ 1,344,377.43	\$ 1,238,880.69
	\$ 2,106,784.87	\$ 2,153,884.43	\$ 2,095,615.14	\$ 1,967,508.72	\$ 1,892,566.78	\$ 1,805,764.81	\$ 1,787,004.11	\$ 1,699,312.10	\$ 1,825,287.49	\$ 1,839,209.62
Surplus	\$ (7,953.94)	\$ 51,226.48	\$ 178,687.40	\$ 239,221.77	\$ 132,873.47	\$ 115,128.34	\$ 99,200.81	\$ 53,553.14	\$ (45,498.71)	\$ (117,266.46)



2019 revenue for River Bend Golf Club was \$551,632 compared to \$588,723 in 2018, representing a decrease of \$37,091 or 6%.

River Bend Golf Club 2019 YTD expenses were \$494,979 compared to \$487,099 in 2018, representing an increase of \$7,880 or 2%. At the end of 2019 we removed some trees

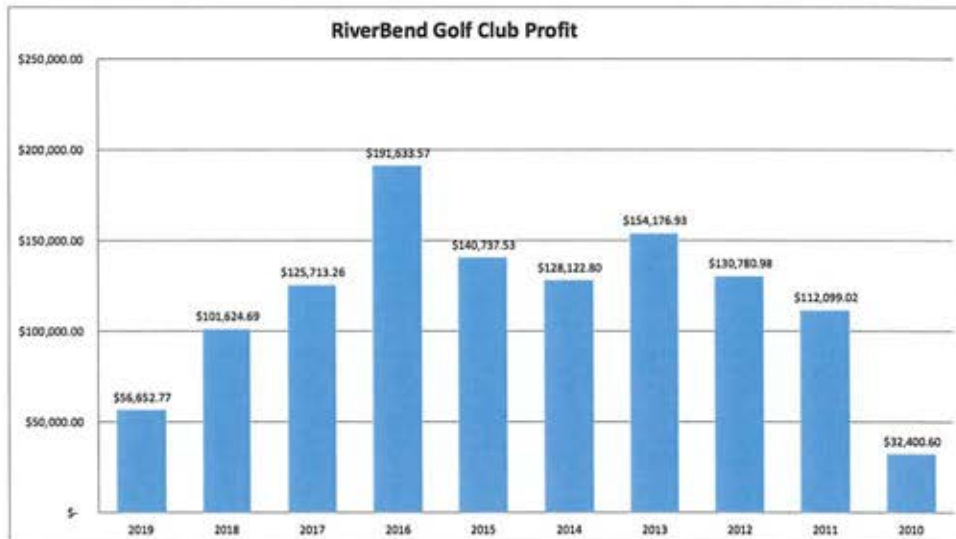
to alleviate some safety concerns and improve pace of play, the cost of which was just shy of the added annual expense.

Below represents River Bend Golf Club's performance over the previous 10 years.

River Bend Golf Club Surplus/(Deficit)

RiverBend Golf Club Surplus/(Deficit)

	2019	2018	2017	2016	2015	2014	2013	2012	2011	2010
Revenue	\$ 551,632.53	\$ 588,723.89	\$ 620,021.33	\$ 683,319.14	\$ 639,014.07	\$ 598,673.38	\$ 712,758.47	\$ 628,553.08	\$ 593,009.08	\$ 612,729.53
Expense	\$ 494,979.76	\$ 487,099.20	\$ 494,308.07	\$ 491,685.57	\$ 498,276.54	\$ 470,550.58	\$ 558,581.54	\$ 497,772.10	\$ 480,910.06	\$ 580,328.93
Surplus	\$ 56,652.77	\$ 101,624.69	\$ 125,713.26	\$ 191,633.57	\$ 140,737.53	\$ 128,122.80	\$ 154,176.93	\$ 130,780.98	\$ 112,099.02	\$ 32,400.60



In 2019, River Bend Golf Club had a surplus of \$56,652 compared to \$101,624 in 2018. A key factor contributing to the drop in surplus include Motorized Cart Rental dropping over \$14,000 in 2019 compared to 2018.

Financial Overview- Golf Course Revenues

The main reason for the decrease in revenue is weather/course closures which seems to occur mostly on weekends when our rates are the highest (65% of affected days were weekends). Not only does this affect the rounds of golf played, but also how often we allow carts out onto the course. The monthly revenue summary below details the variances and as you can see, May, September and November were the worst numbers on record for us in the last 8 years. Those months we experienced a high volume of precipitation and corresponding course closures.

Golf Course Revenue Only

Revenues	January	February	March	April	May	June	July	August	September	October	November	December	YTD
Revenue 2019	\$ 819.00	\$ 200.00	\$ 5,140.92	\$ 34,057.26	\$ 50,613.99	\$ 101,557.50	\$ 98,583.83	\$ 97,614.74	\$ 64,627.30	\$ 27,652.08	\$ 2,966.56	\$ -	\$ 483,833.18
Revenue 2018	\$ -	\$ 296.00	\$ 7,801.57	\$ 30,325.26	\$ 76,382.98	\$ 85,807.08	\$ 107,213.04	\$ 94,720.00	\$ 67,009.20	\$ 23,181.32	\$ 3,709.40	\$ 868.00	\$ 497,313.85
Revenue 2017	\$ -	\$ 7,274.00	\$ 4,742.00	\$ 43,144.41	\$ 62,852.40	\$ 98,726.40	\$ 104,070.52	\$ 100,386.40	\$ 81,263.12	\$ 29,528.90	\$ 6,472.12	\$ 3,858.00	\$ 542,318.27
Revenue 2016	\$ -	\$ -	\$ 7,917.92	\$ 39,489.94	\$ 79,841.72	\$ 108,727.66	\$ 98,971.90	\$ 95,567.20	\$ 76,787.74	\$ 39,295.98	\$ 20,829.56	\$ 15.00	\$ 567,444.62
Revenue 2015	\$ -	\$ -	\$ 2,613.00	\$ 46,280.84	\$ 77,518.56	\$ 78,242.80	\$ 116,226.67	\$ 109,558.60	\$ 69,215.29	\$ 35,929.40	\$ 14,847.72	\$ 2,168.00	\$ 552,600.88
Revenue 2014	\$ -	\$ -	\$ -	\$ 38,597.00	\$ 77,217.50	\$ 279.00	\$ 103,774.00	\$ 93,529.00	\$ 65,816.23	\$ 35,850.90	\$ 6,760.88	\$ 130.00	\$ 421,954.51
Revenue 2013	\$ -	\$ -	\$ -	\$ 14,740.00	\$ 72,940.50	\$ 92,579.00	\$ 105,605.00	\$ 110,342.00	\$ 81,326.00	\$ 31,626.91	\$ 1,981.00	\$ 130.00	\$ 511,270.41
Revenue 2012	\$ -	\$ -	\$ 25,085.00	\$ 38,638.00	\$ 70,325.00	\$ 99,990.01	\$ 90,700.00	\$ 107,043.59	\$ 65,184.00	\$ 26,111.00	\$ 11,380.00	\$ 3,319.00	\$ 537,776.60

Yellow=highest
orange=lowest

In 2019, we did have a price increase almost across the board for the first time in eight years. This increase added \$19,969 to our bottom line. We raised prices \$2 while only raising prices \$1 for Seniors, Juniors and leagues. The other dollar will be added in 2020.

The Spring started out decent with revenue in March of \$5,140 and April of \$34,057. We did have some snow in April on two separate occasions, but we also had some days when it was beautiful out and on those days the course was crowded. As with last year, our leagues started in April, but we had to push them back due to weather.

April was followed by the wettest May ever recorded (for the second year in a row). The average high temp was 68 degrees compared to 76 degrees in 2018. The average low temp was 49 degrees compared to 55 degrees in 2018. There were 19 days we did not let carts out and we were closed six days.

June saw some good weather with the course posting the second highest revenue in the last eight years. We started the month off with two great golf outings, one of which was brand new to River Bend and brought in over \$8,000 in revenue combined between Wheatstack and River Bend.

July was the hottest month of the year with seven days of rain and another five days we didn't let carts out. With all the rain in the spring the course was a little challenging to

maintain, but Dave Drendel and his crew did the best they could with certain “hot spots”. We continued throughout the year to get compliments on how well maintained the course has been.

The rest of the golf season was up and down with weather. In general, with bad weather it not only affects our regular play, but when we can't let carts out our Senior League that plays three days a week (Monday, Tuesday and Thursday) doesn't play. Further, this weather, corresponding course conditions and the reduction in golfers affects our Beverage Cart sales, which was down.

We hosted our 1st Annual In-Town Classic (replaced the Cross-Town Classic since Downers Grove Park District chose to go in a different direction) in August and we originally had 62 signed up. However, it rained on the scheduled date and we had to move it back a week and our numbers suffered accordingly as participation decreased to 35 golfers.

In September, we had 10 days of rain including two of the four Saturdays and three of the five Sundays this month all had rain. October, we had 12 days of rain and in November we had snow the beginning of the month forcing us to push back our Turkey Shoot from November 2nd to November 9th. Right after the outing we experienced freezing temps we normally see in January.

We're looking forward to what will hopefully be a dryer 2020 and will allow us to get back to numbers similar to 2016 and 2017. Below is a comparison of total revenue from year-to-year over the previous eight years.

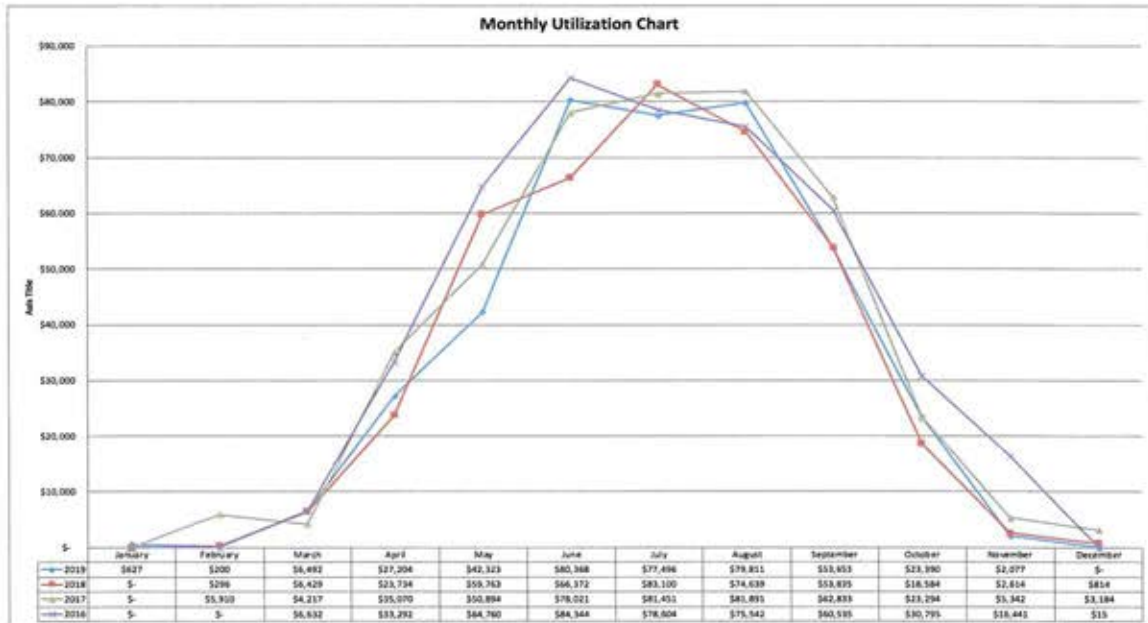
River Bend Golf Course											
Year to Date Income Statement											
Year and History											
	YTD-19	YTD-18	YTD-17	YTD-16	YTD-15	YTD-14	YTD-13	YTD-12		TOTAL	AVERAGE
Revenues										19-12	
Rental Income	\$ 1,785.00	\$ 1,815.00	\$ 1,815.00	\$ 2,235.00	\$ 2,750.00	\$ 1,725.00	\$ 2,325.00	\$ 1,905.00		\$ 16,355.00	\$ 2,044.38
Green Fee's Resident Weekday	\$ 44,773.00	\$ 46,289.00	\$ 46,289.00	\$ 47,775.00	\$ 53,388.25	\$ 51,613.56	\$ 51,555.50	\$ 66,397.00		\$ 408,080.31	\$ 51,010.04
Green Fee's Resident Weekend	\$ 36,787.00	\$ 42,119.00	\$ 42,119.00	\$ 58,512.84	\$ 60,597.72	\$ 66,092.00	\$ 67,883.00	\$ 92,326.00		\$ 466,436.56	\$ 58,304.57
Green Fee's Non Resident Weekday	\$ 90,280.87	\$ 87,301.71	\$ 87,301.71	\$ 91,911.08	\$ 90,170.24	\$ 66,908.95	\$ 65,701.00	\$ 66,889.00		\$ 646,464.56	\$ 80,808.07
Green Fee's Non Resident Weekend	\$ 101,949.51	\$ 97,913.45	\$ 97,913.45	\$ 135,626.50	\$ 129,418.00	\$ 131,025.00	\$ 130,248.00	\$ 123,487.00		\$ 947,580.91	\$ 118,447.61
Outings	\$ 19,581.00	\$ 19,945.00	\$ 19,945.00	\$ 26,719.44	\$ 20,599.74	\$ 20,674.00	\$ 25,660.41	\$ 19,794.62		\$ 172,919.21	\$ 21,614.90
Handicap Services	\$ 3,705.00	\$ 3,210.00	\$ 3,210.00	\$ 2,895.00	\$ 2,415.00	\$ 2,160.00	\$ 1,830.00	\$ 2,055.00		\$ 21,480.00	\$ 2,685.00
League Revenue	\$ 89,355.00	\$ 87,390.00	\$ 87,390.00	\$ 81,008.00	\$ 75,246.00	\$ 67,459.00	\$ 68,805.00	\$ 61,881.00		\$ 618,534.00	\$ 77,316.75
Green Fee's High School	\$ 9,036.00	\$ 9,128.00	\$ 9,128.00	\$ 11,344.00	\$ 10,500.00	\$ 10,837.00	\$ 8,869.00	\$ 9,629.00		\$ 78,471.00	\$ 9,808.88
Concessions	\$ 21,880.80	\$ 26,058.91	\$ 26,058.91	\$ 30,179.89	\$ 29,318.99	\$ 24,654.67	\$ 21,545.03	\$ 24,946.39		\$ 204,643.59	\$ 25,580.45
Beverage Cart	\$ 16,707.50	\$ 15,540.00	\$ 15,540.00	\$ 25,427.00	\$ 20,512.50	\$ 23,970.00	\$ 23,200.11	\$ 25,451.00		\$ 166,348.11	\$ 20,793.51
Motorized Cart Rental	\$ 80,367.00	\$ 95,029.67	\$ 95,029.67	\$ 101,838.00	\$ 99,818.67	\$ 94,564.00	\$ 86,979.00	\$ 90,212.01		\$ 743,838.02	\$ 92,979.75
Pull Carts	\$ 5,589.00	\$ 5,178.00	\$ 5,178.00	\$ 6,237.00	\$ 6,354.00	\$ 4,878.00	\$ 5,448.30	\$ 5,751.00		\$ 44,613.30	\$ 5,576.66
Food Sales	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -
Vending	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -
Discounts	\$ (4,516.80)	\$ (5,700.15)	\$ (5,700.15)	\$ (10,325.81)	\$ (7,055.14)	\$ (7,064.57)	\$ (6,367.09)	\$ (4,809.58)		\$ (51,539.29)	\$ (6,442.41)
Coupons	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -
Miscellaneous	\$ 119.30	\$ 10,111.79	\$ 10,111.79	\$ 26,082.75	\$ 1,054.34	\$ 182.50	\$ 126,167.19	\$ 2,760.27		\$ 176,589.93	\$ 22,073.74
Sponsors	\$ 6,375.55	\$ 18,143.50	\$ 18,143.50	\$ 10,900.00	\$ 10,500.00	\$ 10,100.00	\$ 10,000.00	\$ 9,550.00		\$ 93,712.55	\$ 11,714.07
Employee Insurance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 33.37	\$ -	\$ -		\$ 33.37	\$ 4.17
Merchandise	\$ 21,077.80	\$ 22,833.01	\$ 22,833.01	\$ 29,478.45	\$ 26,975.76	\$ 21,035.90	\$ 19,399.02	\$ 24,235.04		\$ 187,867.99	\$ 23,483.50
								\$ -			
Programs Fee's	\$ 6,780.00	\$ 6,780.00	\$ 4,905.00	\$ 5,475.00	\$ 6,450.00	\$ 7,825.00	\$ 3,510.00	\$ 6,093.33		\$ 47,818.33	\$ 5,977.29
Food Sales-Outings	\$ 1,680.00	\$ 7,696.00	\$ 8,694.00	\$ 10,210.00	\$ 9,487.00	\$ 8,005.00	\$ 7,880.50	\$ 7,418.00		\$ 61,070.50	\$ 7,633.81
Total Revenue	\$ 553,312.53	\$ 596,781.89	\$ 595,904.89	\$ 693,529.14	\$ 648,501.07	\$ 606,678.38	\$ 720,638.97	\$ 635,971.08		\$ 5,051,317.95	\$ 631,414.74

Golf Course Monthly/Daily Utilization

As in previous years our revenue follows the bell curve, as expected, peaking in July. Our most utilized time is on the weekends and then followed by two of our three Senior League days, Tuesday and Thursday.

Monthly Utilization Comparison Green Fee Sales

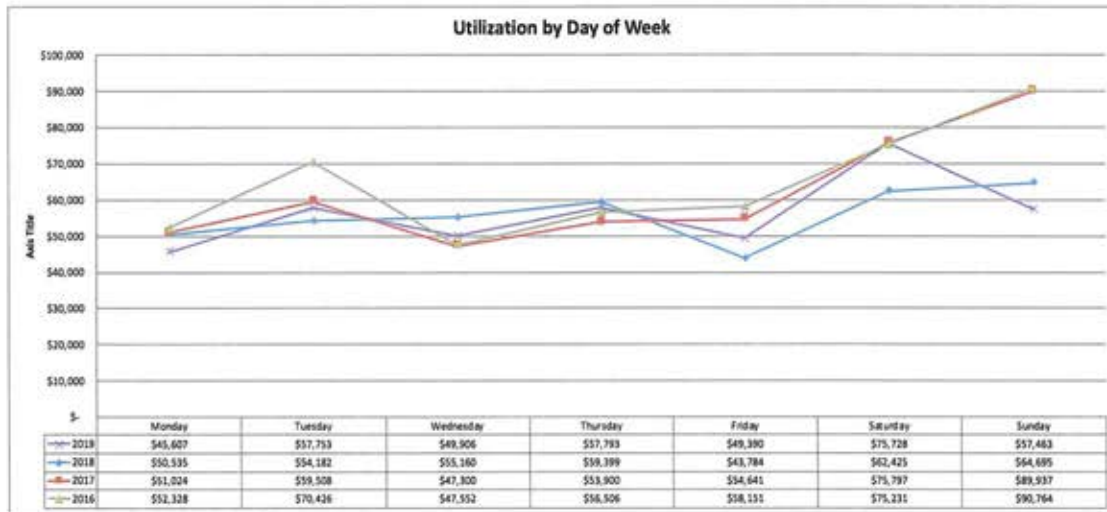
	2019	2018	2017	2016
January	\$ 627	\$ -	\$ -	\$ -
February	\$ 200	\$ 296	\$ 5,910	\$ -
March	\$ 6,492	\$ 6,429	\$ 4,217	\$ 6,632
April	\$ 27,204	\$ 23,734	\$ 35,070	\$ 33,292
May	\$ 42,323	\$ 59,763	\$ 50,894	\$ 64,760
June	\$ 80,368	\$ 66,372	\$ 78,021	\$ 84,344
July	\$ 77,496	\$ 83,100	\$ 81,451	\$ 78,604
August	\$ 79,811	\$ 74,639	\$ 81,891	\$ 75,542
September	\$ 53,653	\$ 53,835	\$ 62,833	\$ 60,535
October	\$ 23,390	\$ 18,584	\$ 23,294	\$ 30,795
November	\$ 2,077	\$ 2,614	\$ 5,342	\$ 16,441
December	\$ -	\$ 814	\$ 3,184	\$ 15
	\$ 393,640	\$ 390,180	\$ 432,107	\$ 450,960



As mentioned above, weekends are our busiest time, but one area we will be looking to improve on in 2020 is Sunday afternoons. After 2pm our course is pretty slow so we're exploring ways to increase traffic.

Day of the week Utilization Comparison
Green Fee Sales

	2019	2018	2017	2016
Monday	\$ 45,607	\$ 50,535	\$ 51,024	\$ 52,328
Tuesday	\$ 57,753	\$ 54,182	\$ 59,508	\$ 70,426
Wednesday	\$ 49,906	\$ 55,160	\$ 47,300	\$ 47,552
Thursday	\$ 57,793	\$ 59,399	\$ 53,900	\$ 56,506
Friday	\$ 49,390	\$ 43,784	\$ 54,641	\$ 58,151
Saturday	\$ 75,728	\$ 62,425	\$ 75,797	\$ 75,231
Sunday	\$ 57,463	\$ 64,695	\$ 89,937	\$ 90,764
	\$ 393,640	\$ 390,180	\$ 432,107	\$ 450,958



***Information provided by Fore Reservations Database

Golf Leagues/Permanent Tee Times

Leagues continue to provide a reliable and steady source of revenue for both the golf course and restaurant. League revenue in 2019 was \$89,355 vs \$87,390 in 2018. That's an increase of \$1,965 or 2%.

One of our primary focuses continues to be increasing our in-house leagues. We have good participation in both our Senior leagues and afternoon leagues. We even had a new league play here on Thursday nights this past year. Ladies league has been pretty consistent through the years.

For the 2020 season, we have confirmed that most leagues are returning while we're still waiting to hear from a couple others. As always we will continue to look at ways to generate guaranteed revenue while maximizing course utilization.

We will also continue to promote all leagues through web presence and cross marketing at our facilities. We continue to cross promote with Wheatstack's website.

Golf Outings and Club Events

Golf Outings and Club Events in 2019 combined revenue was \$21,692 which is down from \$27,081 in 2018. We hosted a few new golf outings and had a few outings that did not return because they wanted to play at an 18-hole course or they cancelled due to weather. We also lost revenue due to having to reschedule house events like the In-Town Classic and the Turkey Shoot (combined \$2,400).

The following is a list of course sponsored events planned for 2020. (Dates are subject to change.)

The 2020 events are as follows:

- | | |
|--|-------------------------------|
| • Spring Opener | April 18 (weather permitting) |
| • Couples Scramble | July 18 |
| • Junior Championship | July 16 & 17 |
| • 2 nd Annual In-Town Classic | August 16 |
| • Senior Scramble | August 18 |
| • Turkey Shoot | November 7 |

High Schools

Lisle High School, Downers Grove North and Benet Academy continue to use River Bend as their home course. High school revenue for 2019 was \$9,036 compared to \$9,128 in 2018.

We have worked with their schedules and matches to be able to accommodate their needs. Weather prohibited a couple of days and resulted in lost revenue for us.

Pro Shop

Pro shop merchandise sales in 2019 were \$55,763 compared to \$60,376 in 2018. There was a drop off in merchandise sales due to fewer golfers playing and therefore less foot traffic coming through the pro shop. Concessions and ball sales dropped off slightly while Headwear and Outerwear realized increases.

Merchandise gross profit margin in 2019 was 59.13% compared to 59.38% in 2018. We purchased merchandise at a discount while at the PGA Merchandise show in January. This helps with our margins and the golfers appreciate our pricing.

River Bend Golf Course
Pro Shop Merchandise
Gross Margins FY 2019-2016
YTD Sales thru December

Fy 12/31/19	Accessories	Concessions	Clubs	Footwear/Socks	Gloves	Balls	Headwear	Outerwear	Women's	Total
Sales	\$ 309.56	\$ 38,037.96	\$ 191.88	\$ 117.00	\$ 2,144.00	\$ 9,809.42	\$ 2,454.29	\$ 4,899.87	\$ -	\$ 55,763.98
Costs	\$ 181.72	\$ 10,226.48	\$ 0.41	\$ 97.81	\$ 1,291.01	\$ 5,859.76	\$ 1,610.08	\$ 3,726.21	\$ -	\$ 22,793.48
Margin	\$ 127.84	\$ 25,811.48	\$ 191.47	\$ 19.19	\$ 852.99	\$ 3,949.66	\$ 844.21	\$ 1,173.66	\$ -	\$ 32,970.50
Margin %	41.30%	71.62%	100.00%	16.40%	39.78%	41.10%	34.40%	23.95%	0.00%	59.13%
% to total	0.39%	78.29%	0.58%	0.06%	2.59%	11.98%	2.56%	3.56%	0.00%	100.00%
Fy 12/31/18	Accessories	Concessions	Clubs	Footwear/Socks	Gloves	Balls	Headwear	Outerwear	Women's	Total
Sales	\$ 364.91	\$ 39,038.98	\$ 131.04	\$ 219.00	\$ 2,822.25	\$ 10,759.08	\$ 2,361.80	\$ 4,421.05	\$ 257.89	\$ 60,376.00
Costs	\$ 239.72	\$ 11,211.38	\$ 0.28	\$ 163.59	\$ 1,715.43	\$ 6,095.30	\$ 1,465.50	\$ 3,347.76	\$ 296.73	\$ 24,535.89
Margin	\$ 125.19	\$ 27,827.60	\$ 130.76	\$ 55.41	\$ 1,106.82	\$ 4,663.78	\$ 896.30	\$ 1,073.29	\$ (38.84)	\$ 35,840.31
Margin %	34.31%	71.28%	100.00%	25.30%	39.22%	43.35%	37.95%	24.28%	-15.06%	59.36%
% to total	0.35%	77.84%	0.36%	0.15%	3.09%	13.01%	2.50%	2.99%	-0.11%	100.00%

Groupon Sales

Growth in Groupon sales helped increase the overall bottom line. We started our Groupon promotions early. We re-negotiated our revenue take two years ago and increased our revenue from \$30,189 in 2018 to \$36,062 in 2019. Groupon has changed the way they offer their deals and now customers can return a Groupon within 90 days if they decide they don't want it. So back in the day when they purchase it, it was theirs no matter what. Now they can return it and the business doesn't receive payment.

GolfTEC

Since the 2012 season, we have continued our partnership with GolfTEC. GolfTEC is a leader in golf improvement, teaching 22% of all golf lessons in the United States annually and delivering a consistent 95% success rate. The agreement with GolfTEC and River Bend Golf Club is they're able to teach private, on-course client lessons in exchange for teaching our group lessons. In years prior to their arrangement with River Bend, their clients received playing lessons in a Des Plaines inside practice facility. Under our current arrangement their clients play our course and pay appropriate greens fees. It is a win-win.

GolfTEC taught all of our junior/adult lessons as well as junior league rules and etiquette clinic for the 2019 season.

Junior Lesson revenue in 2019 was \$4,180 compared \$3,230 in 2018. Adult Lesson revenue in 2019 was \$2,600 compared to \$3,100 in 2018.

GolfTEC hosted the Annual Pro-Am outing at River Bend in May. Each of their PGA professionals brought three customers who played with their pro followed by a backyard barbeque. The event was a success and we already reserved a date for 2020.

GolfTEC and River Bend are excited about the endless exposure and profitability of this partnership and are looking forward to the 2020 season. For more information on GolfTEC, please visit their web site at www.Golftec.com.

GolfNow

Founded in 2001, GolfNow operates the largest online tee-time marketplace in the world, offering 3.5 million registered golfers a variety of ways to stay connected to their favorite courses and the ability to easily book tee times online and via mobile devices anytime of the day. They operate in more than 24 countries worldwide, including the U.S., Canada and the UK, and offers tee times at more than 9,000 courses. GolfNow is headquartered in Orlando, Fla., and is affiliated with Golf Channel, a multimedia, golf entertainment and services company part of the NBC Sports Group. At the end of 2019 GolfNow merged with TeeOff.

The ability to adjust our pricing on the fly and reduce our inventory to a golf savvy market has been the key. Staff monitors the tee sheet throughout the entire day and when warranted, we adjust pricing which is then communicated to the massive GolfNow subscriber list. We have seen positive results by being able to fill otherwise empty tee times. We look forward to continually maximizing this service and increasing our course utilization.

As customers book tee times by mobile or land applications our email data base connects to our Fore Marketing Software allowing us to further communicate by email.

When customers make a tee time reservation we are guaranteed the revenue. A customer can cancel a reservation through a GolfNow agent prior to their scheduled tee time at no charge. The revenue from GolfNow in 2019 was \$32,842 compared to \$18,143 in 2018.

New back in 2017 was the implementation of GolfNow Answers. This service provides 24/7/365 access to our tee sheet and can general questions. Attendants read our script, book tee times and collect customer data. There is no direct out of pocket expense; instead, we provide five tee times a day, between 11:00-12:00 for them to book and they keep the revenue. These tee times are booked through their website. Below is a chart of our labor expense as GolfNow Answers acts as our reservation agent.

River Bend Golf Course			
Wage Comparison			
Description	YTD-19	YTD-18	19 vs 18
			Fav/(unfav)
Club House Attendants-\$	\$ 28,753.91	\$ 28,269.70	\$ (484.21)
Ranger/Starters-\$	\$ 31,626.96	\$ 38,727.69	\$ 7,100.73
Beverage Cart -\$	\$ 2,536.00	\$ 3,538.11	\$ 1,002.11
Total -\$	\$ 62,916.87	\$ 70,535.50	\$ 7,618.63

Staff Training and Communication

Management hasn't made any significant changes to training and internal communication from 2018. The golf course provides beginning-of-the-season training for pro shop employees, starters/rangers, cart attendants, and beverage cart attendants. This training includes a review of present procedures for the returning personnel and on-the-job training for new personnel.

Turnover continues to be relatively low for the starters and rangers, so training required is minimal. Training is supplemented by the daily "duties and checklist" forms. These forms continue to be ongoing as things change based on the business and customer needs and expectations.

We will continue to use communication tools such as our Ranger checklist that communicates what our grounds crew has completed, projects in progress, and course supplies needs. Monthly schedules also include "key-events" for the month such as clinics, outings, leagues and high school play.

We continue to send a monthly staff email to all staff (inside and outside) informing them of any events, promotions/sales, golf course projects, income updates, changes or modification to any procedures, as well as some personal information as a tool to build a positive and informed staff.

Conclusion

With another season behind us we're looking forward to 2020!

Wheatstack Report

Business continues to be steady, from golfers coming in after their round to regular lunch and dinner business as well as events. Clearly numbers have decreased on the golf side and this has affected restaurant business as well. While the revenue numbers have decreased some, our expenses have decreased as well, mainly from labor. We decreased labor costs by \$23,486, \$5,000 of which is from the change we made by eliminating the evening busser position (this started in October so this number will be even higher in 2020). Another notable cost that decreased significantly was advertising. Instead of advertising in both The Knot and Wedding Wire, we just advertised in The Knot. When our contract with The Knot is up this year, we will most likely move to Wedding Wire. We have found that more leads come through Wedding Wire and while their cost is a bit more, it will be worth it if we double our leads, which is a very realistic possibility.

As we have reported the previous two years, the job market has changed and we found it's been a challenge to keep staff at the food running/bus boy position. Management has discussed the challenges and have come up with the idea of eliminating the position. So, we talked about the restaurant needs and while it was going to be an adjustment for the staff, we, as you know, ended up eliminating the position after 3pm seven days a week. The only time we have used a runner in the evening since the change was when we had big events like Dueling Pianos or large private events. When Summer comes, we may have 1-2 bussers on in the evenings since we're much busier. Past summers we've had anywhere from 3-4 working that position on any given night shift.

Our banquet revenue was down 10% or \$18,787 (\$191,404 in 2018 versus \$172,615 in 2019). Point of reference, when comparing 2017 to 2018, our banquet revenue was down in 2018 compared to 2017 by over \$36,000. Overall, in 2019 our banquet revenue was 11% of our annual revenue and in 2018 it was 12%. We booked an outdoor wedding-only ceremony in October 2019 and so far for 2020, I booked an outdoor ceremony with an indoor reception (60 or so guests for our dining room). This one event will bring in approximately \$5,000 (both ceremony and reception).

2020 will be the 7th year we have run Dueling Pianos and we continue to host it eight times a year in our dining room and then outdoors in July. For whatever reason we have never sold out in September, but we sell out each of the other months. As mentioned throughout the year, this event continues to not only be a fun event for our guests, but a money maker for Wheatstack.

Our costs continue to increase from most of our vendors, but staff has done a good job of keeping our controlled expenses in check. Our overall expenses in 2019 were \$1,611,805 compared to \$1,666,785 in 2018. That's a decrease of \$54,980. Some of the decrease came from cost of goods sold and as mentioned earlier, a large part of that

decrease came from labor. The only project we have planned for 2020 is the new tables and chairs for the bar (under \$7,000) so with any luck our equipment will continue to work as expected. We will purchase the rest of the new tables and chairs for the dining room in 2021.

Key Highlights from 2019:

Private Event for Superbowl- Our revenue for the three years we closed ranged from \$4,200-\$5,500 for the day. Revenue during the years we didn't close for the private event never exceeded \$1,200.

Sysco Rebate Program- We were able to increase our rebate by .5% with savings of just over \$2,000 for the year.

New Golf Outing: The outing brought in almost 100 people, half of whom have never been to River Bend before. This outing also brought in about \$5,000 to Wheatstack.

Labor Cost- Saved over \$23,000 in labor.

Outdoor Ceremony- While it was only a wedding ceremony, we were able to get some good pictures, even in the rain, of yet another wedding at the tent pad that will be used for marketing materials.

Gift Card Promotion- We brought back the promotion of buying at least \$100 in gift cards between Thanksgiving and New Years and you receive Bonus Dollars in the form of monthly coupons. Half of the coupons we saw redeemed in January of 2020 were from the Bonus Dollars. So not only did we get the guests to buy the gift cards, but they are coming back to Wheatstack and spending more money.

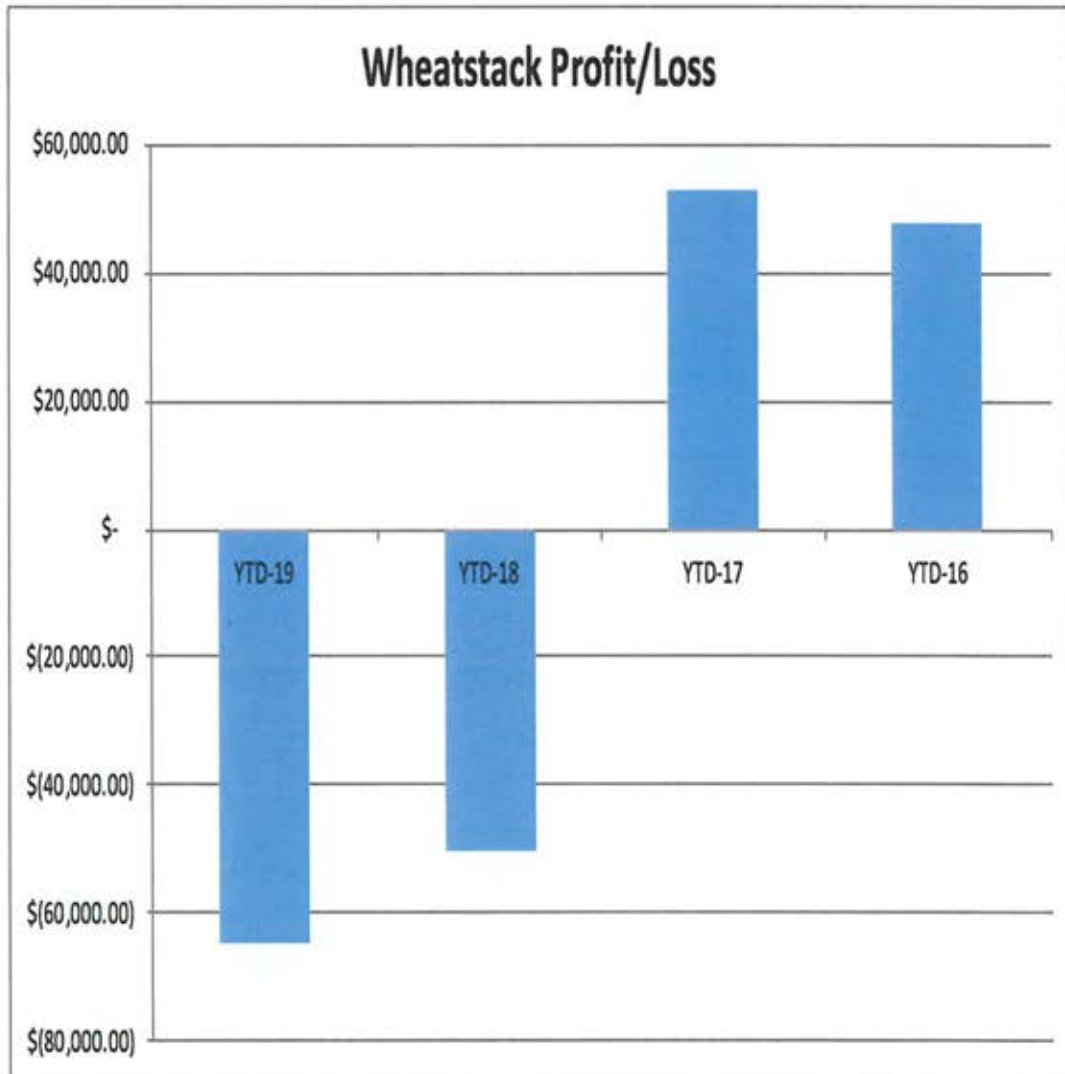
Dueling Pianos- Continues to be a popular and busy event for us nine times a year.

Turkey-To-Go Meals- We sold 194 meals in 2019 compared to 124 in 2018. All day revenue in 2019 was almost \$3,700 and in 2018 was just over \$2,500. The best part of this program is was we spent a mere \$118 in labor.

Brunch with Santa- We never spend money to advertise for this event and we continue to sell out each week we host it.

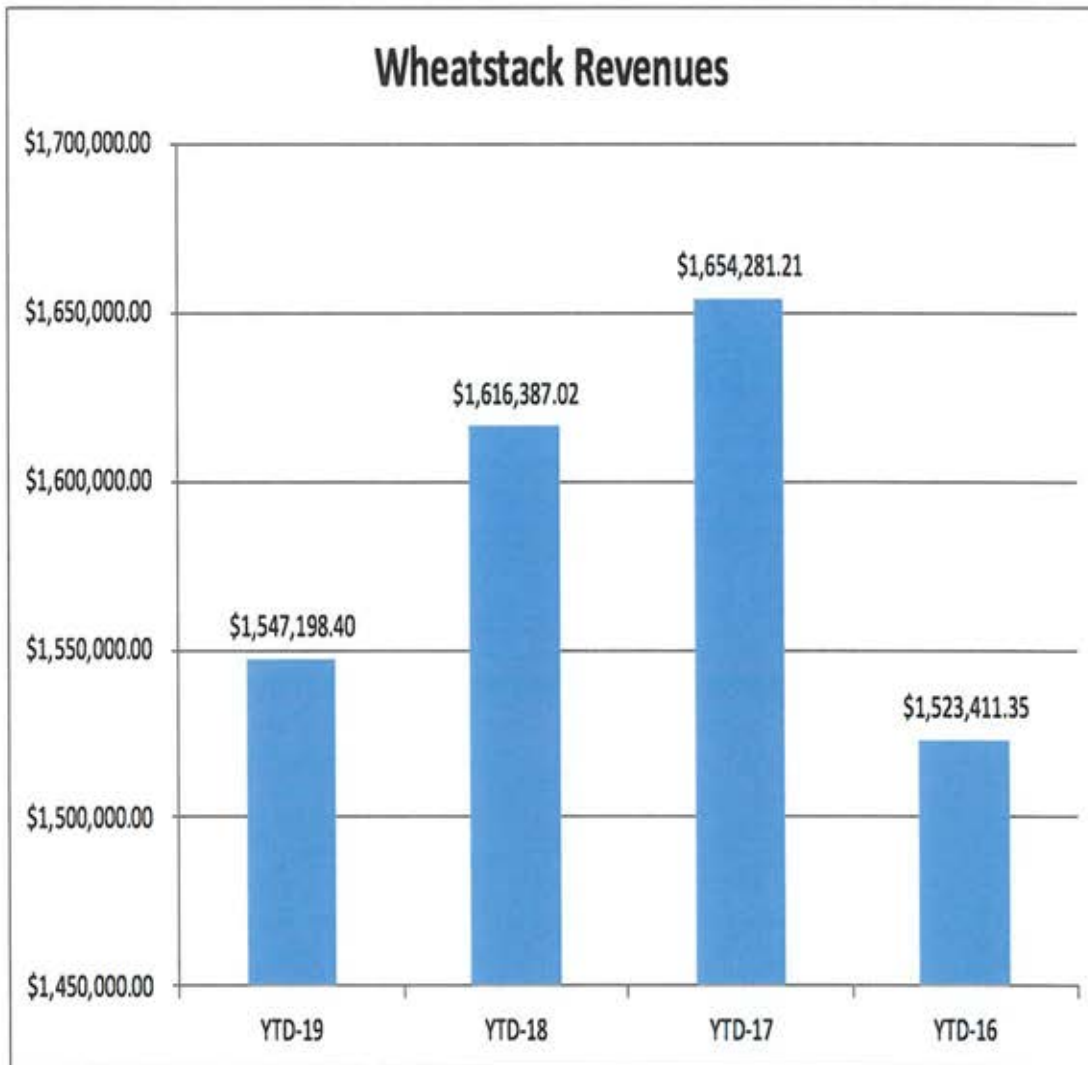
**Wheatstack
Year to Date Income Statement
2019-2016**

	YTD-19	YTD-18	YTD-17	YTD-16
Total Revenue	\$ 1,547,198.40	\$ 1,616,387.02	\$ 1,654,281.21	\$ 1,523,411.35
Total Expenses	\$ 1,611,805.11	\$ 1,666,785.23	\$ 1,601,307.07	\$ 1,475,823.15
Net Income \ (Loss)	\$ (64,606.71)	\$ (50,398.21)	\$ 52,974.14	\$ 47,588.20



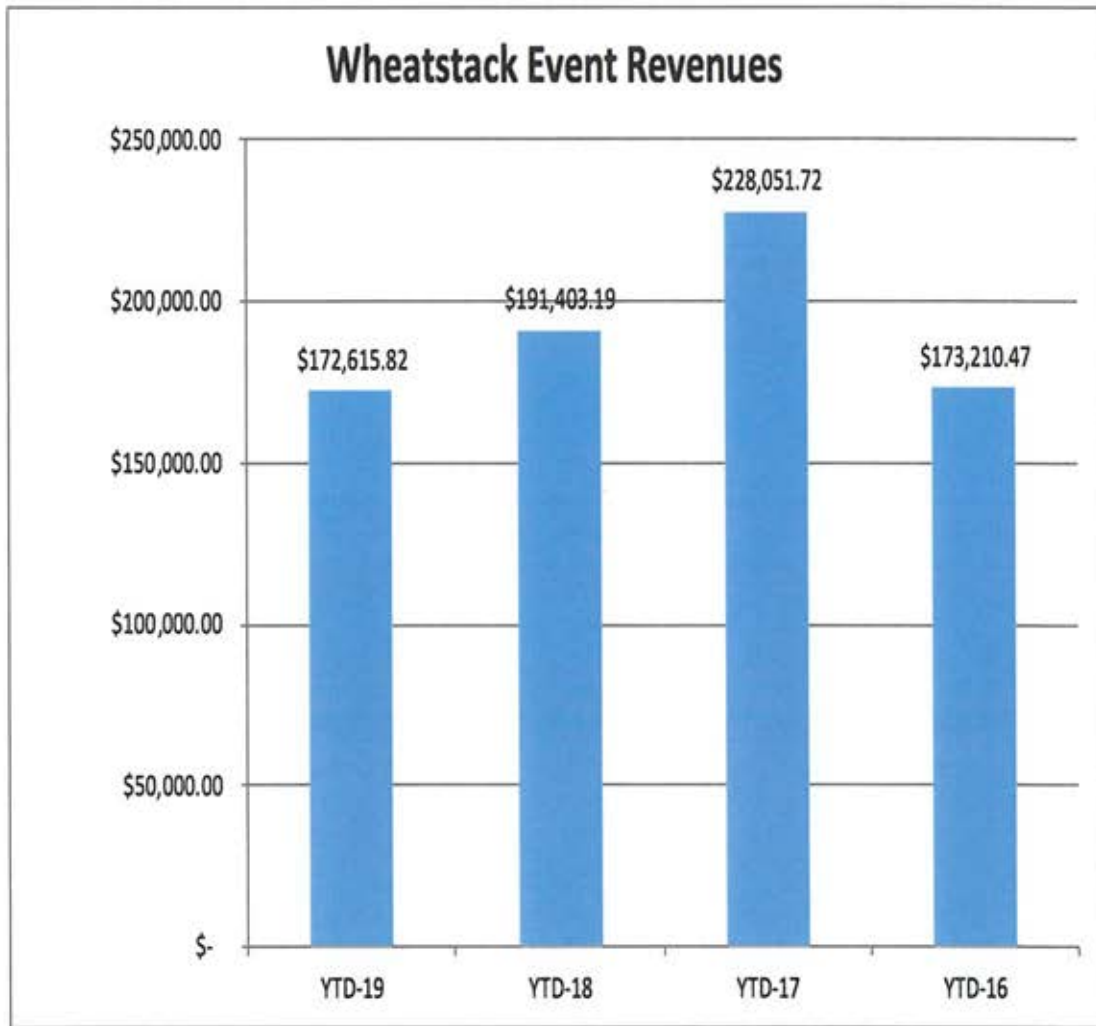
**Wheatstack
Year to Revenue
2019-2016**

	YTD-19	YTD-18	YTD-17	YTD-16
Total Revenue	\$ 1,547,198.40	\$ 1,616,387.02	\$ 1,654,281.21	\$ 1,523,411.35



**Wheatstack
Special Events
2019-2016**

	YTD-19	YTD-18	YTD-17	YTD-16
Total Revenue	\$ 172,615.82	\$ 191,403.19	\$ 228,051.72	\$ 173,210.47





Memo

To: Board of Park Commissioners
From: Aaron Cerutti, Superintendent of Parks and Facilities
Date: February 12, 2020
Re: Monthly Report

Community Park Playground

Work is moving along, albeit slow at times. In between shots of snow, sleet, rain, and cold, and in less than favorable working conditions, we have gotten about 1/4 of the equipment installed. The swings and track ride are completed. The week of Feb 10th, the first portions of the main structure were set in place and concrete poured. Work will continue as conditions allow. The John Deere Trackhoe donated by West Side Tractor has been a great help in expediting work progress as it is much easier to maneuver the site with this machine in these conditions than any of the District's current fleet would allow.

Parks Garage Project

Parks garage is finally moving along. Much like the playground, weather has been the major obstacle, but progress is rolling along. The site for the building has been excavated to subgrade, and marked out for the geopier installation (the ground stabilization process). Weather permitting, the goepiers will start going in around Valentine's Day, the 14th. Meanwhile, work has been completed on the water service relocation for the existing fire hydrant, and sanitary sewer installation has begun. While the site is a mess, the Parks and Facilities crews are making the best of the situation, as moving around down here at the shop can be challenging to say the least as work progresses. LITE Construction has been doing a great job keeping Scott and I aware of daily activities and doing their best to help accommodate both of our daily conflicting work schedules. The structural steel for the storage bins is on site, and the steel structure of the building is currently scheduled for delivery on or about February 27th, again weather permitting. Drive by and take a look, but don't get out and walk around unless you are prepared to bathe in mud!

Parks and Facilities Staffing

The Facilities Dept. has hired a new Trades Specialist, Joe Kalpake. Joe is the replacement for Don Schultz, who retired from the District in January after just over 12 years of service. The Parks Dept. continues to interview candidates for a Park Specialist position, which was vacated when another veteran Parks employee, Blake McMahan, moved on to a new position with the Woodridge Park District.

Green Trails Park Issues

Parks staff, and myself, are still facing some challenges of working with patrons in some of our neighborhood parks. Scott Hamilton, myself, and Director Garvy have been proactive in contacting residents and hopefully providing some worthwhile insights, and possible solutions to alleviate some of these nagging problems that have persisted over the last 12 to 15 months. To say the least, this has been a daunting and somewhat frustrating beginning to the 2020 season, and the grass isn't even growing yet. But, Parks Dept. staff is hopeful that we will have far fewer issues in 2020 than in 2019. We believe that as we continue our outreach efforts to be proactive in approaching encroachments and problems as they arise and before they become bigger issues, that people will be more approachable and understanding as we move forward.



Memo

To: Board of Park Commissioners
From: Scott Hamilton, Parks Manager
Date: February 7, 2020
Re: January Parks Update

- Continue with picnic table repairs and maintenance
- Attend all wellness meetings and lectures
- Conduct interviews to fill vacant Park Specialist position
- Naturalist Jensen and staff continue working in our natural areas
- Snow removal and salting completed as needed
- Vehicle and equipment inspections performed weekly
- Trash removed at all parks weekly or as needed
- Park inspections completed bi weekly
- Superintendent Leone and myself met with two residents in regards to our Adopt A Park Program
- Superintendent Pratscher, Athletic Specialist Bob Romano and myself met with Lisle Football Club to finalize soccer layout for this coming season
- Tree work continues as needed in various parks
- Removed dead trees along parking lot at River Bend/Wheatstack
- Prepped and painted yellow garden stakes for the upcoming season
- Removed old bench near playground at Surrey Ridge Park
- Met Commissioner Olsen at Candlewood Park to walk the future trail throughout the woods
- Staff continues helping install our new playground in Community Park
- Conduct sled hill inspections as needed
- Assemble new park benches to be installed this year
- Staff installed native seeds at the entrance to Candlewood Park

Vandalism/Encroachment Activity:

- 1/20 – Connelly Park
Staff noticed ATV tracks throughout this park
Action taken: Police were notified and ordinance violation ticket was issued
- 1/28 – Surrey Ridge Park, Surrey Ridge Athletic Complex
Staff noticed walking paths and parking lot were cleared by motorized equipment. Suspected park neighbor had been asked to cease activity previously.
Action taken: police were notified
- 1/29 – Surrey Ridge Park, Surrey Ridge Athletic Complex
Staff noticed walking paths and parking lot were cleared again with motorized equipment
Action taken: police were notified and ordinance violation ticket was issued



Memo

To: Dan Garvy, Director of Parks and Recreation
Aaron Cerutti, Superintendent of Parks and Facilities

From: Adrian Mendez, Facilities and Safety Manager

Date: 2/6/20

Re: February Board Report

Sea Lion Aquatic Park

- Powered up disconnects and bumped all pool pumps.
- Pulled more chemical lines.
- Began the reassembly of pumps and filters.

Museums at Lisle Station Park

- Moved all the holiday decorations to the attic of the Yender House.
- Repaired the toilet in the Yender House.
- Met with Roger Olsen to schedule repair projects for the year.

River Bend/Wheatstack

- The golf course bridge was repaired.
- Took down holiday lights.
- Maintained the ice machine.
- Repaired the heater in the basement.
- Cleaned out the exhaust fan in the women's bathroom.

Recreation Center (1925 Ohio Street)

- Senior Center Program Coordinator office walls were repaired and painted.
- Various walls are being touched up and painted.
- Took down holiday lights
- Repaired a light fixture in the hallway.
- Repaired an auto flush assembly on a urinal in the Senior Center.
- Repaired a light fixture in the lobby.
- Repaired a light fixture in office.
- Repaired a light fixture in the preschool hallway.
- Reset RTU #13.
- Hung photo contest award winner picture in the hallway.
- Hung Valentine's Day lights in MP 1 and 2.
- Repaired RTU 12. It had no heat.
- Cleaned the roof drains.
- Many setups and takedowns were done (Bingo, Chess, Bridge, Yoga, Tot Rock, SEASPAR party, etc.)

Community Center (1825 Short Street)

- Removed the holiday decorations.
- Repaired a light fixture in the women's restroom.
- Repaired a light fixture in the Fitness Center.
- Clean the exhaust hose of the dryer for the Fitness Center.
- All the spin bikes were cleaned in room B.

Safety/Risk Management

- The safety curriculum for the year is being created.

Other

- Removed the Thorguard (lightning prediction system) batteries from the Community Center and Woodglenn Park and put them on a trickle charger.
- Swings and track ride installed at the new playground.
- Built props for the dinner theater program.
- Changed the oil in the air compressor at Parks.



Memo

To: Board of Park Commissioners
 From: Jon Pratscher, Superintendent of Recreation
 Date: February, 20 2020
 Re: Recreation Department Managers' Reports

Superintendent Pratscher

Monthly Registration Comparison			
January			
Category	2020	2019	Difference
Adult	12	1	11
Art & Theatre	81	53	28
CPF Day Passes	8	7	1
CPF Membership	41	33	8
Early Childhood	495	266	229
Fitness Classes	58	29	29
Senior Program / Trips	292	52	240
SLAP Memberships	185	53	132
Special Events	110	77	33
Teens	15	11	4
Youth	252	145	107
Grand total	1,549	727	822
Total Revenue	\$63,723	\$47,897	\$15,826

*All registration transactions taking place in this month are included

- Program registration increased by 113% from 2019. This can be partially attributed to the multiple days in which inclement weather caused facilities to close and/or cancel programs last year.
- The two categories with the largest growth from January 2019 are Senior Programs/Trips (+240) and Early Childhood (+229). Registration for the 2020 fall session of Gentle Learning Preschool took place in January, which significantly added to the registration totals.
- The collected registration revenue increased 33% (\$15,826) from the previous year. A large portion of the increase is related to SLAP memberships, which increased by \$7,389 from January 2019.
- Museum Manager Gibson and I met with representatives of the Lisle Heritage Society on February 8. The meeting was productive and demonstrated a step in the right direction for improved collaboration and a mutually beneficial relationship. The group is scheduled to meet again in May.
- Recreation staff planned and facilitated the second annual Mystery Dinner Theatre Fundraiser on February 9. The event was a great success, resulting in 100 registrants and raised \$3,599 for the theatre program.
- In addition to normal programming, staff are planning for upcoming events such as:
 - Daddy-Daughter Date Night Friday, February 21
 - Mother-Son Bingo Night Out Friday, March 13

Recreation Staff Reports

Aquatics & Special Events Manager, Cavazos

Sea Lion Aquatic Park

Below is the current number of passes sold across both residency categories, which includes the neighbor pass sales (new this year). 2020 season pass sales began on December 2, 2019. Below is the total number of memberships sold year-to-date for the 2020 and 2019 seasons:

Resident Pool Passes	2020	2019
Total	82	64
Nonresident Pool Passes	2020	2019
Total	22	16
Neighbor Pool Passes	2020	2019
Total	9	n/a

Season Pass Revenue	2020	2019
Resident	\$5,752.80	\$4,314.70
Non-Resident (includes neighbor)	\$4,400.70	\$3,013.20
Total Revenue	\$10,153.50	\$2,826.20

- 113 memberships for the 2020 season have been purchased (33 more than last year).
- The first phase of the early bird discount (best deal) runs until February 28.
- 2020 Sea Lion memberships come with more perks than past seasons. Perks include: 3 free daily admission passes, a SLAP tote bag, free entry to new early morning tot swim times and other Lisle Park District swag. These are in addition to special member pricing on aquatics programs and rentals.
- New for the 2020 season, staff will offer a tot swim time on Tuesday and Thursday mornings prior to open swim at 11:30am. This is in response to several comments on the end of season survey requesting such an option.
- The 2019 SLAP end of season report is included within the board packet for your review.

Special Events, Adult and Youth Contractual

- The Snowman building contest began on January 1, with 17 submissions to date (+5 from 2019). Contest entries will be accepted until March 13. Winners will be selected on March 16.
- Daddy-Daughter Date Night continues to grow in popularity, with 120 participants registered (+15% from 2019). The event will take place at the Lisle Junior High to better accommodate the demand.

Athletic & Youth Camp Manager, Wise

- Continued management of the fall/winter volleyball and basketball leagues, as well as open gym.
- Started taking registrations for summer softball league
- Began Tot Sport with Adult, Future Hoopers and Floor Hockey classes
- Assisted with variety of events such as Preschool registration, Dinner Theatre Fundraiser, Valentine Tea and Daddy-Daughter Date Night preparation.
- Conducted Schools Out Quest on January 20 with a total of 15 campers.

Museum Manager, Gibson

- Staff and volunteers have begun artifact collections inventory tagging
- Hosted EDGE Program for a field trip
- Updated volunteer structure has been implemented and volunteer open houses and orientation trainings have begun. MLSP Volunteer Manual has also been updated.
- Ethan Peterman has accepted a full-time position at the Ellwood House Museum in DeKalb and will no longer be working for the District. The position is posted and we are currently seeking applicants.
- Updated Kids Time structure and activities with Lisle Library District as a continuing partner
- 10th Annual Chicago Author Series:

February 22nd: Chicago's Lollapalooza Days – 1893-1934 by Jim Edwards

February 29th: Chicago Socialism: The People's History by Joseph A. Rulli

Recreation and Fitness Manager, Jayne
Community Park Fitness

- There are currently 279 members (+4% from January 2019).
- The January special was successful, resulting in 11 new memberships (6 individuals and 5 couples). They each received a free personal training session with the purchase of their membership.
- The Group X Punch Card was implemented to give patrons a drop-in option for fitness classes. Eight punch cards have been sold so far.
- Group exercise program profit increased 20% compared to January 2019 (See table 5).
- Operating expenses have increased from 2019 YTD. This is due to the implementation of a new lock and safety feature for Room C, enhancements to Room B and the new Preventative Maintenance contract. Despite these additional expenses, CPF Operations and Programming shows a profit of \$4,083.92 (See Table 7).

Table 1: **Membership Analysis**

Memberships	January 2020	January 2019	Change
Total Members	279	268	11
Members on Continuous Memberships	150	113	37
Renewals	13	6	7
Expired	10	20	(10)
Cancellations	3	1	2

Table 2: **Memberships Sold**

Membership Types	January 2020	January 2019	Change
Individual	7	6	1
Family	4	6	(2)
Senior	17	9	8
Student	0	2	(2)
Punch Cards Sold	5	5	0
Daily Admissions	8	5	3
TOTAL	41	33	8

Table 3: **Membership Revenue**

Membership Types	January 2020 Year to Date	January 2019 Year to Date	Change
Individual	\$1,336.90	\$1,101.20	\$235.70
Family	\$1,621.33	\$2,717.67	(\$1,096.34)
Senior	\$1,720.52	\$1,768.45	(\$47.93)
Student	\$44.00	\$135.67	(\$91.67)
Daily Admission	\$56.00	\$47.00	\$9.00
Punch Cards	\$220.00	\$250.00	(\$30.00)
TOTAL	\$4,998.75	\$6,019.99	(\$1,021.24)

Table 4: **Training – Revenue and Expense Comparison**

Personal/Partner/Group Training	January 2020 Year to Date	January 2019 Year to Date	Change
Revenue	\$1,015.00	\$1,293.00	(\$278.00)
Expenses	\$398.80	\$99.90	\$298.90
Program Profit (loss)	\$616.20	\$1,193.10	(\$576.90)

Table 5: **Group Exercise Classes – Revenue and Expense Comparison**

Group X Class Registration and Punch Cards	January 2020 Year to Date	January 2019 Year to Date	Change
Revenue	\$6,970.50	\$5,536.04	\$1,434.46
Expenses	\$1,003.80	\$600.00	\$403.80
Program Profit (loss)	\$5,966.70	\$4,936.04	\$1,030.66

Table 6: **Fitness Center Operations – Revenue and Expense Comparison**

	January 2020 Year to Date	January 2019 Year to Date	Change
Total Revenue	\$4,998.75	\$6,019.99	(\$1,021.24)
Total Expenses	\$7,497.73	\$4,062.99	\$3,434.74
Profit (loss)	(\$2,498.98)	\$1,957.00	(\$4,455.98)

Table 7: **Fitness Center Operations and Programming – Revenue and Expense Comparison**

	January 2020 Year to Date	January 2019 Year to Date	Change
Total Revenue	\$12,984.25	\$12,849.03	\$135.22
Total Expenses	\$8,900.33	\$4,762.89	\$4,137.44
Profit (loss)	\$4,083.92	\$8,086.14	(\$4,002.22)

EDGE Program

- There are currently 165 total participants in the AM and/or PM programs (+34% from 2019).

Lisle Teens with Character

- 81 teens are registered in Lisle Teens with Character (+19% from 2019).
- Recent events include: Feed My Starving Children, West Suburban Community Pantry and Sole Hope
- Upcoming events include: Cabaret Night and a Fun Night to celebrate the teens' accomplishments this year so far.

Recreation Program Manager, Patterson

- Dance recital costume measurements occurred throughout the month and costumes were ordered.
- Hosted preschool open House and registration events.
- The Lisle Librarian came to read stories to the preschool classes.
- Preschool teachers attended the Opening Minds Conference in Chicago
- Senior Giving Tree donations collected so far total \$5,100.

Senior Program Coordinator, Breihan

- 702 seniors participated in drop-in programs in January.
- Held 10 programs with a total of 333 participants
- Accompanied Trip Coordinator Gardner on an overnight trip to Milwaukee
- Lisle Women's Club offered Voter Registration on Monday, January 13 before bingo
- Tax assistance will be offered onsite through AARP on Tuesdays and Thursdays Feb. 6 – Apr. 9

Senior Trip Coordinator, Gardner

- Conducted 7 senior day trips, including a trip to Extreme Flight Simulation where participants learned how to pilot an aircraft in the simulator
- Conducted an overnight trip to Milwaukee, WI
- Developed and submitted February Prime Times descriptions
- Ongoing planning and research of all future day and overnight trips



Memo

To: Board of Park Commissioners
From: Todd Shamberg Superintendent of Restaurant & Golf
Date: February 20th, 2020
Re: January 2020 Golf Report

The course was closed all of January due to weather.

In 2019, our January revenue was \$1,889. Our 2020 YTD expenses were \$38,893 compared to 2019 YTD of \$22,367. The increase in expenses is due to the cost of the bridge repair (\$14,000).

The Enterprise Fund 2020 YTD deficit was (\$56,011) compared to a deficit of (\$15,022) in 2018. The bridge is certainly part of the increase and three payrolls in January was the other major contributor.

We are in the process of setting up the 2020 season including leagues, lessons, outings and the pro shop. All but one afternoon league will be returning. The one that dropped off lost half of their players so they aren't playing this year.

Course Maintenance Update

- There was not much to report from Drendel so he will provide a year end report that will go along with my reports next month.

Course Update – January 2020

There is not much regarding the golf course over the winter, but that doesn't mean we have not been busy. This month most of our efforts have been concentrated on getting the course supplies ready for next year. All the benches have been disassembled, cleaned, stained, painted, and are ready to be put back together. We also cleaned and put a fresh coat of paint on all the tee markers, yardage posts, starter podium, and bag stands. Drinking houses are also ready to go out. There's very little left as far as course supplies for us to finish. We're also working on all the equipment --- general maintenance and most important reel grinding is being performed on all the equipment so it will be ready to go.

Next month we will be pruning all the trees that need it. We will also continue to work on the fence lines around the course--- clearing them of anything growing close to them. We will also clean up around the shop yard, so we are ready for the season.



Memo

To: Board of Park Commissioners
From: Todd Shamberg, Superintendent of Restaurant & Golf
Date: February 20th, 2019
Re: January 2020 Wheatstack Report

From the spreadsheet that follows this report you'll see our sales were up about 1% from January of 2020 to January 2019. Our labor cost was 33% (last year was 16% and to mirror the River Bend report, there were three payrolls last month), our food cost was 42% and our LBW was 17%. Our banquet revenue was down 36% (\$8,169 in 2020 vs \$12,731 in 2019).

Wheatstack's YTD Net Deficit in 2020 was (\$17,118) compared to a surplus of \$5,455 in 2019. The difference is just about the exact difference we spent on the third payroll in 2020 that did not occur in 2019.

We have ordered the new tables and chairs for the bar and by the time you read this report it will all be set up so stop by and check it out. It all looks great! We will be updating the dining room this time next year.

Please let me know if you have any questions.

Thank you!

WHEATSTACK

Monthly Comparison - This Year Vs. Last Year

	January 2020		January 2019	
SALES				
Food	\$ 61,279.00	62.6%	\$ 62,939.00	65.1%
Beverage- NA	\$ 3,677.00	3.8%	\$ 3,645.00	3.8%
Liquor	\$ 10,272.00	10.5%	\$ 9,804.00	10.1%
Bottled Beer	\$ 2,942.00	3.0%	\$ 3,434.00	3.6%
Draft Beer	\$ 4,409.00	4.5%	\$ 3,932.00	4.1%
Wine	\$ 6,853.00	7.0%	\$ 6,559.00	6.8%
Outings	\$ -	0.0%	\$ -	0.0%
Discounts	\$ 8,441.66	8.6%	\$ 6,378.00	6.6%
TOTAL SALES	\$ 97,873.66	100.0%	\$ 96,691.00	100.0%
COST OF SALES				
Food	\$ 29,727.00		\$ 25,754.00	
Beverage- NA	\$ 932.00		\$ 1,272.00	
Liquor	\$ 1,135.00		\$ 2,011.00	
Bottled Beer	\$ 654.00		\$ 906.00	
Draft Beer	\$ 1,796.00		\$ 2,962.00	
Wine	\$ 1,004.00		\$ 1,515.00	
TOTAL COST OF SALES	\$ 35,248.00		\$ 34,420.00	
Gross Profit	\$ 62,625.66	64.0%	\$ 62,271.00	64.4%
PAYROLL				
Server	\$ 2,109.68	2.2%	\$ 1,302.36	1.3%
Host	\$ 1,885.06	1.9%	\$ 896.72	0.9%
Courtesy Cart	\$ -	0.0%	\$ -	0.0%
Busser/Runner	\$ 1,704.64	1.7%	\$ 1,513.00	1.6%
Kitchen	\$ 24,455.24	25.0%	\$ 11,347.64	11.7%
Bartender	\$ 2,009.74	2.1%	\$ 908.60	0.9%



Memo

To: Board of Park Commissioners
From: Scott Silver, Superintendent of Finance
Date: February 13, 2020
Re: Monthly Report

The 2019 year-end audit is in the early stages.

Staff completed and mailed out the year end W-2' and 1099 tax forms.

Filed 4th quarter payroll reports (941, IL 941, Illinois Unemployment Insurance)

Attended the IPBC Finance meeting

The goal of the District is to rely less on property taxes and more on other sources of income. I'm proud to say that the finance department was able to generate over \$220,000.00. It consists of Interest Income- \$79,609.30, State Replacement Tax- \$60,983.49, Grants - \$83,078.12 and a few miscellaneous items.

Standard Monthly Report:

1. Completed the process of three payrolls.
2. Processed AP checks and special checks.
3. Prepared general ledger.
4. Completed and filed the sales tax return.
5. Completed and filed the monthly unemployment report.

SEASPAR News and Events • February 2020

MISSION

SEASPAR provides dynamic recreation programs and quality services for its residents with disabilities

VISION

Discover Abilities
Achieve Potential
Realize Dreams

CORE VALUES

Fun • Excellence
Service • Respect
Accountability

FEB 21

Fish Fry Fundraiser

Please join us at the fourth annual Fish Fry Fundraiser held at Wheatstack in Lisle on Friday, February 21.

SEASPAR's Fish Fry is a great way to enjoy a delicious meal while contributing to a great cause. Proceeds from the Fish Fry will benefit SEASPAR's recreational programs and services for individuals with disabilities.

Adult meals will feature three pieces of mouth-watering beer-battered cod with your choice of fries, soup, or salad. Children's meals will include an option from the kid's menu — unlimited coffee, tea, and Pepsi products included with each meal. Carry-out meals will also be available!

Guests may dine with us during either of the two seatings. [Tickets are now available for purchase.](#)

What: Fish Fry Fundraiser

When: Friday, February 21

Where: Wheatstack in Lisle

Seatings: 5:30 pm and 7:30 pm

Adult Meals: \$15

Children's Meals: \$10



Purchase Your Tickets

New Year's Bash

SEASPAR celebrated the new year with a big bang during its annual New Year's Bash held at the Clarendon Hills Park District Community Center on December 27.

The guest list included adults and teens with special needs eager to party in honor of a year's worth of fun alongside friends, both new and old. Also present was a healthy complement of staff and coordinators who, like the participants, let the rhythm take over.

It was apparent that not much sitting would take place that night. Dance floor real estate was at an all-time high, and guests made use of every inch. It was a non-stop affair – besides the brief intermission to refuel with pizza and refreshments.

As you'd expect from a New Year's party, the night came to an epic conclusion with a room-wide countdown complimented by an essential soundtrack, hugs, and well wishes.

We want to thank our hosts for their hospitality and our event staff for going the extra mile to provide a great experience for all who attended.



See
More
Photos
flickr

Ready. Set. Seminar!

SEASPAR full-time staff hosted an in-service for part-time staff on January 13 at the Lincoln Center in Downer Grove.

The primary function of an in-service is to reinforce safety procedures and risk management tactics with staff prior to the upcoming season of programs and events. It also serves as an opportunity to collect feedback and answer frequently asked questions.

SEASPAR's 2020 winter spring program season begins February 10. See what is being offered in our [current program guide](#).



Spartans Basketball

Basketball madness will soon consume the country, but at SEASPAR, Spartans madness has already begun.

SEASPAR's presence in the Special Olympics Basketball scene has been exceptional thanks to the talented individuals of the SEASPAR Spartans.

SEASPAR's Special Olympics Basketball program is comprised of 3 teams: Spartans Blue, Spartans Gray, and Spartans White. Each team is composed of a unique roster featuring adults and teens with special needs.

All three teams participated in the SOILL Regional C Senior Basketball Tournament held at West Chicago Community School on January 26. Spartans Blue and Spartans White won bronze in their division, and Spartans Gray won gold, advancing them to the SOILL Basketball Tournament later this year.

All three Spartans teams will compete in the 2020 ITRS Basketball Tournament on Sunday, February 16. The regular season continues through mid-February. Catch the next home game! [View each 2020 Spartan team's game schedules online.](#)



We're On it!

Did you know that SEASPAR maintains a strong presence on all major social media sites like Facebook, Twitter, Instagram, and YouTube? Our social media accounts provide our followers with regularly maintained content and an exclusive view of SEASPAR happenings unavailable anywhere else.

Never miss another moment again! Follow SEASPAR on your favorite social media app for news, photos, videos, and the latest stories and happenings.



Farewell to Kelly Smith



SEASPAR wishes Kelly Smith congratulations on her recent retirement from the Clarendon Hills Park District. Her last day was January 24 and she is already missed by the park district. Kelly was their Superintendent of Recreation for over six years and also served on the SEASPAR Board of Directors during that time. Kelly was always supportive of SEASPAR and its programs. She treated SEASPAR participants and programs like her own. Kelly was a familiar face at many SEASPAR events and always found time to participate in our fundraisers while juggling her many responsibilities at Clarendon Hills. She was beloved by many, and the time she spent hanging out with the kids in pre-school, coaching basketball, and being a mentor at many other activities will always be remembered. She was always available and was instrumental in the growth of the Clarendon Hills Park District. SEASPAR will miss her dedication, insight, and, most of all, her great sense of humor.

Upcoming Events

FEB 4 - 6

Winter Games

FEB 8

Midwestern Dance

FEB 8

WDSRA Swim Meet

FEB 16

ITRS Basketball

Senior Tournament

FEB 21

Fish Fry Fundraiser

FEB 28

Fun Fair

Lisle Park District
Cash Balances
1/31/2020

Bank Name	Interest Rate	Investment Amount	Maturity	Term
US ALLIANCE FCU NEW YORK	3.00%	\$100,000.00	9/28/2020	730 Days
FIRST TECHNOLOGY	3.20%	\$100,000.00	1/8/2021	730 Days
MORGAN STANLEY PRIVATE BANK	2.15%	\$101,000.00	7/6/2021	730 Days
TOTAL		<u>\$301,000.00</u>		

Bank Name	Type	Rate	Balance	For
HUNTINGTON BANK	CHECKING		\$75,276.49	PAYROLL
LISLE SAVINGS BANK	CHECKING		\$101,613.39	A/P
LISLE SAVINGS BANK	MONEY MARKET	.76%	\$492,875.07	CONCENTRATION
MULTI-BANK SECURITIES BANK	MONEY MARKET	1.00%	\$106,976.27	GEN - SAVINGS
MAX SAFE	MONEY MARKET	1.70%	\$1,528,731.53	GEN - SAVINGS
REPUBLIC BANK	MONEY MARKET	1.20%	\$897,356.69	GEN - SAVINGS
BANK FINANCIAL	MONEY MARKET	1.35%	\$248,121.28	12/13/2019
ILLINOIS PARK DISTRICT LIQUID ASSET FUND	MONEY MARKET		\$105.26	540 Days
TOTAL			<u>\$3,451,055.98</u>	

Location	Type	Balance
ADMINISTRATION	BUSINESS OFFICE	\$2,893.00
ADMINISTRATION	FRONT OFFICE	\$425.00
SENIOR CENTER	FRONT OFFICE	\$80.00
PRESCHOOL	FRONT OFFICE	\$250.00
RECREATION	CASH BANK	\$240.00
FITNESS CENTER	CASH BANK	\$130.00
WHEATSTACK/RIVERBEND	BUSINESS OFFICE	\$2,800.00
TOTAL		<u>\$6,818.00</u>

GRAND TOTAL \$3,758,873.98

Lisle Park District
Fund Balance
31-Jan-20

Fund	UNAUDITED Fund Balance	Revenue	Expenses	Net Income/(Loss)	Ending Fund Balance
10 Corporate	1,053,688.10	10,899.79	178,276.41	(167,376.62)	886,311.48
21 Recreation	1,120,756.38	187,772.05	138,419.67	49,352.38	1,170,108.76
22 Museum	10,651.42	-	8,166.69	(8,166.69)	2,484.73
23 IMRF	12,253.96	-	16,368.63	(16,368.63)	(4,114.67)
24 Audit	9,282.31	-	-	-	9,282.31
25 Insurance	78,225.28	-	5,374.90	(5,374.90)	72,850.38
26 Paving & Lighting	673.25	-	-	-	673.25
27 Spec. Recreation	107,106.70	-	2,417.84	(2,417.84)	104,688.86
28 Social Security	144,632.45	-	30,141.89	(30,141.89)	114,490.56
30 Debt Service	49,958.50	-	495.70	(495.70)	49,462.80
40 Capital Projects	1,272,116.22	83,874.34	29,869.16	54,005.18	1,326,121.40
51 Enterprise	3,652,850.26	91,444.67	147,456.56	(56,011.89)	3,596,838.37
98 General LTD	(8,685,017.35)	-	-	-	(8,685,017.35)
99 General FA	32,543,966.07	-	-	-	32,543,966.07
Total	<u>31,371,143.55</u>	<u>373,990.85</u>	<u>556,987.45</u>	<u>(182,996.60)</u>	<u>31,188,146.95</u>

**Lisle Park District
Income Statement Comparison Summary**

Fund		YTD 1/20	YTD 1/19	Variance
Corporate	Revenue	10,899.79	8,708.58	2,191.21
	Expense	178,276.41	118,132.99	(60,143.42)
	Profit/(Loss)	<u>(167,376.62)</u>	<u>(109,424.41)</u>	<u>(57,952.21)</u>
Recreation	Revenue	187,772.05	167,563.20	20,208.85
	Expense	138,419.67	94,825.54	(43,594.13)
	Profit/(Loss)	<u>49,352.38</u>	<u>72,737.66</u>	<u>(23,385.28)</u>
Museum	Revenue	0.00	10.00	(10.00)
	Expense	8,166.69	6,593.61	(1,573.08)
	Profit/(Loss)	<u>(8,166.69)</u>	<u>(6,583.61)</u>	<u>(1,583.08)</u>
IMRF	Revenue	0.00	0.00	0.00
	Expense	16,368.63	6,022.85	(10,345.78)
	Profit/(Loss)	<u>(16,368.63)</u>	<u>(6,022.85)</u>	<u>(10,345.78)</u>
Audit	Revenue	0.00	0.00	0.00
	Expense	0.00	0.00	0.00
	Profit/(Loss)	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Liability Insurance	Revenue	0.00	0.00	0.00
	Expense	5,374.90	4,855.87	(519.03)
	Profit/(Loss)	<u>(5,374.90)</u>	<u>(4,855.87)</u>	<u>(519.03)</u>
Paving Lighting	Revenue	0.00	0.00	0.00
	Expense	0.00	0.00	0.00
	Profit/(Loss)	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Special Recreation	Revenue	0.00	0.00	0.00
	Expense	2,417.84	1,570.11	(847.73)
	Profit/(Loss)	<u>(2,417.84)</u>	<u>(1,570.11)</u>	<u>(847.73)</u>
Social Security	Revenue	0.00	0.00	0.00
	Expense	30,141.89	18,658.02	(11,483.87)
	Profit/(Loss)	<u>(30,141.89)</u>	<u>(18,658.02)</u>	<u>(11,483.87)</u>
Debt Service	Revenue	0.00	0.00	0.00
	Expense	495.70	0.00	(495.70)
	Profit/(Loss)	<u>(495.70)</u>	<u>0.00</u>	<u>(495.70)</u>
Capital Projects	Revenue	83,874.34	53,478.57	30,395.77
	Expense	29,869.16	2,578.06	(27,291.10)
	Profit/(Loss)	<u>54,005.18</u>	<u>50,900.51</u>	<u>3,104.67</u>
Enterprise	Revenue	91,444.67	93,558.90	(2,114.23)
	Expense	147,456.56	108,581.49	(38,875.07)
	Profit/(Loss)	<u>(56,011.89)</u>	<u>(15,022.59)</u>	<u>(40,989.30)</u>
General LTD	Revenue	0.00	0.00	0.00
	Expense	0.00	0.00	0.00
	Profit/(Loss)	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
General FA	Expense	0.00	0.00	0.00
	Profit/(Loss)	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	Profit/(Loss)	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Total Municipal	Revenue	373,990.85	323,319.25	50,671.60
	Expense	556,987.45	361,818.54	(195,168.91)
	Profit/(Loss)	<u>(182,996.60)</u>	<u>(38,499.29)</u>	<u>(144,497.31)</u>

FOR FUND: CORPORATE FUND
 FOR 1 PERIODS ENDING JANUARY 31, 2020

DEPARTMENT DESCRIPTION	JANUARY BUDGET	JANUARY ACTUAL	% VARI- ANCE	FISCAL YEAR-TO-DATE BUDGET	ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
REVENUES							
ADMINISTRATION	260,845.79	10,743.79	(95.8)	260,845.79	3,130,150.00	10,743.79	(99.6)
PARKS	329.16	156.00	(52.6)	329.16	3,950.00	156.00	(96.0)
TOTAL REVENUES	261,174.95	10,899.79	(95.8)	261,174.95	3,134,100.00	10,899.79	(99.6)
EXPENSES							
ADMINISTRATION	98,230.67	76,222.09	22.4	98,230.67	1,178,768.84	76,222.09	93.5
BUSINESS SERVICES	5,399.16	4,460.13	17.3	5,399.16	64,790.00	4,460.13	93.1
IT	22,897.09	504.00	97.7	22,897.09	274,765.29	504.00	99.8
CUSTOMER RELATIONS	22,933.22	19,826.88	13.5	22,933.22	275,199.00	19,826.88	92.7
BOARD	387.49	0.00	100.0	387.49	4,650.00	0.00	100.0
PARKS	83,683.19	47,670.24	43.0	83,683.19	1,004,199.52	47,670.24	95.2
RECREATION PROGRAM	0.00	0.00	0.0	0.00	0.00	0.00	0.0
AQUATICS	0.00	0.00	0.0	0.00	0.00	0.00	0.0
FACILITIES	24,150.82	21,047.38	12.8	24,150.82	289,810.00	21,047.38	92.7
FLEET	11,435.16	8,545.69	25.2	11,435.16	137,222.00	8,545.69	93.7
TOTAL EXPENSES	269,116.80	178,276.41	33.7	269,116.80	3,229,404.65	178,276.41	94.4
TOTAL FUND REVENUES	261,174.95	10,899.79	(95.8)	261,174.95	3,134,100.00	10,899.79	(99.6)
TOTAL FUND EXPENSES	269,116.80	178,276.41	33.7	269,116.80	3,229,404.65	178,276.41	94.4
SURPLUS (DEFICIT)	(7,941.85)	(167,376.62)	2007.5	(7,941.85)	(95,304.65)	(167,376.62)	75.6

LISLE PARK DISTRICT
 SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: RECREATION FUND
 FOR 1 PERIODS ENDING JANUARY 31, 2020

DEPARTMENT DESCRIPTION	JANUARY BUDGET	JANUARY ACTUAL	VARI-ANCE	FISCAL YEAR-TO-DATE		ANNUAL BUDGET	FISCAL YEAR-TO-DATE ACTUAL	VARI-ANCE
				BUDGET	BUDGET			
REVENUES								
ADMINISTRATIVE	44,566.66	3,060.66	(93.1)	44,566.66	534,800.00	534,800.00	3,060.66	(99.4)
COMMUNITY RELATIONS	0.00	0.00	0.0	0.00	0.00	0.00	0.00	0.0
RECREATION PROGRAM	125,334.08	160,461.44	28.0	125,334.08	1,504,012.00	1,504,012.00	160,461.44	(89.3)
AQUATICS	49,481.02	10,655.70	(78.4)	49,481.02	593,773.00	593,773.00	10,655.70	(98.2)
FITNESS CENTER	12,785.37	12,984.25	1.5	12,785.37	153,425.00	153,425.00	12,984.25	(91.5)
FACILITIES	465.00	610.00	31.1	465.00	5,580.00	5,580.00	610.00	(89.0)
TOTAL REVENUES	232,632.13	187,772.05	(19.2)	232,632.13	2,791,590.00	2,791,590.00	187,772.05	(93.2)
EXPENSES								
ADMINISTRATIVE	36,119.88	29,747.21	17.6	36,119.88	433,439.03	433,439.03	29,747.21	93.1
IT	1,765.50	0.00	100.0	1,765.50	21,186.00	21,186.00	0.00	100.0
COMMUNITY RELATIONS	3,265.16	2,131.15	34.7	3,265.16	39,182.00	39,182.00	2,131.15	94.5
RECREATION PROGRAM	106,502.15	74,899.04	29.6	106,502.15	1,278,033.12	1,278,033.12	74,899.04	94.1
AQUATICS	51,519.57	9,568.05	81.4	51,519.57	618,237.17	618,237.17	9,568.05	98.4
FITNESS CENTER	12,114.84	8,900.33	26.5	12,114.84	145,378.86	145,378.86	8,900.33	93.8
FACILITIES	10,556.40	13,173.89	(24.7)	10,556.40	126,677.00	126,677.00	13,173.89	89.6
TOTAL EXPENSES	221,843.50	138,419.67	37.6	221,843.50	2,662,133.18	2,662,133.18	138,419.67	94.8
TOTAL FUND REVENUES	232,632.13	187,772.05	(19.2)	232,632.13	2,791,590.00	2,791,590.00	187,772.05	(93.2)
TOTAL FUND EXPENSES	221,843.50	138,419.67	37.6	221,843.50	2,662,133.18	2,662,133.18	138,419.67	94.8
SURPLUS (DEFICIT)	10,788.63	49,352.38	357.4	10,788.63	129,456.82	129,456.82	49,352.38	(61.8)

LISLE PARK DISTRICT
 SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: MUSEUM
 FOR 1 PERIODS ENDING JANUARY 31, 2020

DEPARTMENT DESCRIPTION	JANUARY BUDGET	JANUARY ACTUAL	VARI-ANCE	FISCAL YEAR-TO-DATE BUDGET	FISCAL YEAR-TO-DATE ACTUAL	ANNUAL BUDGET	VARI-ANCE
REVENUES							
ADMINISTRATIVE	7,624.99	0.00	100.0	7,624.99	0.00	91,500.00	100.0
RECREATION PROGRAM	274.98	0.00	100.0	274.98	0.00	3,300.00	100.0
FACILITIES	93.33	0.00	100.0	93.33	0.00	1,120.00	100.0
TOTAL REVENUES	7,993.30	0.00	100.0	7,993.30	0.00	95,920.00	100.0
EXPENSES							
ADMINISTRATIVE	4,398.30	3,097.97	29.5	4,398.30	3,097.97	52,779.76	94.1
RECREATION PROGRAM	2,619.80	2,076.18	20.7	2,619.80	2,076.18	31,438.24	93.3
FACILITIES	916.66	2,992.54	(226.4)	916.66	2,992.54	11,000.00	72.7
TOTAL EXPENSES	7,934.76	8,166.69	(2.9)	7,934.76	8,166.69	95,218.00	91.4
TOTAL FUND REVENUES	7,993.30	0.00	100.0	7,993.30	0.00	95,920.00	100.0
TOTAL FUND EXPENSES	7,934.76	8,166.69	(2.9)	7,934.76	8,166.69	95,218.00	91.4
SURPLUS (DEFICIT)	58.54	(8,166.69)	(4050.6)	58.54	(8,166.69)	702.00	(1263.3)

LISLE PARK DISTRICT
 SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: IMRF
 FOR 1 PERIODS ENDING JANUARY 31, 2020

DEPARTMENT DESCRIPTION	JANUARY BUDGET	JANUARY ACTUAL	% VARI-ANCE	FISCAL YEAR-TO-DATE		% VARI-ANCE
				BUDGET	ACTUAL	
REVENUES						
ADMINISTRATIVE	30,000.00	0.00	100.0	30,000.00	0.00	100.0
TOTAL REVENUES	30,000.00	0.00	100.0	30,000.00	0.00	100.0
EXPENSES						
ADMINISTRATIVE	29,816.53	16,368.63	45.1	29,816.53	16,368.63	95.4
TOTAL EXPENSES	29,816.53	16,368.63	45.1	29,816.53	16,368.63	95.4
TOTAL FUND REVENUES	30,000.00	0.00	100.0	30,000.00	0.00	100.0
TOTAL FUND EXPENSES	29,816.53	16,368.63	45.1	29,816.53	16,368.63	95.4
SURPLUS (DEFICIT)	183.47	(16,368.63)	(9021.6)	183.47	(16,368.63)	(843.4)

LISLE PARK DISTRICT
 SUMMARIZED REVENUE & EXPENSE REPORT

FOR FUND: AUDIT
 FOR 1 PERIODS ENDING JANUARY 31, 2020

DEPARTMENT DESCRIPTION	JANUARY BUDGET	JANUARY ACTUAL	% VARI-ANCE	FISCAL YEAR-TO-DATE		ANNUAL BUDGET	FISCAL YEAR-TO-DATE		% VARI-ANCE
				BUDGET	BUDGET		ACTUAL	ACTUAL	
REVENUES									
ADMINISTRATIVE	2,083.33	0.00	100.0	2,083.33	2,083.33	25,000.00	0.00	0.00	100.0
TOTAL REVENUES	2,083.33	0.00	100.0	2,083.33	2,083.33	25,000.00	0.00	0.00	100.0
EXPENSES									
ADMINISTRATIVE	2,133.58	0.00	100.0	2,133.58	2,133.58	25,603.00	0.00	0.00	100.0
TOTAL EXPENSES	2,133.58	0.00	100.0	2,133.58	2,133.58	25,603.00	0.00	0.00	100.0
TOTAL FUND REVENUES	2,083.33	0.00	100.0	2,083.33	2,083.33	25,000.00	0.00	0.00	100.0
TOTAL FUND EXPENSES	2,133.58	0.00	100.0	2,133.58	2,133.58	25,603.00	0.00	0.00	100.0
SURPLUS (DEFICIT)	(50.25)			(50.25)		(603.00)			

FOR FUND: LIABILITY INSURANCE
 FOR 1 PERIODS ENDING JANUARY 31, 2020

DEPARTMENT DESCRIPTION	JANUARY BUDGET	JANUARY ACTUAL	VARI-ANCE	FISCAL YEAR-TO-DATE		ANNUAL BUDGET	FISCAL YEAR-TO-DATE		VARI-ANCE
				BUDGET	ACTUAL		BUDGET	ACTUAL	
REVENUES									
ADMINISTRATIVE	20,425.00	0.00	100.0	20,425.00	0.00	245,100.00	0.00	0.00	100.0
TOTAL REVENUES	20,425.00	0.00	100.0	20,425.00	0.00	245,100.00	0.00	0.00	100.0
EXPENSES									
ADMINISTRATIVE	28,815.75	5,374.90	81.3	28,815.75	5,374.90	345,789.50	5,374.90	5,374.90	98.4
TOTAL EXPENSES	28,815.75	5,374.90	81.3	28,815.75	5,374.90	345,789.50	5,374.90	5,374.90	98.4
TOTAL FUND REVENUES	20,425.00	0.00	100.0	20,425.00	0.00	245,100.00	0.00	0.00	100.0
TOTAL FUND EXPENSES	28,815.75	5,374.90	81.3	28,815.75	5,374.90	345,789.50	5,374.90	5,374.90	98.4
SURPLUS (DEFICIT)	(8,390.75)	(5,374.90)	(35.9)	(8,390.75)	(5,374.90)	(100,689.50)	(5,374.90)	(5,374.90)	(94.6)

FOR FUND: PAVING & LIGHTING
 FOR 1 PERIODS ENDING JANUARY 31, 2020

DEPARTMENT DESCRIPTION	JANUARY BUDGET	JANUARY ACTUAL	VARI-ANCE	FISCAL YEAR-TO-DATE		VARI-ANCE
				BUDGET	ACTUAL	
REVENUES						
ADMINISTRATIVE	0.00	0.00	0.0	0.00	0.00	0.0
TOTAL REVENUES	0.00	0.00	0.0	0.00	0.00	0.0
EXPENSES						
PARKS	0.00	0.00	0.0	0.00	0.00	0.0
FACILITIES	0.00	0.00	0.0	0.00	0.00	0.0
TOTAL EXPENSES	0.00	0.00	0.0	0.00	0.00	0.0
TOTAL FUND REVENUES	0.00	0.00	0.0	0.00	0.00	0.0
TOTAL FUND EXPENSES	0.00	0.00	0.0	0.00	0.00	0.0
SURPLUS (DEFICIT)	0.00	0.00	0.0	0.00	0.00	0.0

FOR FUND: SPECIAL RECREATION FUND
 FOR 1 PERIODS ENDING JANUARY 31, 2020

DEPARTMENT DESCRIPTION	JANUARY BUDGET	JANUARY ACTUAL	% VARI- ANCE	FISCAL YEAR-TO-DATE BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
REVENUES						
ADMINISTRATIVE	42,916.66	0.00	100.0	42,916.66	0.00	100.0
TOTAL REVENUES	42,916.66	0.00	100.0	42,916.66	0.00	100.0
EXPENSES						
ADMINISTRATIVE	50,636.98	2,417.84	95.2	50,636.98	2,417.84	99.6
PARKS	3,500.00	0.00	100.0	3,500.00	0.00	100.0
TOTAL EXPENSES	54,136.98	2,417.84	95.5	54,136.98	2,417.84	99.6
TOTAL FUND REVENUES	42,916.66	0.00	100.0	42,916.66	0.00	100.0
TOTAL FUND EXPENSES	54,136.98	2,417.84	95.5	54,136.98	2,417.84	99.6
SURPLUS (DEFICIT)	(11,220.32)	(2,417.84)	(78.4)	(11,220.32)	(2,417.84)	(98.2)

FOR FUND: SOCIAL SECURITY
 FOR 1 PERIODS ENDING JANUARY 31, 2020

DEPARTMENT DESCRIPTION	JANUARY BUDGET	JANUARY ACTUAL	VARI-ANCE	FISCAL YEAR-TO-DATE BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI-ANCE
REVENUES						
ADMINISTRATION	25,000.00	0.00	100.0	25,000.00	0.00	100.0
TOTAL REVENUES	25,000.00	0.00	100.0	25,000.00	0.00	100.0
EXPENSES						
ADMINISTRATION	25,546.57	30,141.89	(17.9)	25,546.57	30,141.89	90.1
TOTAL EXPENSES	25,546.57	30,141.89	(17.9)	25,546.57	30,141.89	90.1
TOTAL FUND REVENUES	25,000.00	0.00	100.0	25,000.00	0.00	100.0
TOTAL FUND EXPENSES	25,546.57	30,141.89	(17.9)	25,546.57	30,141.89	90.1
SURPLUS (DEFICIT)	(546.57)	(30,141.89)	5414.7	(546.57)	(30,141.89)	359.5

FOR FUND: DEBT SERVICE FUND
 FOR 1 PERIODS ENDING JANUARY 31, 2020

DEPARTMENT DESCRIPTION	JANUARY BUDGET	JANUARY ACTUAL	VARI-ANCE	FISCAL YEAR-TO-DATE		ANNUAL BUDGET	FISCAL YEAR-TO-DATE		VARI-ANCE
				BUDGET	BUDGET		ACTUAL	ACTUAL	
REVENUES									
ADMINISTRATIVE	146,805.15	0.00	100.0	146,805.15	1,761,661.88	0.00	100.0		
TOTAL REVENUES	146,805.15	0.00	100.0	146,805.15	1,761,661.88	0.00	100.0		
EXPENSES									
ADMINISTRATIVE	147,098.06	495.70	99.6	147,098.06	1,765,176.88	495.70	99.9		
TOTAL EXPENSES	147,098.06	495.70	99.6	147,098.06	1,765,176.88	495.70	99.9		
TOTAL FUND REVENUES	146,805.15	0.00	100.0	146,805.15	1,761,661.88	0.00	100.0		
TOTAL FUND EXPENSES	147,098.06	495.70	99.6	147,098.06	1,765,176.88	495.70	99.9		
SURPLUS (DEFICIT)	(292.91)	(495.70)	69.2	(292.91)	(3,515.00)	(495.70)	(85.8)		

FOR FUND: CAPITAL PROJECTS FUND
 FOR 1 PERIODS ENDING JANUARY 31, 2020

DEPARTMENT DESCRIPTION	JANUARY BUDGET	JANUARY ACTUAL	% VARI-ANCE	FISCAL YEAR-TO-DATE		ANNUAL BUDGET	FISCAL YEAR-TO-DATE		% VARI-ANCE
				BUDGET	ACTUAL		BUDGET	ACTUAL	
REVENUES									
ADMINISTRATIVE	114,999.99	83,874.34	(27.0)	114,999.99	83,874.34	1,380,000.00	83,874.34	(93.9)	
TOTAL REVENUES	114,999.99	83,874.34	(27.0)	114,999.99	83,874.34	1,380,000.00	83,874.34	(93.9)	
EXPENSES									
ADMINISTRATIVE	1,833.33	0.00	100.0	1,833.33	0.00	22,000.00	0.00	100.0	
PARKS	160,987.07	29,869.16	81.4	160,987.07	29,869.16	1,931,845.00	29,869.16	98.4	
AQUATICS	5,416.66	0.00	100.0	5,416.66	0.00	65,000.00	0.00	100.0	
FACILITIES	2,041.66	0.00	100.0	2,041.66	0.00	24,500.00	0.00	100.0	
FLEET	1,958.33	0.00	100.0	1,958.33	0.00	23,500.00	0.00	100.0	
TOTAL EXPENSES	172,237.05	29,869.16	82.6	172,237.05	29,869.16	2,066,845.00	29,869.16	98.5	
TOTAL FUND REVENUES	114,999.99	83,874.34	(27.0)	114,999.99	83,874.34	1,380,000.00	83,874.34	(93.9)	
TOTAL FUND EXPENSES	172,237.05	29,869.16	82.6	172,237.05	29,869.16	2,066,845.00	29,869.16	98.5	
SURPLUS (DEFICIT)	(57,237.06)	54,005.18	(194.3)	(57,237.06)	54,005.18	(686,845.00)	54,005.18	(107.8)	

FOR FUND: GOLF AND RESTAURANT
 FOR 1 PERIODS ENDING JANUARY 31, 2020

DEPARTMENT DESCRIPTION	JANUARY		FISCAL		FISCAL		FISCAL	
	BUDGET	ACTUAL	ANALYSIS	YEAR-TO-DATE	YEAR-TO-DATE	ANNUAL	YEAR-TO-DATE	%
				BUDGET	ACTUAL	BUDGET	ACTUAL	VARI- ANCE
REVENUES								
ADMINISTRATIVE	0.00	0.00	0.0	0.00	0.00	0.00	0.00	0.0
GOLF	54,139.14	0.00	100.0	54,139.14	0.00	649,670.29	0.00	100.0
RESTAURANT	141,129.03	91,444.67	(35.2)	141,129.03	91,444.67	1,693,548.87	91,444.67	(94.6)
TOTAL REVENUES	195,268.17	91,444.67	(53.1)	195,268.17	91,444.67	2,343,219.16	91,444.67	(96.0)
EXPENSES								
ADMINISTRATIVE	0.00	0.00	0.0	0.00	0.00	0.00	0.00	0.0
GOLF	53,168.64	38,893.18	26.8	53,168.64	38,893.18	638,024.91	38,893.18	93.9
RESTAURANT	139,640.76	108,563.38	22.2	139,640.76	108,563.38	1,675,690.54	108,563.38	93.5
TOTAL EXPENSES	192,809.40	147,456.56	23.5	192,809.40	147,456.56	2,313,715.45	147,456.56	93.6
TOTAL FUND REVENUES	195,268.17	91,444.67	(53.1)	195,268.17	91,444.67	2,343,219.16	91,444.67	(96.0)
TOTAL FUND EXPENSES	192,809.40	147,456.56	23.5	192,809.40	147,456.56	2,313,715.45	147,456.56	93.6
SURPLUS (DEFICIT)	2,458.77	(56,011.89)	(2378.0)	2,458.77	(56,011.89)	29,503.71	(56,011.89)	(289.8)

FOR FUND: GENERAL LONG TERM DEBT
 FOR 1 PERIODS ENDING JANUARY 31, 2020

DEPARTMENT DESCRIPTION	JANUARY BUDGET	JANUARY ACTUAL	% VARI- ANCE	FISCAL YEAR-TO-DATE BUDGET	FISCAL YEAR-TO-DATE ACTUAL	% VARI- ANCE
REVENUES						
ADMINISTRATION	0.00	0.00	0.0	0.00	0.00	0.0
TOTAL REVENUES	0.00	0.00	0.0	0.00	0.00	0.0
EXPENSES						
ADMINISTRATION	0.00	0.00	0.0	0.00	0.00	0.0
TOTAL EXPENSES	0.00	0.00	0.0	0.00	0.00	0.0
TOTAL FUND REVENUES	0.00	0.00	0.0	0.00	0.00	0.0
TOTAL FUND EXPENSES	0.00	0.00	0.0	0.00	0.00	0.0
SURPLUS (DEFICIT)	0.00	0.00	0.0	0.00	0.00	0.0

FOR FUND: CAPITAL ASSETS
 FOR 1 PERIODS ENDING JANUARY 31, 2020

DEPARTMENT DESCRIPTION	JANUARY BUDGET	JANUARY ACTUAL	VARI-ANCE	FISCAL YEAR-TO-DATE BUDGET	FISCAL YEAR-TO-DATE ACTUAL	VARI-ANCE
REVENUES						
ADMINISTRATION	0.00	0.00	0.0	0.00	0.00	0.0
TOTAL REVENUES	0.00	0.00	0.0	0.00	0.00	0.0
EXPENSES						
ADMINISTRATION	0.00	0.00	0.0	0.00	0.00	0.0
TOTAL EXPENSES	0.00	0.00	0.0	0.00	0.00	0.0
TOTAL FUND REVENUES	0.00	0.00	0.0	0.00	0.00	0.0
TOTAL FUND EXPENSES	0.00	0.00	0.0	0.00	0.00	0.0
SURPLUS (DEFICIT)	0.00	0.00	0.0	0.00	0.00	0.0

MUNICIPAL REPORT TOTALS
 FOR 1 PERIODS ENDING JANUARY 31, 2020

DEPARTMENT DESCRIPTION	JANUARY		FISCAL		FISCAL		FISCAL	
	BUDGET	ACTUAL	YEAR-TO-DATE	YEAR-TO-DATE	YEAR-TO-DATE	YEAR-TO-DATE	YEAR-TO-DATE	VARI-ANCE
TOTAL MUNICIPAL REVENUES	1,079,298.68	373,990.85	1,079,298.68	1,079,298.68	12,951,591.04	373,990.85	(97.1)	
TOTAL MUNICIPAL EXPENSES	1,151,488.98	556,987.45	1,151,488.98	1,151,488.98	13,817,886.98	556,987.45	95.9	
SURPLUS (DEFICIT)	(72,190.30)	(182,996.60)	(72,190.30)	(72,190.30)	(866,295.94)	(182,996.60)	(78.8)	